

# BLACK SLUICE INTERNAL DRAINAGE BOARD

I M Warsap  
Chief Executive

Station Road, Swineshead  
Boston, Lincs, PE20 3PW

Tel: 01205 821440  
Fax: 01205 820671

General e-mail: [mailbox@blacksluiceidb.gov.uk](mailto:mailbox@blacksluiceidb.gov.uk)

Website: [www.blacksluiceidb.gov.uk](http://www.blacksluiceidb.gov.uk)

Our Ref: IMW/DPW/B10

Your Ref:

Date: 4<sup>th</sup> February 2016

## **To the Chairman and Members of the Board**

Notice is hereby given that a Meeting of the Board will be held at the Offices of the Board on **Friday, 12<sup>th</sup> February 2016** at 2:00pm at which your attendance is requested.

At the Executive Committee meeting held on the 15<sup>th</sup> December 2015 it was agreed to trial a buffet lunch which will be available from one hour prior to the Board meeting to encourage and facilitate Members, Staff and Officers discussion.



Chief Executive

## AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. To receive and if correct sign the Minutes of the meeting of the Board held on the 4<sup>th</sup> November 2015 (**pages 1 - 14**).
4. Matters arising.
5. To receive and confirm the Executive Committee Minutes held on the 15<sup>th</sup> December 2015 (**pages 15 - 20**).
6. To receive the unconfirmed Minutes of the Executive Committee held on the 27<sup>th</sup> January 2016 (**pages 21 - 27**) and consider the following reports:
  - (a) Period 9 Management Accounts and Forecast (**pages 28 - 31**).
  - (b) 2016/17 Budget and Ten Year Estimates (**pages 32 - 38**).
  - (c) Plant Account 2016/17 & Eight Year Plant Estimates (**page 39 & 40**).
  - (d) Development Consent Fee Account (**page 41**).
  - (e) Bourne Fen Farm Account (**page 42**).
7. To review the Risk Register (**page 43**).
8. To receive a report on Rating (**page 44**).
9. To consider reports on the following:
  - (a) Monthly Accounts October 2015 to January 2016 (**pages 45 - 59**).
  - (b) Schedule of Consents Issues: November 2015 to January 2016 (**pages 60 - 63**).
  - (c) Rainfall (**pages 64 & 65**).
10. To consider the Black Sluice Catchment Steering Group - areas for development (**page 66**).
11. To authorise the Chairman and Finance Manager to seal the Rate for 2016/17 (**page 67**).
12. Any Other Business.

# **BLACK SLUICE INTERNAL DRAINAGE BOARD**

## **MINUTES**

of the proceedings of a Meeting of the Board

held at the Offices of the Board on  
4<sup>th</sup> November 2015 at 2pm

### **Members**

Mr W Ash	* Cllr R Austin
Mr J Atkinson	* Cllr P Bedford
* Mr V A Barker	* Cllr C Brotherton
* Mr K C Casswell	* Cllr M Brookes
* Mr J Fowler	* Cllr R Clark
* Mr P Holmes	* Cllr Mrs J Harrison
* Mr R Leggott	* Cllr C Rylott
* Mr P Robinson	* Cllr B Russell
Mr M Rollinson	* Cllr P Skinner
* Mr N J Scott	* Cllr N Welton
* Mr J R Wray	

\* Member Present

In attendance: Mr I Warsap (Chief Executive)  
Mr D Withnall (Finance Manager)  
Mr P Nicholson (Operations Manager)

The Finance Manager welcomed Members to the Board meeting. He then asked for nominations for appointment of Chairman of the Board.

#### 839 APPOINTMENT OF CHAIRMAN OF THE BOARD - Agenda Item 1

On the proposition of Cllr M Brookes, seconded by Cllr P Bedford and a show of hands it was unanimously RESOLVED that Mr K C Casswell be appointed Chairman of the Board for the next three years.

The Chairman then thanked Members for their show of confidence and thanked Mr M J Scott for all he has done for the Board over the years. He welcomed Cllr Mrs J Harrison, Cllr N Welton, Cllr C Rylott and Mr N Scott to their first meeting.

#### 840 APPOINTMENT OF VICE CHAIRMAN OF THE BOARD - Agenda Item 2

On the proposition of Cllr M Brookes, seconded by Mr R Leggott it was unanimously RESOLVED that Mr P Holmes be appointed Vice Chairman of the Board for the next three years.

841 APOLOGIES FOR ABSENCE - Agenda Item 3

Apologies for absence were received from Mr J Atkinson, Mr M Rollinson and Mr W Ash.

842 DECLARATIONS OF INTEREST - Agenda Item 4

There were no declarations of interest and the Chairman reminded Members to hand in their completed declaration forms.

843 APPOINTMENT OF BOARD MEMBERS AND CO-OPTED MEMBERS - Agenda Item 5

The Chairman stated that the Executive Committee Terms of Reference state that the Committee should be made up of six members appointed to the Executive Committee by their elected positions:

On the proposition of Mr K Casswell, seconded by Cllr C Brotherton it was unanimously RESOLVED that Cllr Peter Bedford be appointed the Representative from the District Council on the Executive Committee.

Executive Committee:

Mr Keith Casswell	Chairman
Mr Paul Holmes	Vice Chairman & Chairman Northern Works Committee
Cllr Michael Brookes	Chairman Audit & Risk Committee
Mr Jonathan Fowler	Chairman Culvert & Bridges Committee
Mr Mark Rollinson	Chairman Southern Works Committee
Cllr Peter Bedford	Representative from Boston Borough Council.

It was RESOLVED that the Northern Works Committee be appointed as follows:

<b>Northern Works Committee</b>	
<b>Board Members</b>	<b>Co-opted Members</b>
Mr Paul Holmes (Chairman)	Mr Simon Bartlett
Mr Peter Robinson	Mr James Pocklington
Mr Richard Leggott	Mr David Casswell
Mr Jonathan Fowler	Mr Roger Welberry
Mr Nick Scott	Mr Robert Needham
Cllr Peter Bedford	
Cllr Colin Brotherton	
Cllr Michael Brookes	
Cllr Richard Austin	
Cllr Claire Rylott	
Cllr Paul Skinner	
Cllr Nigel Welton	
Cllr Mrs Julie Harrison	

It was RESOLVED that the Southern Works Committee be appointed as follows:

<b>Southern Works Committee</b>	
<b>Board Members</b>	<b>Co-opted Members</b>
Mr Mark Rollinson (Chairman)	Mr Ross Dorrington
Mr John Atkinson	Mr Peter Harborow
Mr Keith Casswell	Mr Mark Richardson
Mr Richard Wray	Mr Mark Mowbray
Mr William Ash	Mr James Casswell
Mr Vic Barker	Mr Andrew Mair
Cllr Robert Clark	
Cllr Bob Russell	

It was RESOLVED that the Environment Committee be appointed as follows:

<b>Environment Committee</b>	
<b>Northern Works</b>	<b>Southern Works</b>
Mr Paul Holmes (Chairman)	Mr Keith Casswell
Mr Roger Welberry	Mr Vic Barker
Mr Richard Leggott	Mr John Atkinson
Mr Peter Robinson	Mr Richard Wray
Cllr Colin Brotherton	

It was RESOLVED that the Audit & Risk Committee be appointed as follows:

<b>Audit &amp; Risk Committee</b>	
Cllr Michael Brookes (Chairman)	Mr Vic Barker
Mr William Ash	Mr Richard Leggott
Mr Nick Scott	Cllr Richard Austin
Cllr Bob Russell	

It was RESOLVED that the Culverts & Bridges Committee be appointed as follows:

<b>Culverts &amp; Bridges Committee</b>	
Mr Jonathan Fowler (Chairman)	Mr Peter Robinson
Mr William Ash	Mr Vic Barker
Mr Paul Holmes	Mr Richard Leggott
Cllr Paul Skinner	

The Board all AGREED to these appointments.

844 APPOINTMENT OF CHAIRMAN OF THE FOLLOWING COMMITTEES -  
Agenda Item 6

(a) Northern Works Committee

On the proposition of Mr R Leggott, seconded by Mr P Robinson, it was unanimously RESOLVED that Mr P Holmes be appointed Chairman of the Northern Works Committee for the next three years.

(b) Southern Works Committee

On the proposition of Mr J Wray, seconded by Mr V Barker, it was unanimously RESOLVED that Mr M Rollinson be appointed Chairman of the Southern Works Committee for the next three years.

(c) Environment Committee

On the proposition of Mr J Wray, seconded by Mr J Fowler, it was unanimously RESOLVED that Mr P Holmes be appointed Chairman of the Environment Committee for the next three years.

(d) Audit & Risk Committee

On the proposition of Cllr P Bedford, seconded by Cllr C Brotherton, it was unanimously RESOLVED that Cllr M Brookes be appointed Chairman of the Audit & Risk Committee for the next three years.

(e) Culverts & Bridges Committee

On the proposition of Mr J Wray, seconded by Mr K Casswell, it was unanimously RESOLVED that Mr J Fowler be appointed Chairman of the Culverts & Bridges Committee for the next three years.

(f) Ex-Officio Members

It was RESOLVED that the Chairman and Vice Chairman of the Board, are ex-officio members of all Committees they are not appointed to, with the exception of the Audit & Risk Committee.

(g) Nominations Committee

It was RESOLVED that the Chairman, Vice Chairman and Chairman of the Audit & Risk Committee are appointed to the Nominations Committee.

The Chairman then stated that at the next Northern & Southern Works Committee meeting, members would vote on a Vice Chairman for their respective Committee.

The Chairman stated that the Chairmen and Members of the Northern and Southern Works Committees should bring forward names of possible co-opted members from local people whom might have an interest in being members of their area Committees.

845 MINUTES OF LAST BOARD MEETING - Agenda Item 7

The Minutes of the last meeting of the Board held on the 17<sup>th</sup> June 2015, copies of which had been circulated, were considered and it was agreed that they should be signed as a true record. There were no matters arising.

846 MINUTES OF THE NOMINATIONS COMMITTEE MEETING - Agenda Item 9(a)

The Minutes of the last meeting of the Nominations Committee held on the 3<sup>rd</sup> June 2015, copies of which had been circulated and were considered. The Board RESOLVED that the Minutes should be received. There were no matters arising.

847 MINUTES OF THE AUDIT & RISK COMMITTEE MEETING - Agenda Item 9(b)

The Audit & Risk Chairman presented the unconfirmed minutes of the meeting held on 22<sup>nd</sup> September 2015, copies of which had been circulated and were considered. The Board RESOLVED that the Minutes should be received.

848 MATTERS ARISING

(a) Operation of the Environment Agency Black Sluice Pumps - Minute No 804(a)

Mr R Leggott asked if the training had been given to the two members of the BSIDB staff to operate alongside the EA staff at the Black Sluice Pumping Station pumps.

The Chief Executive responded that he had discussed this with Environment Agency officers at head office who admitted that no locally based officers had mentioned the offer to them.

(b) External Auditors Opinion - Minute No 806

The Finance Manager reported that the external auditors had declared a clean audit and there were no matters to bring to the Boards attention.

(c) Internal Audit Strategy and Audit Plan - Minute No 808

The Finance Manager stated that the internal auditor Mr D Gowing had attended the Audit & Risk Committee meeting. He summarised the strategy and he will be reviewing rating security and backups, as well as grant in aid applications.

The Finance Manager stated that the Executive Committee had reviewed the Internal Audit Strategy and Audit Plan and recommended it to the Board. The Board RESOLVED that the recommendation be accepted.

849 RISK MANAGEMENT STRATEGY POLICY - Agenda Item 9(b)(iii)

The Finance Manager presented the amended policy which was reviewed by the Audit & Risk Committee on the 10<sup>th</sup> April 2015.

The Board RESOLVED that the Risk Management Strategy Policy be adopted.

850 EMPLOYEES CODE OF CONDUCT POLICY - Agenda Item 9(b)(iv)

The Finance Manager presented the amended policy which was reviewed by the Audit & Risk Committee on the 22<sup>nd</sup> September 2015.

The Board RESOLVED that the Employees Code of Conduct Policy be adopted.

851 FRAUD & CORRUPTION POLICY - Agenda Item 9(b)(v)

The Finance Manager presented the amended policy which was reviewed by the Audit & Risk Committee on the 22<sup>nd</sup> September 2015.

The Board RESOLVED that the Fraud & Corruption Policy be adopted.

852 MEMBERS CODE OF CONDUCT POLICY - Agenda Item 9(b)(vi)

The Finance Manager presented the amended policy which was reviewed by the Audit & Risk Committee on the 22<sup>nd</sup> September 2015.

The Board RESOLVED that the Members Code of Conduct Policy be adopted.

853 WHISTLE BLOWING CONFIDENTIAL REPORTING CODE POLICY - Agenda Item 9(b)(vii)

The Finance Manager presented the amended policy which was reviewed by the Audit & Risk Committee on the 22<sup>nd</sup> September 2015.

The Board RESOLVED that the Whistle Blowing Confidential Reporting Code Policy be adopted.

854 OFFICERS CAR LOAN POLICY - Agenda Item 9(b)(viii)

The Finance Manager presented the amended policy which was reviewed by the Audit & Risk Committee on the 22<sup>nd</sup> September 2015.

The Board RESOLVED that the Officers Car Loan Policy be adopted.

855 NEW POLICY - NEAR MISS REPORTING - Agenda Item 9(b)(ix)

The Finance Manager presented the new Near Miss Reporting Policy which was reviewed by the Audit & Risk Committee on the 22<sup>nd</sup> September 2015.

The Board RESOLVED that the Near Miss Reporting Policy be adopted.



855 Cont.....

The Chairman thanked the Audit & Risk Committee on behalf of the Members of the Board for all their due diligence. He stated that the internal auditor recommends this good practice approach by this Committee.

856 MINUTES OF THE JOINT WORKS COMMITTEE MEETING - Agenda Item 9(c)

The Northern Works Committee Chairman presented the unconfirmed minutes of the meeting held on the 7<sup>th</sup> October 2015, copies of which had been circulated. The Board RESOLVED that the Minutes should be received.

857 MATTERS ARISING

(a) Daffodil Crop - Minute No 820(y)(ii)

The Chairman requested the assistance of Mr J Fowler and Mr V Barker, both agreed to help investigate the damage to this crop once the flowers are harvested in spring 2016.

(b) Black Sluice Catchment Strategy - Minute No 823(c)

The Chief Executive updated the Members on the consultation report that he received yesterday. The public and interested parties had stated 75% in support of the BSIDB preferred options for the Black Sluice pumping station, lower & upper catchments.

The consultation report is to be presented at the Lincolnshire County Council Scrutiny Committee and the next meeting of the Anglian (Northern) Regional Flood & Coastal Committee. There is the possibility to explore other funding opportunities of which the EA are not able to apply.

There is a proposal to appoint a funding manager for a limited period, an expert in this field to gain funding from other sources, to open other avenues and complete/process applications to obtain this additional funding. They are pleased that now there will be a joint way forward in the consultation process. The Environment Agency are prepared to offer maintenance works to be completed through the public sector agreement.

The Chief Executive reported that the specialist engineers were due to visit the Black Sluice Pumping Station tomorrow but had been cancelled due to a visit by two Senior DEFRA officials. The specialist engineers will investigate all five pumps very soon to ascertain the extent of the damage and machinery repair costs.

(c) Boston Barrier Hub - Minute No 823(b)

The Chief Executive reminded members that an open invitation has been given to attend the forum at the Boston Barrier Hub off Marsh Lane. An email will be sent out to all members with a view to organising a visit.

857 Cont.....

(d) Spring Works Committee Inspections - Minute No 827(b)

Mr V Barker raised concern regarding both Works Committee Inspections being on the same day. The inspection tour is very important to view the works and maintenance in the area. Cllr B Russell added his concern that the inspection would be rushed. The dates will be reviewed in Agenda Item 16.

(e) Co-opted Members on Works Committees

Mr V Barker added and Cllr B Russell agreed to the point raised regarding additional co-opted members, that members should encourage ladies in the farming and local community to join. This to be raised by the Chairman's of the Northern & Southern Works Committee's.

858 MINUTES OF THE EXECUTIVE COMMITTEE MEETING - Agenda Item 9(d)

The Executive Committee Chairman presented the unconfirmed minutes of the meeting held on the 21<sup>st</sup> October 2015, copies of which had been circulated. The Board RESOLVED that the minutes should be received.

859 MATTERS ARISING

(a) Members Refresher Training Session - Minute No 831(c)

The Chief Executive stated that the training session went very well. The members agreed that this should be introduced to be carried out on each election year. All AGREED.

The Chief Executive added that if members felt elements that could be extended on or discussed more please let him know.

(b) Period 6 Management Accounts & Forecast - Minute No 832

The Finance Manager outlined the period 6 management accounts;

- Distress warrants have been granted for ratepayers remaining on the court list
- Schemes progressing as expected
- A claim has been submitted to the EA for the Wyberton catchment improvement scheme resulting from the tidal surge breach
- Pumping station maintenance is within budget
- Insurance premium has been negotiated down by £4,500 with exclusion of sub structures except for Wyberton & Kirton Marsh
- Drain maintenance will be on budget
- Interest rate reduced at Monmouthshire Building Society to 1.1%

(c) First Draft of the 10 Year Estimates - Minute No 833

The Finance Manager stated that the 10 year estimated figures are based on the agreed penny rate increases. The Executive Committee constantly review this to encourage a 20% reserve figure.

