

BLACK SLUICE

INTERNAL DRAINAGE BOARD



Executive Committee Meeting

Tuesday, 17th September 2024 at 10am

Station Road, Swineshead, Boston PE20 3PW



Black Sluice Internal Drainage Board

Station Road
Swineshead
Boston
Lincolnshire
PE20 3PW

01205 821440

www.blacksluiceidb.gov.uk

mailbox@blacksluiceidb.gov.uk

Our Ref: DW/JB/B10

Date: 10th September 2024

To the Chairperson and Members of the Executive Committee

Notice is hereby given that a Meeting of the Executive Committee will be held at the Offices of the Board on Tuesday, 17th September 2024 at **10am** at which your attendance is requested.

The meeting will be followed by lunch at The Wheatsheaf, Hubberts Bridge.

Chief Executive

A G E N D A

1. Recording the meeting.
2. Apologies for absence.
3. Declarations of interest.
4. To receive and, if correct, sign the Minutes of the Executive Meeting held on 14th August 2024 **(pages 1 - 8)**
5. **CONFIDENTIAL** - To receive and, if correct, sign the Confidential Minutes of the Executive Meeting held on the 14th August 2024 **(pages 9 & 10)**
6. Matters Arising.
7. To consider Period 04 Management Accounts **(pages 11 - 18)**
8. To review the Quarter 1 Forecast **(pages 19 - 27)**
9. Direction on 2024/25 Budgets and Ten-Year Estimates
 - (a) Updated 2024/25 Capital Schemes Budgets **(page 28)**
 - (b) Updated 2024/25 Plant Budget **(page 29)**
 - (c) 10 Year Estimates **(page 30)**
 - (d) **CONFIDENTIAL** - Salary Reviews **(pages 31 - 33)**
 - (e) **CONFIDENTIAL** - Salary Reviews (Directors) **(pages 34 & 35)**
10. To review the Mobile Phone Contract renewal **(page 36)**
11. **CONFIDENTIAL** - To review the Brewin Dolphin charges **(pages 37)**
12. **CONFIDENTIAL** - To receive a HR Update **(page 38)**
13. To review the draft timetable for 2025 meetings **(page 39)**
14. Any Other Business.
 - (a) To consider the Electric Car Scheme **(pages 40 - 45)**

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a meeting of the Executive Committee

held at the offices of the Board on
14th August 2024 at 9am

Members

Chairperson - * Mr K C Casswell

* Cllr P Bedford	* Mr M Leggott
* Mr J Fowler	* Mr P Holmes
* Mr M Rollinson	

* Member Present

In attendance: Mr D Withnall (Chief Executive)
Mr P Nicholson (Projects Director)
Mrs A Chamberlain (Finance & Admin Director)
Mr S Harrison (Maintenance Director)

The Chairperson welcomed Mr M Leggott to his first Executive Committee meeting.

2349 Recording the Meeting - Agenda Item 1

Committee members were informed that the meeting would be recorded.

2350 Apologies for absence - Agenda Item 2

There were no apologies for absence.

2351 Declarations of Interest - Agenda Item 3

There were no declarations of interest.

2352 Minutes of the Meeting - Agenda Item 4

Minutes of the meeting held on 21st May 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2353 Confidential Minutes of the meeting - Agenda Item 5

Confidential Minutes of the meeting held on 21st May 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2354 Matters Arising - Agenda Item 6

(a) Internet - Minute 2318(a)

The internet is now installed and working well, it appears to have resolved the previously experienced issues.

(b) Electricity - Minute 2318(b)

The Chief Executive made reference to the Ofgem consultation on standing charges and that ADA have submitted a national response. There is working group meeting on 20th August and 2nd September to review the responses, so hopefully there will be a reduction in standing charges come from this.

(c) Peat Restoration Project - Minute 2318(c)

It was noted that this scheme is still going forward, the tilting weirs have been ordered and should be ready towards the end of this month. The funding for this project has got to be spent by the end of the financial year (31 March 2025).

(d) Updated 2024/25 10 Year Schemes Budget - Minute 2321(a)

It was noted that this budget, previously approved by the committee, has now been amended following the IDB recovery funding achieved and so some of the schemes have been deferred in order to have the capacity for completing works under the IDB recovery funding. The updated budget will be presented to the committee at the September meeting.

(e) Plant replacement budget - Minute 2321(b)

The updated plant replacement budget will also be presented to the committee at the September meeting.

(f) Pumping Station Structural Review (Swineshead Pumping Station) – Minute 2324

The committee were informed that a site meeting with consultants has been held at Swineshead Pumping Station to consider the feasibility of various pumps at the site. The outcome of this meeting has yet to be received. It has been proposed that a new site would be on the west side upstream (opposite side to access track). It was noted that the current pumping station could continue working whilst the new one is constructed.

It being further noted that the locks at Swineshead Pumping Station are being changed so that the access is restricted and need to be issued a permit to work to gain access, adding that the cattle fence has also been extended to stop the cattle crossing.

(g) Section 23 Culverting Application & Byelaw No.10 – Drain 36/7 Stump Cross Hill / London Road, Sleaford

The Projects Director reminded the committee of this application which consisted of piping the drain in two parts and leaving a small section in-between open. As per guidance from the committee previously, the Projects Director proposed to the developer to pipe the complete section, which they have agreed and are going to send the revised drawings to reflect this to which the Board will then provide consent.

(h) ADA Pay & Conditions Committee Chairperson - Minute 2325(a)

Mr P Holmes questioned if there had been any further progress on appointing a new Chairperson for the ADA Pay & Conditions Committee, it was noted there had not, with the Chief Executive noting that the current Chair (Mr P Richardson) will be the Chair of the Pay & Conditions, Lincs Show, ADA Director and Lincs ADA Chair and therefore, in his view, shouldn't be the same person doing it all. It being further noted that the Board's representative on the ADA Pay & Conditions will be discussed at the nominations at the September meeting.

2355 Report on the proposed arrangements for approved IDB Recovery Funding (Tranche 1) - Agenda Item 7

It was proposed that this report be circulated to the Board via email following the meeting.

The Chief Executive reminded the committee about the IDB Recovery Fund (£75m across all IDBs for the recently encountered Storms). Tranche 1 of the Recovery Fund was £25m of which the Board made an application of £7.2m in total, £4m of this was for the repairs to Environment-Agency (EA) banks at Damford, Ewerby, Trinity College and South Kyme Pumping Stations, where water has previously seeped through. All the applications, apart from this £4m, were accepted, although the bank slips application was only partially accepted (awarded £705,000, estimated cost for the slips known about £707,000).

Water seepage through banks at Damford, Ewerby, Trinity College and South Kyme Pumping Stations

The £4m application for the EA banks has been moved into the Tranche 2 application, three of which have been deemed undeliverable before the end of the financial year. It is therefore felt that it would be best to withdraw the application for the EA banks from Tranche 2 of the IDB Recovery Fund and leave it within the Flood Defence Grant in Aid bid. The one site (Damford) could be completed on its own regardless of the other three, but it would increase the mobilisation / demobilisation costs as it would only be for the one site as opposed to all four.

The Projects Director added that he had a meeting with Balfour Beatty yesterday and that Stantec have been working on designs for all four sites with an estimated total cost of £4m. Balfour Beatty have now provided an increased estimated cost of £7.2m. Balfour Beatty are looking to commence the work in May 2025 with a 33 week build programme. It was noted that it only has indicative application approval currently (Grant in Aid Flood Defence funding).

Mr P Holmes noted his concern at completing all four sites simultaneously if there was a large rainfall event? The Projects Director explained that the pumping stations will still be operational throughout and that the contractor is aware if there was a rainfall event that the works would have to stop.

The Projects Director also noted that Balfour Beatty have requested to use the Board's depot as a temporary compound whilst they are completing the work. The Chief Executive noted that he is happy for them to use it so long as it is in no worse state afterwards and they pay for the water and electricity they use.

Pumping Station works

The proposed works to the pumping stations were noted, comprising of the below:

BLACK SLUICE	Cost
1 Helpringham Fen Pumping Station Pump Refurbishment	£ 219,709
2 South Kyme Fen Pumping Station Pump Refurbishment	£ 289,709
3 Dunsby Fen Pumping Station Pump Refurbishment	£ 144,709
4 Ewerby Fen Pumping Station Pump Refurbishment	£ 359,709
5 Dyke Fen Pumping Station AWC Refurbishment	£ 25,000
6 Pinchbeck North Fen Pumping Station Pump Refurbishment	£ 195,000
12 Donington Northorpe Culvert Repair	£ 155,000
13 Donington North Ings Access track	£ 185,430
15 Electricity Costs	£ 452,936
16 Catchment Wide Bank Slips	£ 705,220
	<hr/>
	£2,732,422

Full details of the proposed works and timetables are detailed in the report within the agenda.

The Chief Executive noted that included within each of the project costs, is a figure for 'staff project management and operational expenses during flood events', noting that this is money that has already been spent, totalling £140,836, which will go back into the Board's reserves to either be used in future years or to be used to reduce the increase in rate required.

The Chief Executive next noted Dyke Fen Pumping Station and that this work has already been carried out, so one project is complete.

It also being noted that the funding for the electricity has also obviously already been spent and so the £452,936 will also go back into the reserves. Giving a total of £593,772 going into the reserves.

With reference to Donington North Ings Access Track, the collapsed part under the driveway has been completed by a contractor, the rest of the funding is for the jetting and CCTV of the pipe, which has now been completed and the pipe is not in good condition. An estimated cost has been provided to line it of £75,000 with an additional cost of £12,000 for any additional works such as desilting it.

Mr M Rollinson made reference to Helpringham Fen Pumping Station and whether it would be a two-pump station if starting from a 'blank piece of paper'? The Projects Director noted that all of the work being done through this funding is a 'curve ball' as it is funding that wasn't expected. In reference to the Black Sluice overall catchment study, the Board will not be delivering any of this on the ground for ten years and so it is sensible to continue with the works through this funding to get them into a reliable state. The feasibility and cost of new motors is being considered within these pump refurbishments, to try and prevent high running amps that causes the motors to trip. Mr P Holmes made reference to ventilation and cooling within the pumping stations? The Projects Director responded that the new panels commissioned have bigger fans within the panel. If the new motors are feasible then this will hopefully reduce this problem of overheating. Mr J Fowler questioned if air conditioning would be an option? The expense of this was noted.

Reference was made to mobile pumps and that this is within tranche 2 of the funding, which the results have not yet been released. It being further noted that it will be difficult to show the benefits of the mobile pump as it usually based on property etc. within an area. It was confirmed that the new pump is now running efficiently, however, based on quotes received there are alternative suppliers that are £10,000 cheaper and so is unlikely the Board will be using the same company again.

Catchment Wide Bank Slips

The Maintenance Director and Works Supervisor have been working hard to put together a programme to ensure the funding received for slips (£705,000) is spent by the end of the financial year. There are eight options included within the report in the agenda, all of which the Chief Executive felt should be taken.

1. During the cutting season complete the smaller slips whilst the machine is on site using the existing workforce gang and the machine that is on site. This will make best use of the machine whilst it is there and not involving costs in moving it to site later in the year.
2. For larger slips use the JCB 145 machine, removing it from the cutting programme. The operator would then be the ganger for a new Drainage Operative (pay increased whilst acting up as Ganger) and an additional Temporary Labourer. The operator has expressed that he would be agreeable to this.
3. Option to extend Contractor for cutting.
4. Option for an additional driver from Contractor. This is likely to be the replacement for the usual contractor driver that is retiring this year.
5. Use the Hooby more as a cutter this year.
6. Use the 2015 plate Twiga to keep up with the flailing programme. Will require 2 tyres at £1,780 each. £3,560. Will be used for 15 weeks and then we can sell as originally planned.
7. 2 hours O/T and their Friday off as standard for machine operators. Extend this to Saturday mornings 06:00 to 14:00.
8. Gangs do not normally work overtime. Offer 2 hours per day, Friday's off and Saturday mornings if they want it and there is work to do.

It was further noted that the desilting and bushing works will be deferred and so if the funding is spent prior to the end of the financial year, there will still be this work to complete.

The volume of slips was noted, with six new slips being identified on the first day of the cutting season alone.

It was confirmed that the idea is to have two teams as outlined in points 1 and 2 above.

