

BLACK SLUICE

INTERNAL DRAINAGE BOARD



Board Meeting

Tuesday, 19th November 2024 at 2:00pm

Station Road, Swineshead, Lincolnshire, PE20 3PW



Black Sluice Internal Drainage Board

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Our Ref: DW/JB/B10

Your Ref:

Date: 12th November 2024

To the Chairperson and Members of the Board

Notice is hereby given that a Meeting of the Board will be held at the Offices of the Board on Tuesday, 19th November 2024 at 2:00pm at which your attendance is requested.

Board Member Induction Training will commence at 11:00am (all Board Members welcome).

A buffet lunch will be available from 1pm, for all members of the Board, to encourage and facilitate Members, Staff and Officers discussion.

A Register of Members Interest Form is enclosed, to be completed and returned, please.

Chief Executive

A G E N D A

1. Recording the meeting.
2. To appoint the Chairperson of the Board.
3. To appoint the Vice Chairperson of the Board.
4. Apologies for absence.
5. Declarations of interest (new forms to be completed).
6. To appoint Board Members and Co-opted Members to constitute the following Committees (**pages 1 - 5**):
 - (a) Executive
 - (b) Northern Works
 - (c) Southern Works
 - (d) Environment
 - (e) Audit & Risk
 - (f) Structures
 - (g) Nominations
 - (h) Ex officio Members
7. To appoint the Chairperson for the following Committees (**pages 1 - 5**):
 - (a) Northern Works
 - (b) Southern Works
 - (c) Environment
 - (d) Audit & Risk
 - (e) Structures
8. To receive and, if correct, sign the Minutes of the meeting of the Board held on 11th June 2024 (**pages 6 - 14**)
9. Matters Arising.
10. To receive the unconfirmed Committee Minutes and Matters Arising of the following meetings:
 - (a) Northern Works Committee meeting held on 2nd July 2024 (pages 15 - 23)
 - (b) Executive Committee Meeting held on 14th August 2024 (pages 24 - 31)
 - (c) Executive Committee Meeting held on 17th September 2024 (pages 32 - 41)

To approve the following:

 - i) Plant Budget (**page 42**)
 - ii) Draft timetable for 2025 meetings (amended – December Exec removed) (**pages 43 & 44**)
 - (d) Joint Works Committee Meeting held on 1st October 2024 (pages 45 - 59)
 - i) Capital Schemes Budget (**page 60**)
 - (e) Audit & Risk Committee Meeting held on 29th October 2024 (pages 61 - 71)
 - i) To approve the Annual Return including External Auditor's Opinion for 2023/24 (**pages 72 - 77**)

To adopt the following:

- ii) Policy No. Annual accounts format (**pages 78 - 91**)
 - iii) Policy No. 03: Financial Regulations (**pages 92 - 96**)
 - iv) Policy No. 14: Complaints Procedure (**pages 97 - 101**)
 - v) Policy No. 26: Young Persons Safety at Work (**pages 102 & 103**)
 - vi) Policy No. 40: Commercial Works (**pages 104 & 105**)
 - vii) Policy No. 44: Development Control Charges and Fees Policy (**pages 106 - 110**)
 - viii) Policy No. 45: Mobile Phones & Devices (**page 111**)
 - ix) New policy: Equality, Diversity & Inclusion (**pages 112 - 115**)
11. To review the Risk Register (**page 116**)
12. To receive a report on Finance & Admin:
- (a) Period 06 Management Accounts (**pages 117 - 124**)
 - (b) Drainage Rates Report (**page 125**)
 - (c) Quarter 2 Forecast (**pages 126 - 132**)
13. To receive the Annual Report on Health and Safety including Near Misses (**pages 133 - 136**)
14. To consider reports on the following:
- (a) Monthly Accounts: June 2024 to October 2024 (**pages 137 - 155**)
 - (b) Monthly Accounts: Woldmarsh (**pages 156 - 160**)
 - (c) Schedule of Consents: June 2024 to October 2024 (**pages 161 - 165**)
 - (d) Rainfall (**pages 166 & 167**)
15. Any Other Business.

BLACK SLUICE INTERNAL DRAINAGE BOARD

TRIENNIAL ANNUAL GENERAL MEETING – 19 November 2024

APPOINTMENT OF BOARD AND CO-OPTED MEMBERS TO COMMITTEES

Board Members

Elected Board Members		
Electoral District	Area's Encompassed	Elected Representative
A	Amber Hill, Harts Grounds, Kirton Fen, Pelhams Land, Frampton Great Fen, Brothertoft and Wyberton Fen	Mark Leggott
B	Great Hale, Pt. Little Hale, Heckington, Pt. Burton Pedwardine, Swineshead North, Asgarby, Howell, Ewerby, Evedon, Pt. Kirkby La Thorpe, Pt. Sleaford UD, South Kyme & Pt. North Kyme	Robert Needham
		Peter Robinson
C	Pointon, Sempringham, Billingborough, Horbling Fens, Swaton and Helpringham Fens, Silk Willoughby, Pt Burton Pedwardine, Pt Kirkby-La-Thorpe, Aswarby, Swaby, Screddington, Osbournby, Threekingham, Pt. Sleaford UD, and Pt. Little Hale	Vic Barker
D	Bourne North and Dyke Fens, Morton and Haconby Fens, Dunsby, Rippingale, Dowsby Lode, Aslackby Fen and Laughton	George Atkinson
		Will Ash
E	Quadring Fen, Surfleet Fen, Gosberton Fen, Donington, Pinchbeck, Burtrey Fen, Pinchbeck (Star Lode and Leaves Lake)	Mark Mowbray
		Chris Wray
F	Bicker with Swineshead, Wigtoft Marshes, Swineshead and Pt. Wigtoft	Mark Rollinson
G	Kirton, Pt. Fosdyke, Pt. Sutterton, Frampton, Wyberton with Boston	Paul Holmes
		Tom Ashton

Members Appointed by District Councils

Cllr Peter Bedford	Boston Borough Council
Cllr Neil Drayton	Boston Borough Council
Cllr David Middleton	Boston Borough Council
Cllr Claire Rylott	Boston Borough Council
Cllr David Scoot	Boston Borough Council
Cllr Suzanne Welberry	Boston Borough Council
Cllr Andy Iazard	Boston Borough Council
Cllr Barrie Pierpoint	Boston Borough Council
Cllr Anne Dorrian	Boston Borough Council
Cllr Andrew Hagues	North Kesteven District Council
Cllr Margaret Geaney	South Holland District Council
Cllr Zoe Lane	South Kesteven District Council

Suggestions from the Nominations Committee for appointment to the Board's sub-committees are as follows;

AGENDA ITEM 6(a) – EXECUTIVE COMMITTEE

The Committee shall have between six and eight members who will be appointed by the Board.

- Chairperson of the Board,
- Vice-Chairperson of the Board
- Chairperson of the Audit & Risk Committee
- Chairperson of the Northern Works Committee
- Chairperson of the Southern Works Committee
- Chairperson of Structures Committee
- Chairperson of Environment Committee
- Representative from the Boston Borough Council

Executive Committee	
Chairman	Mr Paul Holmes
Vice-Chairman	Mark Rollinson
Chairman NW Committee	Duplicate
Chairman SW Committee	Chris Wray
Chairman Environment Committee	Robert Needham
Chairman Audit & Risk Committee	Mark Leggott
Chairman Structures Committee	Cllr David Middleton
Boston Borough Council Representative	Cllr Peter Bedford

AGENDA ITEM 06(b) & 07(a) – NORTHERN WORKS COMMITTEE

The Committee shall have SIXTEEN members whose electoral district, if elected, or council, if appointed are in the Northern Works Area. A maximum of EIGHT Co-opted Members may also be appointed by the Committee.

The Chairperson shall be elected by the committee at the triennial general meeting of the Board, being the first board meeting following an election.

Co-opted Members will be appointed by the Committee at the triennial general meeting of the Board with each Co-opted Member receiving a written invitation to join a Works Committee for a three-year term. New Co-opted Members may be approached at any time throughout the year to take up any vacancies and thereafter appointed by the Committee. It is at the Chairperson's discretion to remove Co-opted Members based on low attendance levels.

Northern Works Committee	
Board Members	Co-opted Members
Mark Rollinson	Michael Brookes
Tom Ashton	David Casswell
Paul Holmes	James Emerson
Mark Leggott	James Pocklington
Robert Needham	Roger Welberry
Peter Robinson	Vacancy
Cllr Peter Bedford (BBC)	Vacancy
Cllr Anne Dorrian (BBC)	Vacancy
Cllr Neil Drayton (BBC)	
Cllr Andrew Hagues (NKDC)	
Cllr Andy Iazard (BBC)	
Cllr David Middleton (BBC)	
Cllr Barrie Pierpoint (BBC)	
Cllr Claire Rylott (BBC)	
Cllr David Scoot (BBC)	
Cllr Suzanne Welberry (BBC)	

AGENDA ITEM 06(c) & 07(b) – SOUTHERN WORKS COMMITTEE

The Committee shall have Seven members whose electoral district, if elected, or council, if appointed are in the Southern Works Area. A maximum of EIGHT Co-opted Members may also be appointed by the Committee.

The Chairperson shall be elected by the committee at the triennial general meeting of the Board, being the first board meeting following an election.

Co-opted Members will be appointed by the Committee at the triennial general meeting of the Board with each Co-opted Member receiving a written invitation to join a Works Committee for a three-year term. New Co-opted Members may be approached at any time throughout the year to take up any vacancies and thereafter appointed by the Committee. It is at the Chairperson's discretion to remove Co-opted Members based on low attendance levels.

Southern Works Committee	
Board Members	Co-opted Members
Chris Wray	James Casswell
Vic Barker	Keith Casswell
George Atkinson	Ross Dorrington
William Ash	Andrew Mair
Mark Mowbray	Mark Taylor
Cllr Margaret Geaney (SHDC)	Vacancy
Cllr Zoe Lane (SKDC)	Vacancy
	Vacancy

AGENDA ITEM 06(d) & 07(c) – ENVIRONMENT COMMITTEE

The Committee shall have TEN members who will be appointed by the Board, five members from each of the Works Committee.

Environment Committee	
Northern Works	Southern Works
Roger Welberry	Robert Needham
Peter Robinson	William Ash
Paul Holmes	George Atkinson
Mark Rollinson	Mark Taylor
Cllr Claire Rylott (BBC)	Cllr Andrew Hagues

AGENDA ITEM 06(e) & 07(d) – AUDIT & RISK COMMITTEE

Two elected members from Northern Works Committee.
Two elected members from Southern Works Committee.
Two appointed Members
One additional Member

Audit & Risk Committee	
Northern Works Elected	Mark Leggott
Northern Works Elected	Tom Ashton
Southern Works Elected	Vic Barker
Southern Works Elected	Mark Mowbray
Appointed Member	Cllr Margaret Geaney (SHDC)
Appointed Member	Cllr Zoe Lane (SKDC)
Additional Member	Cllr Suzanne Welberry (BBC)

AGENDA ITEM 06(f) & 07(e) – STRUCTURES COMMITTEE

The Committee shall have Nine members who will be appointed by the Board.

Structures Committee	
Cllr David Middleton (BBC)	
William Ash	Peter Robinson
Mark Mowbray	Vic Barker
Mark Leggott	Chris Wray
Cllr David Scoot (BBC)	Cllr Peter Bedford (BBC)

AGENDA ITEM 06(g) – NOMINATIONS COMMITTEE

Nominations Committee	
Chairperson	Paul Holmes
Vice-Chairperson	Mark Rollinson
Chairman Audit & Risk Committee	Mark Leggott

AGENDA ITEM 06(h) – EX OFFICIO MEMBERS

The Chairman and Vice Chairman are members of all the Committees of the Board by virtue of their office held except the Audit & Risk Committee.

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a Meeting of the Board

held at the Offices of the Board on
11th June 2024 at 1pm

Members

Chairperson - * Mr K C Casswell

- | | |
|-------------------|------------------|
| * Mr W Ash | * Mr J Atkinson |
| * Mr V Barker | * Cllr P Bedford |
| * Mr J Fowler | * Cllr M Geaney |
| * Cllr A Hagues | * Mr P Holmes |
| * Cllr Z Lane | * Mr M Leggott |
| Cllr D Middleton | Cllr A Izzard |
| * Mr R Needham | * Mr P Robinson |
| * Mr M Rollinson | * Cllr C Rylott |
| * Cllr D Scoot | Cllr B Pierpoint |
| * Cllr S Welberry | * Mr C Wray |
| * Cllr N Drayton | |

* Member Present

In attendance: Mr D Withnall (Chief Executive)
Mr P Nicholson (Projects Director)
Mr S Harrison (Maintenance Director)
Mrs A Chamberlain (Finance & Admin Director)
Mr M Brookes (Guest - Former Board Member)
Mr R Welberry (Guest - Cooped Member)
Mr J Emerson (Guest - Cooped Member)

2326 Recording the Meeting - Agenda Item 1

Members were informed that the meeting would be recorded.

2327 Apologies for Absence - Agenda Item 2

Apologies for absence were received from Cllr A Izzard, Cllr B Pierpoint and Cllr D Middleton.

2328 Declarations of Interest - Agenda Item 3

There were no declarations of interest received.