(d) The 8 Year Plant Estimates - Minute No 834

(i) Unimog

The Chief Executive stated that currently the Unimog is off the road with engine problems. In the plant estimates it is down for replacement in 2017/18, with the replacement of the engine at a cost of c£20,000 this should extend its life for 5 years until 2020. The Unimog is unique and the most important specialist piece of equipment the Board has, it carries out a very important role.

Upon review of the plant estimates it will enable a review of the vibrating piling hammer and other minor items to be brought forward in the plant estimates for the Boards approval in the New Year.

(ii) Twiga

The Operations Manager stated that the Twiga has a problem with its mounting bracket that holds the arm whilst travelling on the road. The manufactures are aware of the issue and it is due to be replaced under warranty.

Cllr Mrs J Harrison asked if the mounting bracket was then under an extended warranty from when it is replaced rather than the date aligned with the purchase of the Twiga. The Operations Manager will ask the manufacturer.

(e) ADA Subscriptions - Minute No 838(d)

The Chief Executive highlighted to the Board an increase in national ADA subscriptions by 5% next year. The members AGREED that ADA provide a beneficial service to the Board.

860 TO RECEIVE A REPORT ON PROPOSED SOLAR PANELS - Agenda Item 10

The Finance Manager presented slides detailing current installations:

Swineshead Pumping Station

- 4KW installation
- £6,635.91 income received in 46 months
- Annual average return = 13.22% (without inflation)
- Estimated return period 7.57 years

Swineshead Office

- 49KW installation
- £5,208.08 income with estimated £2,835.00 electricity used
- Total estimated savings = £8,043.08
- Annual average return = 13.70% (without inflation)
- Estimated return period 7.30 years

The following table shows pumping stations in the range for recommended installations of solar panels:

Pumping Station	Pumps	Install Size KW	Install Cost	Predicted Return				Total	Annual Investment Return	
				1 to 5 Years	6 to 10 Years	11 to 15 Years	16 to 20 Years			
DONINGTON N. INGS	3 / grav	9	£ 11,126	£ 7,522	£ 8,335	£ 9,205	£ 10,191	£ 35,253	15.84%	
CHAIN BRIDGE	3 / grav	9	£ 11,141	£ 7,522	£ 8,335	£ 9,205	£ 10,191	£ 35,253	15.82%	
WYBERTON MARSH	3	9	£ 11,126	£ 7,522	£ 8,335	£ 9,205	£ 10,191	£ 35,253	15.84%	
GREAT HALE	3 / grav	10.5	£ 12,272	£ 8,776	£ 9,725	£ 10,739	£ 11,889	£ 41,129	16.76%	
HOLLAND FEN	3 / grav	8.5	£ 9,979	£ 5,830	£ 6,461	£ 7,134	£ 7,899	£ 27,324	13.69%	
COOKS LOCK	3 / grav	7.5	£ 9,345	£ 5,171	£ 5,730	£ 6,327	£ 7,005	£ 24,233	12.97%	
GOSBERTON	3 / grav	5	£ 7,633	£ 4,179	£ 4,631	£ 5,114	£ 5,661	£ 19,585	12.83%	
BLACK HOLE	3 / grav	7	£ 8,718	£ 4,826	£ 5,348	£ 5,906	£ 6,538	£ 22,618	12.97%	
								£ -		
HECKINGTON	2	5	£ 7,633	£ 4,179	£ 4,631	£ 5,114	£ 5,661	£ 19,585	12.83%	
DAMFORD	2	4	£ 6,898	£ 3,575	£ 3,955	£ 4,361	£ 4,820	£ 16,711	12.11%	
DOWSBY FEN	2 / grav	5	£ 7,633	£ 4,179	£ 4,631	£ 5,114	£ 5,661	£ 19,585	12.83%	
DYKE FEN	2 / grav	5	£ 7,881	£ 4,179	£ 4,631	£ 5,114	£ 5,661	£ 19,585	12.43%	
			84.5	£ 111,385	£ 67,460	£ 74,748	£ 82,538	£ 91,368	£ 316,114	14.19%

- In addition Chain Bridge pumping station has a flat roof, therefore the scheme to replace with pitch roof will need to be brought forward before installation.
- Dyke Fen pumping station roof albeit flat is suitable to take the solar panel as is.
- EPC regulations apply differently to pumping stations with toilets.
- Insurers to the Board indicated that risk is low therefore premium negative.
- Installers to guarantee installation by 31<sup>st</sup> December 2015.

The Board members discussed capital to be reinvested in reserves to cover initial investment. The Chief Executive stated that further investigation into wind power will be looked into in the future. It was RESOLVED that the report be received and adopted.

861 TO REVIEW THE RISK REGISTER - Agenda Item 11

The Finance Manager presented the Risk Register which is tabled at each Board meeting.

The Board reviewed item 8.5 cyber attack and the Finance Manager reported that a new firewall had been installed and staff have been reminded the procedure regarding opening of unknown attachments.

861 Cont.....

A quotation was received for £3,500 to insure the risk. The Board RESOLVED to not insure the risk.

862 TO RECEIVE A REPORT ON FINANCE ADMIN AND RATING - Agenda Item 12

(a) Drainage Rate Account 3593 - Gosberton Clough

The Board AGREED to write off the sum of £693.39 in respect of drainage rate account No 3593.

(b) Drainage Rate Account 2445 - Gosberton Clough

The Finance Manager stated that as the property has been vacant since January 2015 the assessment has defaulted back to the owner, as the occupier of the land. The property is being advertised for sale with vacant possession. The Finance Manager suggested seeking a legal opinion but the Board was confident that the Officers were suitably experienced to make the decision.

Under section 49 of the Land Drainage Act the Board AGREED that as the owner is advertising vacant possession of the property then no tenancy agreement is in place. The Board AGREED that drainage rate recovery action is to proceed in the usual way.

(c) Drainage Rate Account 2808 - Garden Centre, Pinchbeck

It is recommended that the value be reduced to include 3.16 acres of land only, at £75 per acre, due to the remainder being subject to business rates giving a total valuation of £237 back dated to 1<sup>st</sup> April 2015. This would then require a write off of £716.47 for the current year.

The Board AGREED to write off the sum of £716.47 in respect of drainage rate account No 2808.

863 TO RECEIVE THE MINUTES OF THE ADA LINCOLNSHIRE BRANCH - Agenda Item 13

Copies of the ADA Lincolnshire Branch were circulated with the Agenda for information. Mr R Leggott highlighted the concerns of ADA regarding the Environment Agency demaining. Environment Agency Officers have contacted a number of IDBs with a list of main rivers which are proposed to be demained and concerns were aired by many boards as the cost of demaining would rest with them and the total sum could run into millions. The EA Officers stated that if IDBs were not prepared to take on these main rivers they could revert to riparian ownership.

At this point Cllr Mrs J Harrison left the meeting.

864 TO RECEIVE THE ANNUAL REPORT ON HEALTH AND SAFETY - Agenda Item 14

The Operations Manager presented to the Board the annual report on health and safety stating that Cope Safety Management are now on their second year of their management contract to act as Health & Safety Advisors to the Board and it is going very well.

The Operations Manager reported that four employees have been newly appointed and they will be trained over the next few months. Cllr N Welton asked what gender makes up the workforce, the Operations Manager responded that all operational staff are male. The Board operates an open recruitment policy and requirements are based on applicant's qualifications.

It was RESOLVED that the Health and Safety Report be approved and adopted.

865 REPORTS - Agenda Item 15

(a) Monthly Accounts - Agenda Item 15(a)

The Board RESOLVED that the Board's monthly accounts which included June to September 2015, copies of which had been circulated, were noted.

(b) Schedule of Consents - Agenda Item 15(b)

The Board RESOLVED that the schedule of consents for byelaw relaxations, culvert consents, development contributions, tile drainage consents and extended area consents issued from June to September 2015, copies of which had been circulated, were noted.

(c) Rainfall - Agenda Item 15(c)

The rainfall figures at Swineshead and Black Hole Drove were presented, copies of which had been circulated.

The Board RESOLVED that these reports be noted.

866 TO CONFIRM DATES OF MEETINGS - Agenda Item 16

The Members discussed and adjusted the dates for the separate Works Committee inspections. The following dates of meetings were AGREED.

Day	Date	Time	Committee
Tuesday	15 December 2015	10am	Executive Committee
Wednesday	27 January 2016	2pm	Executive Committee - to approve budgets
Friday	12 February 2016	2pm	Board - seal rate before 15 Feb
Wednesday	02 March 2016	tbc	Southern Work Committee
Wednesday	16 March 2016	tbc	Northern Works Committee
Wednesday	06 April 2016	2pm	Bridges & Culverts
Wednesday	20 April 2016	2pm	Audit & Risk Committee

Day	Date	Time	Committee
Wednesday	04 May 2016	2pm	Environment
Wednesday	18 May 2016	2pm	Executive - to approve accounts
Wednesday	15 June 2016	2pm	Board - approve accounts before 30 Jun
Wednesday	14 September 2016	2pm	Executive
Wednesday	28 September 2016	2pm	Audit & Risk Committee
Wednesday	12 October 2016	2pm	Joint Works Committees
Wednesday	02 November 2016	2pm	Board
Wednesday	14 December 2016	2pm	Executive

867 ANY OTHER BUSINESS - Agenda Item 17(a) RWE Triton Knoll Project

The project is at the Planning Inspectorate Examination stage for the Development Consent Order (DCO). The Board is in negotiations with RWE regarding a Statement of Common Ground (SoCG), where it is hoped that agreement can be reached between the 3 IDB's affected, along with the EA, regarding Protective Provisions contained within the DCO. These provisions will allow the IDBs and the EA to still have their permissive powers under the Land Drainage Act 1991 which are being dis-applied under the DCO.

There are two particular issues which have yet to be agreed:

1. Provisions for future improvements to watercourses – a distance of 2.0 metres + the cable safety distance (900mm) below the hard bed level (to ODN) below both EA main river and IDB-maintained watercourses has been agreed for any future improvements. This will allow both vertical and lateral improvements, but will also allow for any changes to legislation should the safety distance from the cables be increased. However, the EA and IDB's have also requested a 2.9m distance below ordinary watercourses to allow for any future adoption which may be required for developments etc. This has been more difficult to agree with RWE as they believe that this distance would be prohibitive and would not be "cost-effective". RWE have offered a distance of 1.9m (1.0 metres + the 900m safety distance) as a compromise.

2. Restrictive covenants – RWE are looking to place restrictions on land owners and any other interested parties regarding works that cannot take place within the area of the underground cables. The restrictions quoted appear to place the EA and IDBs in a position where they would be unable to carry out works on their respective assets. Clarification has been requested from RWE and their land agents regarding this issue, and although RWE have verbally stated that our operations would not be affected, written confirmation has been requested.

867 (a) Cont.....

RWE have stated that they will ensure that this is ascertained, but formal confirmation has yet to be provided.

The Chief Executive stated that along with land agent Robert Hurst, Witham 4<sup>th</sup> IDB and Lindsey Marsh IDB, it has been agreed to appoint David Altaras (Barrister) with experience in compulsory acquisition to attend the public hearing.

RWE have changed their definition of expenses charged for contribution towards costs regarding own time and sundries, solicitors and including QC and statute in place, to cover reasonable amount obligations they are putting on the Board.

The Chief Executive stated that in a few weeks time after various meetings an indication from our legal team would be forthcoming regarding future costs to the Boards.

(b) 9 metre Byelaw Issues

(i) Amber Farm Barn

An application has been received to renovate the existing barns at Amber Farm progressed in two stages. The applicant proposes to renovate the two storey barn first and demolish the single storey barn with a view to rebuilding at a later date using raft foundations.

The Board's officers have reviewed the proposed specifications, and have agreed the works in principle. The Board RESOLVED to agree with the recommendation.

(ii) Walnut House, Threekingham

The owner has applied for a relaxation of the Boards Byelaw to allow an extension to his property. The existing property is located 3.75m from the pipe centreline. The Chief Executive presented a slide detailing the position and the proposed dig base foundation of the extension to be at the invert level of the pipeline.

Due to the high risk of flooding in this area the Board RESOLVED to agree a condition be placed on the property that should the existing pipeline require replacement any time in the future then a new open watercourse would be cut through the field north west of the site. The property owner would be responsible for the full costs associated with the drain realigning and land loss. Should the Board carry out future routine pipe replacement works these works and costs would be covered by the Board.

There being no further business the meeting closed at 16:40.



# BLACK SLUICE INTERNAL DRAINAGE BOARD

## MINUTES

of the proceedings of a meeting of the Executive Committee

held at the Offices of the Board on  
15<sup>th</sup> December 2015 at 10am

### Members

Chairman - \* Mr K C Casswell

* Cllr P Bedford	* Cllr M Brookes
* Mr J Fowler	* Mr P Holmes
* Mr M Rollinson	

\* Member Present

In attendance: Mr I Warsap (Chief Executive)  
Mr D Withnall (Finance Manager)

The Chairman welcomed the new Members joining the Executive Committee.

#### 868 APOLOGIES FOR ABSENCE

There were no apologies.

#### 869 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on 21<sup>st</sup> October 2015, copies of which had been circulated, were considered and it was agreed that they should be signed as a true record.

#### 870 MATTERS ARISING

##### (a) The Boards Insurance Arrangements - Minute No 835

The Finance Manager informed the Committee that Towergate Insurance, due to an administrative error, had not placed four of the Boards vehicles on the Motor Insurance database. This has now been rectified.

##### (b) Lincolnshire Resilience Forum Information Sharing Agreement - Minute No 838(a)

The Chief Executive informed the Committee that this agreement has been signed by himself and the Finance Manager on behalf of the Board.

##### (c) Solar Panels - Minute No 838(c)

The Finance Manager stated that solar panels have been installed on five of the twelve pumping stations, another five are due to be installed this week with the remaining two to be installed on the week commencing 21<sup>st</sup> December 2015.

871 TO RECEIVE THE PERIOD 8 MANAGEMENT ACCOUNTS - Agenda Item 4

The Finance Manager presented the period 8 management accounts and highlighted the following items:

- Drainage Rates – four cases with Bailiffs (£1,208.49), Rate payer 2445-9 is contesting payment after the lease holder returned keys to the property and the rate payer re-advertised the property (£1,419.82).
- All special levies have been paid with NKDC paying on 2<sup>nd</sup> December 2015.
- Interest is very slightly above budget by £772 due to excess EA amounts held at beginning of year.
- Highland water £3,263 more than expected from last year plus admin costs paid which they were going to withhold.
- Miscellaneous income includes solar panel income which is now going to be split out plus £1,750 to offset against Boardroom refurbishment.
- Schemes to overspend this year for Chain bridge pumping station roof brought forward so the solar panels could be fitted.
- Pumping station maintenance electricity costs includes estimates from April/May 2015 due to problems switching supplier to British Gas. At present it is being resolved but still awaiting bills for 4 pumping stations.
- Drain maintenance figure low as Wyberton Scheme work completed in period 1 - 3 using FDGiA money from the EA.
- Admin & Establishment includes £23,500 additional business rates bill + £1,750 to be offset against Boardroom refurbishment.
- Solar panel expenses deposit for current installations.

872 TO CONSIDER THE 2016/17 BUDGET AND TEN YEAR PROJECTIONS - Agenda Item 5

The Finance Manager outlined guidance of the procedures of a ten year projection spreadsheet.

Option 1 - using the agreed penny rate increases at an average of 1.76%.

Option 2 - with no penny rate increase for 2016/17.

Option 3 - with a level increase spread over the 10 year period.

The Chairman and Finance Manager had a meeting and discussed the following:

- 4,000 rental income removed for EA
- £12,500 rechargeable profit included as income (5% admin surcharge = £250,000 income x 5% = £12,500)
- Solar panel profits included as per government calculator
- Starting point for capital works £220,000 with 2% inflationary increases
  - £235,000 level reached in year 5
  - £262,920 over 10 year period
  - £79,000 more spent over 10 years
- Drain maintenance held at 2015/16 levels for 2016/17 with 2% inflationary increases for 9 years
- All produced assuming no change in assets or responsibilities
- Not sustainable indefinitely
  - Average increase in rates 1.60% over 10 years

The Members decided that deferring a rate increase would cause ongoing problems for Councils in the future and regarded this process as good financial management which is conducted on a yearly basis. The spreadsheet was viewed and a 1% increase for 2016/17 with projected outcome over the ten year estimates.

The Chief Executive stated that South Holland District Council had indicated that they would not accept any increase in their special levy. A meeting is scheduled with the other drainage boards in the SHDC area. It is recommended that a collective meeting between all the drainage boards in their catchment area be suggested for future years.

The Committee AGREED to recommend to the Board a penny rate of 12.60p for 2016/17 with an average 1.76% increase for the following nine years.

#### 873 TO CONSIDER THE 2016/17 OBJECTIVES - Agenda Item 6

The Chief Executive questioned the Members on how they would prefer to see our targets and objectives managed. What level of detail and information they required to be published on the Boards website. Copies of the current statement were circulated within the agenda.

#### Board's Main Objectives:

Amendment: Community, to provide a 24 hour/365 day emergency response in conjunction with Lead Local Flood Authority and other risk management authorities in partnership with Lincolnshire Resilience Forum.