Mr M Leggott felt that it is a good list of options and that all should be used to ensure the work is completed in time. He further noted that there is a major slip on his farm and the field adjacent is currently cropped with sugar beet which won't be lifted until around January / February 2025 which is late in light of needing the work completed before the end of the financial year and therefore the Board need to consider about accessing the slips in relation to the crop. The Chief Executive noted that the Board need to be realistic about crop loss and that although it would be costly to run on a crop like sugar beet, it may be necessary to get the work done.

Mr P Holmes felt it was important to maintain the speed of summer cutting.

It was also noted that faggots are bought in due to it being cheaper than making.

The Chairperson commended the team for producing the programme of works so quickly.

Mr M Rollinson questioned if the election has impacted the funding? The Chief Executive noted that it hasn't as yet, adding that the results from Tranche 2 should have been released by the end of July, but have not yet. ADA has discussed with Emma Hardy and Steve Reed who have expressed that they are satisfied with the way IDBs are working.

The committee next turned their attention to the resources that will be required to complete the slips work, as follows.

- *Dump Trailer* – already in the budget to be replaced this year and will be used extensively for slip repair work. The current dump trailer is unreliable and has no cover. A quote has been obtained at £37,500 (14 tonne), the lead time for that is currently being confirmed. It may therefore mean that a dump trailer has to be hired until the new one arrives.
- *Pile Hammer* – The Board do have a pile hammer, but it is not sufficient for the work it is going to be doing. As seen at the ADA demonstration, a quote was obtained for a pile hammer that can lift and drive the piles, however the quote is c£90,000 and so is cost prohibitive for the amount of work it would usually do. An alternative has been sourced, which will drive in steel and timber piles and fit on any of the Board's machines, at a cost of £23,100. Witham 4th IDB currently use one and have recommended a bigger model, which is what has been quoted for.
- *Welfare Unit* – In accordance with the Health and Safety Executive, any work on site for more than 3 days should have a welfare unit which includes a toilet and rest area. Currently, the Board hires one as required at £400 per week. Whilst completing the large slips, a welfare unit is going to be required, at an estimated 28 weeks @ £400 per week this would equate to £11,200. A quote has been obtained for a new unit at £22,249 and so it is proposed to purchase one whilst half of it can be recharged to the work funded by the IDB recovery fund. Mr M Leggott questioned who would empty / service the unit if the Board had their own? The Maintenance Director noted that Shire Toilet Hire and SRP Hire Solutions have both confirmed they could empty / service the Board's own unit for a cost. It was suggested that Bates (Donington) may also be an option.
- *Materials*- The following materials are estimated to be required, with the proposed plan to be to order them all immediately and stock at the Board's depot and Gosberton Dump area.

Steel Piles	£73,326
Stone	£17,200
Kidds	£15,000
Timber Posts	£10,000
Back Boards	£32,000
Timber Piles	£46,000
Total	£193,526

- *Bowsers* - will be required for refuelling. The hired machines will be using white diesel and the Board's plant using red and so two will be required. Quotes have been obtained for 950litre double banded to tow behind the trucks at £12,000 for the two. Mr M Rollinson noted that Bailey are good quality bowsers. It was noted that the Board want to keep under 1000 litres.

All AGREED with the proposed plan and resources etc. required.

Impacts of the project

One of the biggest threats to the delivery of this work is the weather. The cutting season is unlikely to complete at the usual time (machines stopping to repair slips and JCB 145 removed from the cutting programme) and will therefore be continuing into the winter months. Desilting has been scaled back to February and March only for if the other works are completed before the end of the financial year. The bushing programme for the year has been completely removed. The South Kesteven District Council hand cutting programme will still require completion, the order is expected anytime and will be done through a Public Sector Cooperation Agreement (PSCA). It was noted that the contract is around £30,000 per year, noting that it has been reduced over the last two years. As a result of this, there is now a task and finish group set up regarding Pointon because the road flooded during the winter due to being overgrown.

The Chairperson questioned if there would be any chance of the funding being extended if it wasn't completed by the end of the financial year? The Chief Executive didn't believe there is function for central government to push it back into the following year.

2356 Report on Human Resources - Agenda Item 8

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

2357 Review the Board's response to the Phase 2 Consultation for the Lincolnshire Reservoir - Agenda Item 9

The Board's response to the Phase 2 Consultation for the Lincolnshire Reservoir was presented.

Mr P Holmes questioned if Anglian Water are more in favour of a piped channel (from Antons Gowt to SFFD) as opposed to open water? The Chief Executive responded that he believes so, noting that the South Lincs Water Partnership are pushing the open water option, with the Chief Executive further noting that the benefits for the IDB of an open water system are limited.

The Chairperson added that a lot of work will be required to the SFFD to make it all viable, which will be of benefit to the Board.

It was AGREED to circulate the response to Board Members.

2358 Any Other Business - Agenda Item 13

(a) ADA Flood & Water Exhibition and Conference - 13 November 2024

The Chairperson noted that he would like to attend this for the final time, it was noted that he will still be a co-opted member of the Board and ADA Director and so could attend. The Chairperson to be joined by Mr P Holmes, Cllr P Bedford and the Projects Director. Mr M Leggott is attending with Witham 4th IDB.

(b) Consideration of the installation of radiators to the upstairs of the office

The committee were informed that there are currently no radiators upstairs and that the heating through the air conditioning units run at 5.8kw; a significant electricity cost.

Therefore, a quote has been obtained for the installation or radiators to the upstairs offices; £4,453 + VAT. All AGREED to the installation of radiators.

(c) Consideration of publicising the 9metre byelaw

The Chief Executive explained that Cllr D Middleton has been very helpful with his correspondence and is of the opinion that the publicising of the 9-metre byelaw should be done through the parish newsletter, council tax brochure etc.

The Chief Executive noted that going forward with a new Planning, Byelaw and Enforcement Officer, it can be built into all standard responses. It was felt that a parish magazine wouldn't reach the correct target audience.

Social media was noted, with the Chief Executive noting that he has removed the Board from X (Twitter) following recent negative attention around it.

Mr J Fowler suggested it would be beneficial to publicise the 9-metre byelaw with local conveyancing solicitors who will pick it up through property transactions. It was felt this was a good idea and a letter be written to local conveyancing solicitors regarding this.

(d) Drainage Rate Account - 2798 - Glasshouses

The committee were informed that this account is currently paying the special buildings value for their glasshouses, which are no longer used as glasshouses and have been deemed as unsafe to use as glasshouses by their insurers. Photos were displayed on screen, some of which have started to be dismantled. All AGREED to remove the special value with the caveat that if they were returned to use as glasshouses the special buildings value would apply.

(e) Finance & Admin Director - new qualification

The Chairperson congratulated the Finance and Admin Director on achieving her Level 5 Leadership and Management qualification.

There being no further business the meeting closed at 10:39.

BLACK SLUICE INTERNAL DRAINAGE BOARD

EXECUTIVE COMMITTEE - 17 SEPTEMBER 2024

AGENDA ITEM 07

PERIOD 04 MANAGEMENT ACCOUNTS

Income

- 85.95% of Drainage Rates have been collected in the first four months of the year (slightly behind the 89.48% last year) which equates to £70,904 less than budgeted and £5,056 less than forecasted for the year. Further reminders are due to be sent this week.
- Special Levies income has now corrected itself as per the Quarter 1 Forecast.
- Interest & Grant Income are now just £919 more than the Quarter 1 Forecast.
- Other income is now £14,290 more than the budget YTD, and £11,707 more than the Quarter 1 Forecast.
- Rechargeable income has worsened in the period and is £49,352 less than budget YTD and £81,778 less than the Quarter 1 Forecast.
- Solar income is now just £203 down on the budget YTD, this is still mainly due to some work that requires completing on two of our solar panel sites. The remedial works following the inspections are taking place today. It is however £1,162 more than the Quarter 1 Forecast.
- Overall, predominantly due to additional grant income relating to the IDB Recovery Fund, total income is showing as £378,610 more than budgeted YTD. However, it is £73,048 less than the Quarter 1 Forecast due to rechargeable income being less than expected.

Expenditure

- Overall, schemes are still showing a favourable result compared to the budget YTD, however, these are mostly likely to be timing issues.
 - The costs for emergency large slips have all been transferred to the new IDB Fund bank slip code.
 - £30,136 has been spent so far on the Peat Restoration Project at Bourne, compared to a budget of £86,000.
 - Only £400 has been spent on Great Hale Fen- pump drive couplings compared to the budget of £30,000.
 - Only £366 has been spent on the Damford PS refurbishment of two pumps compared to a budget and forecast of £3,000 to date.
 - £16,962 has now been spent on the Pumping Station Level Controllers scheme YTD, for which there is a budget of £21,000 YTD and the Forecast was £19,748.
 - £101,021 has been spent over the four bank repair specification codes YTD, compared to a budget of £130,000 and a forecast of £86,670.
 - Only £108 has been spent on the Allan House PS scheme for which there is a £257,000 budget YTD but is comparable to the Quarter 1 Forecast.
- PS Maintenance is £44,635 favourable YTD including electric.
 - PS Maintenance was £8,605 less than budgeted for the period.
 - Electricity was £4,896 less than budgeted for the period and is currently £32,160 less than budgeted YTD.
- Drain Maintenance is currently £41,361 underspent YTD but £28,977 overspent compared to the Quarter 1 Forecast.
 - £9,723 underspent on Summer Cutting YTD (3002) (£26,701 overspent to Forecast)

- £8,604 underspent on Maintenance YTD (3006) (£2,274 overspent to Forecast)
- £7,627 overspent on Bushing YTD (3008)
- £20,662 underspent on Culvert Surveying YTD (3009)
- £10,000 underspent on Jetting YTD (3010)
- Admin and Establishment is £15,462 underspent compared to budget YTD and £2,162 underspent compared to the Quarter 1 Forecast.
 - £3,911 underspent for the period.
 - Admin Salaries is £24k underspent YTD of which £17k of this is due to the salary of the planning and enforcement officer being charged to the development fund each month.
 - Administration is now £4,922 overspent YTD.
 - Miscellaneous is £1,290 overspent YTD.
 - Depot is £2,542 overspent YTD.
- Overall, expenditure is £273,681 less than budgeted for the period and £392,436 less than budgeted YTD but just £13,878 less than the Quarter 1 Forecast figures.

Balance Sheet

- There is now a surplus on the Wages on cost account of £30,265.
- Plant Account has a surplus of £80,293 compared to a £24,706 surplus this time last year.
- Outstanding Sales Invoices.

○ Carta Real Estate (Boston) Ltd	£10,318.56	14/05/2024.
○ B & R Woods Ltd	£500.00	17/05/2024.
- The value of both investments has again improved slightly in July.
- The two investments were re-confirmed in Period 4, one of which will mature in 6 months and the other in 12 months generating a combined income of £15,243.83.