2329 Minutes of the last Board meeting - Agenda Item 4

The Minutes of the last meeting of the Board held on the 6th February 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2330 Confidential Minutes of the last Board meeting - Agenda Item 5

The Confidential Minutes of the last meeting of the Board held on the 6th February 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2331 Matters Arising - Agenda Item 6

(a) Plant - Counterweight fitted to JCB-145 - Minute 2264(a)

The counterweight has been fitted to the excavator and is being collected today.

(b) Storms Impact Working Group - Minute 2264(b)

The Chief Executive noted that an outcome is being waited upon, but that Lincolnshire County Council (LCC) are keen to work with the Board to try and assert some pressure on the Environment Agency (EA) to improve future resilience.

(c) Culvert Collapse - Wykes Lane, Donington - Minute 2264(f)

The Chief Executive confirmed that Lincolnshire County Council did replace this culvert.

(d) IDB Recovery Fund - Minute 2267

The committee were informed that the Board has submitted a claim for £7,269,769, as below, from Tranche 1 of the IDB Recovery Fund (£25mil).

Helpringham Fen Pumping Station Pump Refurbishment	£	219,709
South Kyme Fen Pumping Station Pump Refurbishment	£	289,709
Dunsby Fen Pumping Station Pump Refurbishment	£	144,709
Ewerby Fen Pumping Station Pump Refurbishment	£	359,709
Dyke Fen Pumping Station AWC Refurbishment	£	25,000
Pinchbeck North Fen Pumping Station Pump Refurbishment	£	195,000
Head Dike Embankment Repairs at South Kyme Pumping Station	£	1,351,565
Hodge Dyke Embankment Repairs at Ewerby Pumping Station	£	1,033,035
Kyme Eau Embankment Repairs at Damford Pumping Station	£	570,518
Skirth Drain Embankment Repairs at Trinity Pumping Station	£	1,226,619
Donington Northorpe Culvert Repair	£	155,000
Donington North Ings Access track	£	185,430
Electricity Costs	£	452,936
Slips	£	1,060,830
TOTAL	£	7,269,769

(e) Storm Henk - Minute 2267

Mr V Barker made reference to the 8" pump and the previous running issues experienced. It was confirmed that it now works smoothly now that the Board knows how to operate it efficiently.

(f) Lincolnshire Reservoir - Minute 2268

It was noted that there is nothing further to report on the Lincolnshire Reservoir currently, it is currently in a design freeze and public consultation so nothing can change during this phase.

2332 To receive the minutes of the following meetings - Agenda Item 6

(a) Environment Committee

The Chairperson of the Environment Committee presented the unconfirmed Minutes of the Environment Committee meeting held on the 27th February 2024, copies of which had been circulated. The Board RESOLVED that the Minutes should be received.

To adopt the following:

(i) Policy 11: Biodiversity Action Plan

The Board RESOLVED that the Biodiversity Action Plan (Policy No. 11) be adopted.

(b) Structures Committee

The Chairperson of the Structures Committee presented the unconfirmed Minutes of the Structures Committee meeting held on the 19th March 2024, copies of which had been circulated. The Board RESOLVED that the Minutes should be received.

Matters Arising

(i) Byelaw infringements and how we can engage more with our local planning officers - Minute 2289(b)

The Chief Executive noted that he has received a detailed response from Cllr D Middleton which outlines that the new Assistant Director - Planning and Strategic Infrastructure at Boston Borough Council (Phil Norman) took a similar stance to Mike Gildersleeves in that he did not see it as the council's job to be enforcing or publicising the 9 metre byelaw. Cllr D Middleton further added in his response that perhaps a leaflet could be distributed to developers / put directly through the doors of new houses and through estate agents. It could perhaps also be circulated in local press and parish council newsletters. Cllr D Middleton concluded his response by noting that he 'agrees with the Board's feelings wholeheartedly'.

(ii) Swineshead Pumping Station - Minute 2292

The Chief Executive noted that this is work in progress and will be ongoing for quite some time. It is planned to view and discuss this further, and Holland Fen Pumping Station, on the Northern Works Inspection.

To adopt the following:

(iii) Policy No. 9: Structures Replacement Policy

The Structures Replacement Policy was presented.

The Board RESOLVED that the Structures Replacement Policy (Policy No. 9) be adopted.

(c) Southern Works Committee

The Chairperson of the Southern Works Committee presented the unconfirmed Minutes of the Southern Works Committee meeting held on the 9th April 2024, copies of which had been circulated. The Board RESOLVED that the Minutes should be received.

Matters Arising

(i) Delivery of new machine - Minute 2298

It was noted that the new machine, the Hooby, will be seen working on the inspection tour following the meeting.

(ii) Collapsed pipe - Drain 2/9 at 28 Northorpe Road, Donington (FX1935)

The Chief Executive noted that this has now been completed by a contractor and has been included in the submission for funding from the IDB Recovery Fund.

(iii) Part collapsed headwall to level crossing access culvert - Donington Northings Pumping Station

The Chief Executive noted that this has been included in the submission for funding from the IDB Recovery Fund, it being proposed that it will be the original route suggested in 2014, so that there is no longer a requirement to travel across the railway line.

(d) Audit & Risk Committee

Mr M Brookes, as the retiring chairman of the Audit & Risk Committee presented the unconfirmed Minutes of the Audit & Risk Committee meeting held on the 30th April 2024, copies of which had been circulated. The Board RESOLVED that the Minutes should be received.

Matters Arising:

(i) New Chairperson of Audit & Risk Committee

The Chairperson of the Board thanked Mr M Brookes for his service to the Board and as chair of the Audit & Risk Committee particularly. It being proposed that Mr M Leggott becomes Chair of the Audit & Risk Committee going forward. All AGREED. It was also suggested that Mr M Brookes will attend the next Audit & Risk Committee meeting as a guest.

To adopt the following:

(ii) Format of Management Accounts

The format of the management accounts was presented.

The Board RESOLVED that the format of the Management Accounts be adopted.

(iii) Policy No. 1: Risk Management Strategy

The Risk Management Strategy was presented.

The Chief Executive highlighted those risks that are proposed to be increased, as follows:

- *Risk 1.1(b) Fluvial flooding from failure or overtopping of defences* – It is proposed to increase the potential likelihood to ‘medium’ which will increase the risk score to 6. There is further work needed to reduce the likelihood of it happening again, through working with the Environment Agency (EA) and trying to obtain funding to complete works (IDB Recovery Fund). The Board’s Officer’s are in discussion with the EA about Dunsby, Quadring and Helpringham (overtopped during high water levels), hopefully the Board will be successful in achieving funding from Tranche 2 of the IDB Recovery Fund for these works to complete on behalf of the EA.
- *Risk 1.1(c) Flooding from failure of IDB pumping stations or excess rainfall* – The Chief Executive noted the structural concerns at Swineshead Pumping Station, in addition to the number of pumps that have had to work hard over the past winter. Therefore, there is work to be done to mitigate this risk. It is therefore proposed that the potential likelihood be increased to ‘medium’, which will give a risk level score of 6.
- *Risk 1.4 Risk of Board Watercourses being unable to convey water*
The Chief Executive noted the number of slips that require repair and that these slips could prevent the conveyance of water. It is therefore proposed to increase the likelihood to ‘medium’ which will increase the risk level to 4.
- *Risk 8.9 Risk of loss of Rating Records* – The Chief Executive noted that the South Holland IDB (who currently licence and support the drainage rate system) won’t be continuing to support the system from 31 March 2025. It will, however, still be useable by the Board. It currently runs on Microsoft Access 2003 and so doesn’t automatically update due to the age of the system. ADA National are looking into this and the option of running it on Office 365. It is therefore proposed that the likelihood of risk be increased to ‘medium’, therefore giving a risk score of 4.

The Board RESOLVED that the Risk Management Strategy (Policy No. 1) be adopted.

(iv) Policy No. 07(a): H&S Booklet

The H&S Booklet was presented.

The Board RESOLVED that the H&S Booklet (Policy No. 07(a)) be adopted.

(v) Policy No. 10: Delegation of Authority

The Delegation of Authority Policy was presented.

The Board RESOLVED that the Delegation of Authority Policy (Policy No. 10) be adopted.

(vi) Policy No. 13: Emergency Response Plan

The Emergency Response Plan was presented.

The Chief Executive noted that the plan was enacted and used several times over the past winter and so, following this, it has been reviewed in light of what was actually done and how it was used during these recent events.

It therefore now reflects more modernised practices and what is actually done on the ground during these events.

The Board RESOLVED that the Emergency Response Plan (Policy No. 13) be adopted.

(vii) Policy No. 27: Control of Ragwort

The Control of Ragwort Policy was presented.

The Board RESOLVED that the Control of Ragwort Policy (Policy No. 27) be adopted.

(viii) Policy No. 28: Land Drains Discharging into Board Maintained Watercourses

The Land Drains Discharging into Board Maintained Watercourses policy was presented.

The Board RESOLVED that the Land Drains Discharging into Board Maintained Watercourses policy (Policy No. 28) be adopted.

(ix) Policy No. 29: Control of Rabbits, Rats and other Rodents

The Control of Rabbits, Rats and other Rodents policy was presented.

The Board RESOLVED that the Control of Rabbits, Rats and other Rodents policy (Policy No. 29) be adopted.

(x) Policy No. 31: Publication Scheme

The Publication Scheme was presented.

The Board RESOLVED that the Publication Scheme (Policy No. 31) be adopted.

(xi) Policy No. 34: Gifts and Hospitality

The Gifts and Hospitality policy was presented.

The Board RESOLVED that the Gifts and Hospitality policy (Policy No. 34) be adopted.

To approve the following:

(xii) Internal Auditors Report 2023/24

The Internal Auditors Report 2023/24 was presented.

Mr M Brookes highlighted that the Board achieved 'substantial assurance' with no recommendations. Mr M Brookes, and the Board, thanked everybody involved in the achievement of substantial assurance in the internal audit.

The Board RESOLVED that the Internal Auditor's Report be noted.

(e) Executive Committee

The Chairperson of the Executive Committee presented the Minutes of the Executive Committee meeting held on the 21st May 2024, copies of which had been circulated. The Board RESOLVED that the Minutes should be received.

Matters arising:

(i) Internet - Minute 2318(a)

The Board were informed that Quickline internet was installed yesterday.

To approve the following:

(ii) Period 12 Management Accounts (amended)

The Board RESOLVED that the Period 12 Management Accounts be approved.

(iii) 10 Year Schemes Budget

It was noted that the items highlighted in red is money brought forward from the previous year. It was noted that this will have to reviewed following knowing how successful the Board has been in obtaining funding from the IDB Recovery Fund, as that work will have to be prioritised due to having to be complete by 31 March 2025. It is expected that the Board will be informed of any success in obtaining funding by the end of June, but that it won't be announced publicly until after the election on 04 July.

The Board RESOLVED that the Capital Schemes Budget be approved.

(iv) 10 Year Plant Replacement Budget

It was noted that the life of the Hitachi has been extended by one year.

The Board RESOLVED that the Plant Replacement Budget be approved.

(v) 10 Year Estimates to reflect scheme updates and 2023/24 year end position

It was noted that this has been re-worked to reflect the actual figures at year end.

The Board RESOLVED that the 10 Year 2024/25 Budget and Estimates be approved.

2333 Approval of the Draft Unaudited Financial Statements for Year Ending 31 March 2024 - Agenda Item 8

These are in a more 'traditional' accounts format, which are not audited.

The Board RESOLVED for the Chairperson to sign the unaudited financial statements for the year ending 31 March 2024.

2334 To review and approve the Annual Governance Statement - Agenda Item 9

The Board RESOLVED that the Annual Governance Statement be signed and approved.

2335 Approval and authorisation for the Chairperson to sign the Annual Governance and Accountability Return for the year ending 31 March 2023 - Agenda Item 10

The Board RESOLVED that the Annual Governance and Accountability Return for the year ending 31 March 2024 be signed and approved.

2336 To approve the Register of Electors for the election of the Board in November 2024 Agenda Item 11

The Board were invited to view the document, should they wish to. All APPROVED.

2337 To review the Risk Register - Agenda Item 12

An error within the agenda was noted, Risk 1.1(c) should have a likelihood risk of medium and therefore risk score of 6.

It was noted that this has been discussed at Minute 2332(d)(iii) – the approval of the Risk Management Strategy.

The Board RESOLVED the Risk Register be accepted.

2338 Reports on the following: - Agenda Item 13

(a) Monthly Accounts: (February 2024 - April 2024)

The Board's monthly accounts, inclusive of February 2024 – April 2024, were circulated.

The Board RESOLVED that this report be noted.

(b) Monthly Accounts: Woldmarsh (January 2024 - April 2024)

The Board's monthly Woldmarsh invoices, inclusive of January 2024 - April 2024, were circulated.

The Board RESOLVED that this report be noted.

(c) Schedule of Consents (February 2024 - May 2024)

The Chief Executive presented the Schedule of Consents, consisting of February 2024 - May 2024, copies of which had been circulated.

The Board RESOLVED that this report be noted.

(d) Rainfall

The rainfall figures at Swineshead and Black Hole Drove were presented, copies of which had been circulated.

The Board RESOLVED that this report be noted.

2339 Any Other Business - Agenda Item 14

(a) Thanks for service - Mr J Atkinson

The Chairperson noted that this will be the last meeting of Mr J Atkinson and thanked him for his long and dedicated service to the Board.

There being no further business the meeting closed at 13:32.