The Executive Committee AGREED to recommend the Board's Main Objectives and Vision & Mission Statement with the above amendment.

874 TO RECEIVE VERBAL UPDATE ON THE BLACK SLUICE CATCHMENT CONSULTATION AND JOINT POSITION STATEMENT - Agenda Item 7

The Chief Executive presented the position statement, included in the agenda papers, which is a report following the six week public consultation.

The Chairman and the Chief Executive attended a meeting of the newly formed Black Sluice Catchment Steering Group. The Environment Agency had obtained funding to employ a Chairman for the new group and the group appointed Robert Caudwell (previous Chairman of the RFCC Committee).

An earlier meeting between Robert Caudwell, Deborah Campbell from the EA and the Chief Executive had identified members to be approached to join the Group. The initial Steering Group will consist of the following members:-

- Robert Caudwell (Chairman)
- Richard Wills, Greater Lincolnshire Local Enterprise Partnership
- Mark Welsh, Lincolnshire County Council
- Deborah Campbell, EA
- Keith Casswell, BSIDB
- Ian Warsap, BSIDB

The Chief Executive asked if Cllr P Bedford would join on behalf of the Boston Borough Council which he accepted. The next meeting will be on 4<sup>th</sup> February 2016.

The Group have produced draft terms of reference;

- To bring together possible funding and future delivery partners the Steering Group is entirely non exec and has no powers other than to bring partners together
- Membership to be agreed with partners and by invitation of the Chair
- To look for solutions on future management of the catchment
- To take account of flood risk, land drainage, water resources, water level management, water framework directive and ecosystem services
- To view the entire catchment as holistically as possible
- No formal minutes to be taken but to agree actions for all partners to take to their own organisations for approval and or delivery
- Meetings to be held by agreement of the Steering Group members, deputies allowed for members unable to attend

The framework for the steering group if successful could be utilised by other Lincolnshire boards.

Following a question regarding sea defences, the Chief Executive explained that the Witham 4<sup>th</sup> had applied for funding to strengthen sea defences. These are discussed through the Wash Frontage Group. Also the Witham 4<sup>th</sup> and BSIDB are meeting with the Environment Agency to discuss the raising of the north/south banks of the river Haven which affects both Boards catchments.

(a) Flyswat

The Finance Manager outlined the previous spending for our Workforce to remove fly tipping averaging £6,000 in previous years before the flyswat team was implemented. The flyswat team would benefit from a permanent driver/supervisor to offer a five working day service. The Environment and Sustainability Officer at Boston Borough Council has forwarded a proposed partnership funding scheme.

The Executive Committee reviewed and AGREED the additional funding to the flyswat team to fund a driver/supervisor on a five day working week with a Board contribution of £2,654 compared to £1,100 in the current year.

(b) External Audit Arrangements

The Finance Manager presented the New Audit Regime, since the Audit Commission ceased the National Association of Local Councils (NALC), the Society for Local Council Clerks (SLCC) and the Association of Drainage Authorities (ADA) were successful in persuading the government to allow them to procure authority for external audit services.

The Executive Committee AGREED to the Board being opted in to the Sector Led Body Audit Procurement Scheme.

(c) Board Meetings

The Chief Executive asked the Executive Committee if before Board meetings a buffet lunch be served to encourage and facilitate Members, Staff and Officers discussion.

The Executive Committee AGREED this could be trialled half hour before the Board meetings.

(d) Internal Audit

The Finance Manager stated that he had received the draft Internal Audit Report from David Gowing. The report has three recommendations for the Executive Committee to review.

The Board has retained its Substantial Assurance.

The Members reviewed and discussed each recommendation and AGREED the following management responses:

Recommendation	Priority	Management Comments	Responsibility for implementation and date
The Audit and Risk Committee to review and recommend to the Executive / Board how reports with quotes from other staff, members or external persons be approved.	H	The Chairman to arrange for the minute to be recorded if the officers have left the meeting. Matters to be discussed with the Chairman prior to the management being involved. Any quoted person should confirm any minute or report that they are quoted in before being published.	Chairman, immediately

Recommendation	Priority	Management Comments	Responsibility for implementation and date
The Board to consider an independent senior staff pay review rather than the current system.	H	Consider if we could work in partnership with Boston Borough Council to utilise their independent person paying them expenses to attend an annual Executive meeting.	Chairman, immediately
The reasoning for acceptance or rejection of report recommendations to be included in meeting minutes.	H	To ensure that in conjunction with the independent person the minutes are concise and accurate.	Chairman, immediately

(e) SK/1927/14 Spalding Road, Bourne - Application to Relax 9m byelaw

The Chief Executive outlined a planning application for a security fence and tree arrangements around a compound of 100 touring caravans which was proposed to be 2 metres from the top of the bank. The Enforcing Officer had given a provisional relaxing to 6 metres with a deadline for a response by 10<sup>th</sup> December 2015.

The Executive Committee AGREED to the recommendation of a 6 metre byelaw relaxation stating that access will be required from both sides of the drain.

(f) Workforce

The Chief Executive outlined a proposed scenario to gauge if it would be feasible to offer an arrangement to the Workforce for a 9 day fortnight, to enable every alternate Friday off work.

The Executive Committee discussed and included some items to be taken into consideration:

- Gang jobs
- Longer working day
- Lowers travelling time
- Summer season only
- Winter working season to remain the same
- If necessary would the Friday be overtime if worked
- Financial gains
- Reducing sick leave
- Attitude to work

The Committee AGREED that a report be put together by the Officers for a proposal to the Board.

There being no further business the meeting closed at 12:05.

# BLACK SLUICE INTERNAL DRAINAGE BOARD

## MINUTES

of the proceedings of a meeting of the Executive Committee

held at the Offices of the Board on  
27<sup>th</sup> January 2016 at 2pm

### Members

Chairman - \* Mr K C Casswell

\* Cllr P Bedford                      \* Cllr M Brookes  
\* Mr J Fowler                         \* Mr P Holmes  
\* Mr M Rollinson

\* Member Present

In attendance: Mr I Warsap (Chief Executive)  
Mr D Withnall (Finance Manager)

#### 876 APOLOGIES FOR ABSENCE

There were no apologies.

#### 877 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on 15<sup>th</sup> December 2015, copies of which had been circulated, were considered and it was agreed that they should be signed as a true record.

#### 878 MATTERS ARISING

##### (a) Solar Panels - Minute No 870(c)

The Finance Manager reported that all the solar panels have been installed except Great Hale which will be installed once the new roof has been completed.

The solar panel budget forecast is detailed in the agenda papers. Mr Holmes asked if these figures were using the government's calculator. The Finance Manager responded that the forecast figures were using the government's calculator with an adjustment for actual income and maintenance to date for Swineshead pumping station and the office.

##### (b) Workforce - Minute No 875(f)

The Chief Executive stated that this report will be brought to the Executive meeting on 18<sup>th</sup> May 2016.

879 TO CONSIDER THE PERIOD 9 MANAGEMENT ACCOUNTS & FORECAST  
- Agenda Item 4

The Finance Manager presented the period 9 management accounts and highlighted the following items:

- Debtors on the balance sheet refer to EA FDGiA £93,000 for Wyberton flood defence (£27,000 bought forward from 2014/15) and South Kesteven District Council (SKDC) maintenance £17,500.
- Investment of cash, the Finance Manager looked into alternative avenues all on the FCA register;
  - Aldermore Building Society 1.10% instant access, 1.25% 6 months, 1.90% 12 months
  - Nationwide Building Society 1.2% 12 months
  - Cooperative Bank 1.12% 12 months
- On track to collect all rates due, one case remaining at court on 7<sup>th</sup> March 2016 as reported at the Board meeting on 4<sup>th</sup> November 2015.
- Drain maintenance grant income will be spent before 31<sup>st</sup> March 2016 on graft drain scheme.
- Once tools and plant have been purchased rechargeable profit expected to reduce.
- Solar panel income and expenses are detailed in a spreadsheet as agreed. Great Hale due to delay will not be included in the higher FIT tariff.
- Included in the Administration and Establishment are the business rates arrears of £23,500.

The Executive Committee discussed the investment of surpluses to maximise any available interest income and RESOLVED to continue with the Monmouthshire Building Society on a 30 day access account and a further deposit of £300,000 with Cooperative Bank at 1.12% for 12 months. Aldermore was discounted as other companies in the group were not FCA regulated and we had tried investing with Nationwide in the past but they required 13 board members proof of ID.

The Finance Manager reported that he was still accruing electricity charges in pumping station maintenance due to the change over from Opus Energy to British Gas. Opus had installed smart meters at all of the pumping stations and British Gas had been experiencing problems transferring the meters to them. It has taken some time to sort out these bills and a further four pumping stations are still not receiving correct bills. This has caused a large amount of administrative time in processing hundreds of bills and credit notes. It was also highlighted that if an event had occurred at which higher energy use was required it would have been impossible to estimate the bills for inclusion in the Boards accounts.

The Executive Committee requested that the Finance Manager make a complaint to British Gas detailing the problems encountered.



880 TO CONSIDER THE 2016/17 BUDGET AND TEN YEAR ESTIMATES - Agenda Item 5

The Finance Manager explained that the recommendations for the budget have been produced based on the decision from the Executive Committee meeting on the 15<sup>th</sup> December 2015 that the penny rate be increased to 12.60p.

- **Penny Rate** - At a rate of 12.60p in the £ the projected estimated drainage rate income is £1,040,880 in 2016/17. The special levies for the councils are detailed below, all councils will be informed after the rate has been sealed at the Board meeting on 12<sup>th</sup> February 2016;

	<u>2015/16</u>	<u>2016/17</u>	<u>Increase</u>	
Boston Borough Council	£747,294	£754,591	£7,297	0.98%
South Holland District Council	£123,837	£125,930	£2,093	1.69%
South Kesteven District Council	£57,466	£58,018	£552	0.96%
North Kesteven District Council	£59,643	£60,514	£871	1.46%
	<u>£988,240</u>	<u>£999,053</u>	<u>£10,813</u>	<u>1.09%</u>

- **Investment interest** - Interest has been estimated at £5,000 for the year based on previous years.
- **Grants** - £204,000 Flood Defence Grant in Aid has been included and offset against capital works in 2016/17.
- **Development Fund** – No planned expenditure and a £5,000 administrative charge has been included.
- **Rental Income** - The Finance Manager stated that the EA have now moved out of the depot. Mr Holmes asked if the space could be utilised by another tenant. The Chief Executive responded that the proposal, in the future, was to add an additional gate and driveway enabling HGVs to exit through a one way system as turning around in the yard could be challenging.
- **Pumping Station Maintenance** - The budget has been maintained at £370,000 with 2% inflationary increases in the remaining estimates.
- **Drain Maintenance** - £700,000 has been included in the 2016/17 budget £400,000 for the summer cutting operations and £300,000 for the rest of the year on cleansing works.

The Chief Executive stated that they are looking at a structured programme of works for jetting and CCTV by a specialist firm which has been included at £15,000 per year in 2016/17 and 2017/18 with a rolling programme package secured for a number of weeks between both years.

- **Environmental Works** - The budget has been maintained at £30,000 for 2016/17.
- **EA Precept** – The Chief Executive attended the Regional Flood and Coastal Committee meeting. The Committee agreed to a zero per cent increase for 2016/17 (the rate has not been increased since 2009/10) but there may be a possibility of an increase in 2017/18.

- **Administration & Establishment**

- The Finance Manager stated that there is an increased cost in the admin budget of £6,000 for the additional payment of the superannuation deficit. The tri- annual valuation of the pension fund is due this year to set rates from 1<sup>st</sup> April 2017.
  - Due to changes in the State Pension the “contracted out” rate will cease from 6<sup>th</sup> April 2016. The employers NI rate will increase from 10.4% to 13.8% which will result in an additional cost of £16,000.
  - The Lincolnshire ADA Pay Advisory Committee has not yet confirmed the 2015/16 pay award. The Union believes that IDBs are not public sector funded and therefore are not restricted by the imposed 1%.
  - The Finance Manager highlighted the change of collection times by Royal Mail which has resulted in having to pay for a collection service which costs approximately £800pa.
  - The new virtual server back ups are encrypted with a 256 bit encryption. The Finance Manager informed the Committee that the main server due to its type cannot be encrypted therefore the main server will be retired with the email function moved to the cloud and the remaining services and data being moved to the virtual servers.
  - The mapping system has not been upgraded or supported for approximately 6 years. Mapping is essential and integral to how we operate as a Board. A half price offer on the new version of Arc Map to include 7 licences will cost £5,768 with any new upgrades and support included for an annual fee of £2,408.
- **Wages On-Cost** - recharge rate maintained at 230% to maintain the reserve as low a positive balance as possible. The training budget has been inflated to levels in previous years as the low figure this year is falsely low due to time constraints.

The Finance Manager presented the Solar Panel Budget 2016/17 using the FIT tariffs and government calculator. This shows a long term return of 14.68%.

The Committee RESOLVED to recommend the 2016/17 budget to the Board.

881 TO CONSIDER THE PROPOSALS FOR THE PLANT ACCOUNT 2016/17 & EIGHT YEAR ESTIMATES AMENDMENTS - Agenda Item 6

The Chief Executive presented to the Committee proposals for the Plant account;

**Twiga SPV2** - Witham Oil are producing biodegradable oil for a lower cost, this oil will be phased into all new and existing machines.

Mr Holmes asked could the environmental biodegradable oil be purchased using the environmental funds?

**Hitachi ZX 210LC-5B v JCB JS-220LR** - The two machines are comparable in dimensions and weights with a slightly larger fuel tank on the Hitachi. However there is a significant difference in the bucket digging force with the Hitachi being 46% greater than the JCB. The total cost difference is £7,650 with the Hitachi being the greater but due to the lower parts costs, lower servicing costs (once out of the 3 year warranty) and the significant difference in the higher residual value the Hitachi machine is being proposed to be purchased. The previous Hitachi machine the Board operated is testament to the above.

**Disposal John Deere and JCB 220** – These machines have been kept one year longer than planned and it is recommended that they are sold as soon as possible or part exchanged with their respective dealers.

The Chief Executive recommends the balance is taken from the General Reserve at the end of the year and this is a worst case scenario if the plant is not recovered through recharges.

The Committee AGREED to the recommendation presented for the plant purchases 2016/17 in conjunction with the Eight Year Plant Plan agreed by the Executive Committee on 21<sup>st</sup> October 2015.

882 TO CONSIDER THE DEVELOPMENT CONSENT FEE ACCOUNT - Agenda Item 7

The Chief Executive asked the Committee for any suggestions for improving areas where developments have paid into this account. The Committee agreed to recommend that the £5,000 administration fund be maintained.

883 TO CONSIDER ESTIMATES FOR BOURNE FEN FARM ACCOUNT - Agenda Item 8

The Finance Manager presented his report which included an estimated value of the investments and cash for 2016/17. Brewin Dolphin valuation is very conservative and they try to maintain the investment at a similar level with a wide spread of shares and bonds.

The Committee RESOLVED that the rate alleviation for 2016/17 should be the same rate as 2015/16, which is 2.4p in the £.

884 TO RECEIVE A VERBAL UPDATE ON EA BLACK SLUICE PUBLIC CONSULTATION - Agenda Item 9

The Chief Executive stated that he had recently attended the Anglian Regional Flood & Coastal Committee (RFCC) at which the Environment Agency presented their consultation document which was well received.

The EA have sent a letter to land owners who attended the consultation process and he recommended that this letter be included with the rating brochure due to go out in April 2016.

The EA consultation document which arrived today is extensive and a full review has yet to be made. From his initial reading of the document,

- Full survey to identify raised bank low points, slit levels and defects on South Forty Foot Drain
- Funding available to raise low banks along the South Forty Foot Drain
- Historically maintenance has not been carried out, and they plan to catch up with this work
- Four employees are due to be trained to operate the Black Sluice pumping station pumps in conjunction with the Environment Agency

885 TO RECEIVE A VERBAL UPDATE ON BLACK SLUICE CATCHMENT STEERING GROUP - Agenda Item 10

The steering group has now been set up and Cllr Bedford has agreed to join as the representative from the Boston Borough Council. The first meeting is next week here at the Black Sluice offices. In the future the group could extend to incorporate other bodies ie Anglian Water, Network Rail.

This is a pilot scheme with a 2 year target to raise funds for the catchment. ADA, and the rest of the IDB community are watching with interest to see how it progresses.

886 REVIEW OF 2016 SALARIES - Agenda Item 11

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 2 of the Public Bodies (Admission to Meetings) Act 1960.

887 ANY OTHER BUSINESS - Agenda Item 12

(a) Boston Barrier

The Chief Executive reported that the Boston Barrier tidal project non – technical summary, environmental statement and technical reports have been released for consultation with any comments to be returned by 24<sup>th</sup> February 2016.

(b) Rating Brochure

The Chief Executive handed out a copy of last year's rating brochure asking the Committee for their ideas on what should be included in this years. The Committee stated that it was a very good public relations forum for the Board. Suggestions included; screen shot of payment page from the website, EA consultation.

The Chief Executive left the meeting at this point.

(c) Chief Executive – Essential User Allowance

The Chief Executive has requested a review of his essential user allowance level that he is paid currently £2,147.