Black Sluice Internal Drainage Board
Project Summary
2024/25
Period 04 - July 2024

Description	Period Current Year			Year To Date					Last Year	
	Actual	Budget	Variance	Actual	Budget	Variance	Forecast	Variance	Actual YTD	Variance to Current Year
Rates & Levies	231,512	186,569	44,943	2,169,016	2,343,777	(174,761)	2,174,073	(5,057)	2,064,449	104,568
Interest & Grants	1,057,626	478,408	579,218	1,090,074	501,437	588,637	1,089,155	919	149,832	940,242
Development Fund	0	0	0	0	0	0	0	0	0	0
Other Income	12,773	1,067	11,706	22,160	7,870	14,290	10,453	11,707	9,965	12,195
Rechargeable Income	(19,291)	87,488	(106,779)	101,639	150,991	(49,352)	183,417	(81,778)	226,672	(125,034)
Solar Panel Income	3,320	2,487	833	12,692	12,895	(203)	11,530	1,162	12,225	467
Total Income	1,285,941	756,019	529,922	3,395,580	3,016,970	378,610	3,468,628	(73,048)	2,463,143	932,437
Schemes	(53,532)	164,000	217,532	61,003	270,000	208,997	18,452	(42,551)	200,351	139,347
Pumping Station Schemes	49,653	245,500	195,847	255,033	503,500	248,467	242,795	(12,238)	36,128	(218,904)
IDB Fund Schemes	208,835	1,500	(207,335)	208,835	1,500	(207,335)	218,700	9,865	0	(208,835)
Pumping Station Maintenance	28,670	32,379	8,605	103,817	116,291	12,475	220,739	8,603	133,863	30,047
Electricity	22,119	27,015	4,896	108,319	140,480	32,160	220,739	8,603	56,044	(52,275)
Drain Maintenance	60,963	31,986	(28,977)	190,323	231,684	41,361	161,346	(28,977)	114,432	(75,891)
Environmental Schemes	5,042	1,513	(3,529)	6,725	5,874	(851)	5,910	(815)	4,622	(2,103)
Administration & Establishment	59,111	63,022	3,911	253,824	269,286	15,462	255,986	2,162	245,167	(8,657)
EA Precept	0	0	0	138,276	138,276	0	138,276	0	138,276	0
Rechargeable Expenditure	(20,818)	81,384	82,911	98,339	140,456	42,117	175,396	77,057	208,459	(116,553)
Solar Panel Expenses	0	0	0	417	0	(417)	1,189	772	0	(417)
Total Expenditure	360,043	648,299	273,861	1,424,911	1,817,347	392,436	1,438,789	13,878	1,137,341	(514,242)
Surplus / (Deficit)	925,898	107,720	818,178	1,970,669	1,199,623	771,046	2,029,839	(59,170)	1,325,802	644,867
Movement on reserves										
Plant Reserve	(17,236)	0	17,236	(80,293)	0	80,293	(79,439)	854	(24,706)	55,588
Pump Engineer Oncost	(1,596)	0	1,596	918	0	(918)	0	(918)	907	(11)
Wages oncost Reserve	(15,695)	0	15,695	(30,265)	0	30,265	0	30,265	28,428	58,693
Grants Manager	0	0	0	0	0	0	0	0	0	0
Surplus / (Deficit)	960,425	107,720	783,651	2,080,309	1,199,623	661,406	2,109,278	(89,371)	1,321,172	530,598

Black Sluice Internal Drainage Board Drainage Rates & Special Levies

2024/25

Period 04 - July 2024

Drainage Rates & Special Levies Due

Drainage Rates

Annual Drainage Rates - Land and/or buildings	1,559,201.88	
Land/Property - Value Decreased	(35,240.02)	
Land/Property - Value Increased	34,888.83	
New Assessment	351.38	
Write Offs & Irrecoverables		
Adjustments required for Special Levy		
Summons Collection Costs		
Balance	1,559,202.07	48.47%

Special Levies

Boston Borough Council	1,232,587.98	
South Holland District Council	232,005.56	
North Kesteven District Council	104,823.70	
South Kesteven District Council	88,324.38	
	1,657,741.62	51.53%

Total Due	3,216,943.69	100.00%
------------------	---------------------	----------------

Drainage Rates & Special Levies Collected

B/F Arrears/(Allowances)	(3,172.94)	
Payments Posted	1,343,318.58	
Returned Amount		85.95%
Paid Refund		
Bourne North Fen Trust Contribution		
Special Levies Received	828,870.81	50.00%
Total Received	2,169,016.45	

Drainage Rates & Special Levies Debtors

Special Levy Outstanding	828,870.81	50.00%
Drainage Rates Outstanding	219,056.43	14.05%
	1,047,927.24	

Total Due	3,216,943.69	
------------------	---------------------	--

Black Sluice Internal Drainage Board
Income & Expenditure Summary
2024/25
Period 04 - July 2024

	This Year	Last Year	Variance
Drainage Rates	1,340,146	1,298,759	41,387
Special Levies	828,871	765,690	63,180
Recoverable	101,639	226,672	(125,034)
Misc Income	1,112,660	160,333	952,327
Solar Panel Income	12,692	12,225	467
	3,396,007	2,463,679	932,328
Employment Costs	495,263	500,680	5,417
Property	136,808	93,638	(43,170)
General Expenses	95,505	86,633	(8,872)
Materials / Stock	64,632	5,829	(58,803)
Motor & Plant	84,724	67,155	(17,568)
Miscellaneous	438,766	388,571	(50,195)
Recharges	(216,651)	(142,440)	74,211
Plant	216,651	142,440	(74,211)
Total Expenditure	1,315,698	1,142,507	(173,191)
Net Surplus / (Deficit)	2,080,309	1,321,172	759,137

Black Sluice Internal Drainage Board
Balance Sheet at Period End
2024/25
Period 04 - July 2024

	<u>This Year</u>		<u>Last Year</u>	
	£	£	£	£
Operational Land & Buildings Cost	1,009,350		1,009,350	
Pumping Stations Cost	3,861,354		3,861,354	
Non-operational Property Cost	165,000		165,000	
Vehicles, Plant & Machinery Cost	1,222,909		984,322	
Fixed Assets		6,258,613		6,020,026
Stock	57,733		57,159	
Debtors Control	116,575		167,099	
VAT	78,745		52,972	
Car Loans	3,434		7,212	
Prepayments	60,325		55,461	
Drawings Bank Account	(169,383)		(199,690)	
Call Bank Account	410,000		410,007	
Petty Cash	142		401	
Highland Water	8,782		3,916	
Work in Progress	(97,649)		(50,257)	
Nat West Government Procurement Card	0		0	
Brewin Dolphin Investment	428,139		406,645	
Natwest Reserve Account	2,187,984		1,180,376	
Natwest 35 Day Notice Account	1,250,000		1,500,000	
Total Current Assets		4,334,826		3,591,302
Trade Creditors	13,900		(17,168)	
PAYE & NI Control Account	(28,264)		(31,525)	
Superannuation Contrl Account	(27,348)		(23,546)	
Accruals	(116,960)		(57,492)	
Suspense	(0)		(0)	
Total Liabilities		(158,672)		(129,731)
Pension Liability		536,000		446,000
		10,970,767		9,927,598
Capital Reserve	6,241,235		5,933,400	
Pension Reserve	536,000		446,000	
Brewin Dolphin Revaluation	(71,861)		(93,355)	
Total Capital		6,705,374		6,286,045
Revenue Reserve	1,422,243		1,432,256	
Development Reserve	628,643		514,047	
Plant Reserve	(47,572)		246,054	
Wages Oncost Reserve	181,770		128,023	
General Reserve	2,080,309		1,321,172	
Total Reserves		4,265,393		3,641,552
		10,970,767	0	9,927,598
<u>Cash & Bank Balances</u>				
Drawings Account		(169,383)		
Call Account		10,000	410,000	
Natwest Reserve Account @ 1.71% wef 10/07/24 (due to an increased balance)		2,187,984		
Natwest 35 Day Notice Account @ 3.25% wef 15/08/23		1,250,000		
Petty Cash		142		
Loughborough BS @ 5.00%		200,000	12 Month Fixed Term Deposit	
Vernon BS @ 5.20%		200,000	6 Month Fixed Term Deposit	
		3,678,743		

Black Sluice Internal Drainage Board Investment Summary 2024/25 Period 04 - July 2024

PORTFOLIO P1684056 VALUATION DATE 6 Aug 2024

4 Aug 2023 - 4 Aug 2024

PORTFOLIO OVERVIEW

LAST 12 MONTHS PERFORMANCE

10.03%

TOTAL VALUE

428,139.14 GBP

ESTIMATED ANNUAL INCOME

14,470.52 GBP

PERFORMANCE



PORTFOLIO SUMMARY

BOOK COST	OVERALL GAIN OR LOSS	ESTIMATED ANNUAL INCOME	ESTIMATED YIELD %
446,417.08 GBP	-4.09%↓	14,470.52 GBP	3.38%↑

Black Sluice Internal Drainage Board BFF Investment Summary 2024/25 Period 04 - July 2024

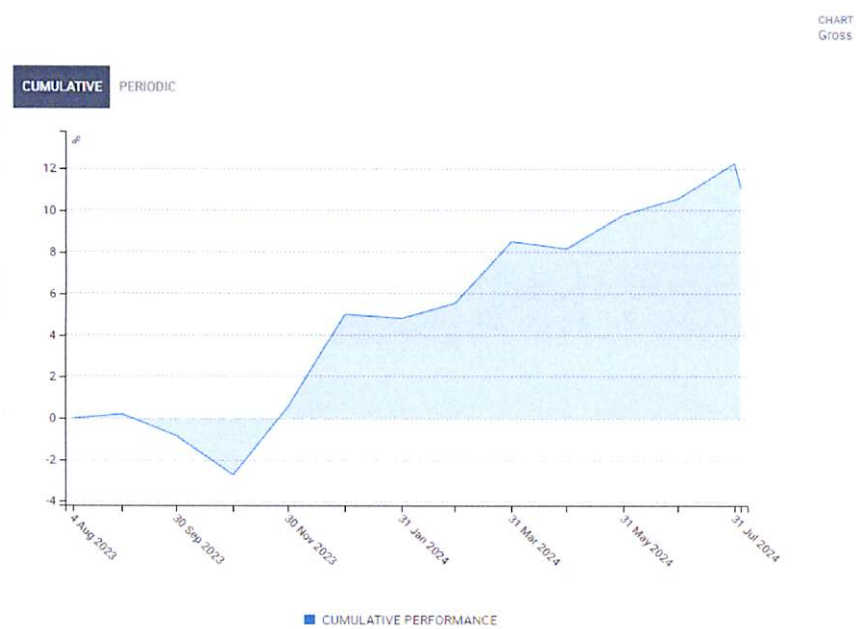
PORTFOLIO P0000789299 VALUATION DATE 6 Aug 2024

4 Aug 2023 - 4 Aug 2024

PORTFOLIO OVERVIEW

LAST 12 MONTHS PERFORMANCE	11.08%
TOTAL VALUE	333,379.18 GBP
ESTIMATED ANNUAL INCOME	11,152.20 GBP

PERFORMANCE



PORTFOLIO SUMMARY

BOOK COST	308,072.02 GBP	OVERALL GAIN OR LOSS	8.21%↑	ESTIMATED ANNUAL INCOME	11,152.20 GBP	ESTIMATED YIELD %	3.35%↑
-----------	----------------	----------------------	---------------	-------------------------	---------------	-------------------	---------------

BLACK SLUICE INTERNAL DRAINAGE BOARD
EXECUTIVE COMMITTEE - 17 SEPTEMBER 2024

AGENDA ITEM 08

QUARTER 1 FORECAST

Income

- Drainage Rates and Special Levies updated and re-phased to expected levels and time frames.
- Interest has been re-profiled to match the budget as this is still expected.
- Brewin Dolphin Income updated to current estimated level on their portal.
- Grants has been rephased to match when we are expected to receive the different amounts from the IDB Recovery Fund claims.
- Rechargeable Income re-phased to match the budgeted income as this is still expected to be the case.
- Solar Income has been removed for two of the sites for July and August due to remedial works being completed on 20/08/2024 and therefore we are not expecting income until September.

Expenditure

- Schemes
 - Emergency Large Slip Repairs, the costs have all been moved to the new code for the IDB Fund Bank Slips.
 - The majority of the Great Hale PS weedscreen cleaner scheme was completed in 23/24 but some of our own works were delayed into 24/25 due to the storms in 23/24.
 - Jetting rephased as works due to be completed in July have been delayed so the budget for this has all moved back a month.
 - Great Hale PS pump drive couplings, Damford PS refurbishment of 2 pumps and the Pumping Station level controllers are all still expected to cost their full budgets, but works are to be completed slightly later than originally scheduled.
 - The under pump works at both Kirton Marsh PS & Rippingale PS have been completed earlier than originally planned and therefore the remaining budget has been removed.
 - Sempringham PS refurbishment is being investigated further to see if there are more grant funds to be claimed as the B/F figure was £57,217.
 - NFM Studies costs were incorrectly coded and therefore moved to the correct code (1245) in Period 04.
 - The funds for the Wyberton Marsh PS Transformer were received in P04 and are expected to be spent in P07.
 - The Allan House PS and Peat Restoration Project schemes have been rephased to expected expenditure timescales.
 - NFF Works has been re-phased using expected expenditure, P12 Rent figure for last year of agreement.
 - The Bicker Fen, Dunsby Fen and Ewerby Fen catchment studies are no longer being completed in 24/25 as we are awaiting the outcomes of the whole catchment study.
 - Black Sluice Catchment Strategy
 - £260,000 claimed in total, £244,664 of what has been approved is to be spent this year.
 - Re-phased using expected expenditure.
 - NFM Works - £40,304 and £75,000 to be claimed from approved values to be spent in 24/25. £195 costs in P04 moved from 1167.