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a Meeting of the
Northern Works Committee

held at the Offices of the Board on the
2nd July 2024 at 13:30

Members

Chairperson - * Mr P Holmes

* Cllr P Bedford	* Mr D Casswell
* Cllr N Drayton	Mr J Emerson
Cllr A Hagues	* Cllr A Iazard
* Mr J Fowler	* Mr M Leggott
* Cllr D Middleton	* Mr R Needham
Cllr B Pierpoint	* Mr J E Pocklington
* Mr P Robinson	* Cllr C Rylott
Cllr D Scoot	Cllr S Welberry
Mr R Welberry	

(* Member Present)

In attendance: Mr D Withnall (Chief Executive)
Mr P Nicholson (Projects Director)
Mr S Harrison (Maintenance Director)
Mrs A Chamberlain (Finance & Admin Director)
Mr K Methley (Pump Engineer)
Mr R Coy (Guest)
Mr S Pugh (Guest)
Mr T Ashton (Guest)
Mr M Brookes (Guest)

2340 Recording the Meeting – Agenda Item 1

Members were informed that the meeting would be recorded.

2341 Apologies for absence - Agenda Item 2

Apologies for absence were received from Cllr B Pierpoint, Cllr A Hagues, Cllr D Scoot, Mr K Casswell, Mr R Welberry and Mr M Rollinson.

2342 Declarations of Interest - Agenda Item 3

There were no declarations of interest.

2343 Minutes of the last meeting - Agenda Item 4

The Minutes of the Joint Works Committee, which was held on 3rd October 2023, copies of which had been circulated, were considered. It was AGREED that the Minutes should be signed as a true record.

(a) Residential development works - Heron Park, Wyberton - Minute 2205(a)

Mr R Needham noted the above matter, questioning if any progress has been made on the 9-metre byelaw issue?

Cllr D Middleton noted that he has spoken with the new Assistant Director - Planning and Strategic Infrastructure at Boston Borough Council (Phil Norman) who is of the same opinion as his predecessor – his main aim is around improving the number of houses getting built. He was also of the opinion that he didn't believe it was the responsibility of the council's planning department to notify and publicise about the 9 metre byelaw as the power to instigate that lies with the IDB only. Cllr D Middleton therefore questioned how the Board could publicise it? The Chief Executive responded that the Board has a website, Facebook, X, etc. but doesn't believe they would reach the desired target audience (most people engaging with these platforms are ratepayers and those that know about the Board anyway), so wasn't sure how to suggest publicising it in a cost-effective way. Cllr D Middleton suggested it could be included in a local parish magazine for example.

Mr R Needham felt the issue is arising when developers amend the plans from the original planning permission and the Board are not consulted on this.

Mr J Fowler gave an example of trees being planted by the developer in the 9-metre byelaw area, they were then removed at the request of the Board.

Cllr D Middleton reiterated that the power to instigate and enforce the 9-metre byelaw is with the Board and not the council. The Chief Executive added that other local authorities, including the council, do also have powers under the Land Drainage Act.

The Chairperson noted that the Board need the support of the council. Mr P Robinson noted that informing the developers forcibly of the byelaw would help. Cllr D Middleton argued that that is the responsibility of the Board, not the council.

Mr R Needham reiterated that it is happening when the developers amend the plans and the Board have no knowledge of it, the Board can't enforce it if they aren't aware of the amended plans.

Mr M Leggott noted, from a non-planning perspective, that he has identified 3 cases of breaches of the 9-metre byelaw in Holland Fen and has reported it to the Officers of the Board. He continued that he is disappointed to say that no action has been taken towards these cases, nor has he even had an acknowledgment response. He noted his concern for lack of action taken on the ground. The Chief Executive responded that this has been reported to the Executive Committee and will be discussed further confidentially.

The Chairperson thanked Cllr D Middleton for his support towards the Board. Cllr D Middleton acknowledged this and that he is happy to suggest ideas to help the Board, but a plan is needed as to how to achieve publicising it.

The Chief Executive noted that Boston Borough Council did circulate a leaflet with the council tax this year that included an article about the IDB funding.

Mr T Ashton noted that it seems this is not just an issue for this Board, but for all IDBs and council planning departments. Mr T Ashton wondered whether there could be some form of condition implemented where only certain materials could be used within the area to allow the Board freedom of operation without doing damage. He suggested he further discusses with the Board's Officer's outside of this meeting, so he can get a better understanding before discussing at ADA etc.

The Chief Executive noted that the Board's current position is that there is no relaxation of the 9-metre byelaw at all, although this could present challenges if it could be seen to be unreasonable based on precedent.

Cllr C Rylott noted the frequency of this being an issue on new building sites, noting that they do not listen to the 9-metre byelaw and that the Board need a way of being informed when developers amend the plans.

The Projects Director gave an example of a current site development next to the office, the developer wanted to pipe the drain and build houses without the 9-metre byelaw area. The Projects Director added that the 9-metre byelaw should be treated no differently to other utilities such as gas. Reference was also noted to commuted sums that have to be secured to lay matting to prevent damage by the Board's machinery, noting that this had to be done retrospectively.

Cllr D Middleton noted that the 9-metre byelaw shouldn't be being questioned in the first instance, noting that the developer doesn't then inform those purchasing the houses of the Board's role along the 9-metre byelaw and that he is happy to support the Board.

2345 Discuss the Operations Report and Inspection - Agenda Item 6

The Chairperson thanked all those involved in organising the inspection tour. Discussion from the inspection tour was noted as follows:

Whilst at site at Dowsby Pumping Station, the following was noted:

- The drain has recently been desilted and the cradge created to store the silt was observed. Typically, the dry siltation would then be spread onto the adjacent land, however, the surrounding land is organic and so it has been agreed that it will be the landowner's responsibility to move the material from site, if they so wish.
- The issue of water seepage through the bank during high water levels was noted and that a bid has been submitted for funding to sheet pile a 70-80 metre section of the bank to prevent this.
- The potential for this to form part of the open water transfer route to the Lincolnshire Reservoir was noted (River Witham to the Kyme Eau to the Holland Dyke). It being further noted that the easier option for Anglian Water would be to pipe it, however, the Board and other agencies are encouraging an open water transfer due to the benefits that could create. Mr D Casswell suggested that the easiest option would be the shortest route to be piped (Langrick Bridge to Hubberts Bridge).

The Projects Director noted that it does not offer the environmental incentive that open water transfer does. Mr P Holmes questioned the date that a decision will be made about the reservoir transfer? The Projects Director noted that Anglian Water has suggested an option for the transfer will be determined by the end of September, and added that the Board's own survey results will not be complete until 2026, but the Board will need to know about the plans for the Lincolnshire Reservoir and how this will impact any outcomes from the Board's survey.

- The submissions for funding from Tranche 1 (Asset Recovery) of the IDB Recovery Fund (£25m) were noted and that no pumping station refurbishments have been approved across all IDBs yet due to their currently being more discussion about fish friendly pumps. The success of the early submissions should hopefully be known by the end of the week. Tranche 2 of the IDB Recovery Fund (£50m) is for asset improvement. The submissions can be submitted in both tranches. The vast difference in cost of a normal pump to fish friendly pump was noted. For a comparison, it was noted that the new pumping station being built by a neighbouring IDB at Wrangle is costing between £5.2m and £6m.

Whilst at Holland Fen Pumping Station, the following was noted:

- As part of the Board's catchment study, visual inspections of all the pumping stations are being carried out by the Projects Director, Pump Engineer and Grant in Aid Manager. These inspections include assessing the condition of the concrete and steel, the condition of the steel being one of the main issues.
- The sub-structure of Holland Fen was highlighted (concrete and steel) and that this differs from the sub-structure of Swineshead Pumping Station (steel sheet piling), which is the only one of the Board's Pumping Station's built this way.
- The Projects Director also drew attention to the 'wet/dry' zone of the pumps in the sub-structure, which is constantly getting wet then dry, which accelerates the corrosion. The current proposal to mitigate this corrosion is to shotblast and paint.
- Mr J Pocklington suggested that these checks and maintenance (e.g., shotblasting and painting) be done more regularly to prevent it becoming in this state in the first instance. It was noted that more regular reviews are now going to have to be done in order to monitor the condition, however, noting the struggle of enhanced maintenance with limited budget.

Whilst at Swineshead Pumping Station, the following was noted:

- The problem of weed growth in the channel was noted and that the weedscreen cleaner can't cope with the amount, the weed then blocks the weedscreen, as a result, there is no water reaching the pump and the pump therefore trips out. The Hitachi is the only one of the Board's machines that can reach to pull some of the weed out. Mr R Needham questioned why this drain is worse for weed? The Projects Director suggested it could be related to the soil type in the area and the nitrates entering the watercourse, the flow of water etc. Mr D Casswell suggested that moving the weedscreen further out away from the pumping station would prevent the weed blocking the pumps so much, the Projects Director acknowledged this, adding that it was looked at as part of a previous study, but budget dictated it was not carried out at that time.

- The committee were reminded that the sub-structure of the pumping station is failing, with the Engineer who inspected it, stating he 'doesn't know how it is still standing'. Nobody is now therefore allowed to enter the pumping station whilst it is running.
- It was noted that it will take up to 4 – 5 years to replace the pumping station, with an estimated cost of £20m. Swineshead Pumping Station is the Board's biggest pumping capacity, covering the Board's biggest catchment area. The Board can therefore not afford to not be able to use it. Temporary pumps have been looked into; to cover the same capacity of 7.0 cumecs, it would cost £70,000 per week.
- Recent emergency events were noted, with a new highest known level in the SFFD being seen during last winter (3.28m ODN at Black Hole Drove Pumping Station). The committee were reminded that, as per the Emergency Response Plan, once 2.7m ODN is reached, the pumps are switched to emergency profiles (reduced pumping) until the SFFD levels reduce.
- The possible impact of the proposed Lincolnshire Reservoir on this location was also noted; and the possible route of the open water transfer noted again (Witham – Kyme Eau – Holland Dyke – into Skerth Drain – into SFFD).
- At the committee meeting, Mr M Leggott noted that he is satisfied that the Officer's involved are trying to find a better solution regarding the weed in the design of the new pumping station.

Whilst viewing the repair of a slip at Frampton Fen Lane, Hubberts Bridge, the following was noted:

- There are 51 known slips to be repaired, the estimated cost to repair all of these is £750,000, the allocated budget is £159,000.
- It was noted that the normal roadside repair method is close piled trench sheet repairs. Roadside repairs are most costly due to the material and road traffic management required. It was noted that it is a minimum charge for road traffic management of around £800 - £900. Mr R Needham questioned if the work could be done from the field side to avoid the road traffic management cost? The Projects Director explained that it is easier to push the piles in from roadside.
- It was also noted the piles are set within the profile of the bank to try and not affect the cutting machines.
- During the committee meeting, Mr M Leggott noted the number of slips and whether they will be rectified whilst the machine is in the area doing routine maintenance anyway? The Chief Executive, noted, in confidence, that the Board's Officers have been given an indication that they have achieved some of the Tranche 1 IDB Recovery Fund, but that it can't be announced until after the election on 04 July. The Board's Officer's will produce a programme for over winter to spend this funding (amount not yet known). The Board submitted for £7,269,769 as outlined on page 51 of the agenda. The desilting programme will likely have to be deferred due to the funding received having to be spend by 31 March 2025. The Chairperson congratulated and thanked the Grant in Aid Manager, Projects Director and Finance & Admin Director for their work in achieving this funding.

2346 Receive the Engineer's Report - Agenda Item 7

1. Capital Asset improvements

(a) 2024/25 Defra/EA Funded Flood and Coastal Erosion Risk Management (FCERM) Grant in Aid (GiA) Schemes

(i) Bicker Fen Catchment Works

These catchment works are to be reprofiled into future years (dependant on outcome of Black Sluice Catchment Study).

(ii) Ewerby Fen Catchment Works

These catchment works are to be reprofiled into future years (dependant on outcome of Black Sluice Catchment Study).

(iii) Black Sluice Catchment Strategy

Stantec have been briefed to provide a high-level model to give a strategic overview of the whole system. Maps were displayed on screen showing catchment areas.

(iv) Wyberton Marsh Pumping Station New Transformer - Estimate £167,000

It was confirmed that, whilst in the meeting, it has been confirmed that this funding has been achieved (£167,000 with £37,000 retained as a contingency).

(v) Embankment repairs at Trinity College, Damford, Ewerby & South Kyme

The Projects Director reminded the committee of the water ingress issues during high water levels at the pumping stations listed above, noting that detailed designs have now been produced for all the sites. The estimated costs of these repairs are as follows:

Ewerby Fen	£928,035
South Kyme	£1,276,565
Trinity College	£1,151,619
Damford	£495,518
<u>Total:</u>	<u>£3,851,737</u>

Mr D Casswell questioned if this work is achievable by the deadline of 31 March 2025? The Projects Director noted that initial conversations have been had with the contractor who have suggested that they could complete within the timescale required.

It was noted that Grant in Aid funding can't be 'mixed and matched' with the IDB Recovery Fund, it must be either or. It was further confirmed that they are on an individual pumping station basis, therefore meaning that two of the stations could be completed through the IDB Recovery Fund and two through Grant in Aid, for example. If works started prior to 31 March but ran over at one of the stations, it would have to be funded through Grant in Aid, rather than the IDB Recovery Fund which has the deadline.