The Finance Manager outlined the historical essential user allowance system which was reviewed by the Pay and Advisory Committee and the rate was re-negotiated and divided into four bands and measures put in place to reduce the workforce's payments until the required band was reached.

The Committee discussed the request including that;

- The Chief Executive visits sites and pumping stations with access not suitable for cars. A vehicle with higher clearance and 4x4 capabilities is required.
- The Chief Executive job is largely relating to the operational side of the Board.

The Executive Committee RESOLVED to increase the Chief Executive's essential user allowance to the top of band D currently £3,900.

(d) Works Committee Inspections

The Chairman and Vice Chairman are invited to attend both of the Works Committee Inspections and the Chairman stated that it would be beneficial if all the Executive Committee members attended these inspections.

The Executive Committee AGREED and asked the Officer's to organise invitations.

There being no further business the meeting closed at 4:25pm.

**Black Sluice Internal Drainage Board**  
**Project Summary**  
**2015/16**  
**Period 09 - December 2015**

	2015/16 Current Period	2015/16 Actual YTD	2015/16 Budget	Actual / Budget Variance	2015/16 Forecast	Actual / Forecast Variance	2014/15 Actual YTD	2014/15 Variance
Rates & Levies	470,457	2,020,338	1,970,928	49,410	2,029,120	(8,782)	1,993,161	27,177
Interest & Grants	(40,326)	158,833	3,753	155,080	42,994	115,839	28,126	130,707
Other Income	(9,847)	25,047	22,376	2,671	23,536	1,511	228,296	(203,249)
Rechargeable Profit	(17,654)	51,054	0	51,054	0	51,054	18,673	32,380
Solar Panel Income	1,558	1,558	0	1,558	0	1,558	0	1,558
<b>Total Income</b>	<b>404,188</b>	<b>2,256,829</b>	<b>1,997,057</b>	<b>259,772</b>	<b>2,095,650</b>	<b>161,179</b>	<b>2,268,256</b>	<b>(11,427)</b>
Schemes	1,517	107,473	75,000	(32,473)	65,720	(41,753)	88,801	(18,672)
Pumping Station Schemes	13,000	49,976	36,000	(13,976)	100,355	50,379	96,393	46,417
Pumping Station Maintenance	18,471	148,613	229,521	16,397	216,704	3,580	152,911	22,523
Electricity	441	64,512					82,736	18,636
Drain Maintenance	59,234	489,821	515,190	25,369	492,124	2,303	537,995	48,174
Environmental Schemes	73	3,648	23,736	20,088	23,032	19,384	10,568	6,919
Administration & Establishment	38,328	352,405	327,949	(24,456)	351,820	(585)	380,033	27,628
EA Precept	138,276	276,552	276,552	0	276,552	0	276,552	0
Solar Panel Expenses	59,066	92,482	0	(92,482)	0	(92,482)	0	(92,482)
<b>Total Expenditure</b>	<b>328,406</b>	<b>1,585,482</b>	<b>1,483,948</b>	<b>(101,534)</b>	<b>1,526,307</b>	<b>(59,175)</b>	<b>1,625,990</b>	<b>59,144</b>
<b>Surplus / (Deficit)</b>	<b>75,782</b>	<b>671,347</b>	<b>513,109</b>	<b>158,238</b>	<b>569,343</b>	<b>102,004</b>	<b>642,266</b>	<b>29,080</b>
<b>Movement on reserves</b>								
Development Reserve	(420)	(5,419)	0	5,419	0	5,419	0	5,419
Plant Reserve	(115)	(129,645)	(100,947)	28,698	(100,947)	28,698	(102,913)	26,733
Wages oncost Reserve	(911)	29,647	0	(29,647)	0	(29,647)	25,130	(4,517)
<b>Surplus / (Deficit)</b>	<b>77,227</b>	<b>776,763</b>	<b>614,056</b>	<b>153,768</b>	<b>670,290</b>	<b>97,534</b>	<b>720,049</b>	<b>1,447</b>

**Black Sluice Internal Drainage Board**  
**Income & Expenditure Summary**  
**2015/16**  
**Period 09 - December 2015**

	2015/16	2014/15	Variance
Drainage Rates	1,032,098	1,021,681	10,417
Special Levies	988,240	971,479	16,760
Recoverable	215,108	80,330	134,777
Misc Income	191,016	257,265	(66,249)
Solar Panel Income	1,558	0	1,558
	2,428,020	2,330,756	97,264
Employment Costs	737,774	717,251	(20,523)
Property	154,796	155,288	492
General Expenses	161,617	140,674	(20,943)
Materials / Stock	55,276	37,959	(17,317)
Motor & Plant	128,914	170,760	41,846
Miscellaneous	804,901	363,530	(441,372)
Recharges	(724,466)	(270,609)	453,857
Plant	332,443	295,852	(36,590)
<b>Total Expenditure</b>	1,651,257	1,610,707	(40,550)
<b>Net Surplus / (Deficit)</b>	776,763	720,049	56,714

# Black Sluice Internal Drainage Board

## Balance Sheet at Period End

2015/16

Period 09 - December 2015

	<u>2015/16</u>		<u>2014/15</u>	
	£	£	£	£
Operational Land & Buildings Cost	737,739		937,739	
Pumping Stations Cost	3,861,354		3,861,354	
Non-operational Property Cost	90,000		90,000	
Vehicles, Plant & Machinery Cost	600,990		501,970	
<b>Fixed Assets</b>		5,290,083		5,391,063
Stock	45,725		17,027	
Debtors Cont	104,570		13,047	
VAT	22,833		48,761	
Grants Debtor	51,441		(33,880)	
Car Loans	6,410		0	
Prepayments	39,315		24,628	
Draw Acc	(42,915)		4,588	
Call Acc	310,000		310,150	
Petty Cash	315		185	
Rechargeable Work in Progress	430		(31,364)	
Natwest Government Procurement C	(1,427)		(685)	
Reserve Account	1,193,286		1,046,049	
<b>Total Current Assets</b>		1,729,984		1,398,507
Trade Creditors	(39,532)		(17,874)	
PAYE & NI Control Account	(14,054)		(14,395)	
Superannuation Contrl Account	(14,434)		(14,032)	
Union Subs Control Account	(124)		(138)	
AVC Control Account	(50)		(50)	
Accruals	(41,844)		(20,000)	
Attachment Orders Control Account	0		0	
Suspense	0		0	
<b>Total Liabilities</b>		(110,039)		(66,489)
Pension Liability		(3,264,000)		(2,919,000)
		<b>3,646,027</b>		<b>3,804,080</b>
Capital Outlay	5,080,536		5,291,278	
Pension Reserve	(3,264,000)		(2,919,000)	
<b>Total Capital</b>		1,816,536		2,372,278
General Reserve	669,501		344,335	
Development Reserve	142,316		146,100	
Plant Reserve	192,585		119,275	
Wage On-Cost Reserve	48,327		102,043	
Surplus/Deficit in Period	776,763		720,049	
<b>Total Reserves</b>		1,829,492		1,431,803
		<b>3,646,027</b>	0	<b>3,804,080</b>
		<b><u>Cash &amp; Bank Balances</u></b>		
Drawings Account		(42,915)		
Call Account		10,000	310,000	
Natwest Reserve Account @ 0.15%		1,193,286		
Petty Cash		315		
Chargecard		(1,427)		
Monmouthshire BS @ 1.10%		300,000	30 Day Notice	
		<b>1,459,259</b>		



# Black Sluice Internal Drainage Board

## 2015/16 Forecast

Description	2015/16	2015/16		Q1	Q2	Q3	Q4
	Budget	Forecast	Difference	Actual	Actual	Forecast	Forecast
Rates & Levies	2,031,497	2,022,727	(8,770)	1,216,246	286,339	517,753	2,389
Interest & Grants	5,004	5,949	945	18,493	1,788	138,552	(152,884)
Development Fund	5,000	5,000	0	0	0	0	5,000
Other Income	24,846	25,767	921	10,554	8,425	6,068	720
Rechargeable Profit	0	31,054	31,054	34,880	8,402	7,771	(20,000)
Solar Income	0	3,988	3,988	0	0	1,558	2,430
<b>Total Income</b>	<b>2,066,347</b>	<b>2,094,484</b>	<b>28,137</b>	<b>1,280,173</b>	<b>304,955</b>	<b>671,701</b>	<b>(162,345)</b>
Schemes	115,000	115,669	(669)	65,120	40,836	1,517	8,196
Pumping Station Schemes	100,000	101,934	(1,934)	16,355	8,393	25,228	51,958
Pumping Station Maintenance	369,995	363,272	6,723	66,600	62,533	79,999	154,140
Drain Maintenance	687,998	677,629	10,369	49,406	229,318	211,098	187,808
Environmental Schemes	30,006	29,918	88	2,482	949	218	26,270
Administration & Establishment	465,203	484,259	(19,056)	130,737	114,237	107,182	132,104
EA Precept	276,552	276,552	0	138,276	0	138,276	0
Solar Expenses	0	112,050	(112,050)	0	0	92,482	0
<b>Total Expenditure</b>	<b>2,044,754</b>	<b>2,161,284</b>	<b>(116,530)</b>	<b>468,977</b>	<b>456,265</b>	<b>655,999</b>	<b>560,476</b>
<b>Surplus / Deficit</b>	<b>21,593</b>	<b>(66,800)</b>	<b>(88,393)</b>	<b>811,196</b>	<b>(151,310)</b>	<b>15,702</b>	<b>(722,821)</b>

# **BLACK SLUICE INTERNAL DRAINAGE BOARD**

## **EXECUTIVE COMMITTEE - 27<sup>th</sup> January 2016**

### **2016/17 BUDGET AND TEN YEAR ESTIMATES**

#### **Introduction**

A summary of the proposed 2016/17 budget with the estimates for the following 9 years are shown at Annex A to this report. The report also shows the actual figures from 2014/15, the Period 9 forecast figures and budget for the current year.

#### **2016/17 Budget**

##### **a) Rates & Levies**

As instructed at the Executive Committee meeting on 15<sup>th</sup> December the proposal this year is to increase the rate to 12.60p in the £ compared to £12.48p last year which equates to an increase of approximately 1%.

After developments and transfers to the Special Levies have been allowed for this results in a Drainage Rate income of £1,040,880 and the following Special Levies;

	<b>2015/16</b>	<b>2016/17</b>	<b>Increase</b>	
<b>Boston Borough Council</b>	£747,294	£754,591	£7,297	0.98%
<b>South Holland District Council</b>	£123,837	£125,930	£2,093	1.69%
<b>South Kesteven District Council</b>	£57,466	£58,018	£552	0.96%
<b>North Kesteven District Council</b>	£59,643	£60,514	£871	1.46%
	<b>£988,240</b>	<b>£999,053</b>	<b>£10,813</b>	<b>1.09%</b>

##### **b) Interest**

Bank and Investment interest has been estimated at £5,000 for the year based on previous years. Currently we have investments with Monmouthshire Building Society at a rate of 1.10% and the balance with Natwest Bank at a rate of 0.15%. There is little hope of the market improving during the year.

##### **c) Grants**

A total of £204,000 of Flood Defence Grant in Aid (FDGiA) has been included and offset against scheme works detailed later in this report.

##### **d) Use of Development Fund**

There is no planned expenditure from the Development fund in 2016/17.

Historically a £5,000 administration fee has been charged to the fund and this has been included in 2016/17. Details of the reserve can be found later in this report.

e) **Rental Income**

The following rents and other agreements are in place and have been included in the 2016/17 Budget. They were last reviewed on 14<sup>th</sup> January 2015 with no amendments. The Environment Agency are no longer renting part of the yard.

Site	Area/Description	2016/17 Budget Rent pa £
Hessle Drive, Boston	Bungalow	3,600
Depot, Swineshead	Ariel Mast, Orange	2,264
Bourne	Discharge permission, Geest Bourne Salads (Charged to Consents)	1,000
Wyberton, Pumping Station	Electricity supply, Port of Boston	462
Depot, Swineshead	Electricity supply, Orange	300
Depot, Swineshead	2.4 acres - field at rear	500
Bourne Slipes	6.8 Acres - Grazing	165
New Hammond Beck	64 chains of bank	36

f) **Other Income**

Consent applications are charged at £50 each and an estimated 48 have been allowed for over the year as per 2015/16. There had only been 22 at the end of period 9 but this is expected to increase with the stricter regulations relating to SUD's.

Highland Water continues to be paid based on the actual costs incurred in the year including a 16% admin charge in 2015/16. A conservative £6,000 for the year has been included in next years budget.

Other miscellaneous income includes items such as scrap metal sales, charges to the Chairman's account and rechargeable costs to employee's and Lincolnshire ADA etc.

g) **Capital Schemes**

Scheme	Total	Grant	Drain	Pumps
Clay Dyke - Cleansing	£60,000		£60,000	
General culvert replacement	£30,000		£30,000	
North Forty Foot, Boston - Bank protection	£120,000	£120,000		
Morley Lane, Bicker - Toeboards	£20,000		£20,000	
Swineshead Pumping Station - Replace weedscreen cleaner	£85,000			£85,000
Donington Wykes Pumping Station - Replace 2 x pumps	£15,000			£40,000
Helpringham Pumping Station - Weedscreen cleaner	£84,000	£84,000		
	<b>£419,000</b>	<b>£204,000</b>	<b>£110,000</b>	<b>£125,000</b>

### Clay Dyke Cleansing

Major cleansing to include hired long reach excavator, and movement of spoil past business on east side of drain.

### General Culvert Replacement

Culvert No	Total Cost	Area
3190	£9,000	South Kyme
1959	£6,500	Gosberton
1253	£9,000	Horbling Fen
1302	£2,000	Dowsby Fen
2005	£2,000	Trinity College

### North Forty Foot, Boston, Bank Protection

1,300m section of North Forty Drain to cleanse from Langrick Road to Cooks Lock ps, provide revetment to c600m of u/s section of watercourse to include removal of any unconsented structures along entire length.

### Morley Lan, Bicker, Toeboards

Replace existing timber post and board revetment along length of drain c140m, which has now deteriorated alongside Morley Lane. A road closure will be necessary to complete these works.

### Swineshead Pumping Station - Replace Weedscreen Cleaner

New weedscreen cleaner to replace original fitted in 1994.

### Donington Wyke Pumping Station - Replace 2 x Pumps

Replacement of the 2 x submersible pumps, carried over from 15/16 due to budget increase, existing equipment obsolete requiring modifications.

### Helpringham Pumping Station - Weedscreen Cleaner

An application for Grant in Aid for a new weedscreen cleaner for this scheme. A new dump area having being created in previous years.

## h) Pumping Station Maintenance

Pumping Station Maintenance is expected to be considerably within budget at year end assuming there is not an excessively long period of wet weather. The budget has therefore been maintained at £370,000 with 2% inflationary increases in the remaining estimates.

## i) Drain Maintenance

	2014/15 Actual	2015/16 Budget	2015/16 Forecast @ P09	2016/17 Budget
Summer Cutting	£ 331,768	£ 380,000	£ 389,855	£ 400,000
Drain Maintenance	£ 249,627	£ 259,000	£ 219,176	£ 228,500
Chemical	£ 6,148	£ -	£ 201	£ -
Bushing	£ 35,889	£ 47,500	£ 51,930	£ 55,000
Pest Control	£ 90	£ -	£ -	£ -
Jetting	£ -	£ 1,500	£ 16,500	£ 16,500
	£ 623,522	£ 688,000	£ 677,662	£ 700,000

The 2015/16 Drain maintenance forecast is showing below budget due to the £15k allocation to additional Jetting works.

**j) Environmental Works**

The budget for environmental works has been maintained at £30,000 to encourage the works to be undertaken. The planned management works at the three borrow pits will continue along with requests made at the Environment Committee meeting in May.

**k) Environment Agency Precept**

No increase in the Environment Agency precept is being recommended to the Regional Flood and Coastal Committee in January and therefore £276,552 has been included in the 2016/17 budget. The precept has been at this rate since 2009/10.

**l) Administration and Establishment**

	2014/15	2015/16	2015/16	2016/17
	Actual	Budget	Forecast @ P09	Budget
Admin Salaries	£305,718	£335,000	£323,904	£352,500
New Offices	£7,331	£10,000	£9,823	£10,000
Administration	£43,836	£48,000	£52,775	£47,000
Miscellaneous	£4,384	£6,000	£6,147	£5,500
Inspection	£1,458	£4,500	£4,277	£2,000
Election	£0	£1,500	£1,293	£0
Equipment	£33,016	£20,000	£19,992	£20,000
Boston Office	£9,310	£0	£0	£0
Depot	£70,200	£40,000	£65,516	£42,000
Bungalow	£133	£200	£153	£200
	<b>£476,844</b>	<b>£465,200</b>	<b>£483,880</b>	<b>£479,200</b>

**Admin Salaries**

Admin salaries have been included at the rates agreed at the October 2015 Executive meeting and as per the restricted agenda item from this meeting. This also includes the cost for the Administrative Apprentice the Executive Committee approved to recruit in June 2014 and has not been progressed.

The Employers lump sum payment for the superannuation increases from £60,000 to £66,000 in 2016/17 of which £19,335 is charged to Admin Salaries. The tri-annual valuation of the pension fund is due this year to set rates from 1<sup>st</sup> April 2017.