- IDB Recovery Fund Schemes
 - These have had new codes created for costs relating to the IDB fund claims.
 - They have all been phased to expected expenditure timescales.
 - 1404 Dyke Fen PS AWC refurb has all already been spent.
 - 1406 Donington Northorpe Culvert; £45,435 has already been spent in 23/24 and 24/25 so far.
 - 1408 Electricity costs have all already been spent.
 - 1409 Bank Slips- the costs from 1001 so far in 24/25 have been moved here in P04, the remaining balance of claim spread across P04 - P12.
- Pumping Station Maintenance
 - The minus figure in August (P05) relates to when we are expecting to receive the £452,936 claim from the IDB fund, therefore showing as a minus figure in PS maintenance.
 - Used remaining balance from the budget to boost P07 to allow for additional electricity costs, leaving a positive variance of £452,936 overall on Pumping Stations which is the figure from the IDB Fund claim.
- Drain Maintenance
 - Summer Cutting- Rephased to expected expenditure timescales. Some budget removed for September, October & November but added into December & January as we are still expecting to spend the full budget.
 - Desilting- Rephased to expected expenditure timescales. Budget removed from December, January and partially from February to allow for Slip repairs to be completed. The full budget for 24/25 is no longer expected to be spent.
 - Bushing- Budget not expected to be spent due to the additional slip work to be completed.
 - Culvert Surveying- rephased as the budget is still expected to be spent but later than originally planned.
 - Jetting- Budget no longer expected to be spent.
- Environmental
 - Environmental- Estimate matched to overspend agreed by the Environment Committee. Forecast total £39,586.
 - Rubbish Collection- Budget still expected to be spent so just been rephased.
 - There has been a lack of engagement with Boston Borough Council regarding the Fly Swat for this year, so this is why we haven't yet paid the Fly Swat invoice.
 - Surveying- Budget not expected to be spent. No longer required as we now have our own Environment Officer.
- Admin and Establishment
 - Administration- Adjusted P04 as per the adjustment for incorrect coding in 4010. The remaining full budget is still expected to be spent so this has just been rephased.
 - EA Precept- Matched to actual expenditure date.
 - Equipment / Building Maintenance- Incorrect coding from 4003, corrected in P04. Rephased the rest of Periods 05 - 12 as a lot of the original budget has been spent in Periods 01 - 04.
 - Solar Expenses- Servicing of solar panels required in P04. Remedial works to 4x pumping stations to be completed and paid in P06. Balance left in P10.

Summary

- This means we are forecasting to gain an additional £496,674 for the reserves compared to the budget at the end of the financial year.
 - A lot of this is due to the £452,936 that we have gained from PS maintenance due to the IDB Recovery Fund claim value that was spent in the previous financial year.
 - We have also gained on drain maintenance due to the slips that will be completed instead.

Black Sluice Internal Drainage Board

2024/25 Forecast

Quarter 1 - Period 3 - June 2024

Description	2024/25	2024/25	Difference	Q1	Q2	Q3	Q4
	Budget	Forecast		Actual	Forecast	Forecast	Forecast
Rates & Levies	3,216,945	3,216,943	(2)	1,937,505	382,474	891,539	5,425
Interest	99,088	98,419	(669)	22,448	31,192	31,137	13,642
Grants	3,464,000	4,573,586	1,109,586	10,000	2,451,325	911,794	1,200,467
Development Fund	5,000	5,000	0	0	0	0	5,000
Other Income	26,770	29,353	2,583	9,386	3,201	9,458	7,308
Rechargeable Income	497,274	497,700	426	120,929	107,841	134,523	134,407
Solar Income	25,475	23,686	(1,789)	9,371	7,560	2,777	3,978
Total Income	7,334,552	8,444,688	1,110,136	2,109,640	2,983,593	1,981,228	1,370,227
Board Funded Schemes	500,000	323,466	176,534	131,446	52,767	79,253	60,000
FDGI/Local Levy Schemes	3,464,000	2,171,757	1,292,243	188,469	80,000	1,228,872	674,416
IDB Recovery Fund Schemes	0	2,732,421	(2,732,421)	0	968,836	1,140,541	623,045
Pumping Station Maintenance	881,843	428,907	452,936	161,347	(281,873)	256,261	293,172
Drain Maintenance	1,002,299	813,854	188,445	129,360	272,939	290,838	120,717
Environmental Schemes	26,002	44,587	(18,585)	1,684	14,643	14,153	14,107
Administration & Establishment	747,094	724,041	23,053	194,713	180,337	177,100	171,891
EA Precept	276,552	276,552	0	138,276	0	138,276	0
Solar Expenses	3,238	3,236	2	417	1,621	0	1,199
Rechargeable Expenditure	462,581	458,251	4,330	119,157	97,057	121,071	120,966
Total Expenditure	7,363,609	7,977,071	(613,462)	1,064,868	1,386,326	3,446,364	2,079,513
Surplus / Deficit	(29,057)	467,617	496,674	1,044,771	1,597,267	(1,465,136)	(709,286)

Black Sluice Internal Drainage Board 2024/25

Quarter 1 - Period 3 - June 2024

Account	Description	2024/25 Budget	2024/25 Estimate	Variance	April Actual 01	May Actual 02	June Actual 03	July Forecast 04	August Forecast 05	September Forecast 06	October Forecast 07	November Forecast 08	December Forecast 09	January Forecast 10	February Forecast 11	March Forecast 12
8001	Drainage Rates	1,559,204	1,559,202	(2)	713,389	283,250	111,994	236,569	86,948	58,957	47,491	13,895	1,283	1,160	1,092	3,173
8002	Special Levies	1,657,741	1,657,741	(0)		828,871						828,870				
	Rates & Levies	3,216,945	3,216,943	(2)	713,389	1,112,121	111,994	236,569	86,948	58,957	47,491	842,765	1,283	1,160	1,092	3,173
8007	Interest	83,812	83,812	(0)	5,925	5,767	7,499	9,179	9,176	9,123	9,117	9,168	9,115	9,106	9,144	(8,508)
8014	Brewin Dolphin Income	15,276	14,607	(669)	1,365	929	961	1,239	1,244	1,231	1,252	1,198	1,287	1,290	1,335	1,275
	Interest	99,088	98,419	(669)	7,290	6,697	8,461	10,418	10,420	10,354	10,369	10,366	10,402	10,396	10,479	(7,233)
8008	Grants	3,464,000	4,573,586	1,109,586			10,000	1,046,291	1,405,034		911,794					1,200,467
	Grants	3,464,000	4,573,586	1,109,586			10,000	1,046,291	1,405,034		911,794					1,200,467
8013	Use of Dev Fund	5,000	5,000													5,000
	Development Fund	5,000	5,000													5,000
8003	Rents	7,202	7,201	(1)	3,365	836	300	300	300	300	300	300	300	300	300	300
8004	Consents	4,200	5,850	1,650	450	850	1,400	350	350	350	350	350	350	350	350	350
8010	Highland Water	10,364	10,364								6,257					4,107
8012	Misc Inc	5,004	5,938	934	1,174		1,011	417	417	417	417	417	417	417	417	417
	Other Income	26,770	29,353	2,583	4,989	1,686	2,711	1,067	1,067	1,067	7,324	1,067	1,067	1,067	1,067	5,174
8005	Rechargeable Income	497,274	497,700	426	34,534	19,731	66,664	62,488	16,647	28,706	46,755	51,420	36,348	35,081	42,767	56,559
	Rechargeable Profit	497,274	497,700	426	34,534	19,731	66,664	62,488	16,647	28,706	46,755	51,420	36,348	35,081	42,767	56,559
8020	Solar Income - Swineshead PS	2,244	2,216	(28)	242	306	341	219	284	229	133	63	48	58	99	194
8021	Solar Income - Swineshead HQ	9,960	10,328	368	1,235	1,511	1,692	972	1,261	1,017	590	281	214	256	437	862
8022	Solar Income - Donington NI PS	1,193	1,213	20	134	169	204	116	151	122	71	34	26	31	52	103
8023	Solar Income - Chainbridge PS	1,649	605	(1,044)						168	98	47	35	42	72	143
8024	Solar Income - Wyberton PS	1,706	627	(1,079)						174	101	48	37	44	75	148
8025	Solar Income - Great Hale PS	911	898	(13)	95	122	142	89	115	93	54	26	20	23	40	79
8026	Solar Income Holland Fen PS	1,567	1,523	(44)	159	206	231	153	198	160	93	44	34	40	69	136
8027	Solar Income - Cooks Lock PS	1,409	1,354	(55)	141	180	200	138	178	144	83	40	30	36	62	122
8028	Solar Income - Gosberton PS	1,350	1,148	(202)	91	120	138	132	171	138	80	38	29	35	59	117
8029	Solar Income - Black Hole Drove PS	1,227	1,194	(33)	123	161	183	120	155	125	73	35	26	32	54	106
8030	Solar Income - Heckington PS	859	850	(9)	92	117	133	84	109	88	51	24	18	22	38	74
8031	Solar Income - Damford PS	663	657	(6)	70	91	104	65	84	68	39	19	14	17	29	57
8032	Solar Income - Dowsby Fen PS		355	355	92	122	141									
8033	Solar Income - Dyke Fen PS	737	718	(19)	75	97	110	72	93	75	44	21	16	19	32	64
	Solar Panel Income	25,475	23,686	(1,789)	2,550	3,203	3,618	2,160	2,799	2,601	1,510	720	547	655	1,118	2,205
Total Income		7,334,552	8,444,688	1,110,136	762,753	1,143,438	203,449	1,358,993	1,522,915	101,685	1,025,243	906,338	49,647	48,359	56,523	1,265,345

1001	Emergency Large Slip Repairs	159,000	0	159,000		23,944	72,139	(96,083)									
1168	Great Hale PS Weedscreen Clean		2,578	(2,578)		2,035	592	(48)									
1250	Jetting Major Pipelines 24/25	75,000	75,000							25,000	25,000	25,000					
1180	Donington Wykes PS replace MCC	30,000	30,000														30,000
1181	Great Hale Fen-pump drive coup	30,000	30,000			65				29,936							
1182	Kirton Marsh PS- under pump	11,000	10,002	998		10,278		(276)									
1184	Rippingale Fen PS- under pump	25,000	5,885	19,115		6,027		(142)									
1185	Hacconby Fen PS- under pump	25,000	25,000														
1186	Damford PS-control panel	60,000	60,000							1,500	1,500	7,000	50,000				
1187	Damford PS- refurbish 2x pumps	50,000	50,000			86				2,914	3,000	44,000					
1188	PS Level Controllers- various	30,000	30,000	(0)		495	13,317	2,936	3,000	3,000	3,000	4,253					
1300	General Culvert Replacement	5,000	5,000														5,000
Board Funded Schemes		500,000	323,466	176,534		2,680	54,158	74,609	(88,669)	62,436	79,000	79,253				12,500	47,500
1138	Sempringham PS Refurbishment		113,346	(113,346)		9,250	807	103,289									
1167	BSIDB NFM Studies		0	(0)			195		(195)								
1183	Wyberton Marsh PS- transformer	50,000	130,000	(80,000)								130,000					
1189	SouthKyme PS-bank repair spec	65,000	61,117	3,883		3,513	9,675	15,000									32,929
1190	SouthKyme PS-bank repair works	1,000,000		1,000,000													
1191	EwerbyFenPS-bank repair spec	65,000	61,012	3,988		3,513	10,222	15,000									32,277
1192	EwerbyFen PS-bank repair works	1,000,000		1,000,000													
1193	Trinity C PS-bank repair spec		66,170	(66,170)		0	3,513	14,569									48,087
1195	Damford PS-bank repair spec		61,275	(61,275)		(0)	3,513	8,152									49,609
1197	Allan House PS scheme	1,082,000	1,157,000	(75,000)								307,000	250,000	250,000	200,000	75,000	75,000
1229	NFF Revetments/Pipeline 18/19		6,070	(6,070)		3,035											3,035
1236	GIA-Bicker Fen Catchment Works	10,000		10,000													
1237	GIA-Dunsby Fen Catchment Study	10,000		10,000													
1238	GIA-Ewerby Fen Catchment Works	10,000		10,000													
1244	Black Sluice CatchmentStrategy		214,664	(214,664)		671	129	495			50,000	40,000	40,000	40,000	43,370		
1245	BSIDB NFM Works		129,103	(129,103)		8,436	5,694	(331)	195								115,109
1251	PeatRestoration Project-Bourne	172,000	172,000	(0)			131	(3)				86,000	85,872				
FDGIA / Local Levy Schemes		3,464,000	2,171,757	1,292,243		21,392	21,010	146,067	30,000		50,000	563,000	375,872	290,000	243,370	75,000	356,046