Videos of the water running around the pumping stations during high water levels were shown on screen. The Projects Director added that at South Kyme Pumping Station the weedscreen deck becomes impassible for the workforce. It was added that South Kyme can often trip, but it is often not safe for the workforce to access the pumping station to overcome this due to the flow of water. Cllr D Middleton questioned if this is not something that could be done remotely? It was responded that the Board's remote system can control levels, but that it is currently being looked at to put a new control panel at this station.

Cllr A Iazard questioned when the estimated costs were produced (wondering whether it is likely that they will increase)? The Grant in Aid Manager confirmed that they were estimated by the consultants only two months ago.

(vi) Allan House Pumping Station Scheme - Estimate £1,082,000

There is a proposed scheme in place to replace the failed section of pipeline that falls back into the River Haven. Discussion is currently underway with ASDA due to most of the access to the pipeline being within their store carpark.

Mr M Leggott noted the contractor quotes of £133,750 and £93,426 and the difference between this and the total estimated cost of £1,082,000. The Projects Director noted that there is quite a lot of engineering required from the contractor, and on top of this there are additional costs including new pumps, new control panel, redesign of the pump house, cost of gaining access to the pipe, building chambers, survey and lining of remainder of pipe (if required).

(b) 2024/25 Board funded capital schemes

(i) Major Slip repairs – Budget £159,000 Actual estimate £1,060,830

An application for £1,060,830 from the IDB Recovery Fund for slips has been submitted, within the application and additional 50% has been allowed for which takes the total to £1,060,830, for those slips the Board are not yet aware of.

(ii) Jetting to Major Pipelines – Estimate £75,000

This work continues in order to identify the condition of the pipelines the Board are responsible for.

(c) Pumping Station Schemes

(i) Damford Grounds PS replace MCC Panel - Estimate £60,000

An error in the agenda was noted – the estimate is £60,000, not £30,000 as stated in the agenda. It was noted that replacement of panels are prioritised based on factors such as age, whether they typically trip out, etc.

The Chairperson questioned the reasoning for it tripping? The Pump Engineer explained that they trip because the motors are running above their power rating during these high-level events, it is therefore very difficult to prevent all overheating. An ideal programme would replace the panels every 25 years.

(ii) Damford Grounds PS 2 x pump and motor refurbishment - Estimate £50,000

The pumps and motors at this station will be removed and refurbished.

(iii) Great Hale Fen PS Pump Drive Couplings - Estimate £30,000

The first set of drive couplings were removed in May for specialist contractor refurbishment off site.

(iv) Kirton Marsh under pump inspections – Estimate £11,000

These inspections were completed in May.

(v) Pumping Station level controllers – Estimate £30,000

The Projects Director explained that during high water levels, the Board's water sensors were being submerged under water, therefore meaning they can no longer provide a reading to the telemetry system.

A budget of £30,000 has been allocated to the replacement of some of these sensors on a priority basis (new radar sensors).

An application to the IDB Recovery Fund for £80,000 has been submitted for this work for the cost of supply and installation of the equipment that has just been purchased and also retrospectively for the sites that have been completed; to improve the amount of information we have during an incident.

(vi) IDB Recovery Fund

Attention was drawn to the application submitted as part of Tranche 1 of the IDB Recovery Fund for which the Board has submitted an application for £7,269,769. Hopefully the success of this should be known by the end of this week, following the general election. It being added that an application for a further £2.5m has been submitted for Tranche 2 of the fund, which a decision should be made on by the end of July.

Mr J Pocklington questioned how it is awarded and prioritised? The Chief Executive explained that there are a number of criteria it will be assessed against including; the feasibility of delivery by 31 March 2025, could it be funded from elsewhere, enhancement / support towards agriculture, best value for money.

Mr M Leggott noted that £185,430 for Donington North Ings Access Track seems quite a large amount of money. It was noted that the estimate includes a contingency and the purchase of land for it.

2. Emergency Response Plan

The Projects Director noted that this hasn't changed, reminding the committee that it is classified as an emergency when the level in the South Forty Foot Drain (SFFD) reaches 2.30m ODN, the Board's Officer's will begin to turn the pumps to their emergency profiles at 2.70m ODN.

3. Crop Loss

The Projects Director noted that the Crop Loss Compensation policy, which details what the Board will pay for various crops and how to claim, has not changed.

2347 Report on Rainfall - Agenda Item 11

The rainfall figures at Swineshead were circulated. The Committee RESOLVED that this report be noted.

2348 Any Other Business - Agenda Item 12

(a) Co-opted Members

The Chief Executive, on the behalf of the of the Chairperson of the committee, invited Mr M Brookes and Mr T Ashton to become coopted members of the Northern Works Committee. All AGREED to recommend this to the Board.

There being no further business the meeting closed at 14:21.

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a meeting of the Executive Committee

held at the offices of the Board on
14th August 2024 at 9am

Members

Chairperson - * Mr K C Casswell

* Cllr P Bedford	* Mr M Leggott
* Mr J Fowler	* Mr P Holmes
* Mr M Rollinson	

* Member Present

In attendance: Mr D Withnall (Chief Executive)
Mr P Nicholson (Projects Director)
Mrs A Chamberlain (Finance & Admin Director)
Mr S Harrison (Maintenance Director)

The Chairperson welcomed Mr M Leggott to his first Executive Committee meeting.

2349 Recording the Meeting - Agenda Item 1

Committee members were informed that the meeting would be recorded.

2350 Apologies for absence - Agenda Item 2

There were no apologies for absence.

2351 Declarations of Interest - Agenda Item 3

There were no declarations of interest.

2352 Minutes of the Meeting - Agenda Item 4

Minutes of the meeting held on 21st May 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2353 Confidential Minutes of the meeting - Agenda Item 5

Confidential Minutes of the meeting held on 21st May 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2354 Matters Arising - Agenda Item 6

(a) Internet - Minute 2318(a)

The internet is now installed and working well, it appears to have resolved the previously experienced issues.

(b) Electricity - Minute 2318(b)

The Chief Executive made reference to the Ofgem consultation on standing charges and that ADA have submitted a national response. There is working group meeting on 20th August and 2nd September to review the responses, so hopefully there will be a reduction in standing charges come from this.

(c) Peat Restoration Project - Minute 2318(c)

It was noted that this scheme is still going forward, the tilting weirs have been ordered and should be ready towards the end of this month. The funding for this project has got to be spent by the end of the financial year (31 March 2025).

(d) Updated 2024/25 10 Year Schemes Budget - Minute 2321(a)

It was noted that this budget, previously approved by the committee, has now been amended following the IDB recovery funding achieved and so some of the schemes have been deferred in order to have the capacity for completing works under the IDB recovery funding. The updated budget will be presented to the committee at the September meeting.

(e) Plant replacement budget - Minute 2321(b)

The updated plant replacement budget will also be presented to the committee at the September meeting.

(f) Pumping Station Structural Review (Swineshead Pumping Station) – Minute 2324

The committee were informed that a site meeting with consultants has been held at Swineshead Pumping Station to consider the feasibility of various pumps at the site. The outcome of this meeting has yet to be received. It has been proposed that a new site would be on the west side upstream (opposite side to access track). It was noted that the current pumping station could continue working whilst the new one is constructed.

It being further noted that the locks at Swineshead Pumping Station are being changed so that the access is restricted and need to be issued a permit to work to gain access, adding that the cattle fence has also been extended to stop the cattle crossing.

(g) Section 23 Culverting Application & Byelaw No.10 – Drain 36/7 Stump Cross Hill / London Road, Sleaford

The Projects Director reminded the committee of this application which consisted of piping the drain in two parts and leaving a small section in-between open. As per guidance from the committee previously, the Projects Director proposed to the developer to pipe the complete section, which they have agreed and are going to send the revised drawings to reflect this to which the Board will then provide consent.

(h) ADA Pay & Conditions Committee Chairperson - Minute 2325(a)

Mr P Holmes questioned if there had been any further progress on appointing a new Chairperson for the ADA Pay & Conditions Committee, it was noted there had not, with the Chief Executive noting that the current Chair (Mr P Richardson) will be the Chair of the Pay & Conditions, Lincs Show, ADA Director and Lincs ADA Chair and therefore, in his view, shouldn't be the same person doing it all. It being further noted that the Board's representative on the ADA Pay & Conditions will be discussed at the nominations at the September meeting.

2355 Report on the proposed arrangements for approved IDB Recovery Funding (Tranche 1) - Agenda Item 7

It was proposed that this report be circulated to the Board via email following the meeting.

The Chief Executive reminded the committee about the IDB Recovery Fund (£75m across all IDBs for the recently encountered Storms). Tranche 1 of the Recovery Fund was £25m of which the Board made an application of £7.2m in total, £4m of this was for the repairs to Environment-Agency (EA) banks at Damford, Ewerby, Trinity College and South Kyme Pumping Stations, where water has previously seeped through. All the applications, apart from this £4m, were accepted, although the bank slips application was only partially accepted (awarded £705,000, estimated cost for the slips known about £707,000).

Water seepage through banks at Damford, Ewerby, Trinity College and South Kyme Pumping Stations

The £4m application for the EA banks has been moved into the Tranche 2 application, three of which have been deemed undeliverable before the end of the financial year. It is therefore felt that it would be best to withdraw the application for the EA banks from Tranche 2 of the IDB Recovery Fund and leave it within the Flood Defence Grant in Aid bid. The one site (Damford) could be completed on its own regardless of the other three, but it would increase the mobilisation / demobilisation costs as it would only be for the one site as opposed to all four.

The Projects Director added that he had a meeting with Balfour Beatty yesterday and that Stantec have been working on designs for all four sites with an estimated total cost of £4m. Balfour Beatty have now provided an increased estimated cost of £7.2m. Balfour Beatty are looking to commence the work in May 2025 with a 33 week build programme. It was noted that it only has indicative application approval currently (Grant in Aid Flood Defence funding).

Mr P Holmes noted his concern at completing all four sites simultaneously if there was a large rainfall event? The Projects Director explained that the pumping stations will still be operational throughout and that the contractor is aware if there was a rainfall event that the works would have to stop.

The Projects Director also noted that Balfour Beatty have requested to use the Board's depot as a temporary compound whilst they are completing the work. The Chief Executive noted that he is happy for them to use it so long as it is in no worse state afterwards and they pay for the water and electricity they use.

Pumping Station works

The proposed works to the pumping stations were noted, comprising of the below:

BLACK SLUICE	Cost
1 Helpringham Fen Pumping Station Pump Refurbishment	£ 219,709
2 South Kyme Fen Pumping Station Pump Refurbishment	£ 289,709
3 Dunsby Fen Pumping Station Pump Refurbishment	£ 144,709
4 Ewerby Fen Pumping Station Pump Refurbishment	£ 359,709
5 Dyke Fen Pumping Station AWC Refurbishment	£ 25,000
6 Pinchbeck North Fen Pumping Station Pump Refurbishment	£ 195,000
12 Donington Northorpe Culvert Repair	£ 155,000
13 Donington North Ings Access track	£ 185,430
15 Electricity Costs	£ 452,936
16 Catchment Wide Bank Slips	£ 705,220
	<hr/>
	£2,732,422

Full details of the proposed works and timetables are detailed in the report within the agenda.

The Chief Executive noted that included within each of the project costs, is a figure for '*staff project management and operational expenses during flood events*', noting that this is money that has already been spent, totalling £140,836, which will go back into the Board's reserves to either be used in future years or to be used to reduce the increase in rate required.

The Chief Executive next noted Dyke Fen Pumping Station and that this work has already been carried out, so one project is complete.

It also being noted that the funding for the electricity has also obviously already been spent and so the £452,936 will also go back into the reserves. Giving a total of £593,772 going into the reserves.

With reference to Donington North Ings Access Track, the collapsed part under the driveway has been completed by a contractor, the rest of the funding is for the jetting and CCTV of the pipe, which has now been completed and the pipe is not in good condition. An estimated cost has been provided to line it of £75,000 with an additional cost of £12,000 for any additional works such as desilting it.

Mr M Rollinson made reference to Helpringham Fen Pumping Station and whether it would be a two-pump station if starting from a 'blank piece of paper'? The Projects Director noted that all of the work being done through this funding is a 'curve ball' as it is funding that wasn't expected. In reference to the Black Sluice overall catchment study, the Board will not be delivering any of this on the ground for ten years and so it is sensible to continue with the works through this funding to get them into a reliable state. The feasibility and cost of new motors is being considered within these pump refurbishments, to try and prevent high running amps that causes the motors to trip. Mr P Holmes made reference to ventilation and cooling within the pumping stations? The Projects Director responded that the new panels commissioned have bigger fans within the panel. If the new motors are feasible then this will hopefully reduce this problem of overheating. Mr J Fowler questioned if air conditioning would be an option? The expense of this was noted.

Reference was made to mobile pumps and that this is within tranche 2 of the funding, which the results have not yet been released. It being further noted that it will be difficult to show the benefits of the mobile pump as it usually based on property etc. within an area. It was confirmed that the new pump is now running efficiently, however, based on quotes received there are alternative suppliers that are £10,000 cheaper and so is unlikely the Board will be using the same company again.

Catchment Wide Bank Slips

The Maintenance Director and Works Supervisor have been working hard to put together a programme to ensure the funding received for slips (£705,000) is spent by the end of the financial year. There are eight options included within the report in the agenda, all of which the Chief Executive felt should be taken.