Due to the changes in the State Pension the “contracted-out” rates will cease to be from 6<sup>th</sup> April 2016 and this will result in an increase in costs to the Board.

The rate we pay for employer’s NI will increase from 10.4% to 13.8% which will result in an additional cost of just over £16,000.

Although it is not a cost to the Board the “contracted-out” rate for employees has also increased from 10.6% to 12% and this will be a cost of approximately £210 to an employee earning £23,000.

The Lincolnshire ADA Pay Advisory Committee has not yet confirmed the 2015/16 pay award and we have effectively been paying the 1% offered as per the public sector pay cap assuming this will be agreed. The Union however do not agree with this and having balloted twice have rejected the award insisting the restriction does not apply to Internal Drainage Boards.

From the Summer 2015 Budget the following text was included “*Public sector pay - The government will fund public sector workforces for a pay award of 1% for 4 years from 2016-17 onwards*”.

I have included for a pay award of 2% for 2016/17 which I believe should cover any adjustment required to last years pay award and the 2016/17 pay award. A 1% increase would cost the Board £3,161 less than budgeted in Admin Salaries.

### **New Offices**

Costs included in the budget are as per 2015/16; £2,500 for repairs and servicing, £1,000 for security including the alarms etc and £6,500 for cleaning and labour.

The cleaning contractor is the largest expenditure and we have signed the current contractor up for three years from October 2014 following a review. Because of the remote location of Swineshead we were only able to obtain two firm quotes and therefore the Chairman’s authorisation was obtained to proceed.

### **Administration**

All mileage is now charged to either salaries, wages oncost or Pump Engineer recharges and therefore has been removed from the Administration budget which was originally to cover the CEO’s mileage and essential user when he changed to essential user.

Due to a change in collection times of Royal Mail (09:15am only) we are now having to pay for a collection service which costs approximately £800pa.

External Audit costs increased £400 for 2014/15 which has been allowed for due to the additional income received from Grants.

All other included costs are based on forecast actuals.

### **Miscellaneous**

The budget has been reduced to £5,500 from £6,000.

### **Inspection**

£1,000 has been included for each of the works inspections this year. The last Board inspection was in 2015 so it is assumed there will not be one in 2016.

**Election**

There is no election scheduled for 2016.

**Equipment**

£20,000 has been included in the budget for computer and office equipment to include;

4 computers are due to be replaced at an average £1,000 each and the Assistant Pump Engineer's laptop requires replacing.

The mapping system has not been upgraded or supported for approximately six years and we currently have a mix of version 9.3 and version 10 without any maintenance cover. Version 10.4 is due out in 2016. There currently is and has been for most of 2015 a 50% off offer on the new version of Arc Map and for seven licences it will cost £5,768.00 to get the whole system up to date and then an annual fee of £2,408 which would include all future updates and support.

**Depot**

A budget of £42,000 has been included in the budget which is only £2,000 more despite the £7,600 increase in Business rates.

This has been covered by making no allowance for any stock adjustments £5,000 and reducing the labour available to work in the Depot from £1,750 (approx 70 hours) to £1,300 (52 hours). The average cost of electricity has reduced by £189 per month (£2,268).

**Bungalow**

The only year on year costs are £60 for the servicing and inspection of the gas boiler. A further £140 has been included for any other minor repairs.

**Administration and Establishment Overall**

Overall this is an increase in the Administration and Establishment budget of 3.01% attributable to increase in National Insurance, pension deficit costs and business rates which we have no control over without reducing the number of employee's.

**m) Wages On-Cost Reserve**

The wages on-cost reserve contains all the costs that relate to employing the workmen to then generate a recharge rate in relation to their hourly rate. The recharge rate was reduced from 240% to 220% last year in the anticipation that this would reduce the reserve amount held and wouldn't adversely affect the drain maintenance costs. Maintaining the rate at 220% results in a negative balance in the reserve of £27,758.03 at the end of 2016/17 which is not permitted and therefore the recharge rate has been increased to 230% which gives an estimated £1,001.19 balance at year end.

The impact this has on the rates is shown below;

		<b>2016/17 Per hour</b>	<b>2014/15 220%</b>	<b>2016/17 230%</b>
<b>I</b>	<b>7</b>	£10.14	£25.14	£26.82
<b>II</b>	<b>2</b>	£9.87	£24.48	£26.12
<b>III</b>	<b>3</b>	£9.61	£23.84	£25.41
<b>IV</b>	<b>2</b>	£9.33	£23.18	£24.69

	<b>2014/15 Actual</b>	<b>2015/16 Estimate</b>	<b>2016/17 Budget</b>
Wages Costs	510,656	515,242	559,042
Cleaning	768	831	847
Telephone	6,941	10,329	10,536
Advertising	198	863	880
H&S	1,676	2,648	2,701
Prot Clothing	2,977	4,488	4,578
Misc	401	11	11
Small Tools	166	0	0
Postage	0	127	130
Training	15,609	8,673	15,846
Materials	90	90	92
Plant Parts	0	49	50
Plant Fuel	50	0	0
Contractors	4,613	3,681	3,755
Consultants	260	0	0
Leg & Prof	38	0	0
Labour	25,870	22,617	23,069
Workshop	574	574	585
Pump Eng	252	2,174	2,217
Wages Rech	(572,604)	(570,091)	(583,074)
Plant	1,466	1,859	1,896
<b>Reserve B/F</b>		48,327.00	44,163.03
<b>Surplus/(Deficit)</b>		(4,163.97)	(43,161.84)
<b>Reserve C/F</b>	48,327.00	44,163.03	1,001.19

**n) General Reserve**

The overall impact on the general reserve is a surplus of £18,867 for 2016/17 increasing the reserve to £621,567. At the end of the ten year period the reserve is estimated to be £557,308 which is 22.27% of expenditure and above the 20% target.



**BLACK SLUICE INTERNAL DRAINAGE BOARD**

**EXECUTIVE COMMITTEE – 27<sup>th</sup> JANUARY 2016**

**PLANT AND VEHICLE REPLACEMENT FUND BUDGET 2016/17**

The eight year plant projections were presented at the October meeting of the Executive Committee and the budget below has been produced to comply with these.

Balance brought forward @ 1st April 2016 £ 117,524

**Proposed Purchases**

Twiga SPV2	£	185,630
HitachiZX 210LC-5B	£	141,250
Weed cutting basket	£	6,000

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-£ 332,880

**Proposed disposal of Plant**

John Deere with Cavalier	£	16,000
JCB 220LR	£	25,000

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£ 41,000

Estimated generated income £ 148,000

Estimated balance carried forward @ 31st March 2017 **-£ 26,356**

Following the receipt of confirmed quotation these figures are in excess of the figures presented in October.

Both machines are replacements for plant that we have retained for one extra year and both plant items are beginning to show signs of increased maintenance time, parts and cost.

A recommendation is made that we balance from the general reserve at year end.

**BLACK SLUICE INTERNAL DRAINAGE BOARD  
EXECUTIVE MEETING - 27th January 2016  
AGENDA ITEM 6a**

**EIGHT YEAR PLANT ESTIMATES**

Existing Plant/Equipment	New Plant/Equipment	Year Purchased	Age	Replace Year	Cost	Trade in	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2022/23
<b>Brought Forward</b>															
John Deere/Cavaliier/Votex	Twiga SPV2 (No.3)	2006	9 years	2016/17	£185,630	£16,000	£154,085	£117,524	-£26,356	£97,644	£121,644	£90,644	£99,644	£144,644	£143,644
Twiga SPV2 (No.2)		2006	9 years	2015/16	£174,800	£26,500	£149,800	£169,630							
Energreen (No.1)		2011	8 years	2019/20	£175,000	£50,000					£125,000				
JCB 220	Hitachi ZX 210LC-5B	2007	9 years	2016/17	£141,250	£25,000		£116,250							
Unimog		2009	8 years	2017/18	£200,000	£40,000									£160,000
JCB 130		2009	9 years	2020/21	£93,000	£18,000						£75,000			
JCB 160		2010	8 years	2018/19	£110,000	£20,000				£90,000					
JCB 145		2013	8 years	2021/22	£98,000	£19,000							£79,000		
JCB 130		2014	8 years	2022/23	£102,000	£17,000								£85,000	
JCB 531 Tele-handler		2012	10 years	2022/23	£55,000	£15,000								£40,000	
Nissan Navarra (Ops Manager)		2011/12	4 years	2015/16	£23,000	£10,000	£12,067								
Nissan Navarra (Ops Supervisor)		2011/12	4 years	2015/16	£21,000	£10,000	£8,680								
Nissan Navarra (Assit Pump Eng)		2011/12	4 years	2015/16	£21,000	£10,000	£8,680								
Vauxhall (Fitter)		2012/13	6 years	2018/19	£27,000	£9,000				£18,000					
Nissan (Ops Manager)		2015/16	4 years	2019/20	£24,000	£11,000					£13,000				
Nissan (Ops Supervisor)		2015/16	4 years	2019/20	£21,000	£10,000					£11,000				
Nissan (Pump Eng)		2015/16	4 years	2019/20	£21,000	£10,000					£11,000				
Vauxhall Tipper		2012/13	8 years	2020/21	£25,000	£8,000						£17,000			
Dump Trailer 1		2006	10 years	2023/24	£20,000										
Dump Trailer 2		2007	10 years	2015/16	-£5,000		-£4,500								
Jetter		2008	10 years	2015/16	-£8,000		-£6,500								
Low Loader Trailer		2004	16 years	2020/21	£27,000	£4,000						£23,000			
100mm Self priming Pump				2015/16	£15,000				£15,000						
Vibrating piling hammer				2017/18	£15,000										
150mm Portable Pump		2006													
Compressor		2008	15 years	2023/24	£6,000										
Weedbaskets							£3,820	£6,000	£6,000	£6,000	£6,000	£6,000	£6,000	£6,000	
Fuel Tanks							-£1,000								
<b>Net Spend from Plant Reserve Generated</b>							£186,047	£291,880	£21,000	£114,000	£166,000	£121,000	£85,000	£131,000	£160,000
<b>Balance C/F</b>							£149,486	£148,000	£145,000	£138,000	£135,000	£130,000	£130,000	£130,000	£130,000
							<b>£117,524</b>	<b>-£26,356</b>	<b>£97,644</b>	<b>£121,644</b>	<b>£90,644</b>	<b>£99,644</b>	<b>£144,644</b>	<b>£143,644</b>	<b>£113,644</b>

**BLACK SLUICE INTERNAL DRAINAGE BOARD**

**EXECUTIVE COMMITTEE - 27<sup>th</sup> JANUARY 2016**

**DEVELOPMENT CONSENT FEE ACCOUNT**

Five contributions have been received in 2015/16 to date including a large property development and a commercial business.

The rate that the Board at present charges a development consent fee is £72,500 per impermeable Hectare. The single property fee is £1,000. Both are subject to standard VAT.

The Board has for the last few years charged the rate recommended by Water Level Management Alliance to ADA, and it is recommended that the increased rate when available should be charged in 2016/17.

It is recommended that the administration charge should be maintained at £5,000 for 2016/17.

Therefore the account for this year is as follows:-

Balance brought forward @ 1st April 2015	£	142,316
<b><u>Income Received/Estimated</u></b>	£	26,619
<b><u>Estimated Expenditure</u></b>		
Wyberton Roads Culvert	£	70,940
Administration	£	5,000
		<hr/>
		(£75,940)
Estimated balance carried forward @ 31st March 2016	<b>£</b>	<b><u><u>92,995</u></u></b>

Daniel Withnall  
Finance Manager

**BLACK SLUICE INTERNAL DRAINAGE BOARD**

**EXECUTIVE COMMITTEE – 27<sup>th</sup> JANUARY 2016**

**BOURNE NORTH FEN FARM ACCOUNT**

The Board's Brokers, Brewin Dolphin, forwarded a valuation of the portfolio at 5<sup>th</sup> October 2015. This showed a current value of £304,571 producing an annual income of £12,504 equating to a yield of 4.1%.

The value of the fund and the yield have reduced slightly over the past twelve months but this has generated additional cash being held. The rate alleviation can therefore be funded at the same levels as previously to be re-assessed next year if the income the fund is generating hasn't recovered.

The income and expenditure of the account over the last three years and an estimate for 2015/16 and 2016/17 are shown below with the rate maintained at the current level of 2.4p in the pound:

	<b><u>2012/13</u></b>	<b><u>2013/14</u></b>	<b><u>2014/15</u></b>	<b><u>2015/16</u></b>	<b><u>2016/17</u></b>
Income	11,454	14,810	14,676	12,504	12,500
Rate Alleviation	9,239	9,239	9,242	9,242	9,242
Administration	2,166	4,325	4,356	4,500	4,500
Surplus/Deficit	49	1,246	1,078	(1,238)	(1,242)

With the above figures the values of the investments and cash (estimated for 2014/15 and 2015/16) are as follows:

	<b><u>2012/13</u></b>	<b><u>2013/14</u></b>	<b><u>2014/15</u></b>	<b><u>2015/16</u></b>	<b><u>2016/17</u></b>
Investments	306,067	313,020	324,373	304,571	304,571
Cash	8,452	9,698	9,007	12,540	11,298
Total	314,519	322,718	335,149	317,111	315,869

Therefore it is recommended that the rate alleviation for 2016/17 should be maintained at 2.4p in the £.

Daniel Withnall  
Finance Officer

**BLACK SLUICE INTERNAL DRAINAGE BOARD  
RISK REGISTER**

Objectives	Ref	Risk	Risk Score	Gaps in control	Action Plan	Officer Responsible
To provide and maintain standards of sound needs based sustainable flood protection.	1.1	Being unable to prevent flooding to property or land	3			I Warsap
	1.2	Loss of Electricity Supply	3			I Warsap
	1.3	Pumps failing to operate	3		Maintenance	C Richards
	1.4	Watercourses being unable to convey water	2		Maintenance	I Warsap
	1.5	In operating machinery to maintain watercourses	2		Training	I Warsap
	1.6	Claims from third parties for damage to property or injury	2			I Warsap
	1.7	Loss of senior staff	2			I Warsap
	1.8	Insufficient finance to carry out works	2			D Withnall
	1.9	Reduction in staff performance	2			I Warsap
	1.10	Insufficient staff resources	2		Review	I Warsap
To conserve and enhance the environment wherever practical and possible to ensure there is no net loss of biodiversity.	2.1	Prosecution for not adhering to environmental legislation	2		BAP	I Warsap
	2.2	Non delivery of objectives	2		BAP	I Warsap
To provide a 24 hour/365 day emergency response for the community	3.1	Emergency Plan inadequate or not up to date	1		Review	I Warsap
	3.2	Insufficient resources	2		Review	I Warsap
	3.3	Critical Incident loss of office	3	None		
To provide a safe and fulfilling working environment for staff.	4.1	Injury to staff and subsequent claims and losses	2		Training	I Warsap
	4.2	Not complying with Health and safety legislation	3		Consultant	I Warsap
To maintain financial records that are correct and comply with all recommended accounting practice.	5.1	Loss of cash	1	None		D Withnall
	5.2	Loss of money invested in building societies and banks	2	None		D Withnall
	5.3	Fraud by senior officers	1	None		D Withnall
	5.4	Risk of Inadequacy of Internal Checks	2			D Withnall
	6.1	Board members in making decisions	1			I Warsap
To ensure that all actions taken by the Board comply with all current U.K. and E.U. legislation	6.2	Not complying with all employment regulations and laws	2			I Warsap
	7.1	Not collecting sufficient income to fund expenditure	1		Accounts	D Withnall
A cost efficient IDB that provides a Value for Money service.	7.2	IDB abolished or taken over	1			I Warsap
	8.1	Loss of telemetry	2		Maintenance	C Richards
	8.2	Loss of telephone Communications	1			D Withnall
	8.3	Loss of Internet Connection	2			D Withnall
	8.4	Network Failure	3			D Withnall
	8.5	Risk of Cyber Attack	6			D Withnall
	8.6	Network Security Breach	2			D Withnall
	8.7	Virus on Network	2			D Withnall
	8.8	Loss of accounting records	2	None		D Withnall
8.9	Loss of rating records	2	None		D Withnall	
Information Technology and Communications						



**BLACK SLUICE INTERNAL DRAINAGE BOARD**

**BOARD MEETING - 12<sup>th</sup> February 2016**

**AGENDA ITEM No 8**

**REPORT ON RATING**

**Rating Revaluation**

Listed below are the recommended valuation increases and amendments for 2016/17.

Reference Number	Location of Revaluation	Description	Existing Valuation	Proposed Valuation
30-2029-5	Dyke, Bourne & Morton	Agricultural Land & Buildings	£53,744	£55,394
30-3387-9	Silvertoft Lane, Frampton	Poultry Unit	£410	£27,215

It is recommended that a Determination Notice should be sent to the above occupiers giving details of the proposed change in valuation and of the appeals process. The new value will be effective from 1<sup>st</sup> April 2016.