1400	IDB Fund-Helpringham PS refurb	219,709	(219,709)		29,709			190,000					
1401	IDB Fund-South Kyme PS refurb	289,709	(289,709)		29,709			90,000				170,000	
1402	IDB Fund-Dunsby Fen PS refurb	144,709	(144,709)		29,709			115,000					
1403	IDB Fund-Ewerby Fen PS refurb	359,709	(359,709)		29,709			80,000	80,000			170,000	
1404	IDB Fund-Dyke FenPS AWC refurb	25,000	(25,000)		8,000	17,000							
1405	IDB Fund-Pinchbeck PS refurb	195,000	(195,000)			5,000						190,000	
1406	IDB Fund-Donington Northorpe C	155,000	(155,000)		45,435		2,500					107,065	
1407	IDB Fund-Donington North IngsA	185,430	(185,430)				20,000	80,000	85,430				
1408	IDB Fund-Electricity Costs	452,936	(452,936)			452,936							
1409	IDB Fund-Bank Slips	705,219	(705,219)		163,765	67,682	67,682	67,682	67,682	67,682	67,682	67,682	67,681
IDB Recovery Fund Schemes		2,732,421	(2,732,421)		217,200	661,454	90,182	147,682	343,112	649,747	147,682	407,682	67,681

2001	Allen House	1,911	1,896	15	67	93	412	260	88	99	109	120	141	152	173	183
2002	Bicker Eau	7,099	6,751	348	569	271	257	520	498	389	539	1,292	388	752	572	704
2003	Bicker Fen	19,313	17,040	2,273	1,043	553	401	1,167	1,060	1,258	1,337	2,179	1,514	1,996	2,399	2,134
2004	Swineshead	44,366	40,775	3,591	1,768	2,556	1,373	2,666	2,431	2,620	2,993	4,282	3,874	4,676	5,117	6,419
2005	Chain Bridge	40,657	37,631	3,026	2,072	2,387	1,081	2,404	2,248	2,220	2,848	3,770	3,421	5,125	4,528	5,527
2006	Wyberton Marsh	41,541	40,884	657	2,993	3,370	1,202	5,517	1,898	2,396	2,841	3,749	3,368	3,683	4,440	5,426
2007	Kirton Marsh	22,581	21,825	756	1,676	1,955	561	1,302	1,285	1,222	1,691	2,087	1,868	2,381	3,188	2,609
2008	Ewerby	18,266	18,717	(451)	1,069	2,277	934	1,165	2,595	950	1,367	1,821	1,039	1,915	1,405	2,179
2009	Heckington	20,641	19,524	1,117	1,522	1,279	521	1,532	1,081	1,112	1,697	2,345	1,705	1,856	2,284	2,590
2010	Great / Little Hale	33,537	33,239	298	3,288	2,499	959	2,023	1,732	2,263	2,204	3,287	2,822	3,483	3,770	4,908
2011	Holland Fen	50,475	47,840	2,635	3,257	4,190	656	2,807	2,569	3,185	3,634	4,664	4,527	5,309	5,966	7,076
2012	Cooks Lock	42,483	39,903	2,580	2,428	2,070	1,684	2,171	2,198	2,539	2,850	3,975	3,666	5,605	4,847	5,870
2013	Damford	21,395	20,525	870	1,696	1,200	350	1,497	1,196	1,484	1,650	2,247	1,615	2,502	2,593	2,495
2014	South Kyme	13,790	15,369	(1,579)	1,622	1,696	922	1,108	829	831	1,065	1,706	922	1,733	1,630	1,306
2015	Amber Hill / Trinity College	13,561	13,439	122	1,008	1,269	762	687	847	918	1,134	1,735	959	1,042	1,721	1,357
2016	Helpringham	14,426	13,822	604	856	1,240	239	1,022	906	937	1,328	1,030	1,722	1,464	1,375	1,703
2017	Swaton	13,342	12,315	1,027	835	782	236	1,183	645	1,080	805	1,806	926	1,415	1,291	1,311
2018	Horbaling	25,581	23,817	1,764	2,215	1,424	121	1,794	1,257	1,814	1,661	2,784	2,149	2,351	3,225	3,023
2019	Billingham	10,658	10,416	242	1,012	731	216	1,098	539	923	690	1,543	621	1,051	875	1,117
2020	Sempringham	19,085	17,206	1,879	1,088	690	409	1,446	951	1,307	1,414	1,323	2,071	1,842	2,541	2,123
2021	Dowsby Fen	30,239	28,167	2,072	1,207	2,828	2,761	1,361	1,705	1,687	1,991	2,084	3,039	2,784	3,474	3,246
2022	Gosberton	30,310	26,797	3,513	2,530	2,471	(1,809)	1,525	1,740	1,743	2,004	2,164	3,059	2,804	4,569	3,997
2023	Dowsby Lode	7,006	6,092	914	460	225	161	341	685	390	331	491	1,279	575	540	614
2024	Rippingale	10,461	10,415	46	837	932	347	915	509	694	768	700	1,293	943	1,529	947
2025	Dunsby	12,028	11,831	197	1,216	625	665	662	554	761	857	811	1,448	1,120	1,750	1,362
2026	Pinchbeck	8,439	7,735	704	539	270	444	547	396	573	428	550	1,079	805	1,284	820
2027	Hacconby	11,955	12,131	(176)	969	913	648	741	922	1,041	741	745	1,349	660	1,602	1,800
2028	Black Hole	54,458	52,777	1,681	4,673	4,923	542	2,798	2,798	3,271	3,787	4,281	4,874	5,734	7,148	7,948
2029	Twenty	5,515	4,854	661	394	135	163	372	630	577	405	422	231	585	387	553
2030	Dyke Fen	42,486	41,137	1,349	3,615	3,556	774	2,207	2,528	2,543	2,933	3,349	3,713	4,072	5,645	6,202
2031	Quadring Low Fen	11,158	9,814	1,344	561	518	417	712	712	940	890	853	753	1,153	1,047	1,258
2032	Donington North Ings	39,101	36,640	2,461	1,745	2,862	1,277	2,264	2,049	2,243	2,737	3,082	3,375	4,085	5,200	5,721
2033	Donington Mallard Hirn	9,273	8,453	820	859	480	188	550	1,045	709	676	644	1,223	522	708	850
2034	Donington Wykes	8,151	7,847	304	702	331	369	587	480	444	667	1,366	480	896	692	833
2050	PS General	126,555	(288,719)	415,274	12,507	11,486	11,117	10,443	(442,319)	10,283	46,932	10,367	10,090	10,262	9,574	10,539
Pumping Stations		881,843	428,907	452,936	64,901	65,087	31,360	59,394	(398,713)	57,446	100,004	79,654	76,603	87,333	99,089	106,750

3002	Summer Cutting	654,998	654,998	0	25,445	24,133	22,994	31,986	123,824	107,154	122,784	90,371	67,683	38,624		
3006	Drain Maintenance	240,374	131,229	109,145	46,785	2,935	(583)							30,313	51,780	
3008	Bushing	76,927	7,627	69,300	7,098	754	(226)									
3009	Culvert Surveying	20,000	20,000							9,975	10,000					
3010	Jetting	10,000		10,000												
	Drain Maintenance	1,002,299	813,854	188,445	79,328	27,822	22,210	31,986	123,824	117,129	132,784	90,371	67,683	38,624	30,313	51,780
3011	Environmental	16,001	39,586	(23,585)	86	77	623	4,228	3,133	3,637	3,949	3,063	6,914	6,277	3,850	3,748
3012	Rubbish Collection	5,001	5,001	0	908		(12)			3,645		140	87		124	108
3013	Environmental Surveying	5,000		5,000												
	Environmental Schemes	26,002	44,587	(18,585)	995	77	612	4,228	3,133	7,282	3,949	3,203	7,001	6,277	3,974	3,856
4001	Admin Salary	576,000	557,014	18,986	40,357	49,950	46,967	48,482	46,326	49,529	47,020	46,801	47,135	42,478	47,209	44,760
	Administration Staff Costs	576,000	557,014	18,986	40,357	49,950	46,967	48,482	46,326	49,529	47,020	46,801	47,135	42,478	47,209	44,760
4002	New Office	13,165	12,585	580	556	720	1,325	1,200	1,125	1,010	1,045	1,098	1,044	1,060	1,047	1,355
4003	Administration	57,588	57,588	(0)	631	18,547	5,562	(1,764)	4,275	4,416	4,199	4,211	4,108	4,021	4,333	5,049
	Establishment Costs	70,753	70,173	580	1,187	19,267	6,887	(564)	5,400	5,426	5,244	5,309	5,152	5,081	5,380	6,404
4005	Environment Agency Precept	276,552	276,552				138,276					138,276				
	EA Precept	276,552	276,552				138,276					138,276				
4004	Miscellaneous	8,169	8,618	(449)	1,527	781	64	649	646	681	701	705	706	682	702	773
4006	Inspection	12,100	7,015	5,085	511	3,140	1,354	1,870	38		21	42				38
4010	Equipment / Building Maint	16,000	16,000	(0)	3,354	2,426	5	5,520	255	221	250	1,264	250	630	550	1,275
	Miscellaneous Charges	36,769	32,133	4,636	5,393	6,347	1,424	8,039	939	902	972	2,011	1,456	1,312	1,252	2,086

5001	Depot	63,322	64,480	(1,158)	6,158	5,111	5,665	5,297	5,262	5,278	5,249	5,300	5,284	5,279	5,299	5,298
5003	Hessle Drive	250	241	9				21					167	3		50
	Depot Costs	63,572	64,721	(1,149)	6,158	5,111	5,665	5,318	5,262	5,278	5,249	5,300	5,451	5,282	5,299	5,348
5020	Solar Expenses - Swineshead PS	231	231	0	23			55						153		
5021	Solar Expenses - Swineshead HQ	231	231	0	23			55						153		
5022	Solar Expenses - Donington NI	231	231	0	23			55						153		
5023	Solar Expenses - Chainbridge	231	231	(0)	23			55		214				(60)		
5024	Solar Expenses - Wyberton	231	231	(0)	23			55		214				(60)		
5025	Solar Expenses - Great Hale	231	231	0	23			55						153		
5026	Solar Expenses - Holland Fen	231	231	0	23			55						153		
5027	Solar Expenses - Cooks Lock PS	231	231	0	23			55						153		
5028	Solar Expenses - Gosberton PS	466	466	(0)	23			55		214				175		
5029	Solar Expenses - Black Hole PS	231	231	(0)	23			55		214				(60)		
5030	Solar Expenses - Heckington PS	231	231	0	23			55						153		
5031	Solar Expenses - Damford PS	231	231	0	23			55						153		
5032	Solar Expenses - Dowsby Fen PS		(0)	0	120			55						(175)		
5033	Solar Expenses - Dyke Fen PS	231	231	0	23			55						153		
	Solar Expenses	3,238	3,236	2	417			767		854				1,199		
<<7001..7999	Rechargeable Expenditure	462,581	458,251	4,330	34,449	20,613	64,095	56,239	14,982	25,835	42,080	46,278	32,713	31,573	38,490	50,903
		462,581	458,251	4,330	34,449	20,613	64,095	56,239	14,982	25,835	42,080	46,278	32,713	31,573	38,490	50,903
	Total Expenditure	7,363,609	7,977,071	(613,462)	257,255	407,718	399,895	372,420	525,043	488,863	1,127,236	1,136,187	1,182,941	610,211	726,188	743,114
	Surplus / Deficit	(29,057)	467,617	496,674	505,497	735,720	(196,446)	986,573	997,872	(387,178)	(101,993)	(229,849)	(1,133,294)	(561,852)	(669,665)	522,231