1. During the cutting season complete the smaller slips whilst the machine is on site using the existing workforce gang and the machine that is on site. This will make best use of the machine whilst it is there and not involving costs in moving it to site later in the year.
2. For larger slips use the JCB 145 machine, removing it from the cutting programme. The operator would then be the ganger for a new Drainage Operative (pay increased whilst acting up as Ganger) and an additional Temporary Labourer. The operator has expressed that he would be agreeable to this.
3. Option to extend Contractor for cutting.
4. Option for an additional driver from Contractor. This is likely to be the replacement for the usual contractor driver that is retiring this year.
5. Use the Hooby more as a cutter this year.
6. Use the 2015 plate Twiga to keep up with the flailing programme. Will require 2 tyres at £1,780 each. £3,560. Will be used for 15 weeks and then we can sell as originally planned.
7. 2 hours O/T and their Friday off as standard for machine operators. Extend this to Saturday mornings 06:00 to 14:00.
8. Gangs do not normally work overtime. Offer 2 hours per day, Friday's off and Saturday mornings if they want it and there is work to do.

It was further noted that the desilting and bushing works will be deferred and so if the funding is spent prior to the end of the financial year, there will still be this work to complete.

The volume of slips was noted, with six new slips being identified on the first day of the cutting season alone.

It was confirmed that the idea is to have two teams as outlined in points 1 and 2 above.

Mr M Leggott felt that it is a good list of options and that all should be used to ensure the work is completed in time. He further noted that there is a major slip on his farm and the field adjacent is currently cropped with sugar beet which won't be lifted until around January / February 2025 which is late in light of needing the work completed before the end of the financial year and therefore the Board need to consider about accessing the slips in relation to the crop. The Chief Executive noted that the Board need to be realistic about crop loss and that although it would be costly to run on a crop like sugar beet, it may be necessary to get the work done.

Mr P Holmes felt it was important to maintain the speed of summer cutting.

It was also noted that faggots are bought in due to it being cheaper than making.

The Chairperson commended the team for producing the programme of works so quickly.

Mr M Rollinson questioned if the election has impacted the funding? The Chief Executive noted that it hasn't as yet, adding that the results from Tranche 2 should have been released by the end of July, but have not yet. ADA has discussed with Emma Hardy and Steve Reed who have expressed that they are satisfied with the way IDBs are working.

The committee next turned their attention to the resources that will be required to complete the slips work, as follows.

- *Dump Trailer* – already in the budget to be replaced this year and will be used extensively for slip repair work. The current dump trailer is unreliable and has no cover. A quote has been obtained at £37,500 (14 tonne), the lead time for that is currently being confirmed. It may therefore mean that a dump trailer has to be hired until the new one arrives.
- *Pile Hammer* – The Board do have a pile hammer, but it is not sufficient for the work it is going to be doing. As seen at the ADA demonstration, a quote was obtained for a pile hammer that can lift and drive the piles, however the quote is c£90,000 and so is cost prohibitive for the amount of work it would usually do. An alternative has been sourced, which will drive in steel and timber piles and fit on any of the Board's machines, at a cost of £23,100. Witham 4th IDB currently use one and have recommended a bigger model, which is what has been quoted for.
- *Welfare Unit* – In accordance with the Health and Safety Executive, any work on site for more than 3 days should have a welfare unit which includes a toilet and rest area. Currently, the Board hires one as required at £400 per week. Whilst completing the large slips, a welfare unit is going to be required, at an estimated 28 weeks @ £400 per week this would equate to £11,200. A quote has been obtained for a new unit at £22,249 and so it is proposed to purchase one whilst half of it can be recharged to the work funded by the IDB recovery fund. Mr M Leggott questioned who would empty / service the unit if the Board had their own? The Maintenance Director noted that Shire Toilet Hire and SRP Hire Solutions have both confirmed they could empty / service the Board's own unit for a cost. It was suggested that Bates (Donington) may also be an option.
- *Materials*- The following materials are estimated to be required, with the proposed plan to be to order them all immediately and stock at the Board's depot and Gosberton Dump area.

Steel Piles	£73,326
Stone	£17,200
Kidds	£15,000
Timber Posts	£10,000
Back Boards	£32,000
Timber Piles	£46,000
Total	£193,526

- *Bowsers* - will be required for refuelling. The hired machines will be using white diesel and the Board's plant using red and so two will be required. Quotes have been obtained for 950litre double banded to tow behind the trucks at £12,000 for the two. Mr M Rollinson noted that Bailey are good quality bowsers. It was noted that the Board want to keep under 1000 litres.

All AGREED with the proposed plan and resources etc. required.

Impacts of the project

One of the biggest threats to the delivery of this work is the weather. The cutting season is unlikely to complete at the usual time (machines stopping to repair slips and JCB 145 removed from the cutting programme) and will therefore be continuing into the winter months. Desilting has been scaled back to February and March only for if the other works are completed before the end of the financial year. The bushing programme for the year has been completely removed. The South Kesteven District Council hand cutting programme will still require completion, the order is expected anytime and will be done through a Public Sector Cooperation Agreement (PSCA). It was noted that the contract is around £30,000 per year, noting that it has been reduced over the last two years. As a result of this, there is now a task and finish group set up regarding Pointon because the road flooded during the winter due to being overgrown.

The Chairperson questioned if there would be any chance of the funding being extended if it wasn't completed by the end of the financial year? The Chief Executive didn't believe there is function for central government to push it back into the following year.

2356 Report on Human Resources - Agenda Item 8

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

2357 Review the Board's response to the Phase 2 Consultation for the Lincolnshire Reservoir - Agenda Item 9

The Board's response to the Phase 2 Consultation for the Lincolnshire Reservoir was presented.

Mr P Holmes questioned if Anglian Water are more in favour of a piped channel (from Antons Gowt to SFFD) as opposed to open water? The Chief Executive responded that he believes so, noting that the South Lincs Water Partnership are pushing the open water option, with the Chief Executive further noting that the benefits for the IDB of an open water system are limited.

The Chairperson added that a lot of work will be required to the SFFD to make it all viable, which will be of benefit to the Board.

It was AGREED to circulate the response to Board Members.

2358 Any Other Business - Agenda Item 13

(a) ADA Flood & Water Exhibition and Conference - 13 November 2024

The Chairperson noted that he would like to attend this for the final time, it was noted that he will still be a co-opted member of the Board and ADA Director and so could attend. The Chairperson to be joined by Mr P Holmes, Cllr P Bedford and the Projects Director. Mr M Leggott is attending with Witham 4th IDB.

(b) Consideration of the installation of radiators to the upstairs of the office

The committee were informed that there are currently no radiators upstairs and that the heating through the air conditioning units run at 5.8kw; a significant electricity cost.

Therefore, a quote has been obtained for the installation of radiators to the upstairs offices; £4,453 + VAT. All AGREED to the installation of radiators.

(c) Consideration of publicising the 9metre byelaw

The Chief Executive explained that Cllr D Middleton has been very helpful with his correspondence and is of the opinion that the publicising of the 9-metre byelaw should be done through the parish newsletter, council tax brochure etc.

The Chief Executive noted that going forward with a new Planning, Byelaw and Enforcement Officer, it can be built into all standard responses. It was felt that a parish magazine wouldn't reach the correct target audience.

Social media was noted, with the Chief Executive noting that he has removed the Board from X (Twitter) following recent negative attention around it.

Mr J Fowler suggested it would be beneficial to publicise the 9-metre byelaw with local conveyancing solicitors who will pick it up through property transactions. It was felt this was a good idea and a letter be written to local conveyancing solicitors regarding this.

(d) Drainage Rate Account - 2798 - Glasshouses

The committee were informed that this account is currently paying the special buildings value for their glasshouses, which are no longer used as glasshouses and have been deemed as unsafe to use as glasshouses by their insurers. Photos were displayed on screen, some of which have started to be dismantled. All AGREED to remove the special value with the caveat that if they were returned to use as glasshouses the special buildings value would apply.

(e) Finance & Admin Director - new qualification

The Chairperson congratulated the Finance and Admin Director on achieving her Level 5 Leadership and Management qualification.

There being no further business the meeting closed at 10:39.

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a meeting of the Executive Committee

held at the offices of the Board on
17th September 2024 at 10am

Members

Chairperson - * Mr K C Casswell

* Cllr P Bedford	* Mr M Leggott
* Mr J Fowler	* Mr P Holmes
* Mr M Rollinson	

* Member Present

In attendance: Mr D Withnall (Chief Executive)
Mr P Nicholson (Projects Director)
Mr M Brookes (Guest)

2359 Recording the Meeting - Agenda Item 1

Committee members were informed that the meeting would be recorded.

2360 Apologies for absence - Agenda Item 2

There were no apologies for absence. Guest and previous member of the Executive Committee, Mr M Brookes, was welcomed.

2361 Declarations of Interest - Agenda Item 3

There were no declarations of interest.

2362 Minutes of the Meeting - Agenda Item 4

Minutes of the meeting held on 14th August 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2363 Confidential Minutes of the Meeting - Agenda Item 5

Confidential Minutes of the last meeting held on 14th August 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2364 Matters Arising - Agenda Item 6

(a) Pumping Station Structural Review (Swineshead Pumping Station) - Minute 2354(f)

The Projects Director informed the committee that a feasibility study has been commissioned to look at pumps for Swineshead Pumping Station, the study being funded from the catchment study budget.

It was anticipated that additional funding would be achieved through Grant in Aid (for 2025/26) for this to replenish the catchment study budget. This has not been achieved and so the earliest likely funding achievable is now two years' time (2026/27).

There has been an indication that £1.5million will be approved for Ewerby Pumping Station and so the Grant in Aid Manager is enquiring as to whether this funding could be transferred to Swineshead Pumping Station due to it now being possible that Ewerby will be funded through the IDB Recovery Fund Tranche 2. The original bid for Swineshead Pumping Station was £2million to build the specification. The amount, £2million, for this was questioned? The Projects Director explained that consultants will complete the work and based on previous projects, this amount will likely be required. The concern with this delay in funding is that it could be another 4-5 years before a new pumping station is built.

Mr M Rollinson questioned whether there will come a point where the pumping station must be condemned / can't use it? The Projects Director confirmed that the locks have been changed, entry only with a permit to work and it will only be used as needed. It was noted that Chain Bridge and Donington North Ings Pumping Stations together still do not have the capacity of Swineshead alone. The Chairperson noted that if the survey hadn't been done, the Board would have been none the wiser and continued using the station normally.

Mr P Holmes questioned how long it has taken to deteriorate to its current state? It was felt this couldn't be known; it being noted that there was no survey done when the work was done to join the suction.

Mr M Leggott questioned if there are alternative plans in place for if Swineshead Pumping Station can't be used but is needed? The Projects Director noted that he had made initial enquiries, which works out at £70,000 per week for the hire of pumps to cover the same capacity as Swineshead Pumping Station (this excludes fuel, mobilisation / demobilisation).

Mr M Rollinson noted that it is a scary thought that the Board could be without its biggest capacity pumping station.

Mr J Fowler suggested that if Swineshead Pumping Station is to keep operating for a number of years in its condition, then it needs setting up with extensive CCTV and to have a specific set of guidelines for operating it. It was noted that it will only be used as required when the other two pumps (Chain Bridge PS & Donington North Ings PS) can't cope. For context, it was noted that Chain Bridge can pump for a week in times of no excess rainfall and so Swineshead Pumping Station will need to be used as required as to not increase pressure and problems at Chain Bridge Pumping Station. It was further noted that Stantec are currently completing a report to review the feasibility of new pumps and motors at Chain Bridge and Donington North Ings Pumping Stations. Mr M Leggott questioned whether it would be viable to increase the capacity of the pumps whilst doing this? It was noted that if capacity was increased then the pumps would be required to be fish and eel friendly and the whole system would need reviewing, it is therefore just looking at feasibility within the existing site and system.

The Chairperson questioned if a pump was to fail at Swineshead Pumping Station whether it would be repaired? It was noted that it is very rare that Swineshead has had to use all three pumps and so it would depend how many of the three had failed.

(b) Section 23 Culverting Application & Byelaw No.10 – Drain 36/7 Stump Cross Hill / London Road, Sleaford - Minute 2354(g)

The Chief Executive informed the committee that this is now resolved, with the developer having agreed to pipe the whole section as opposed to leaving a section in the middle open, with the Board's consent issued.

(c) ADA Pay & Conditions Committee - Minute 2354(h)

The Chairperson noted that there is an ADA Pay & Conditions Committee meeting scheduled for the 03 October which will negotiate the 2025/26 Pay Award and is therefore of the opinion that he shouldn't represent the Board at this meeting as he won't be in the role when it applies next year.

Mr P Holmes felt it should be somebody on the Audit & Risk Committee.

The Chief Executive felt it should be somebody on the Executive Committee. Also noting that he doesn't feel it is right for him, as the Chief Executive and recipient of the Pay Award, to have the vote on the committee.

Mr M Leggott was suggested and was given some more detail about the committee meeting. All AGREED Mr M Leggott to represent the Board on the ADA Pay & Conditions Committee.

(d) IDB Recovery Funding - Minute 2355

The Chief Executive referenced Tranche 2 of the IDB Recovery Fund bids and that it is being taken into consideration that the delay in the result of these bids, will have inevitably impacted on the feasibility of completing these works within the financial year. The Board have now got to complete a survey around what is achievable by 31 March 2025 and then Defra Officials are approaching Treasury Officials to discuss extending this to 2026. The four pumping stations with water ingress through the EA banks that a bid was submitted for has a work programme of 33 weeks, scheduled to commence May 2025 and so could therefore be achieved by 31 March 2026 and attract IDB Recovery funding.