Daniel Withnall  
Finance Manager

**Purchase Ledger Payments & Adjustments**

**Black Sluice Internal Drainage Board**

**Payments & Adjustments From 01/10/2015 To 31/10/2015**

Account	Date	Type	Ref 1	Ref 2	Value	Details
AFC	09/10/2015	Payment	1298	Bacs	-5356.20	A & F Consulting Engineers LLP
AJE001	09/10/2015	Payment	29311	Bacs	-1440.00	Ajet Drain Services Ltd
ANG002	09/10/2015	Payment	248361	Bacs	-111.77	Anglia Bearing Company
BOS002	09/10/2015	Payment	24068	Bacs	-574.50	Boston Commercial Cleaners Ltd
BOS003	09/10/2015	Payment	35938	Bacs	-74.40	Boston Engineering Supplies
BOS018	09/10/2015	Payment	17849	Bacs	-108.00	Boston HGV Testing Station Ltd
CEF001	09/10/2015	Payment	BOS/187507	Bacs	-82.23	CEF (Boston)
CLA001	09/10/2015	Payment	58731	Bacs	-148.80	Frank Clayton & Son Ltd
COP002	09/10/2015	Payment	INV-36661	Bacs	-134.52	Cope Safety Management Ltd.
CRA001	09/10/2015	Payment	48580	Bacs	-59.74	Craven & Nicholas
DOU001	09/10/2015	Payment	406854	Bacs	-55.18	John W Doubleday Limited
ELL002	09/10/2015	Payment	50079	Bacs	-132.20	Ellgia Ltd
FEN001	09/10/2015	Payment	177127C	Bacs	-89.66	Fenland Fastenings
FIR001	09/10/2015	Payment	14988	Bacs	-75.02	Malc Firth Landscapes Ltd
HAR001	09/10/2015	Payment	23132191	Bacs	-1122.09	TC Harrison JCB
INL001	09/10/2015	Payment	2015-P06	Bacs	-15150.11	HM Revenue & Customs
INT002	09/10/2015	Payment	4828	Bacs	-336.00	InterLec
IRE001	09/10/2015	Payment	203675	Bacs	-441.77	Irelands Farm Machinery Ltd
JOE001	09/10/2015	Payment	27070	Bacs	-330.00	Joe Turner (Equipment) Ltd
KIO001	09/10/2015	Payment	SIP-1179442	Bacs	-1.75	Kiowa Ltd
LIN002	09/10/2015	Payment	2015-P06	Bacs	-20225.92	Lincolnshire C C Pension Fund
MAS001	09/10/2015	Payment	SI003374	Bacs	-129.98	Mastenbroek Ltd
MOT001	09/10/2015	Payment	BTT107190	Bacs	-225.12	Motor Parts Direct Limited
NFU003	09/10/2015	Payment	QU10E	Bacs	-154.70	NFU Subscription
PEA001	09/10/2015	Payment	67889	Bacs	-460.46	Pearson Hydraulics Ltd
PET002	09/10/2015	Payment	10156	Bacs	-558.00	Peter Smith Trailer Sales
PRU001	09/10/2015	Payment	2015-P06	Bacs	-50.00	Prudential
SHO	09/10/2015	Payment	39029	Bacs	-6360.00	Shoebridge Engineering



Account	Date	Type	Ref 1	Ref 2	Value	Details
SIL001	09/10/2015	Payment	IN424099	Bacs	-27.95	Silt Side Services Ltd
SWI001	09/10/2015	Payment	BN014637	Bacs	-9.18	Switch Electrical WholesaleLtd
TFM001	09/10/2015	Payment	215635	Bacs	-273.18	TFM Supplies
TMC001	09/10/2015	Payment	15490	Bacs	-36.00	TMC Lifting
TOW001	09/10/2015	Payment	133522	Bacs	-38042.55	Towergate Insurance
UNI001	09/10/2015	Payment	2015-P06	Bacs	-135.25	Unison
VOT001	09/10/2015	Payment	23326	Bacs	-815.78	Votex
WOO001	09/10/2015	Payment	964011	Bacs	-214.00	Woodco Business Machines
AFC	23/10/2015	Payment	1295	Bacs	-3941.70	A & F Consulting Engineers LLP
ANG102	23/10/2015	Payment	11882782 (Oct 15)	Bacs	-14.89	Anglian Water (Holland Fen PS)
ANG104	23/10/2015	Payment	311002662844	Bacs	-210.64	Anglian Water (Trade Effluent)
BEE001	23/10/2015	Payment	32505	Bacs	-17.10	Beesons of Boston Ltd
CLA001	23/10/2015	Payment	58853	Bacs	-81.84	Frank Clayton & Son Ltd
DOU001	23/10/2015	Payment	406924	Bacs	-1576.80	John W Doubleday Limited
DSE001	23/10/2015	Payment	278	Bacs	-42.00	DS Engineering
DWW	23/10/2015	Payment	3621	Bacs	-915.73	DW Woods Landscaping Ltd
ENG001	23/10/2015	Payment	31558	Bacs	-445.55	Engineering & Hire Ltd
EVA001	23/10/2015	Payment	IDB042R	Bacs	-765.00	Noel Evans Window Cleaning
EVE002	23/10/2015	Payment	01210795722	Bacs	-1093.57	Everything Everywhere
HAR001	23/10/2015	Payment	23132540	Bacs	-184.08	TC Harrison JCB
JAC001	23/10/2015	Payment	10/B/00248	Bacs	-40.68	Jackson Building Centres
JOH001	23/10/2015	Payment	3174958	Bacs	-507.60	Johnston Publishing Ltd
LIV001	23/10/2015	Payment	16-2-3271	Bacs	-180.00	LIVES Training
MJW001	23/10/2015	Payment	26	Bacs	-688.20	MJ Wright & Son Contractors
NOT001	23/10/2015	Payment	83030/2	Bacs	-156.38	P G & C Nottingham
PAU001	23/10/2015	Payment	0056	Bacs	-80.00	Paul's Property Services
RUS002	23/10/2015	Payment	0238	Bacs	-36.00	Rusfussuk Design
SHA005	23/10/2015	Payment	1042	Bacs	-40.00	D.Shaw Window Cleaning Service
SIL001	23/10/2015	Payment	IN424920	Bacs	-25.96	Silt Side Services Ltd
SWI001	23/10/2015	Payment	BN014978	Bacs	-249.12	Switch Electrical WholesaleLtd
THU001	23/10/2015	Payment	20154802	Bacs	-250.74	Thurlby Motors
TRA002	23/10/2015	Payment	9146 AEZ439	Bacs	-32.47	Travis Perkins Trading Co Ltd.
TUR001	23/10/2015	Payment	4-04185860	Bacs	-7.71	Turnbull & Co Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
WEL004	23/10/2015	Payment	1842	Bacs	-5618.16	Wells Plant Hire
WES002	23/10/2015	Payment	MI00109117	Bacs	-300.00	Western Power Distribution
ZEN001	23/10/2015	Payment	441597	Bacs	-152.40	Zenith Survey Equipment
NFU001	25/10/2015	Refund	P07	Refund	49.62	NFU Insurance
UKF001	05/10/2015	Payment	P07	Direct Deb	-467.57	UK Fuels Ltd
PIT001	09/10/2015	Payment	P07	Direct Deb	-507.20	Pitney Bowes Ltd
UKF001	12/10/2015	Payment	P07	Direct Deb	-574.80	UK Fuels Ltd
UKF001	19/10/2015	Payment	P07	Direct Deb	-362.92	UK Fuels Ltd
BRI005	19/10/2015	Payment	P07	Direct Deb	-49.49	British Telecom DD
BRI005	19/10/2015	Payment	P07	Direct Deb	-75.63	British Telecom DD
STE002	20/10/2015	Payment	P07	Bacs	-100.00	Steve Clegg
WOL001	20/10/2015	Payment	P07	Direct Deb	-10686.34	Woldmarsh Producers Ltd
BRI005	23/10/2015	Payment	P07	Direct Deb	-61.06	British Telecom DD
UKF001	26/10/2015	Payment	P08	Direct Deb	-652.21	UK Fuels Ltd
BRI005	26/10/2015	Payment	P08	Direct Deb	-224.46	British Telecom DD
TOM002	28/10/2015	Refund	P08	Refund	32.93	TomTom
OPU001	28/10/2015	Payment	P08	Direct Deb	-887.99	Opus Energy Limited
BOS001	28/10/2015	Payment	P08	Direct Deb	-2696.00	Boston Borough Council (Rates)

Account	Date	Type	Ref 1	Ref 2	Value	Details
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Total Payments	-128542.00	
Total Discounts		
Total Adjustments	82.55	
Total Refunds		
<b>Total</b>	<b>-128459.45</b>	

**Payments**

Bacs	-111296.33	Cheque	Direct Deb	-17245.67	Chargecard
Bulk Bacs					

**Adjustments**

Disc		Contra SL
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**Refunds**

Refund	82.55
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Chief Executive



Finance Manager

**Purchase Ledger Payments & Adjustments**

**Black Sluice Internal Drainage Board**

**Payments & Adjustments From 01/11/2015 To 30/11/2015**

Account	Date	Type	Ref 1	Ref 2	Value	Details
AJE001	06/11/2015	Payment	32276	Bacs	-25164.00	Ajet Drain Services Ltd
AZT001	06/11/2015	Payment	003040	Bacs	-44.70	Aztec Signs
CAR002	06/11/2015	Payment	40171	Bacs	-148.99	J Carr & Son
CEF001	06/11/2015	Payment	BOS/189626	Bacs	-27.00	CEF (Boston)
CLA001	06/11/2015	Payment	58852	Bacs	-161.28	Frank Clayton & Son Ltd
COP002	06/11/2015	Payment	INV-36898	Bacs	-134.52	Cope Safety Management Ltd.
DSE001	06/11/2015	Payment	284	Bacs	-99.00	DS Engineering
ELL002	06/11/2015	Payment	51684	Bacs	-145.37	Ellgia Ltd
ENG001	06/11/2015	Payment	31740	Bacs	-1110.60	Engineering & Hire Ltd
ENV003	06/11/2015	Payment	9420	Bacs	-1696.56	Environmental Technologies
FEN001	06/11/2015	Payment	177962C	Bacs	-66.86	Fenland Fastenings
FIR001	06/11/2015	Payment	15309	Bacs	-75.02	Malc Firth Landscapes Ltd
GUA001	06/11/2015	Payment	8881	Bacs	-322.80	Guardian Press
HAI001	06/11/2015	Payment	158720-1	Bacs	-610.26	Gary Haines Ltd
HGV001	06/11/2015	Payment	VBCV100179	Bacs	-42.02	HGV Truck Parts
HMS001	06/11/2015	Payment	1,088	Bacs	-56.28	Hydraulic & Mechanical Services
INL001	06/11/2015	Payment	2015-P07	Bacs	-17302.66	HM Revenue & Customs
IRE001	06/11/2015	Payment	203808	Bacs	-9225.74	Irelands Farm Machinery Ltd
KIO001	06/11/2015	Payment	SIP-1183442	Bacs	-45.59	Kiowa Ltd
LIN002	06/11/2015	Payment	2015-P07	Bacs	-23100.12	Lincolnshire C C Pension Fund
LIN018	06/11/2015	Payment	INV/994	Bacs	-198.00	Secure Doors Group
NFU001	06/11/2015	Payment	P07	Bacs	-49.62	NFU Insurance
NOT001	06/11/2015	Payment	26332	Bacs	-180.97	P G & C Nottingham
ONE002	06/11/2015	Payment	04/11/15DWWVDB	Bacs	-138.00	O'Neils Catering Services
PAU001	06/11/2015	Payment	0058	Bacs	-800.00	Paul's Property Services
PEA001	06/11/2015	Payment	70705	Bacs	-416.95	Pearson Hydraulics Ltd
PRU001	06/11/2015	Payment	2015-P07	Bacs	-50.00	Prudential
SMS001	06/11/2015	Payment	294067	Bacs	-179.40	SMS Electrical

Account	Date	Type	Ref 1	Ref 2	Value	Details
SWI001	06/11/2015	Payment	BN015589	Bacs	-28.80	Switch Electrical WholesaleLtd
SYS001	06/11/2015	Payment	97518	Bacs	-77.52	Systematic Print Management
TOW001	06/11/2015	Payment	134201	Bacs	-677.20	Towergate Insurance
TUR001	06/11/2015	Payment	4-04186397	Bacs	-30.33	Turnbull & Co Ltd
UNI001	06/11/2015	Payment	2015-P07	Bacs	-124.25	Unison
WEL004	06/11/2015	Payment	1856	Bacs	-14012.40	Wells Plant Hire
WOO001	06/11/2015	Payment	964221	Bacs	-142.62	Woodco Business Machines
NAV001	09/11/2015	Payment	P08	Bacs	-33415.50	Navitron
CRO004	12/11/2015	Payment	P08	Bacs	-262.91	CROP LOSS
CRO004	12/11/2015	Payment	P08	Bacs	-143.05	CROP LOSS
CRO004	12/11/2015	Payment	P08	Bacs	-578.90	CROP LOSS
CRO004	12/11/2015	Payment	P08	Bacs	-105.64	CROP LOSS
CRO004	12/11/2015	Payment	000206	Cheque	-69.75	CROP LOSS
CRO004	12/11/2015	Payment	000207	Cheque	-343.11	CROP LOSS
CRO004	12/11/2015	Payment	000208	Cheque	-51.33	CROP LOSS
CRO004	13/11/2015	Payment	P08	Bacs	-52.14	CROP LOSS
AFC	20/11/2015	Payment	1312	Bacs	-3141.90	A & F Consulting Engineers LLP
ASH001	20/11/2015	Payment	13569647	Bacs	-109.20	Ashtead Plant Hire Co Ltd
AZT001	20/11/2015	Payment	003054	Bacs	-105.78	Aztec Signs
BOS002	20/11/2015	Payment	24142	Bacs	-471.60	Boston Commercial Cleaners Ltd
BR1001	20/11/2015	Payment	VP98757170 Q062DG	Bacs	-1417.02	British Telecom
CAJ001	20/11/2015	Payment	52819	Bacs	-127.20	C & J Supplies
CLA001	20/11/2015	Payment	59355	Bacs	-321.60	Frank Clayton & Son Ltd
CON006	20/11/2015	Payment	87460	Bacs	-686.17	Contego Safety Solutions
CRA002	20/11/2015	Payment	164719	Bacs	-11.52	Robert H Crawford & Son
DOU001	20/11/2015	Payment	407420	Bacs	-537.81	John W Doubleday Limited
DWW	20/11/2015	Payment	3687	Bacs	-915.73	DW Woods Landscaping Ltd
EAS002	20/11/2015	Payment	1160908	Bacs	-5.83	Eastern Harvesters Ltd
ELS001	20/11/2015	Payment	4998	Bacs	-138.91	Elston Environmental Services
EVE002	20/11/2015	Payment	01214929128	Bacs	-1096.75	Everything Everywhere
HAL001	20/11/2015	Payment	Mr C Richards	Bacs	-244.78	David Hallgate Optometrist
LIN002	20/11/2015	Payment	10009840	Bacs	-420.11	Lincolnshire C C Pension Fund
MAS001	20/11/2015	Payment	SI003580	Bacs	-15.46	Mastenbrook Ltd

**Payments & Adjustments From 01/11/2015 To 30/11/2015**

**Black Sluice Internal Drainage Board**

Account	Date	Type	Ref 1	Ref 2	Value	Details
MOT001	20/11/2015	Payment	BTT108595	Bacs	-172.75	Motor Parts Direct Limited
ORI001	20/11/2015	Payment	100861	Bacs	-6240.00	Oriel Systems Ltd
PAU001	20/11/2015	Payment	0062	Bacs	-4950.00	Paul's Property Services
PES002	20/11/2015	Payment	1270	Bacs	-200.00	Pestforce
PET002	20/11/2015	Payment	10187	Bacs	-154.80	Peter Smith Trailer Sales
SHA005	20/11/2015	Payment	1053	Bacs	-40.00	D.Shaw Window Cleaning Service
STP001	20/11/2015	Payment	0012	Bacs	-384.00	ST Portess & Son
TFM001	20/11/2015	Payment	216158	Bacs	-270.04	TFM Supplies
THU001	20/11/2015	Payment	25106831	Bacs	-342.32	Thurlby Motors
WAK001	20/11/2015	Payment	5224	Bacs	-468.00	Wakefield Autos
NFU001	22/11/2015	Refund	P08	Refund	49.62	NFU Insurance
UKF001	02/11/2015	Payment	P08	Direct Deb	-716.96	UK Fuels Ltd
UKF001	09/11/2015	Payment	P08	Direct Deb	-602.71	UK Fuels Ltd
TOM002	12/11/2015	Payment	P08	Direct Deb	-174.24	TomTom
UKF001	16/11/2015	Payment	P08	Direct Deb	-364.58	UK Fuels Ltd
BRI005	18/11/2015	Payment	P08	Direct Deb	-47.55	British Telecom DD
BRI005	19/11/2015	Payment	P08	Direct Deb	-65.17	British Telecom DD
WOL001	20/11/2015	Payment	P08	Direct Deb	-5907.40	Woldmarsh Producers Ltd
PIT001	20/11/2015	Payment	P08	Direct Deb	-507.20	Pitney Bowes Ltd
ENV001	27/11/2015	Payment	P09	Bacs	-138276.00	Environment Agency
UKF001	23/11/2015	Payment	P09	Direct Deb	-198.07	UK Fuels Ltd
BRI005	23/11/2015	Payment	P09	Direct Deb	-58.64	British Telecom DD
EON001	24/11/2015	Payment	P09	Direct Deb	-71.25	EON UK PLC
UKF001	30/11/2015	Payment	P09	Direct Deb	-212.85	UK Fuels Ltd
BOS001	30/11/2015	Payment	P09	Direct Deb	-2696.00	Boston Borough Council (Rates)
EON001	24/11/2015	Refund	P09	Refund	142.50	EON UK PLC