**Black Sluice Internal Drainage Board
10 Year Capital Schemes Budget
2024/25 to 2033/34**

Year	Type	Scheme	Total	Grant / Local Levy	Other Contributions	Possible Board Contribution	Drain	PS	
2024/25	Drain	BSIDB NFM Works	£170,161	£170,161					
	Pump	Sempringham PS Refurbishment (B/F)	£57,217	£57,217					
	Drain	North Forty Foot Revestments	£36,286	£36,286					
	Drain	Black Sluice Catchment Studies	£244,664	£244,664					
	Pump	Great Hale PS Weedscreen Clean	£705,220	£705,220			£2,578		
	Drain	Bicker Fen Catchment works	£2,578						
	Drain	Jetting to major pipelines	£10,000	£10,000			£75,000		
	Drain	Dunsby Fen Catchment Works	£75,000	£75,000					
	Drain	Ewerby Fen Catchment Works	£10,000	£10,000					
	Pump	Damford Grounds PS Replace control panel	£90,000						£80,000
	Pump	Damford Grounds PS Refurbish 2 x axial flow pumps	£50,000						£50,000
	Pump	Donnington Wykes PS relace MCC	£30,000						£30,000
	Pump	Great Hale Fen pump drive couplings	£30,000						£30,000
	Pump	Kirton Marsh PS under pump inspections	£10,002						£10,002
	Pump	Wyberton Marsh PS new transformer	£48,732	£48,732					
	Pump	PS Level controllers - various sites	£30,000						£30,000
	Pump	Rippingale Fen PS under pump inspections	£5,885						£5,885
	Pump	Haconby Fen PS under pump inspections	£25,000						£25,000
	Pump	Head Dyke bank repairs(South Kyme PS) specification	£61,117	£61,117					
	Pump	Hodge Dyke bank repairs(Ewerby Fen PS) specification	£61,012	£61,012					
	Pump	Skirrh Drain bank repairs(Trinity College PS) specification	£66,170	£66,170					
	Pump	Kyme Eau bank repairs(Damford Grounds PS) specification	£61,275	£61,275					
	Drain	Peal Restoration Project - Bourne Fen	£163,828	£163,828					
	Pump	Alan House PS scheme	£1,077,033	£1,077,033					
	Pump	Healingham Fen Pumping Station Pump Refurbishment	£219,709	£219,709					
	Pump	South Kyme Fen Pumping Station Pump Refurbishment	£289,709	£289,709					
	Pump	Dunsby Fen Pumping Station Pump Refurbishment	£144,709	£144,709					
	Pump	Ewerby Fen Pumping Station Pump Refurbishment	£359,709	£359,709					
	Pump	Dyke Fen Pumping Station AWC Refurbishment	£25,000	£25,000					
	Pump	Pinchbeck North Fen Pumping Station Pump Refurbishment	£195,000	£195,000					
	Drain	Donington Northorpe Culvert Repair	£155,000	£155,000					
	Drain	Donington North Ings Access track	£195,430	£195,430					
	Drain	Hortling Town Beck Penstock Replacement	£225,000	£225,000					
	Drain	Mobile Pumps	£235,000	£235,000					
	Pump	Damford Grounds Pumping Station Refurbishment	£90,000	£90,000					
	Pump	Great Hale Pumping Station Refurbishment	£30,000	£30,000					
	Pump	Installation Level Controllers Pumping Station	£30,000	£30,000					
	Drain	General culvert replacement contributions	£5,000					£5,000	
				£3,217,748	£4,966,951				£240,887
	2025/26	Drain	SFFD Desilting Gullthrum to Blackhole Drove PS	£105,000					£105,000
Drain		Black Hole Drove p/s under pump inspections	£35,000					£35,000	
Drain		Hortling Town Beck Flood Alleviation scheme	£10,000	£10,000					
Pump		Dunsby Fen PS replace weedscreen cleaner	£140,000					£140,000	
Pump		Gosberton Fen PS replace MCC	£50,000					£80,000	
Pump		Wyberton Marsh PS replace MCC	£60,000					£80,000	
Drain		Jetting to major pipelines	£40,000				£40,000		
Drain		NFF Desilting	£20,000				£20,000		
Pump		Great Hale Fen PS new transformer	£55,000	£55,000					
Pump		Head Dyke bank repairs(South Kyme PS) works	£1,808,228	£1,808,228					
Pump		Hodge Dyke bank repairs(Ewerby Fen PS) works	£2,034,251	£2,034,251					
Pump		Trinity College Bank Repair Works	£3,089,048	£3,089,048					
Pump		Damford PS Bank Repair Works	£602,740	£602,740					
Drain		General culvert replacement contributions	£5,000					£5,000	
			£8,104,267	£7,899,287			£289,000	£300,000	
2026/27	Drain	Claydyke desilting	£130,000					£130,000	
	Drain	NFF Desilting	£60,000					£60,000	
	Drain	Jetting to major pipelines	£50,000				£50,000		
	Drain	Hortling Town Beck Flood Alleviation scheme	£758,000	£130,568	£577,432	£50,000			
	Drain	Bicker Fen Catchment works	£430,000	£113,250	£266,750	£50,000			
	Drain	Dunsby Fen Catchment Works	£414,000	£45,508	£318,492	£50,000			
	Drain	Ewerby Fen Catchment Works	£750,000	£332,410	£367,590	£50,000			
	Drain	Dowsby Fen Catchment Works	£10,000	£10,000					
	Pump	Hortling Fen PS new roof	£18,500					£18,500	
	Pump	Gosberton Fen PS Refurbish 3 x axial flow pumps	£78,750					£78,750	
	Pump	Dowsby Fen PS replace MCC	£50,000					£60,000	
	Pump	South Kyme Fen PS refurbish w/s cleaner & controls	£90,000					£90,000	
	Pump	Swaton Fen PS replace MCC	£48,000					£48,000	
	Pump	Rippingale Fen PS replace MCC	£45,000					£48,000	
	Pump	Donnington North Ings PS new transformer	£55,000	£55,000					
	Pump	Cooks Lock PS new transformer	£55,000	£55,000					
	Pump	Holland Fen PS under pump inspections	£28,000					£28,000	
	Drain	Graft Drain	£45,000					£45,000	
Drain	General culvert replacement contributions	£5,000					£5,000		
			£3,112,249	£741,736	£1,630,264	£260,000		£371,260	
2027/28	Drain	Graft Drain	£95,000					£95,000	
	Drain	Jetting to major pipelines	£75,000					£75,000	
	Pump	Cooks Lock PS refurbish weedscreen cleaner & controls	£80,000					£80,000	
	Drain	New Hammond Beck Desilting	£75,000					£75,000	
	Drain	Dowsby Fen Catchment Works	£350,000	£162,686	£137,314	£50,000		£33,000	
	Pump	Bicker Fen PS replace MCC	£33,000					£33,000	
	Pump	Bicker Fen refurbish 1 x axial flow pump	£33,000					£155,000	
	Pump	Bicker Fen PS replace weedscreen cleaner	£155,000						
	Pump	Wyberton Chain Bridge PS new transformer	£60,000	£60,000					
	Pump	Holland Fen PS new transformer	£75,000	£75,000					
	Pump	Donnington Northings PS refurbish 3 x axial flow pumps	£85,000					£85,000	
	Pump	Ewerby Fen PS refurbish 2 x axial flow pumps	£58,000					£58,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
				£1,179,000	£297,686	£137,314	£50,000	£260,000	£444,000
2028/29	Drain	Old Hammond Beck Desilting	£80,000					£80,000	
	Drain	Jetting to major pipelines	£80,000					£80,000	
	Pump	Kirton Marsh p/s replace control panel	£35,000					£35,000	
	Drain	Bourne Fen 25'10' Revetment	£30,000					£30,000	
	Pump	Healingham p/s new roof	£20,000					£20,000	
	Pump	Wyberton Chain Bridge PS under pump inspection	£25,000					£25,000	
	Pump	Wyberton Chain Bridge PS refurbish 3 x axial flow pumps	£90,000					£90,000	
	Pump	Wyberton Chain Bridge PS replace MCC	£72,000					£72,000	
	Pump	Dowsby Fen PS refurbish 2 x axial flow pumps	£58,000					£58,000	
	Pump	Swaton Fen replace weedscreen cleaner	£160,000					£160,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
			£865,000				£196,000	£480,000	
2029/30	Drain	Jetting to major pipelines	£80,000					£80,000	
	Pump	Great Hale Fen PS refurbish 3 x axial flow pumps	£95,000					£95,000	
	Drain	Cooks lock PS pump drain desilting/under pump inspection	£56,000					£56,000	
	Pump	Quadring Fen PS replace MCC	£40,000					£40,000	
	Pump	Mallard Hum PS under pump inspections	£32,000					£32,000	
	Pump	Damford Grounds PS under pump inspections	£32,000					£32,000	
	Pump	Healingham Fen PS under pump inspections	£32,000					£32,000	
	Pump	Swaton Fen PS under pump inspections	£32,000					£32,000	
	Pump	Billingborough Fen PS under pump inspections	£32,000					£32,000	
	Pump	Pinchbeck Fen PS under pump inspections	£32,000					£32,000	
	Pump	Haconby Fen PS refurbish 1 x axial flow pump	£30,000					£30,000	
	Pump	Gosberton Fen PS replace MCC	£80,000					£80,000	
	Drain	Quadring Fen pump drain desilting/under pump inspection	£48,000					£48,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
			£828,000				£189,000	£437,000	
2030/31	Drain	Damford PS pump drain desilting/under pump inspections	£50,000					£50,000	
	Drain	Jetting to major pipelines	£60,000					£60,000	
	Pump	Hortling Fen PS replace MCC	£45,000					£45,000	
	Pump	Mallard Hum PS replace MCC	£45,000					£45,000	
	Pump	Mallard Hum PS under pump inspections	£10,000					£10,000	
	Pump	Trinity College PS refurbish 2 x axial flow pumps	£63,000					£63,000	
	Pump	Ewerby Fen PS under pump inspections	£34,000					£34,000	
	Pump	South Kyme Fen PS under pump inspections	£34,000					£34,000	
	Pump	Sempringham Fen PS under pump inspections	£34,000					£34,000	
	Pump	Black Hole Drove PS refurbish 3 x axial flow pumps	£100,000					£100,000	
	Pump	Great Hale Fen PS replace MCC	£90,000					£90,000	
Pump	Kirton Marsh PS replace MCC	£50,000					£50,000		
Drain	General culvert replacement contributions	£5,000					£5,000		
			£1,111,000				£111,000	£688,000	
2031/32	Drain	Jetting to major pipelines	£90,000					£90,000	
	Drain	Heckington Fen pump drain desilting/under pump inspections	£50,000					£50,000	
	Pump	Billingborough Fen p/s replace MCC	£50,000					£50,000	
	Pump	Dowsby Lode PS replace MCC	£50,000					£50,000	
	Pump	Pinchbeck Fen PS replace MCC	£50,000					£50,000	
	Pump	Cooks Lock PS refurbish 3 x axial flow pumps	£105,000					£105,000	
	Pump	Swaton Fen PS refurbish 1 x axial flow pump	£35,000					£35,000	
	Pump	Twenty PS replace MCC	£55,000					£55,000	
	Drain	Dowsby Fen PS drain desilting/under pump inspections	£49,000					£49,000	
	Drain	Dowsby Lode PS under pump inspections	£36,000					£36,000	
Drain	Dunsby Fen PS under pump inspections	£36,000					£36,000		
Drain	General culvert replacement contributions	£6,000					£6,000		
			£812,000				£287,000	£348,000	
2032/33	Drain	Jetting to major pipelines	£70,000					£70,000	
	Pump	Rippingale p/s refurb 1 x axial flow pump	£37,000					£37,000	
	Drain	Gosberton Fen pump drain desilting/under pump inspections	£56,000					£56,000	
	Drain	Donnington Northings PS desilting/under pump inspections	£56,000					£56,000	
	Drain	Great Hale Fen PS desilting/under pump inspections	£56,000					£56,000	
	Drain	Trinity College PS desilting/under pump inspections	£56,000					£56,000	
	Pump	Holland Fen PS refurbish 3 x axial flow pumps & motors	£118,000					£118,000	
Pump	Healingham Fen PS refurbish 1 x axial flow pump	£38,000					£38,000		
Drain	General culvert replacement contributions	£7,000					£7,000		
			£884,000				£301,000	£193,000	