Cllr P Bedford noted that Boston Borough Council have received 64% of their claim (£431,000).

Discussion was held around special interest groups, with the Chief Executive noting that he is attending a reception at Westminster with John Hayes MP with the Local Government Association Special Interest Group on 08 October.

The Chief Executive referred to the catchment wide bank slips that IDB Recovery funding was achieved for and that they are well underway, however, more are still being found. In the original bid for funding, an extra 50% was requested for those that had not yet been identified but was not approved and so the Grant in Aid Manager is re-asking about this funding given that more are being found.

Mr P Holmes felt that the thanks of the committee should be expressed to the workforce for their work.

The Chief Executive also noted that the new pile hammer and welfare unit have been purchased and received, with materials also arriving continually.

(e) Board's response to the Phase 2 Consultation for the Lincolnshire Reservoir - Minute 2357

The Chief Executive referred to the Board's response to the Lincolnshire Reservoir and that one Board Member has responded to it, outlining that the reservoir proposal is not in line with his thinking.

The SLWP Consultant has been invited to attend the Joint Works Committee meeting on 01 October to give an update on the Lincs Reservoir. Followed by an internal meeting to discuss the role of the SLWP Consultant going forward.

The SLWP Consultant is encouraging open water transfer through the South Lincs Water Partnership, but ultimately, it won't make a lot of difference to the Board whether it is piped or open transfer. The main concern for the Board is the level in the South Forty Foot Drain (SFFD). The Chairperson and Chief Executive noted that the water company's preferred option is piped and that it won't be reversible for discharging the water in an emergency evacuation. The decision timeline for being piped or open water transfer is September, but no decision has been released yet.

The Projects Director added that the main interest to the Board is the SFFD and the potential deepening of it, noting that it has to be navigable by law which dictates the level, the Board want it at a level that would allow us to be able to gravitate into it.

The Chairperson also referred to the decommissioned Black Sluice Pumping Station (Boston) and that it may be needed to discharge the water, also adding that Fens 2100+ have indicated that it may be required because of sea level rise.

The Chief Executive noted that last week, the Board required the levels in the New Hammond Beck reducing because of strain on a dam and so started to pump. An issue was discovered with the Black Sluice Complex not discharging and upon contacting the Environment Agency (EA) it was found that there had been no water discharged at the Black Sluice Complex due to a fault that the contractors had to manually reset.

It was also noted that there is an upcoming expected high tide this week, where it anticipated that the Boston Barrier may close.

(f) Planning and Enforcement Officer Vacancy - Minute 2356(b)

The advert has attracted 21 applicants, there are five with relevant experience and these are going to be shortlisted for interview.

Mr M Leggott questioned if the Board are waiting for the new appointed officer to continue with outstanding applications and matters? The Chief Executive explained that himself and the Projects Director have managed to clear the majority of the back log, noting the work the Projects Director has put in to do so. The Chairperson thanked the Projects Director for this.

The Projects Director added that he has been in contact with Lincolnshire County Council enforcement team about getting assistance from them regarding enforcement letters etc. Mr P Holmes questioned whether the LCC logo could also feature in enforcement letter headers? It was felt it could be a possibility in the extended area, but not within the Board's catchment. The Projects Director noted he feels it is best practice for LCC to see a draft of proposed enforcement letters sent out by the Board.

2365 Period 04 Management Accounts - Agenda Item 7

The Chief Executive highlighted the following points:

- Rechargeable income has worsened in the period (£49,352 less than budget YTD). It being noted that the Board are still doing a considerable amount of work for the EA using the Aebi and 2015 Twiga. The South Kesteven District Council contract has also not been approved yet; the PSCA has been sent to them for approval but is currently still being reviewed by their legal team. However, they have been informed that if it is not soon accepted, the Board won't be able to do it (usually commences in June).
- Expenditure – only £108 has been spent on Allan House Pumping Station so far, however, this is about to change as work commenced on site last week.
- Summer cutting is underspent, however, the programme is still on schedule without the additional hired operator.

Mr M Rollinson questioned if there has been a problem with the solar? The Chief Executive noted that there has been a problem with two; one issue is the isolation switch and the other is a problem where each panel has got to be removed one by one to find the issue. This work is all scheduled to be completed.

2366 Quarter 01 Forecast - Agenda Item 8

The Chief Executive highlighted the following points:

- *Highland water claim* – Emergency meeting called by the Environment Agency (EA) was held last week to discuss the Highland Water claims. They (EA) are going to pay the balance of the 20% from last year's claim, but are only paying 54% of the payment on account for the current year. The Chief Executive didn't think this would be an issue for the Board as the Board's claim is usually between £6,000 - £9,000 and it was £23,000 last year, but once reworked following the IDB recovery funding, it should reduce to £21,000. The Chief Executive felt it will work out that the Board will owe them rather than the other way around.
- *Sempringham Pumping Station refurbishment* – Contingencies may have to be claimed to cover what has already been spent, however, the proposed gravity channel and tilting gate works may have to be funded from an alternative source.
- *Pumping Station Maintenance* – The minus figure in August (P05) relates to when we are expecting to receive the £452,936 claim from the IDB recovery funding, which is therefore showing as a minus figure.
- *Drain Maintenance* – Summer cutting re-phased to extend the season. Desilting has been re-phased from February 2025 onwards because of the slip works to be completed. Bushing is not expected to be spent also because of the slip work, as well as the jetting (still included in schemes budget).

- *Environmental* – The Chief Executive referred to rubbish collection, noting the lack of engagement with Boston Borough Council (BBC) regarding Fly Swat and it now seeming more of an invoice for service rather than partnership working. The Board therefore have not yet paid this invoice. The Chief Executive further added that the Board have stopped bringing rubbish back to the depot for collection by BBC because they refuse to load it and so the Board has to load it. Cllr P Bedford agreed with the Board's new way of working, removing it from the watercourse and leaving on the side for collection by BBC. The Chief Executive further added that even if the rubbish is in a very shallow dry watercourse, that anybody would be capable of stepping into, the BBC team refuse to remove it. Cllr P Bedford didn't believe this was happening throughout the whole catchment and so noted that he will talk to Cllr C Butler as the Environmental Portfolio Holder at the council regarding this matter.
- *Summary* – currently forecasting to gain an additional £496,674 for the reserves.

2367 Direction on 2024/25 Budgets and Ten-Year Estimates - Agenda Item 9

(a) 2024/25 Capital Schemes Budgets

The colour key code was explained as follows; purple highlights changes and orange highlights those works that have been applied for within the IDB Funding but have not yet been approved. It was noted that this version is not the most up to date version, highlighting the fact that it is an ever-changing live document.

The Projects Director reminded the committee of the previous decision that had to be made around the schemes totalling £1.9million which were not included within the adopted 10-year budget. Following this review, schemes totalling £1.3million of the £1.9million are now included.

Mr M Leggott referred to Rippingale Pumping Station under pump inspections and Hacconby Fen Pumping Station under pump inspections within 2024/25, questioning the cost difference of £5,885 and £25,000? It was noted that it is dependent on how much work is involved, i.e. how much silt there is to be removed, installation of dams etc.

(b) 2024/25 Plant Budget

The Projects Director noted that there is a bid within Tranche 2 of the IDB Recovery Funding for two 8" pumps with associated pipework and auxiliary fuel tanks. It is currently still unknown whether this has been successful. Referring to the past wet winter, the Projects Director noted that it will be beneficial to have a better capacity in-house. Quotes received range from £55,000 - £75,000. The Projects Director further noting that if not successful in achieving funding through the IDB Recovery Fund Tranche 2, he believes it would be beneficial to review the budget to enable the purchase of one. It may be that the recharge rate would be increased.

The Chief Executive further supported this by explaining that the Board currently have two single pump stations (Helpringham and Pinchbeck) that are scheduled for pump refurbishment. It takes two months for the pump to be removed, refurbished and re-installed. Due to the Board only having one mobile pump, the work on the two pumping stations can therefore not be completed simultaneously.

For context, the Projects Director noted that the 8" pump capacity is 160 litres/second and Helpringham Pumping Station capacity is 1300litres/second.

The Chief Executive therefore suggested that the mobile pump should be ordered imminently to allow for the removal of the pump at the second pumping station (Pinchbeck).

The Chief Executive also highlighted that over the past storm events, a second 8" pump has been borrowed from SHIDB and so it is felt there is a need for the Board to have their own additional mobile pump capacity.

The Projects Director noted that one supplier can hire a pump at c£600 per week whilst building one to the Board's specification, with a lead time of a month.

The cost to purchase was confirmed; £55,000 plus the cost of the pipes and tanks (estimated total c£75,000).

Mr M Rollinson supported the purchase of the 8" pump, noting that all the Board's pumps are getting to an age where the need for a mobile pump will increase.

It was confirmed that if the pump is purchased now and the IDB Recovery Fund bid is successful, then it can be claimed retrospectively.

All AGREED to purchase an 8" pump.

Mr P Holmes noted the ramp on SHIDB's pump, and whether the Board has considered this? It was noted that one could possibly be made in house, or by a local company.

The Projects Director noted that it is his intention to purchase the pump from DXB, it being believed that it isn't AdBlue.

Reference was further made to the dump trailer, the Projects Director noting that he has obtained one quote of £37,500, noting that he also still needs to contact Bailey Trailers. The Chairperson also noted Larrington and Weston trailers. Mr M Rollinson noted the swan neck? The Projects Director noted that it is the preferred position to tow from on the Unimog. It was also noted about the legal requirement to cover loads.

(c) 10 Year Estimates

The Chief Executive noted that the 10-year estimates aren't usually presented to the committee yet, but felt with the IDB Recovery Funding achieved it was important to provide an update on everything.

The Chief Executive reminded the committee that it was planned to be at 6% next year, but the Board could now afford to decrease it to 5% without having to search for additional funds and is based on 5% inflation increases.

It was noted that if it is possible the IDB Recovery Funding should be recognised by keeping the % increase to the minimum possible for both the special levy paying councils and the farmers.

Mr M Rollinson noted that the drainage rate collection is down compared to other years? The Chief Executive noted that there is nobody protesting against paying, noting that complaints are often related to things that are Environment Agency (EA) responsibility and so are referred to them.

Reference was made to the complaint and claim regarding the tree felling at Aswarby Estates, noting that a response was sent, as agreed by the insurers, and nothing further has been heard.

(d) CONFIDENTIAL – Salary Reviews

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

(e) CONFIDENTIAL – Salary Reviews (Directors)

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

2368 To review the Mobile Phone Contract renewal - Agenda Item 10

The Chief Executive explained to the committee that he can't see there is any alternative but to change provider from EE to Vodafone as it is £10,279.56 cheaper over a two-year contract.

The Chief Executive noted that his preference would have been to stay with EE. It was noted that the Vodafone signal with the pumping stations isn't great and so they will have to remain with EE along with Simon who also doesn't get a Vodafone signal. The Chief Executive noted he gets neither signal at his house. It was confirmed that the contract consists of 17 workforce plans, the Directors, George and 8 data only for the pumping stations.

All AGREED to keep the pumping stations and Simon on EE and move the remaining contract over to Vodafone.

2369 CONFIDENTIAL – To review the Brewin Dolphin charges – Agenda Item 11

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

2370 CONFIDENTIAL – To receive a HR update – Agenda Item 12

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

2371 To review the draft timetable for 2025 meetings - Agenda Item 13

The committee RESOLVED to recommend the below timetable of meeting dates for 2025:

Executive	Tuesday 21 st January 2025	2pm
Board	Tuesday 11 th February 2025	2pm
Environment	Tuesday 4 th March 2025	2pm
Structures	Tuesday 25 th March 2025	2pm
Audit & Risk	Tuesday 15 th April 2025	2pm
Northern Works	Tuesday 13 th May 2025	-
Executive	Tuesday 3 rd June 2025	2pm
Board	Tuesday 24 th June 2025	2pm
Southern Works	Tuesday 15 th July 2025	-
Executive	Tuesday 16 th September 2025	2pm
Joint Works	Tuesday 7 th October 2025	2pm
Audit & Risk	Tuesday 28 th October 2025	2pm
Board	Tuesday 18 th November 2025	2pm
Executive	Tuesday 9 th December 2025	2pm

2372 Any Other Business - Agenda Item 14

(a) To consider the Electric Car Scheme

The Chief Executive explained that this scheme would give an employee the option to pay for a car before tax. The cost to the Board is always guaranteed to be nothing. The payments for the car would be taken out of the employee's salary before tax and therefore reducing the taxable income. The Board will effectively be leasing the car to the employee, however, if the car had to go back for any reason there would be no cost to the Board.

It was questioned if there is an electric car charging point at the office? It was confirmed that there isn't. The Chief Executive noted that if there was a charger installed at the office there would need to be some way of recharging back to the employee. The offset of the solar was noted. It also being noted that Witham 4th IDB have two charging points. Mr J Fowler noted that there is a workplace grant for the installation of an electric chargers.

Mr M Leggott noted that it would probably be prudent to look at an electric vehicle charging policy. The Chief Executive added that, in the future, the workforce will probably have electric vans. Mr M Leggott noted that Witham 4th IDB don't currently have electric vehicles for the workforce but are installing chargers at the pumping stations through grants.