Account	Date	Type	Ref 1	Ref 2	Value	Details
				Total Payments	-304595.66	
				Total Discounts		
				Total Adjustments	192.12	
				Total Refunds		
				Total	-304403.54	

**Payments**

Bacs	-292508.85	Cheque	-464.19	Direct Deb	-11622.62	Chargecard
Bulk Bacs						

**Adjustments**

Disc	Contra SL
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**Refunds**

Refund	192.12
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Chief Executive



Finance Manager

**Black Sluice Internal Drainage Board**

Printed on 01/02/2016 at 14:47 by DANIEL

From 01/12/2015 To 31/12/2015

**Purchase Ledger Payments & Adjustments****Black Sluice Internal Drainage Board****Payments & Adjustments From 01/12/2015 To 31/12/2015**

Account	Date	Type	Ref 1	Ref 2	Value	Details
ANG002	04/12/2015	Payment	249695	Bacs	-37.81	Anglia Bearing Company
ANG101	04/12/2015	Payment	124541335 (Nov 15)	Bacs	-60.53	Anglian Water (Swineshead HQ)
ASS001	04/12/2015	Payment	542	Bacs	-55.20	Assoc. of Drainage Authorities
BLU001	04/12/2015	Payment	18260	Bacs	-31.20	Blue Line Trailers
BOS002	04/12/2015	Payment	24227	Bacs	-471.60	Boston Commercial Cleaners Ltd
CEM001	04/12/2015	Payment	3008280777	Bacs	-167.90	Cemex UK Materials Ltd
COP002	04/12/2015	Payment	INV-37127	Bacs	-134.52	Cope Safety Management Ltd.
DRA003	04/12/2015	Payment	162125	Bacs	-143.44	Drayton Welding
HAL001	04/12/2015	Payment	Mr Daniel Withnall	Bacs	-397.40	David Hallgate Optometrist
HAR001	04/12/2015	Payment	23134124	Bacs	-69.78	TC Harrison JCB
INL001	04/12/2015	Payment	2015-P08	Bacs	-15108.24	HM Revenue & Customs
KIO001	04/12/2015	Payment	SIP-1186882	Bacs	-64.00	Kiowa Ltd
LIN002	04/12/2015	Payment	2015-P08	Bacs	-20782.83	Lincolnshire C C Pension Fund
LIN021	04/12/2015	Payment	4133	Bacs	-486.00	Lincolnshire Drainage Co. Ltd
LOM001	04/12/2015	Payment	Ian Pickering Car	Bacs	-78.00	Lomax Valeting
ORI001	04/12/2015	Payment	100869	Bacs	-1770.00	Oriel Systems Ltd
PRU001	04/12/2015	Payment	2015-P08	Bacs	-50.00	Prudential
SRP001	04/12/2015	Payment	CO89065	Bacs	-648.00	SRP Toilet Hire
SWI001	04/12/2015	Payment	BN016367	Bacs	-194.64	Switch Electrical WholesaleLtd
TRA002	04/12/2015	Payment	9146 AFB499	Bacs	-319.56	Travis Perkins Trading Co Ltd.
UNI001	04/12/2015	Payment	2015-P08	Bacs	-124.25	Unison
WEL004	04/12/2015	Payment	1859	Bacs	-9283.68	Wells Plant Hire
WES002	04/12/2015	Payment	LI00124033	Bacs	-600.52	Western Power Distribution
WIT001	04/12/2015	Payment	INV02952	Bacs	-6240.96	Witham Fourth IDB
WIT002	04/12/2015	Payment	I00065495	Bacs	-2226.05	Witham Oil & Paint
WOO001	04/12/2015	Payment	964499	Bacs	-182.67	Woodco Business Machines
NAV001	15/12/2015	Payment	P09	Bacs	-13739.76	Navitron
ADA001	22/12/2015	Payment	66649	Bacs	-237.14	Adan Limited



Account	Date	Type	Ref 1	Ref 2	Value	Details
ANG002	22/12/2015	Payment	250458	Bacs	-27.00	Anglia Bearing Company
ANG103	22/12/2015	Payment	103115564 (Dec 15)	Bacs	-14.26	Anglian Water (Black Hole PS)
ASH001	22/12/2015	Payment	13692225	Bacs	-328.51	Ashtead Plant Hire Co Ltd
BLU001	22/12/2015	Payment	18299	Bacs	-60.00	Blue Line Trailers
BRA002	22/12/2015	Payment	89901	Bacs	-2231.90	Brauncewell Quarries Ltd
BUS002	22/12/2015	Payment	BO194560	Bacs	-20.00	B A Bush & Son Ltd
CAJ001	22/12/2015	Payment	53057	Bacs	-54.00	C & J Supplies
CAR002	22/12/2015	Payment	40259	Bacs	-113.76	J Carr & Son
CEF001	22/12/2015	Payment	BOS/192667	Bacs	-377.23	CEF (Boston)
CEM001	22/12/2015	Payment	3008284597	Bacs	-111.94	Cemex UK Materials Ltd
CLA001	22/12/2015	Payment	59791	Bacs	-370.18	Frank Clayton & Son Ltd
CON006	22/12/2015	Payment	89531	Bacs	-80.40	Contego Safety Solutions
CRA001	22/12/2015	Payment	49147	Bacs	-45.66	Craven & Nicholas
DOU001	22/12/2015	Payment	407947	Bacs	-36.00	John W Doubleday Limited
DWW	22/12/2015	Payment	3743	Bacs	-915.73	DW Woods Landscaping Ltd
ELL002	22/12/2015	Payment	53227	Bacs	-112.32	Ellgia Ltd
EVE002	22/12/2015	Payment	01218796900	Bacs	-1160.53	Everything Everywhere
FEN001	22/12/2015	Payment	178701C	Bacs	-49.36	Fenland Fastenings
HAI001	22/12/2015	Payment	158953-I	Bacs	-29.42	Gary Haines Ltd
HAR001	22/12/2015	Payment	23134723	Bacs	-15.08	TC Harrison JCB
HGV001	22/12/2015	Payment	VBCV103434	Bacs	-245.77	HGV Truck Parts
HIL001	22/12/2015	Payment	6643	Bacs	-65.00	Jeff Hill
IBB001	22/12/2015	Payment	166216	Bacs	-16154.66	Arthur Ibbett Limited
INT002	22/12/2015	Payment	4868	Bacs	-318.60	InterLec
IRE001	22/12/2015	Payment	204100	Bacs	-3222.00	Irelands Farm Machinery Ltd
KIN006	22/12/2015	Payment	IN067588	Bacs	-120.00	Kings Road Tyres & Repairs LTD
LAR001	22/12/2015	Payment	55873	Bacs	-339.22	Ray Larrington Hydraulics
LIN002	22/12/2015	Payment	10011453	Bacs	-420.11	Lincolnshire C C Pension Fund
MEL001	22/12/2015	Payment	5132	Bacs	-1158.00	H Mell & Son Services Ltd
MIS001	22/12/2015	Payment	10823237	Bacs	-6042.46	Misco
MOT001	22/12/2015	Payment	BTT109652	Bacs	-10.85	Motor Parts Direct Limited
NAV001	22/12/2015	Payment	36083	Bacs	-53180.58	Navitron
PIT001	22/12/2015	Payment	24382820	Bacs	-410.18	Pitney Bowes Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
POP001	22/12/2015	Payment	2168	Bacs	-15549.60	B Pope and Sons Ltd
SHA005	22/12/2015	Payment	1068	Bacs	-40.00	D.Shaw Window Cleaning Service
TFM001	22/12/2015	Payment	216887	Bacs	-263.55	TFM Supplies
WAK001	22/12/2015	Payment	5786	Bacs	-273.00	Wakefield Autos
WEL004	22/12/2015	Payment	1855	Bacs	-6621.60	Wells Plant Hire
WIT001	22/12/2015	Payment	INV02968	Bacs	-2070.72	Witham Fourth IDB
OPU001	03/12/2015	Payment	P09	Direct Deb	-70.00	Opus Energy Limited
UKF001	07/12/2015	Payment	P09	Direct Deb	-286.31	UK Fuels Ltd
TOM002	11/12/2015	Payment	P09	Direct Deb	-174.24	TomTom
UKF001	14/12/2015	Payment	P09	Direct Deb	-723.80	UK Fuels Ltd
BR1005	18/12/2015	Payment	P09	Direct Deb	-48.32	British Telecom DD
UKF001	21/12/2015	Payment	P09	Direct Deb	-777.02	UK Fuels Ltd
BR1005	23/12/2015	Payment	P09	Direct Deb	-61.21	British Telecom DD
BR1005	21/12/2015	Payment	P09	Direct Deb	-65.40	British Telecom DD
WOL001	21/12/2015	Payment	P09	Direct Deb	-8603.90	Woldmarsh Producers Ltd
UKF001	29/12/2015	Payment	P10	Direct Deb	-206.99	UK Fuels Ltd
BOS001	29/12/2015	Payment	P10	Direct Deb	-2696.00	Boston Borough Council (Rates)

Account	Date	Type	Ref 1	Ref 2	Value	Details
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Total Payments						
Total Discounts						
Total Adjustments						
Total Refunds						
Total						<u>-200078.05</u>

**Payments**


Bacs	-186364.86	Cheque	Direct Deb	-13713.19	Chargecard
Bulk Bacs					

**Adjustments**

Disc	Contra SL
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**Refunds**

Refund



Chief Executive



Finance Manager

**Purchase Ledger Payments & Adjustments**

**Black Sluice Internal Drainage Board**

**Payments & Adjustments From 01/01/2016 To 31/01/2016**

Account	Date	Type	Ref 1	Ref 2	Value	Details
ASS001	08/01/2016	Payment	inv-2016/IDB590	Bacs	-5652.00	Assoc. of Drainage Authorities
CEF001	08/01/2016	Payment	BOS/192781	Bacs	-13.54	CEF (Boston)
CLA001	08/01/2016	Payment	59870	Bacs	-94.44	Frank Clayton & Son Ltd
COP002	08/01/2016	Payment	INV-37370	Bacs	-134.52	Cope Safety Management Ltd.
CRA001	08/01/2016	Payment	49361	Bacs	-49.76	Craven & Nicholas
DRA005	08/01/2016	Payment	88743	Bacs	-35.93	DBAS Ltd
ELL002	08/01/2016	Payment	54812	Bacs	-112.32	Eligia Ltd
FEN001	08/01/2016	Payment	178847	Bacs	-104.19	Ferland Fastenings
HBP001	08/01/2016	Payment	SIN038299	Bacs	-1236.00	HBP Systems Ltd
HIL002	08/01/2016	Payment	114591	Bacs	-602.79	Charles H Hill Ltd
INL001	08/01/2016	Payment	P09	Bacs	-14054.45	HM Revenue & Customs
INT002	08/01/2016	Payment	4812	Bacs	-132.00	InterLec
KIO001	08/01/2016	Payment	SIP-1189212	Bacs	-17.11	Kiowa Ltd
LAR001	08/01/2016	Payment	55965	Bacs	-55.68	Ray Larrington Hydraulics
LIN001	08/01/2016	Payment	07617	Bacs	-252.00	LWOL Ltd
LIN002	08/01/2016	Payment	P09	Bacs	-19598.24	Lincolnshire C Pension Fund
MIL002	08/01/2016	Payment	213635	Bacs	-3110.40	Mill Tyres
NAV001	08/01/2016	Payment	36085	Bacs	-22883.54	Navitron
NEW003	08/01/2016	Payment	121417	Bacs	-246.00	Newgate (Newark) Ltd
ROS001	08/01/2016	Payment	404410	Bacs	-15.00	Rossendales Ltd
SHA005	08/01/2016	Payment	1080	Bacs	-40.00	D.Shaw Window Cleaning Service
SPS001	08/01/2016	Payment	795735	Bacs	-187.24	SP Services (UK) Ltd
SWI001	08/01/2016	Payment	BN017693	Bacs	-51.58	Switch Electrical WholesaleLtd
TFM001	08/01/2016	Payment	217600	Bacs	-581.17	TFM Supplies
TMC001	08/01/2016	Payment	15733	Bacs	-402.00	TMC Lifting
UNI001	08/01/2016	Payment	P09	Bacs	-124.25	Unison
WOO001	08/01/2016	Payment	964737	Bacs	-109.77	Woodco Business Machines
AFC	22/01/2016	Payment	1339	Bacs	-6879.60	A & F Consulting Engineers LLP

Account	Date	Type	Ref 1	Ref 2	Value	Details
ALA001	22/01/2016	Payment	503024	Bacs	-62.40	Alarmline Security Ltd
ANG002	22/01/2016	Payment	250905	Bacs	-5.29	Anglia Bearing Company
ANG102	22/01/2016	Payment	118822782 (Jan 16)	Bacs	-14.57	Anglian Water (Holland Fen PS)
ASH001	22/01/2016	Payment	13837288	Bacs	-501.36	Ashtead Plant Hire Co Ltd
BOC001	22/01/2016	Payment	3033735769	Bacs	-265.98	BOC
BOS002	22/01/2016	Payment	24307	Bacs	-589.50	Boston Commercial Cleaners Ltd
COV001	22/01/2016	Payment	9652	Bacs	-539.10	Cover Up
CRA001	22/01/2016	Payment	49453	Bacs	-116.40	Craven & Nicholas
DOU001	22/01/2016	Payment	408219	Bacs	-243.14	John W Doubleday Limited
EVE002	22/01/2016	Payment	01222400932	Bacs	-1091.77	Everything Everywhere
HAR001	22/01/2016	Payment	23135474	Bacs	-1779.95	TC Harrison JCB
HUT001	22/01/2016	Payment	H 21811	Bacs	-6.00	Hutsons Signs
HYT001	22/01/2016	Payment	SCR005365	Bacs	-52.20	Hy-Ten Ltd
INT002	22/01/2016	Payment	4886	Bacs	-959.14	InterLec
LIN024	22/01/2016	Payment	10013302	Bacs	-1304.40	Lincolnshire County Council
MAN001	22/01/2016	Payment	25432	Bacs	-66.00	Mandy's Coffee Services
SCA001	22/01/2016	Payment	2016-1007	Bacs	-309.60	Scarborough Nixon Associates
SWI001	22/01/2016	Payment	BN017990	Bacs	-217.98	Switch Electrical WholesaleLtd
UKF001	04/01/2016	Payment	P10	Direct Deb	-602.80	UK Fuels Ltd
UKF001	11/01/2016	Payment	P10	Direct Deb	-626.83	UK Fuels Ltd
TOM002	12/01/2016	Payment	P10	Direct Deb	-174.24	TomTom
UKF001	18/01/2016	Payment	P10	Direct Deb	-207.23	UK Fuels Ltd
BRI005	18/01/2016	Payment	P10	Direct Deb	-50.29	British Telecom DD
BRI005	19/01/2016	Payment	P10	Direct Deb	-65.65	British Telecom DD
WOL001	20/01/2016	Payment	P10	Direct Deb	-3587.65	Woldmarsh Producers Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
				Total Payments	-90214.99	
				Total Discounts		
				Total Adjustments		
				Total Refunds		
				Total	-90214.99	

**Payments**

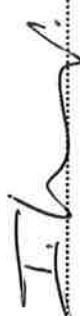
Bacs	-84900.30	Cheque		Direct Deb	-5314.69	Chargecard
Bulk Bacs						

**Adjustments**

Disc				Contra SL		
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**Refunds**

Refund						
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.....  
  
 Chief Executive

.....  
  