PLANT REPLACEMENT BUDGETS 2024/25

Updated: September 2024

Existing Plant/Equipment	Year Purchased	Purchase Price	Hours / Miles		Age to Replace	Replace Year	New Plant	Replace Cost	Est Trade in Target	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
			As at 18/01/24							-£47,572	£74,592	£150,746	£104,815	£49,249	£3,045	£113,334	£109,585	£307,187	£116,515
Hooby	2023/24	£290,195	460	Hours	9	2032/33	???	£ 450,188	£ 100,042	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 350,146	£ -
Twiga SPV2 (2019)	2019/20	£197,150	3,826	Hours	9	2028/29	Twiga/Herder/Hooby?	£ 305,844	£ 67,965	£ -	£ -	£ -	£ -	£ 237,879	£ -	£ -	£ -	£ -	£ -
Twiga SPV2 (2017)	2017/18	£205,811	5,713	Hours	9	2026/27	Twiga/Herder/Hooby?	£ 319,280	£ 70,951	£ -	£ -	£ 248,329	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Aebi T211	2023/24	£79,875	790	Hours	8	2031/32	Aebi & Rear Flail	£ 118,012	£ 29,503	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 88,509	£ -	£ -
Hltachi ZX 210LC-5B	2016/17	£133,845	8,363	Hours	9	2025/26	20T Excavator	£ 207,638	£ 46,142	£ -	£ 161,496	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 250,533
Unimog	2020/21	£148,000	120,323	Km	9	2029/30	New unimog	£ 229,597	£ 51,021	£ -	£ -	£ -	£ -	£ -	£ 178,575	£ -	£ -	£ -	£ -
JCB 130 Telescopic LR	2019/20	£105,350	6,419	Hours	8	2027/28	13T Excavator	£ 155,650	£ 38,912	£ -	£ -	£ -	£ 116,737	£ -	£ -	£ -	£ -	£ -	£ -
JCB 145 Standard & LR	2019/20	£129,850	5,665	Hours	8	2027/28	13T Excavator	£ 191,848	£ 47,962	£ -	£ -	£ -	£ 143,886	£ -	£ -	£ -	£ -	£ -	£ -
JCB 140 Telescopic LR	2022/23	£137,500	1,184	Hours	8	2030/31	14T Excavator	£ 203,150	£ 50,788	£ -	£ -	£ -	£ -	£ -	£ -	£ 152,363	£ -	£ -	£ -
JCB 150X Excavator	2022/23	£139,605	2,389	Hours	8	2030/31	15T Excavator	£ 206,260	£ 51,565	£ -	£ -	£ -	£ -	£ -	£ -	£ 154,695	£ -	£ -	£ -
JCB 531 Teleporter	2012/13	£43,470	4,135	Hours	12	2027/28		£ 78,066	£ 13,011	£ -	£ -	£ -	£ 65,055	£ -	£ -	£ -	£ -	£ -	£ -
Toyota Hilux (Pump Engineer)	2023/24	£27,985	7,851	Miles	4	2028/29	Pick-Up	£ 34,016	£ 11,339	£ -	£ -	£ -	£ -	£ 22,677	£ -	£ -	£ -	£ 27,564	£ -
Toyota Hilux (Works Supervisor)	2023/24	£28,168	12,340	Miles	4	2028/29	Pick-Up	£ 34,238	£ 11,413	£ -	£ -	£ -	£ -	£ 22,826	£ -	£ -	£ -	£ 27,745	£ -
Toyota Hilux (Works Manager)	2023/24	£29,143	5,240	Miles	4	2028/29	Pick-Up	£ 35,423	£ 11,808	£ -	£ -	£ -	£ -	£ 23,616	£ -	£ -	£ -	£ 28,705	£ -
Toyota Hilux (Pump Maintennace)	2023/24	£28,168	5,315	Miles	4	2028/29	Pick-Up	£ 34,238	£ 11,413	£ -	£ -	£ -	£ -	£ 22,826	£ -	£ -	£ -	£ 27,745	£ -
Mitsubishi (Pool Vehicle)	2019/20	£20,431	54,247	Miles	6	2026/27	Pick-Up	£ 27,793	£ 4,632	£ -	£ -	£ 23,161	£ -	£ -	£ -	£ -	£ -	£ 31,038	£ -
Mitsubishi (Fitter)	2019/20	£20,000	50,068	Miles	6	2026/27	Pick-Up	£ 28,768	£ 4,795	£ -	£ -	£ 23,973	£ -	£ -	£ -	£ -	£ -	£ 32,126	£ -
Vauxhall Tipper	2022/23	£30,271	42,283	Miles	7	2031/32	Tipper	£ 29,000	£ 18,000	£ 11,000	£ -	£ -	£ -	£ -	£ -	£ -	£ 32,363	£ -	£ -
Dump Trailer 1	2006	£13,832			18	2024/25	Dump Trailer	£ 37,500	£ 1,000	£ 36,500	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Low Loader Trailer	2020/21	£27,000			15	2036/37	Low Loader	£ 56,131	£ 7,484	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Tipping Trailer	2022/23	£6,895			25	2047/48		£ 23,349	£ 1,868	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
4m Trailer	2022/23	£4,500			25	2047/48		£ 15,239	£ 1,219	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
100mm Self priming Pump					16	2039/40		£ 22,000		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Vibrating piling hammer	2015/16				20	2035/36				£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Steel/Timber Pile hammer								£ 23,100		£ 23,100	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
150mm Portable Pump	2006	£16,050			16	2039/40		£ 30,000		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Compressor	2008	£4,950								£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Ride on Lawnmower	2016/17				8	2024/25		£ 30,000	£ 3,000	£ 27,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Fuel Tanks x 2						2024/25				£ 12,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
8" Mobile Pump	2021/22	£52,566			20	2041/42		£ 139,473		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Welfare Unit								£ 22,249		£ 22,249	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Weedbaskets										£ 7,000	£ 7,350	£ 7,718	£ -	£ -	£ 8,934	£ 9,381	£ 9,850	£ 10,342	£ -
Net Spend from Plant Reserve										£138,849	£168,846	£303,181	£325,678	£329,823	£187,509	£316,438	£130,722	£535,411	£250,533
Generated										£261,013	£245,000	£257,250	£270,113	£283,618	£297,799	£312,689	£328,323	£344,740	£361,977
Balance C/F										£74,592	£150,746	£104,815	£49,249	£3,045	£113,334	£109,585	£307,187	£116,515	£227,959

BLACK SLUICE INTERNAL DRAINAGE BOARD 2024/25 Budget and 10 Year Estimates

1st Draft

Income	Actual	Budget	Q1 Forecast	Budget / Estimates									
	2023/24	2024/25	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
Rates and Levies	2,982,916	3,216,946	3,216,943	3,409,894	3,546,495	3,724,075	3,910,194	4,106,557	4,311,458	4,526,604	4,753,703	4,991,046	5,240,343
Interest & Investment Income	54,680	99,087	98,419	80,000	84,000	88,200	92,610	97,241	102,103	107,208	112,568	118,196	124,106
Grants/Local Levy	564,016	5,672,140	4,573,586	7,599,267	741,736	297,686							
Contribution Development Fund	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Other Income	36,836	26,765	29,353	28,103	29,508	30,984	32,533	34,160	35,868	37,661	39,544	41,521	43,597
Rechargeable Income	420,299	441,314	497,700	400,000	420,000	441,000	463,050	486,203	510,513	536,038	562,840	590,982	620,531
Solar Panel Income	23,050	25,473	23,686	26,747	28,084	29,488	30,963	32,511	34,136	35,843	37,635	39,517	41,493
TOTAL INCOME	4,086,797	9,486,725	8,444,687	11,549,011	4,854,823	4,616,433	4,534,350	4,761,670	4,999,077	5,248,354	5,511,291	5,786,263	6,075,071

Expenditure	Actual	Budget	Q1 Forecast	Budget / Estimates									
	2023/24	2024/25	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
Board Funded Schemes	278,338	500,000	323,466	505,000	661,250	694,000	655,000	626,000	620,000	612,000	494,000	597,000	637,000
FDGIA/Local Levy Funded Schemes	476,009	6,077,495	4,904,178	7,599,267	741,736	297,686	0	0	0	0	0	0	0
Pumping Station Maintenance	285,396	247,537	247,541	259,918	272,914	286,560	300,888	315,932	331,729	348,315	365,731	384,017	403,218
Pumping Station Electricity	734,592	540,306	87,370	548,044	575,446	604,219	634,429	666,151	699,458	734,431	771,153	809,711	850,196
Insurance	95,892	93,996	93,996	98,696	103,631	108,812	114,253	119,965	125,964	132,262	138,875	145,819	153,110
Drain Maintenance	850,043	1,002,297	813,854	1,052,412	1,105,032	1,160,284	1,218,298	1,279,213	1,343,174	1,410,333	1,480,849	1,554,892	1,632,636
Environmental Works	15,041	26,000	44,587	46,816	49,157	51,615	54,196	56,906	59,751	62,738	65,875	69,169	72,628
Administration & Establishment	702,219	746,821	724,041	784,162	823,370	864,539	907,766	953,154	1,000,812	1,050,852	1,103,395	1,158,564	1,216,493
EA Precept	276,552	276,552	276,552	290,380	304,899	320,144	336,151	352,958	370,606	389,136	408,593	429,023	450,474
Rechargeable Expenditure	382,186	410,525	458,251	372,093	390,698	410,233	430,744	452,281	474,895	498,640	523,572	549,751	577,238
Solar Panel Expenditure	543	3,238	3,236	3,398	3,568	3,746	3,933	4,130	4,337	4,553	4,781	5,020	5,271
TOTAL EXPENDITURE	4,096,811	9,924,767	7,977,072	11,560,186	5,031,700	4,801,836	4,655,658	4,826,691	5,030,725	5,243,261	5,356,824	5,702,966	5,998,264

OPENING BALANCE	1,432,256	1,422,242	1,422,242	1,889,857	1,878,682	1,701,805	1,516,402	1,395,094	1,330,074	1,298,426	1,303,519	1,457,985	1,541,282
Introduced from Plant Reserve													
SURPLUS / (DEFICIT) IN YEAR	(10,014)	(438,042)	467,615	(11,175)	(176,877)	(185,403)	(121,308)	(65,020)	(31,648)	5,093	154,466	83,297	76,807
CLOSING BALANCE	1,422,242	984,200	1,889,857	1,878,682	1,701,805	1,516,402	1,395,094	1,330,074	1,298,426	1,303,519	1,457,985	1,541,282	1,618,089

Reserve % of Expenditure (Excl Grants)	40.26%	23.14%	61.50%	47.43%	39.67%	33.67%	29.97%	27.56%	25.81%	24.86%	27.22%	27.03%	26.98%
--	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------

RATE	17.53	18.84	18.84	19.78	20.77	21.81	22.90	24.05	25.25	26.51	27.84	29.23	30.69
Increase in Rates		7.47%	7.47%	4.99%	5.01%	5.01%	5.00%	5.02%	4.99%	4.99%	5.02%	4.99%	4.99%

BLACK SLUICE INTERNAL DRAINAGE BOARD
EXECUTIVE COMMITTEE - 17 SEPTEMBER 2024

AGENDA ITEM 10

MOBILE PHONE CONTRACT RENEWAL

The majority of Mobile Phone Contracts were due for renewal on 16 September 2024 with EE and we have sought renewal terms and quotes from other providers.

We have tested the coverage of Vodafone and 3 to compare to EE and whilst Vodafone had some minor issues at Pumping Stations and no signal at the Maintenance Directors home, it was generally comparative. The signal on 3 was poor at many locations. There is no to very little signal on all three networks at the CEO's home.

For comparison purposes the current contract works out at £1,069.06 per month, for all the handsets and just allowing it to run over without a new contract would cost £1,098.13 per month.

EE's terms have been disappointing, and uncompetitive with Vodafone being considerably cheaper on a contract including devices as shown below.

		EE	Vodafone	3
Current	Annual Comparative	£12,828.72		
	Monthly	£1,069.06		
Renewal				
Renewal	Annual Comparative	£13,177.56		
	Monthly	£1,098.13		
Sim Only 24 Months				
Sim Only 24 Months	Annual Comparative	£14,030.88	£14,147.88	£10,891.20
	Monthly	£1,169.24	£1,178.99	£907.60
With devices 24 Months				
With devices 24 Months	Annual Comparative	£15,740.16	£10,279.56	
	Monthly	£1,311.68	£856.63	
With devices 36 Months				
With devices 36 Months	Annual Comparative	£12,080.16	£9,336.72	£9,446.16
	Monthly	£1,006.68	£778.06	£787.18

The preferred network would be EE but with the 24 month contract being £10,921.20 more and the three year contract £8,230.32 more over the term of the contract, this would difficult to justify.

After consideration we do not believe that a 36 month contract would be cost effective as it would be likely that replacement phones would have to be purchased during the period of contract, more so than on a 24 month contract.

We have requested PAC codes from EE and plan to transfer to Vodafone except the pumping station controls and the Maintenance Director which will remain on EE.

Alternative signal boosters, Mesh WiFi or access points are being investigated for the CEO.