(b) Insurance Renewal

The Chief Executive presented the following:

Black Sluice IDB

Insurance renewal 30th September 2024

	NFU 2023/24	NFU 2023/24 after adjustments in year	NFU 2024/25	Increase in Premium	Premium Increase %
Motor Fleet	£ 15,670.34	£ 21,936.03	£ 23,255.02	£ 1,318.99	8.42%
Commercial Combined	£ 48,053.11	£ 48,052.60	£ 52,649.08	£ 4,596.48	9.57%
Excess Liability (Extra £10m Public, £5m Employers)	£ 3,472.00	£ 3,472.00	£ 3,808.00	£ 336.00	9.68%
Environmental Liability	£ 6,050.24	£ 6,050.24	£ 6,534.08	£ 483.84	8.00%
Engineering Inspection	£ 9,824.50	£ 9,824.50	£ 12,154.31	£ 2,329.81	23.71%
Professional Indemnity	£ 3,024.00	£ 3,024.00	£ 3,735.20	£ 711.20	23.52%
Management Liability	£ 5,600.00	£ 5,600.00	£ 6,720.00	£ 1,120.00	20.00%
TOTAL PREMIUM	£ 91,694.19	£ 97,959.37	£ 108,855.69	£ 10,896.32	11.88%
VAT	£ 1,964.90	£ 1,964.90	£ 2,430.86		
	£ 93,659.09	£ 99,924.27	£ 111,286.55		

Engineering Inspection – NFU reviewing this as there has only been two new items (Sempringham weedscreen cleaner and the bar it sits on).

Professional Indemnity and Management Liability - are with Dual which is the company that Towergate used and NFU had to use last year because they couldn't get anybody else to quote. It is the same situation this year. The Board had a high increase in it last year to the minimum premium (£5,000 + Insurance Premium Tax). It is thought that it was not previously subject to the minimum because Towergate were in a group policy with other IDBs. The Chief Executive has therefore contacted John Cooke of Towergate to look at these two policies in isolation, which the NFU are aware of. The committee agreed to look into the possibility of splitting out those policies.

It was noted that the Board is going into the third year of a five-year long-term agreement with the NFU.

Mr P Holmes questioned whether there would be a claim if Swineshead Pumping Station collapsed? It was felt there wouldn't be if it collapsed because of structural problems that the Board are aware of.

(c) Last Executive meeting of Mr M Brookes, Mr J Fowler & Mr K Casswell

The Chairperson thanked Mr M Brookes and Mr J Fowler for their work and commitment to the Board.

The Chairperson also thanked the Executive committee for their time and input in his time as Chair of the Board. The committee thanked the Chairperson.

There being no further business the meeting closed at 12:15.

PLANT REPLACEMENT BUDGETS 2024/25

Updated: September 2024

Existing Plant/Equipment	Year Purchased	Purchase Price	Hours / Miles		Age to Replace	Replace Year	New Plant	Replace Cost	Est Trade in Target	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	
			As at 18/01/24							-£47,572	£74,592	£150,746	£104,815	£49,249	£3,045	£113,334	£109,585	£307,187	£116,515	
Hooby	2023/24	£290,195	460	Hours	9	2032/33	???	£ 450,188	£ 100,042	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 350,146	£ -
Twiga SPV2 (2019)	2019/20	£197,150	3,826	Hours	9	2028/29	Twiga/Herder/Hooby?	£ 305,844	£ 67,965	£ -	£ -	£ -	£ -	£ 237,879	£ -	£ -	£ -	£ -	£ -	£ -
Twiga SPV2 (2017)	2017/18	£205,811	5,713	Hours	9	2026/27	Twiga/Herder/Hooby?	£ 319,280	£ 70,951	£ -	£ -	£ 248,329	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Aebi T211	2023/24	£79,875	790	Hours	8	2031/32	Aebi & Rear Flail	£ 118,012	£ 29,503	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 88,509	£ -	£ -
Hitachi ZX 210LC-5B	2016/17	£133,845	8,363	Hours	9	2025/26	20T Excavator	£ 207,638	£ 46,142	£ -	£ 161,496	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 250,533
Unimog	2020/21	£148,000	120,323	Km	9	2029/30	New unimog	£ 229,597	£ 51,021	£ -	£ -	£ -	£ -	£ -	£ 178,575	£ -	£ -	£ -	£ -	£ -
JCB 130 Telescopic LR	2019/20	£105,350	6,419	Hours	8	2027/28	13T Excavator	£ 155,650	£ 38,912	£ -	£ -	£ -	£ 116,737	£ -	£ -	£ -	£ -	£ -	£ -	£ -
JCB 145 Standard & LR	2019/20	£129,850	5,665	Hours	8	2027/28	13T Excavator	£ 191,848	£ 47,962	£ -	£ -	£ -	£ 143,886	£ -	£ -	£ -	£ -	£ -	£ -	£ -
JCB 140 Telescopic LR	2022/23	£137,500	1,184	Hours	8	2030/31	14T Excavator	£ 203,150	£ 50,788	£ -	£ -	£ -	£ -	£ -	£ -	£ 152,363	£ -	£ -	£ -	£ -
JCB 150X Excavator	2022/23	£139,605	2,389	Hours	8	2030/31	15T Excavator	£ 206,260	£ 51,565	£ -	£ -	£ -	£ -	£ -	£ -	£ 154,695	£ -	£ -	£ -	£ -
JCB 531 Teleporter	2012/13	£43,470	4,135	Hours	12	2027/28		£ 78,066	£ 13,011	£ -	£ -	£ -	£ 65,055	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Toyota Hilux (Pump Engineer)	2023/24	£27,985	7,851	Miles	4	2028/29	Pick-Up	£ 34,016	£ 11,339	£ -	£ -	£ -	£ -	£ 22,677	£ -	£ -	£ -	£ -	£ 27,564	£ -
Toyota Hilux (Works Supervisor)	2023/24	£28,168	12,340	Miles	4	2028/29	Pick-Up	£ 34,238	£ 11,413	£ -	£ -	£ -	£ -	£ 22,826	£ -	£ -	£ -	£ -	£ 27,745	£ -
Toyota Hilux (Works Manager)	2023/24	£29,143	5,240	Miles	4	2028/29	Pick-Up	£ 35,423	£ 11,808	£ -	£ -	£ -	£ -	£ 23,616	£ -	£ -	£ -	£ -	£ 28,705	£ -
Toyota Hilux (Pump Maintenance)	2023/24	£28,168	5,315	Miles	4	2028/29	Pick-Up	£ 34,238	£ 11,413	£ -	£ -	£ -	£ -	£ 22,826	£ -	£ -	£ -	£ -	£ 27,745	£ -
Mitsubishi (Pool Vehicle)	2019/20	£20,431	54,247	Miles	6	2026/27	Pick-Up	£ 27,793	£ 4,632	£ -	£ -	£ 23,161	£ -	£ -	£ -	£ -	£ -	£ -	£ 31,038	£ -
Mitsubishi (Fitter)	2019/20	£20,000	50,068	Miles	6	2026/27	Pick-Up	£ 28,768	£ 4,795	£ -	£ -	£ 23,973	£ -	£ -	£ -	£ -	£ -	£ -	£ 32,126	£ -
Vauxhall Tipper	2022/23	£30,271	42,283	Miles	7	2031/32	Tipper	£ 29,000	£ 18,000	£ 11,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 32,363	£ -	£ -
Dump Trailer 1	2006	£13,832			18	2024/25	Dump Trailer	£ 37,500	£ 1,000	£ 36,500	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Low Loader Trailer	2020/21	£27,000			15	2036/37	Low Loader	£ 56,131	£ 7,484	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Tipping Trailer	2022/23	£6,895			25	2047/48		£ 23,349	£ 1,868	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
4m Trailer	2022/23	£4,500			25	2047/48		£ 15,239	£ 1,219	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
100mm Self priming Pump					16	2039/40		£ 22,000		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Vibrating piling hammer	2015/16				20	2035/36				£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Steel/Timber Pile hammer								£ 23,100		£ 23,100	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
150mm Portable Pump	2006	£16,050			16	2039/40		£ 30,000		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Compressor	2008	£4,950								£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Ride on Lawnmower	2016/17				8	2024/25		£ 30,000	£ 3,000	£ 27,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Fuel Tanks x 2						2024/25				£ 12,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
8" Mobile Pump	2021/22	£52,566			20	2041/42		£ 139,473		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Welfare Unit								£ 22,249		£ 22,249	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Weedbaskets										£ 7,000	£ 7,350	£ 7,718	£ -	£ -	£ 8,934	£ 9,381	£ 9,850	£ 10,342	£ -	£ -
Net Spend from Plant Reserve										£138,849	£168,846	£303,181	£325,678	£329,823	£187,509	£316,438	£130,722	£535,411	£250,533	
Generated										£261,013	£245,000	£257,250	£270,113	£283,618	£297,799	£312,689	£328,323	£344,740	£361,977	
Balance C/F										£74,592	£150,746	£104,815	£49,249	£3,045	£113,334	£109,585	£307,187	£116,515	£227,959	

Black Sluice IDB

Board & Committee Meetings

Statutory Board Meetings	
Before 15 February Each year	To agree the following years budget and set the penny rate
Before 30 June each year	To review and approve the Annual Governance Statement & Accounts

Optional Board Meetings	
November	To receive reports from the autumn committee meetings

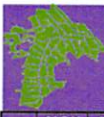
Executive Committee	
January	3 weeks before February Board meeting. Review detailed budgets & recommend penny rate level to the Board.
June/May	3 Weeks before June Board meeting. Review Accounts and recommend to the Board
September	Review initial indicative budgets, Plant Account and Schemes updates and future 10 years plans. Review Salaries for following financial year to allow to be included in budgets accurately.
December	Additional meeting introduced to deliver outline budget before chairperson went away in January.
Ad-hoc	Meetings called to deal with urgent matters

Works Committees	
Spring Meetings / Inspections	To review works being undertaken and proposals for future years
Autumn Meeting	Usually joint - to receive updates on works completed, maintenance programme progression & recommend Capital works programme for following financial year

Audit & Risk Committee	
Spring Meeting	Receive Internal Audit report, review policies
Autumn Meeting	Receive External Audit Report

Environment Committee	
Spring Meeting	

Structures Committee	
Spring Meeting	



Black Sluice IDB



2025

	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE							
Jan			1	2	3	4	5 9	6	7	8	9	10	11	12	13	14	15	16 Payment Run	17	18	19	20 Salary	21 Exec	22	23	24	25	26	27	28	29	30 Payment Run	31	Jan			
Feb						1	2 10	3	4	5	6	7	8	9	10	11 Board	12	13 Payment Run	14	15	16	17	18	19	20 Salary	21	22	23	24	25	26	27 Payment Run	28	Feb			
Mar						1	2 11	3	4 Env	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18	19	20 Salary	21	22	23	24	25 Structures	26	27 Payment Run	28	29	30	31 12	Mar
Apr		1	2	3	4	5	6	7	8	9	10 Payment Run	11	12	13	14	15 A&R	16	17 Salary	18	19	20	21	22	23	24	25	26	27	28	29	30	Apr					
May			1 Payment Run	2	3	4	5 1	6	7	8	9	10	11	12	13 Northern Works	14	15 Payment Run	16	17	18	19	20 Salary	21	22	23	24	25	26	27	28	29 Payment Run	30	31	May			
Jun						1	2 2	3	4 Exec	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18	19	20 Salary	21	22	23	24 Board	25	26	27 Payment Run	28	29	30 3	Jun	
Jul		1	2	3	4	5	6	7	8	9	10 Payment Run	11	12	13	14	15 Southern Works	16	17	18 Salary	19	20	21	22	23	24	25	26	27	28	29	30	31	Jul				
Aug				1	2	3	4 4	5	6	7	8	9	10	11	12	13	14	15 Payment Run	16	17	18	19	20 Salary	21	22	23	24	25	26	27	28	29 Payment Run	30	31 5	Aug		
Sep						1	2	3	4	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18	19 Salary	20	21	22	23	24	25	26	27	28 Payment Run	29	30 6	Sep	
Oct			1	2	3	4	5	6	7 Joint Works	8	9 Payment Run	10	11	12	13	14	15	16	17	18	19	20 Salary	21	22	23	24	25	26	27	28	29	30 A&R	31 Payment Run	Oct			
Nov						1	2 7	3	4	5	6	7	8	9	10	11	12	13 Payment Run	14	15	16	17	18 Board	19	20 Salary	21	22	23	24	25	26	27	28 Payment Run	29	30 8	Nov	
Dec	1	2	3	4	5	6	7	8	9	10	11 Payment Run	12	13	14	15	16	17	18	19 Salary	20	21	22	23	24	25	26	27	28	29	30	31	Dec					
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE							

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a Joint Meeting of the
Northern and Southern Works Committees

held at the Offices of the Board on
1st October 2024 at 2pm

Northern Works Members

Chairperson - * Mr P Holmes

- | | |
|----------------------|--------------------|
| * Cllr P Bedford | * Mr D Casswell |
| * Cllr N Drayton | Cllr A Dorrian |
| Mr J Emerson | * Cllr A Hagues |
| * Cllr A Iazard | Mr J Fowler |
| * Mr M Leggott | * Cllr D Middleton |
| * Mr R Needham | Cllr B Pierpoint |
| * Mr J E Pocklington | Mr P Robinson |
| * Cllr C Rylott | * Cllr D Scoot |
| Cllr S Welberry | * Mr R Welberry |

Southern Works Members

Chairperson - * Mr M Rollinson

- | | |
|-----------------|-------------------|
| * Mr W Ash | Mr J F Atkinson |
| * Mr V A Barker | * Mr K C Casswell |
| * Mr J Casswell | Mr R Dorrington |
| Mr C Dring | * Cllr M Geaney |
| Cllr Z Lane | * Mr A Mair |
| * Mr M Mowbray | * Mr M Taylor |
| * Mr C Wray | |

(* Member Present)

In attendance: Mr D Withnall (Chief Executive)
Mr P Nicholson (Projects Director)
Mr S Harrison (Maintenance Director)
Mr K Methley (Pump Engineer)
Mr I Warsap (SLWP Consultant)

Mr P Holmes chaired the meeting.