 Finance Manager



**BLACK SLUICE INTERNAL DRAINAGE BOARD**

**BOARD MEETING - 12<sup>th</sup> February 2016**

**AGENDA ITEM No 9**

**LIST OF CONSENTS**

**1. BYELAWS**

The following byelaw consents have been issued by the Board since 4<sup>th</sup> November 2015:

2015/B16	Kelly Anne Leggott t/a KMT Property Development 6 Woodland Drive Nocton Lincoln LN4 2BQ	Erection of conservatory & boundary fence BSIDB Drain: 2/11 Grid Refs: 520518,335081
2015/B17	Western Power Distribution Issac Newton Way Alma Park Industrial Estate Grantham NG31 9RT	Laying of underground electric cable BSIDB Drain: 7/1-7/2 Grid Refs: 533960,335432 533951,335567
2015/B18	Mr & Mrs C More Walnut House Water Lane Threekingham Sleaford NG34 0BE	Erection of two storey extension BSIDB Drain: 36/1 Grid Refs: 509225,336240
2015/B19	Western Power Distribution Gilbert Drive Endeavour Park Boston PE21 7TW	Replacement substation & replacement wall with fence BSIDB Drain: 5/9 Grid Refs: 532129,342935
2015/B20	Western Power Distribution Issac Newton Way Alma Park Industrial Estate Grantham NG31 9RT	Proposed HV underground cable & transformer pole BSIDB Drain: 21/9 Grid Refs: 515984,330308



2015/B21	Mr Nicolas A Fearn Southgate House Station Street Donington Spalding PE11 4UQ	Erection of shed over Board piped watercourse BSIDB Drain: 2/11 Grid Refs: 520450,335626
2016/B01	Western Power Distribution Gilbert Drive Endeavour Park Boston PE21 7TW	Removal of existing HV overhead line. BSIDB Drain 4/1 Grid Refs: 522983,342964
2016/B02	Western Power Distribution Gilbert Drive Endeavour Park Boston PE21 7TW	Laying of HV underground cable. BSIDB Drain 5/2 Grid Refs: 530559,343132
2016/B03	Mrs M Hockin 2 Caythorpe Cottages Caythorpe Road Donington SPALDING PE11 4SB	Erection of timber framed garage. BSIDB Drain 2/16 Grid Refs: 521958,335935
2016/B04	Miss Joanne Hunter Car Dyke Farm Cottage Fen Road Rippingale Bourne PE10 0TG	Erection of dog boarding kennels. BSIDB Drain 23/2 Grid Refs: 512473,327859
2016/B05	Mark J Law Red Lion House Glenside North Pinchbeck Spalding PE11 3SE	Erection of timber framed double garage. BSIDB Drain 22/31 Grid Refs: 522940,325882
2016/B06	Western Power Distribution Gilbert Drive Endeavour Park Boston PE21 7TW	Laying of HV underground cable. BSIDB Drain 4/7 Grid Refs: 526033,342125

## 2. CULVERTS

The following culvert consents have been issued by the Board since 4<sup>th</sup> November 2015:

2015/C16	Western Power Distribution Gilbert Drive Endeavour Park Boston PE21 7TW	Replacement access culvert in ordinary watercourse Private Drain Grid Refs: 525882,347690
2015/C17	Swineshead Poor Charity The Croft Coles Lane Swineshead Boston PE20 3NS	Filling of watercourse to install new drainage scheme Private Drain Grid Refs: 524751,334403
2015/C18	Lincolnshire County Council Highways South Municipal Buildings West St Boston PE21 8QR	Installation new & replacement of existing surface water outfalls Private Drain Grid Refs: 530776,339965

## 3. DEVELOPMENT AGREEMENTS

The following development agreements have been issued by the Board since 4<sup>th</sup> November 2015.

2015-D04	Mr & Mrs I Allen Burwood House Asgarby Road Burton Pedwardine Sleaford NG34 0BZ	Discharge of surface water from roofs & hard standings & discharge of treated effluent Private Drain Grid Refs: 519978,329695
2015/D05	Lindum Group Ltd Lindum Business Park Station Road North Hykeham Lincoln LN6 3QX	Discharge of surface water Land North Tytton Lane, Wyberton

2015/D06	Kelly Anne Leggott t/a KMT Property Developments 6 Woodland Drive Nocton Lincoln LN4 2BQ	SW Disposal on new dwelling Town Dam Lane, Donington
2015/D07	Boston Mayflower Ltd Charity House 3 Lincoln Lane Boston PE21 8RU	Discharge of treated effluent Private Drain Grid Refs: 528470,337556
2015/D08	Lindum Group Ltd Lindum Business Park Station Road North Hykeham Lincoln LN6 3QX	Discharge of surface water Land off Kyme Road, Heckington Grid Ref: TF013759

4. **TILE DRAINAGE APPLICATIONS**

There have been no tile drainage applications issued by the Board since 4<sup>th</sup> November 2015.

5. **EXTENDED AREA CONSENTS**

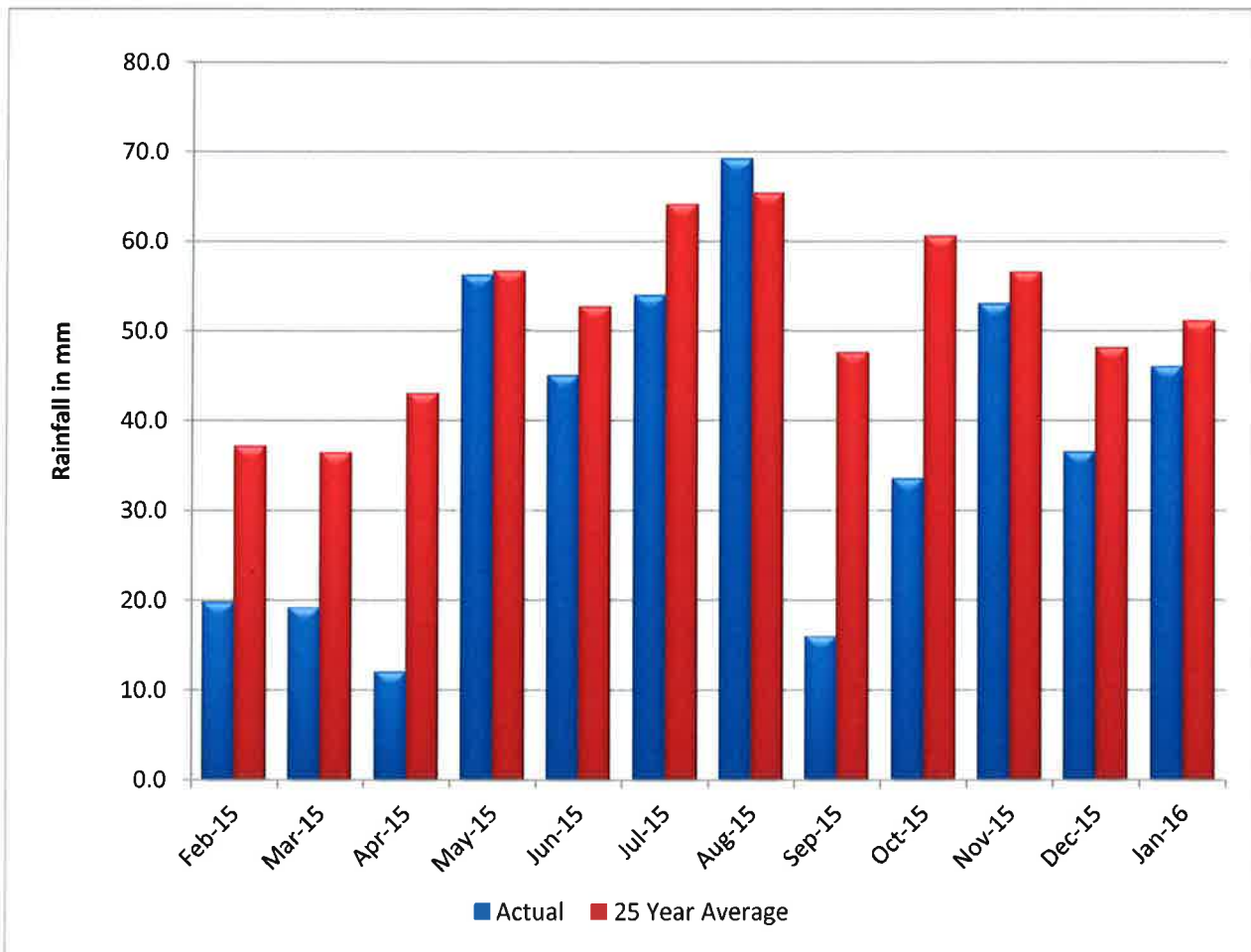
The following extended area applications have been issued by the Board since 4<sup>th</sup> November 2015:

2015/X04	Lincolnshire County Council Environmental Services Unit 7, Witham Park House Waterside South Lincoln LN5 7JN	Replacement of timber footbridge with piped culvert Private Watercourse Grid Refs: 505313,329030
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I M Warsap  
Chief Executive

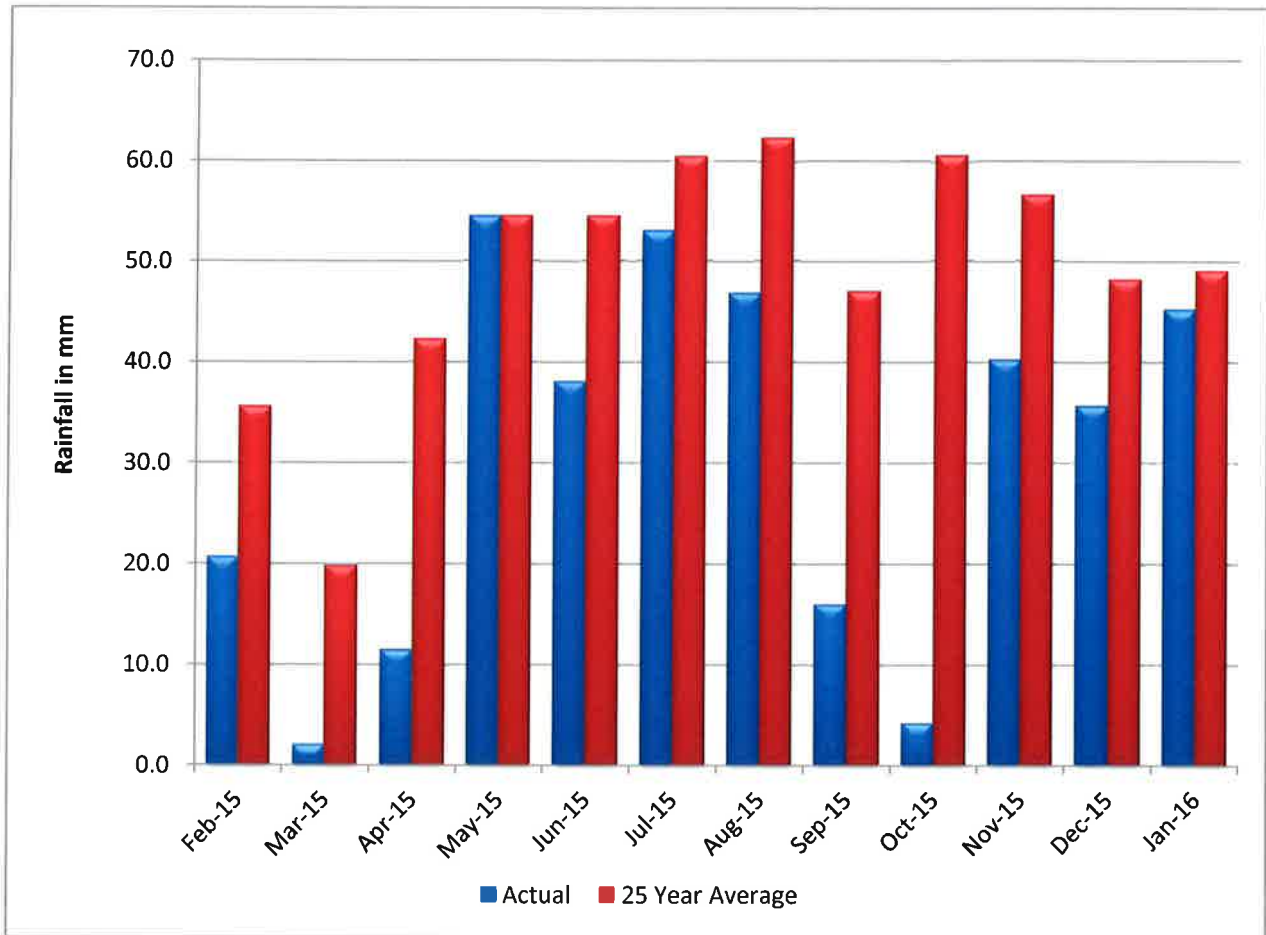
## BLACK SLUICE INTERNAL DRAINAGE BOARD Rainfall at Swineshead Depot

MONTH	Rainfall		Actual / Average
	Actual	25 Year Average	
	mm	mm	%
<b>Feb-15</b>	19.7	37.1	53.10%
<b>Mar-15</b>	19.1	36.4	52.47%
<b>Apr-15</b>	12.0	43.0	27.91%
<b>May-15</b>	56.2	56.7	99.12%
<b>Jun-15</b>	45.0	52.7	85.39%
<b>Jul-15</b>	53.9	64.1	84.09%
<b>Aug-15</b>	69.2	65.4	105.81%
<b>Sep-15</b>	15.9	47.5	33.47%
<b>Oct-15</b>	33.5	60.5	55.37%
<b>Nov-15</b>	53.0	56.6	93.64%
<b>Dec-15</b>	36.5	48.1	75.88%
<b>Jan-16</b>	46.0	51.0	90.20%
<b>Totals</b>	460.0	619.1	74.30%



## BLACK SLUICE INTERNAL DRAINAGE BOARD Rainfall at Black Hole Drove Pumping Station

MONTH	Rainfall		Actual / Average
	Actual	25 Year Average	%
	mm	mm	
<b>Feb-15</b>	20.6	35.5	58.03%
<b>Mar-15</b>	2.0	19.8	10.10%
<b>Apr-15</b>	11.4	42.2	27.01%
<b>May-15</b>	54.5	54.5	100.00%
<b>Jun-15</b>	38.0	54.5	69.72%
<b>Jul-15</b>	53.0	60.4	87.75%
<b>Aug-15</b>	46.8	62.2	75.24%
<b>Sep-15</b>	15.9	47.0	33.83%
<b>Oct-15</b>	4.2	60.5	6.94%
<b>Nov-15</b>	40.2	56.6	71.02%
<b>Dec-15</b>	35.6	48.1	74.01%
<b>Jan-16</b>	45.2	49.0	92.24%
<b>Totals</b>	367.4	590.3	62.24%



## **BLACK SLUICE INTERNAL DRAINAGE BOARD**

**BOARD MEETING - 12<sup>th</sup> February 2016**

### **AGENDA ITEM No 10**

## **BLACK SLUICE CATCHMENT STEERING GROUP**

Areas for development:-

### **Catchment wide asset management for land drainage and flood risk management**

The EA and BSIDB will investigate how they can fund and facilitate a smooth transition of the BSPS to BSIDB. Provisionally, a two year transitional arrangement is proposed, where the EA continue to operate the BSPS, but with increasing involvement of the BSIDB, until their familiarity and competence in running the station is at a point where full hand over can be achieved. This time will allow other funding sources to be investigated and legal processes to be progressed, but is dependent on the necessary funding being in place.

### **Interim capital works undertaken by EA and BSIDB**

Both RMAs will continue to progress capital works that sustain and improve the flood risk management of the existing system - where these comply with treasury funding rules and meet the strategic approach that is being formulated by the catchment partnership. For example BSIDB land drainage pump station refurbishments, culvert replacements, protecting the low points along raised main river embankments, one off capital dredging works and the Swaton Flood Alleviation Scheme.

### **A joint operation and maintenance plan**

A detailed plan for operating and maintaining the flood risk infrastructure in the catchment will be jointly written by all RMAs involved in managing flood risk. It will outline each partner's roles and responsibilities and identify funding sources and arrangements, to ensure that the work is affordable and fully funded. Use would be made of the Public Sector Cooperation Agreement to allow the RMAs to undertake work on each other's behalf where they are better equipped or have resources to do so. This will allow the future transfer of watercourses between organisations to take place more smoothly if desired. The EA has a statutory duty to provide flood warnings to the public. The operational plan will describe how the EA and IDB will work together to put in place suitable communications that will allow the EA to continue with this responsibility.

### **Water Resource**

Opportunities will be sought to optimise the use of water within the catchment to generate economic growth.

### **Water Level Management for Navigation**

Existing and new aspirations will be considered when developing works arising from the above to ensure Water Level Management for Navigation is incorporated or as a minimum, not precluded for the future.

### **Water Framework Directive**

Opportunities will be sought across all works arising from the above to collectively deliver in accordance with the Water Framework Directive and enhance the environment where possible.

**THE BLACK SLUICE INTERNAL DRAINAGE BOARD (The Board)**  
**LAND DRAINAGE ACT 1991 (The Act)**  
**BOOK OF DRAINAGE RATES AND SPECIAL LEVIES**  
**FOR THE FINANCIAL YEAR ENDING 31<sup>ST</sup> MARCH 2017**

On the 12<sup>th</sup> February 2016 the Board resolved as follows:-

1. That the proportions of their expenditure to be raised by Drainage Rates in respect of agricultural land and agricultural buildings and by special levies on local charging authorities are 51.35% and 48.65% respectively.
2. That the proportions between the local charging authorities of the amount to be raised by special levies are as set out against the special levy for each local charging authority.
3. To make Drainage Rates and Special Levies set out below and that the seal of the Board be affixed to those Drainage Rates and Special Levies.

**DRAINAGE RATES**

Sub-District No 1 – Being so much of the said Internal Drainage District as comprises the area of the Borough of Boston as constituted and in existence immediately before 1<sup>st</sup> April 1974.

Sub-District No 2 – Being the remainder of the Internal Drainage District.

**SPECIAL LEVIES**

Borough of Boston	£754,590.56	(75.53% of special levies)
South Holland District Council	£125,930.07	(12.60% of special levies)
North Kesteven District Council	£ 60,514.40	(6.06% of special levies)
South Kesteven District Council	£ 58,018.34	(5.81% of special levies)
	<u>£999,053.37</u>	

<u>RATE IN THE £</u>	<u>ESTIMATED AMOUNT OF DRAINAGE RATES PAYABLE</u>
6.30p )	£1,054,293.03
) )	
) )	
12.60p )	

**THE COMMON SEAL** of the Board is affixed in the presence of:-

..... Chairman ..... Finance Manager

**CERTIFICATE**

I certify as follows:-

1. Notice of the drainage rates and special levies was given on the ..... as required by Section 48-(3B) of the Act.
2. The special levies were issued on the .....

..... Finance Manager