Black Sluice IDB

2025



	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE							
Jan			1	2	3	4	5 9	6	7	8	9	10	11	12	13	14	15	16 Payment Run	17	18	19	20 Salary	21 Exec	22	23	24	25	26	27	28	29	30 Payment Run	31	Jan			
Feb						1	2 10	3	4	5	6	7	8	9	10	11 Board	12	13 Payment Run	14	15	16	17	18	19	20	21 Salary	22	23	24	25	26	27 Payment Run	28	Feb			
Mar						1	2 11	3	4	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18	19	20	21 Salary	22	23	24	25	26	27 Payment Run	28	29	30	31 12	Mar
Apr		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17 Payment Run	18	19	20	21 Salary	22	23	24	25	26	27	28	29	30	Apr					
May			1	2	3	4	5 1	6	7	8	9	10	11	12	13	14	15	16 Payment Run	17	18	19	20 Salary	21	22	23	24	25	26	27	28	29 Payment Run	30	31	May			
Jun						1	2 2	3	4	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18	19	20	21	22	23	24	25	26 Payment Run	27	28	29	30 3	Jun	
Jul		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17 Payment Run	18	19	20	21 Salary	22	23	24	25	26	27	28	29	30	31	Jul				
Aug				1	2	3	4 4	5	6	7	8	9	10	11	12	13	14	15 Payment Run	16	17	18	19	20	21	22	23	24	25	26	27	28 Payment Run	29	30	31 5	Aug		
Sep							1	2	3	4	5	6	7	8	9	10	11	12 Payment Run	13	14	15	16	17	18	19	20	21	22	23	24	25 Payment Run	26	27	28	29	30	Sep
Oct		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17 Payment Run	18	19	20 Salary	21	22	23	24	25	26	27	28	29	30 Payment Run	31	Oct				
Nov						1	2 7	3	4	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18	19	20	21	22	23	24	25	26	27 Payment Run	28	29	30 8	Nov	
Dec	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19 Salary	20	21	22	23	24	25	26	27	28	29	30	31	Dec					



WELCOME

We're excited to welcome you to **The Electric Car Scheme!**





It's great to have you with us.

This is an administrative services agreement and is dated _____.



We provide salary sacrifice administration services to you, and your employees

Our services are provided at net zero cost to you. We charge you an administration fee for our services, which is equivalent to your tax savings (i.e. your reduction in employer National Insurance & the VAT you could reclaim).

You will contract with and pay vehicle providers for any cars on the scheme; and you will contract with and pay us for our services to you.

Our administrative services and fee calculations are described in Section 1.



We help protect you against early termination fees on leases

Ending a lease early typically gives rise to early termination fees, which could be half the remaining gross lease payments due.

We support in the event of a possible early termination and help you with early termination fees. Your employees may also have to pay early termination fees in certain circumstances, and this will also be outlined in the salary sacrifice agreement you sign with them.

Your early termination support is detailed in Section 1.



Thanks for partnering with us, we're here to help

We'll provide you with an online employer portal, which will provide salary sacrifice support and other useful information, like monthly invoices and a breakdown of the administration fee.

We've included additional detail regarding our administrative services in Section 2, and there's also a lot more information about the scheme in our [Handbook](#).

If you have any questions, don't hesitate to reach out to your scheme co-ordinator or the support team at The Electric Car Scheme at support@electriccarscheme.com.



Section 1: Our services, fees and early termination support

Our services

We offer a salary sacrifice scheme, which enables your employees to exchange part of their gross basic salary in return for the provision of an electric vehicle (our “**Scheme**”). As part of this Scheme, you will enter into “**Vehicle Hire Agreements**” to provide electric vehicles to your employees.

We’re excited to work with you and agree to provide you with the following administrative support functions to facilitate your implementation of the Scheme (our “**Services**”):

1. We will communicate to your employees participating in the Scheme the details of their specific salary deductions, tax and NI contributions and estimated savings;
2. We will facilitate preparations of submissions to HMRC on behalf of you and your employees for the purpose of the Scheme;
3. We will help you manage your Vehicle Hire Agreements and related credit lines, including assisting you in your dealings with Vehicle Providers;
4. We will support you with potential and actual early terminations under your Vehicle Hire Agreements, including liaising with Vehicle Providers, helping you with termination processes and providing our Protection Service;
5. We will support you with the return of Vehicles at the end of their applicable Vehicle Hire Agreements, including providing our Protection Service;
6. We will provide you with:
 - a Handbook outlining systems and policies to help you manage the Scheme and providing support for your employees participating in the Scheme to help them comply with the terms of the Scheme; and
 - reporting information to assist with quotations, contracts, billing and taxation information, showing for each employee:
 - details of the employee’s Scheme participation; and
 - the sum to be deducted from your payroll each month; and
 - reconciliation of sums to be paid to the Vehicle Hire Provider and/or the comprehensive motor insurer, as applicable; and
 - the Administration Fee; and
 - a template Salary Sacrifice Agreement that you can enter into with your employees to enable their participation in the Scheme.
7. We may also provide you with a credit broking service through The Electric Car Scheme Holdings Ltd, whereby we will liaise (and share relevant data) with brokers and Vehicle Providers to organise funding of your Vehicle Hire Agreement on your behalf.

Our fees

By working with us, you agree to pay us an “**Administration Fee**” for our Services. To ensure net zero cost to you, our Administration Fee is equal to your tax savings on each Vehicle Hire Agreement, calculated as the sum of:

- “**Employer Tax Savings**”: the applicable National Insurance savings you make due to employee salary sacrifice under the Scheme, less any applicable increase to National Insurance arising from any benefit-in-kind incurred by an employee under the Scheme (where, for the purposes of this Agreement the National Insurance rate is 13.8%, or the prevailing rate if higher)¹; and
- “**VAT Savings**”: the reclaimable VAT for each Vehicle Hire Agreement and any additional services or fees (set for the purposes of this Agreement at 10% for lease or hire costs and 20% for other services and fees, or the prevailing rates if higher).²

Additionally, if we pay fees to a service provider on your behalf, we may recoup that cost from you in a subsequent invoice (provided that such fees are agreed in writing with you in advance).

¹Please note that Employer Tax Savings are impacted by the benefit-in-kind rate, and therefore these savings will reduce if the benefit-in-kind increases. We will always adjust our Administration Fees accordingly and ensure net zero cost to you. We will also adjust any Employer Tax Savings shared with you accordingly and ensure that we keep you informed.

²Please see Clause 3.1 in Section 2 for more details about calculating VAT Savings for non-VAT registered companies.



The Administration Fee for each Vehicle under the Scheme is calculated at the time of the order and is payable in full for the term of its Vehicle Hire Agreement. These payment obligations remain in full force and effect for each Vehicle, even after the termination of this Agreement.

We'll help you if things change

We understand that circumstances change and that a Vehicle Hire Agreement may have to be terminated early (“**Early Termination**”). We’re always here to help and our Services include supporting you with any potential or actual Early Terminations, e.g. liaising with Vehicle Providers and helping you with termination processes. This Early Termination support is covered by our Administration Fee³, so you don’t need to worry about paying more if circumstances change.

If a Lease is terminated early, it’s important to know that a lessor⁴ may charge you additional “**Early Termination Fees**”. These Early Termination Fees are on top of any arrears, interest on arrears, excess wear and tear charges, excess mileage charges and VAT that may also be owing at the end of that Lease.

Early Termination Fees are typically up to 50% of outstanding payments due under a Lease.

To help protect you from Early Termination Fees, our Early Termination support incorporates a “**Protection Service**” for Leases that we arrange or broker through our Scheme. We note that we are not an insurance provider, and this is not an insurance contract.

Early Termination Fees are payable by different parties in different circumstances, as summarised below:

Event where the car is returned	THE ELECTRIC CAR SCHEME	You pay	Employee pays
Resignation within 3 months of Vehicle delivery			£
Resignation 3 months after Vehicle delivery	£		
Redundancy or dismissal	£		
Dismissal for Cause			£
Family Friendly Leave (including statutory maternity, paternity & adoption)	£		
Long term sick leave or death	£		
Car written off or stolen			£
Loss of driving licence			£
Significant breach of terms		£ <small>(if you breach)</small>	£ <small>(if employee breaches)</small>

³Part of our Administration Fee is a prepayment for any additional support you may need if there is an Early Termination, including supporting you in discussions with employees considering termination and providing extra administrative support.

⁴Early Termination Fees are not charged by subscription providers.



Our Protection Service: payments during Family Friendly Leave

We will also repay you for any shortfall in the payments that you have continued to make under a Vehicle Hire Agreement (where an employee takes Family Friendly Leave and chooses to keep their Vehicle) but the employee is unable to cover the full cost of the payments through salary sacrifice (due to restrictions around statutory pay and reductions below statutory levels).

In such cases:

- you will continue to make the payments under the relevant Vehicle Hire Agreement throughout that employee's Family Friendly Leave;
- we may update an employee's monthly salary sacrifice schedule to reflect their Family Friendly Leave;
- the employee will continue to make salary sacrifice payments to the extent they are able to (i.e. in part or full), without reducing their pay below statutory levels during their usual pay period;
- we will continue to collect our Administration Fee; and
- at the end of Family Friendly Leave (or 12 months after the first day of Family Friendly Leave, whichever is earlier) you may request that we credit you in an amount equal to the payments that you have made under the relevant Vehicle Hire Agreement for that period, less the amount of salary sacrifice that the employee was able to contribute to cover these costs.

Our Protection Service: Early Termination Fees

We will reimburse Early Termination Fees in the following cases:

- an employee has long term sickness absence for longer than four (4) weeks (and signed off by a doctor), where salary sacrifice would reduce their pay below National Minimum Wage;
- an employee passes away;
- an employee loses their driving licence on medical grounds (excluding due to alcohol or drugs) for six (6) months or more;
- an employee participates in Family Friendly Leave and they choose to return their Vehicle during the Family Friendly Leave;
- you dismiss an employee (excluding Dismissal for Cause);
- you give formal notice of redundancy to an employee; and
- an employee gives notice of resignation more than three (3) months after their Vehicle Delivery Date.

Employee liability: Early Termination Fees

Our template Salary Sacrifice Agreement specifies when an employee will be liable for Early Termination Fees, such as in the following cases:

- an employee gives notice of resignation within three (3) months of their Vehicle Delivery Date;
- an employee is Dismissed for Cause;
- an employee loses their driving licence (except on medical grounds);
- an employee writes off their Vehicle, or it is stolen (although, Early Termination Fees are typically resolved through the employee's comprehensive car insurance); and
- an employee breaches the Lease for their Vehicle.

Your liability: Early Termination Fees

You will be liable to pay Early Termination Fees in the following cases:

- you were aware of the circumstances leading to the dismissal, redundancy, resignation, or long-term sickness of an employee before their Vehicle Delivery Date. For the avoidance of doubt this applies to the following cases: knowledge of pre-existing medical conditions, knowledge of future redundancy risks, knowledge of issues likely to lead to dismissal, intention to resign, intention to retire;
- you dismiss or give formal notice of redundancy to an employee in the six (6) months after you undergo a change of control;
- a lessor chooses to exercise a right to terminate a Lease in the event you undergo a change of control ("control" having the meaning given in Section 840 of the Income and Corporation Taxes Act 1988);
- you are unable to pay your debts as they fall due, appoint an administrator, or take formal steps to suspend payments or commence insolvency proceedings (including winding-up, voluntary administration or schemes of arrangement), go into liquidation or are otherwise considered to be insolvent;
- you breach a Lease; and



- a Lease is terminated early for any reason not specifically incorporated in our Protection Service, outlined in this Agreement or our template Salary Sacrifice Agreement.

[Our Protection Service: unpaid Early Termination Fees and Additional Vehicle Charges](#)

In addition to Early Termination Fees, our template Salary Sacrifice Agreement also sets out other "**Additional Vehicle Charges**" that are payable by employees during the hire period or upon return of their Vehicle (e.g. damage in excess of fair wear and tear, excess mileage charges, fines for road traffic offences). In both the case of Early Termination Fees and Additional Vehicle Charges, if an employee does not cover the cost (e.g. because the employee has left your employment before you can deduct the amount from their salary, and they fail to pay you back thereafter), as part of our Protection Service we will reimburse you for such amounts provided that you have first used reasonable endeavours to recover the amount from the employee (including the assignment of a debt collector for a period of at least ninety (90) days).

[No Early Termination support while fees are unpaid](#)

We reserve the right to only provide our Services (including Early Termination support) if there are no Overdue Administration Fees. Please see Clause 4 in Section 2 for more details.