2373 Recording the meeting – Agenda Item 1

Members were informed that the meeting would be recorded.

2374 Apologies for absence - Agenda Item 2

Apologies for absence were received from Mr R Dorrington, Mr J Fowler, Cllr Z Lane, Cllr A Dorrian and Mr P Robinson and Cllr S Welberry.

2375 Declarations of interest - Agenda Item 3

Mr J Casswell declared an interest in Minute 2380(jj) - Donington Northings Pumping Station Alternative Access Track - £185,430.

Mr J Pocklington declared an interest in Minute 2381 - Update on the Lincs Reservoir.

2376 Minutes of the last meeting of the Southern Works Committee - Agenda Item 4

The Minutes of the last Meeting of the Southern Works Committee held on 9th April 2024, copies of which had been circulated, were considered by the Southern Works Committee Members and it was AGREED the Minutes should be signed as a true record.

2377 Matters arising from the Southern Works Committee Meeting - Agenda Item 5

(a) Dunsby Fen Pumping Station - Minute 2298(j)

The Chief Executive explained to the committee that he has raised concerns through the Flood and Water Management Scrutiny Committee regarding the Environment Agency's (EA) plans for bank repairs at Dunsby and Quadring. Their plan is to restore the bank to the level it was previously. However, this means that during the next rainfall event which reaches the same level, the overtopping and erosion will occur again in these same places. The EA do not want to repair the bank to any higher level as they believe it would just move the problem of overtopping to the next lowest point. The Chief Executive has suggested that if the level keeps getting built up in these different locations, then it will become more resilient.

There is also the suggestion that the level of response for national assets won't be replicated in the same way it has been previously in future events. Priority is focused on urban areas and the concern that this rules out the majority of Lincolnshire has been fed back to the Flood and Water Management Scrutiny Committee. Mr K Casswell noted that if it isn't dealt with in rural areas, it won't be long before the water reaches urban areas.

Mr V Barker suggested the bank levels at Dunsby and Quadring could be increased by the Board, it was noted it isn't the Board's bank, it is EA.

Mr M Brookes noted that himself and a few others sit on the Flood and Water Management Scrutiny Committee and so can ensure it gets the required attention from the committee.

Mr M Leggott added that it is regrettable that the EA see the protection of properties as their only job, noting the amount of Grade One and Two crop production land in Lincolnshire that is holding no value in the eyes of the EA.

Mr C Wray questioned if protecting national infrastructure is within the protection of urban areas / property? Noting the new infrastructure at Bicker Fen. It was explained that anything built after 2012 (both domestic and commercial) is not classed as 'at risk' because it should have flood resilience measures within the build design.

Mr C Wray questioned if those companies with infrastructure would perhaps be willing to contribute to the raising of the bank? The Chief Executive noted that he didn't think the EA would allow it, although noting that a Quarry has been given the go ahead to complete repairs in Tumbly. Mr M Rollinson added that Bicker Fen, where the infrastructure is, is a known low spot.

Mr I Warsap suggested that bank levels are surveyed, and data provided to the EA and then be re-surveyed once the EA has completed the work. It was confirmed that the initial levels have already been surveyed.

2378 Minutes of the last meeting of the Northern Works Committee - Agenda Item 6

The Minutes of the last Meeting of the Northern Works Committee held on 2nd July 2024, copies of which had been circulated, were considered by the Southern Works Committee Members and it was AGREED the Minutes should be signed as a true record, with the following amendment:

- Minute 2345 – References site visit to Dowsby Pumping Station, this should be Damford Pumping Station.

2379 Matters arising from the Northern Works Committee Meeting - Agenda Item 7

(a) 9 metre byelaw - Residential development works – Minute 2344(a)

The Chief Executive noted that this matter was discussed further with the Executive Committee, who's suggestion was to write to local conveyancers about the 9-metre byelaw in the hope that the message will become part of the discussion when purchasing the house.

2380 To receive a report on Engineering Works for 2024 - Agenda Item 8

Maintenance

The Maintenance Director gave the following updates.

(a) Annual Summer Flail Mowing / Cutting

Summer flailing commenced on 1st August, with early season flailing completed on major pump drains following Storm Henk and Babet on a four monthly basis.

From 1st September, the programme has changed as the JCB 145 LR has been removed from the cutting programme to complete major slip repairs funded through the IDB Recovery Fund. Further slips identified whilst carrying out maintenance will be repaired by the machine near site at the time. The oldest Twiga (2015) that was due to be sold has been kept to help keep up with the flailing programme. The new Hooby machine is also carrying out cutting work and a hired excavator and driver are also currently out on site (with the option for a second hired excavator if required).

Mr V Barker questioned the fuel type of the hired excavator and whether it would be beneficial to not exchange in the next one due for replacement and instead keep as a spare? It was confirmed that the hired excavators must use white diesel.

The order for the SKDC Hand Roding contract has been received only last week. The Board were hoping to set up a Public Sector Cooperation Agreement but it is currently still being reviewed by SKDC's legal team and so it will be carried out on a contract basis.

The Maintenance Director drew attention to the maps showing completed cutting and flailing works. It was asked if more differential colours could be used going forward.

(b) Prior Notice Given for Summer Cutting

It was noted that the programme has worked well in relation to crops this year. The Chairperson questioned whether, as landowners, the members are happy with how the process works? E.g. notification of coming through crops etc.

Mr R Needham noted a circumstance where he felt that his neighbour's wheat was ran on unnecessarily as it was harvested only a week later, and the adjacent field was left until a few weeks later. The adjacent side was also clear. The Maintenance Director confirmed that if the crop is wheat, the Board would usually wait until the wheat has been cleared and so will look into this.

Mr M Rollinson also referred to alternate bank cutting and that this hasn't been happening. Mr J Pocklington agreed. Mr M Leggott suggested that this may have led to some of the 9metre byelaw infringements if people think access is only required on the one side. Mr M Taylor added of a circumstance where he asked the workforce to cut the alternate side.

The Chief Executive noted that it is Board policy to alternate bank cutting where possible and so will discuss with the Operations Team about empowering the machine operators to make the decision about which side to cut.

It was also further noted from Mr J Pocklington, and others, that there had been no notification, phone calls or texts, to inform of the Board coming on land for cutting.

(c) Summer Crop Loss / Damage Compensation

This was referenced and discussed within the above.

(d) Proposed Desilting, Bushing and Cleansing Works

These works have been put on hold due to the additional slip repair programme because of the IDB Recovery Funding achieved. A small budget has remained at the end of the financial year for if all slips are completed or all the IDB Recovery Funding has been spent. If these works are carried out, it will be the continuation of the 2023/24 season works as only 8.2km of a proposed 37km were completed due to disruptions caused by Storm Henk and Storm Babet.

(e) Bank Slips

£705,000 was achieved through the IDB Recovery Fund for major slip repair work. Currently, 16 of the original 51 identified slips have been repaired. However, more have been identified since, whilst completing maintenance work. To date, £240,000 has been spent (on budget for the original 51 identified).

Mr V Barker noted that the Board has got to consider why we are experiencing so many slips, acknowledging the amount of rainfall, but questioning if the batter of the bank is at the correct angle for the type of soil?

The Projects Director acknowledged Mr V Barker's point, noting that some slips have been known about for years but the land has been saturated and water levels high. As the land starts to dry out, it encourages the bank to slip. The Board have also recently reviewed water levels and increased where possible, which can also have an impact. The Projects Director also noted the amount of work that would be involved in doing a design profile for each one and that a bigger gradient would require more land take and therefore increase cost.

Mr M Rollinson questioned the process if the Board encounters a slip whilst completing Public Sector Cooperation Agreement (PSCA) work on EA banks? It was confirmed that it is reported to the EA and then they make a decision as to whether they want the Board to carry out the repair on their behalf or if they put it out to framework. The Board have completed works previously.

Projects

The Projects Director gave the following updates.

Capital Asset Improvements – 2024/25 Flood and Coastal Erosion Risk Management Grant in Aid (FCERM GiA) Schemes

(f) North Forty Foot cleansing / revetment & Langrick Road pipeline, lining / replacement works

There were no further comments or questions about this work.

(g) Sempringham Fen Pumping Station refurbishment

Most of this refurbishment is now complete. Further contingency funding can be claimed (£25,000) which will enable some of the gravity outfall works, which is currently being looked into.

(h) Allan House Pumping Station outfall repair

The contractors are currently on-site (ASDA carpark) installing inspection chambers to enable access into the pipe to complete a camera survey to establish the condition of the pipe.

The issue with the last 12m section which outfalls into the Haven (displacement in one of the joints in the pipes) is to be completed in conjunction with these works. The first, newer, section is plastic, the older is cast iron. It is also not known exactly where the pipe is.

There is also work to the existing Pumping Station building including raising the control panel and raising the height of the building to accommodate this (within existing footprint).

(i) Black Sluice Catchment Study

Data is still being gathered for this study, there is currently a survey team of 6 out on site, employed by the subcontractor, in order to do the next stage of modelling and looking at whether decreasing to 12 pump catchments from 34 is feasible.

(j) South Forty Foot Upper Catchment Natural Flood Management (NFM)

The lead on these NFM works has been Lesley Sharpe, who has now retired, and because of this, this work has come to its natural fruition. The works that are already ongoing will be completed, but nothing further will be commenced.

(k) Bicker Fen Catchment Works

There were no further comments or questions about this work.

(l) Dunsby Fen Catchment Works

There were no further comments or questions about this work.

(m) Wyberton Marsh Pumping Station New Transformer

Funding for this work has been approved and received (£130,000 + £37,000 contingency if required). Discussion is currently ongoing with National Grid to remove the transformer and provide an LV connection to this site and get the work completed this financial year.

(n) Ewerby Fen Catchment Works

There were no further comments or questions about this work.

(o) Embankment repairs at Trinity College, Damford, Ewerby and South Kyme

The committee were reminded about the issues experienced at the four Pumping Stations named above in relation to the water running around the stations, through or over the bank, during high water levels. This has been ongoing for five years, funding has tried to be achieved through Grant in Aid and IDB Recovery Funding, the outcome of the IDB Recovery Funding Tranche 2 is not yet known.

Discussion has commenced with a contractor, Balfour Beatty, to deliver this work and they have provided a 33-week programme of work, which they could commence in May 2025.

The initial estimation was £3.8million, which following further work and detail, has now increased to a revised estimation of £7.495million. Stantec have been asked to produce a tender pack to go out to be able to understand if the quote provided by Balfour Beatty is competitive. The project will then be in a better place to commence when funding is achieved.

Committee members noted the large increase from initial estimation to the revised cost? It was noted that the initial estimation did not include for any temporary work such as platforms, access roads, etc.

Mr R Needham questioned how much was applied for in the IDB Recovery Tranche 2 Funding? It was noted that the original estimated cost of £3.8million was bid for, however, the Board have been given an indication that it won't be successful due to it being unlikely the works could be completed prior to the end of the financial year.

2024/25 BSIDB Funded Capital Schemes

(p) **Major Slip Repairs**

There were no further comments or questions about this work.

(q) **Jetting to Major Pipelines – Estimate £75,000**

There were no further comments or questions about this work.

(r) **General Culvert replacement contributions - £5,000**

There were no further comments or questions about this work.

2024 DEFRA Funded Scheme

(s) **Peat Restoration Project – LAPSIP (Lowland Agricultural Peat Small Infrastructure Pilot) - £172,000**

The Board has secured funding (£172,000) to install tilting weirs at two sites in Bourne to hold water at a higher level. This is programmed to be completed in November. The titling weirs will be solar powered and operated remotely.

Pumping Station Schemes

(t) **Great Hale Fen Pumping Station Pump Drive Couplings – Estimate £30,000**

There were no further comments or questions about this work.

(u) **Kirton Marsh Pumping Station Under Pump Inspections – Estimate £11,000**

There were no further comments or questions about this work.

(v) **Rippingale Fen Pumping Station Under Pump Inspections – Estimate £25,000**

There were no further comments or questions about this work.

(w) Hacconby Fen Pumping Station Under Pump Inspections – Estimate £25,000

There were no further comments or questions about this work.

(x) Donington Wykes Pumping Station MCC – Estimate £30,000

The control panel in this pumping station was installed in 1988 and there have been issues with the operation of this panel recently.

(y) Pumping Station various water level controllers – Estimate £30,000

This project is to eliminate the issue of existing water level readers being submerged under water during high water levels.

(z) Damford Grounds Pumping Station Refurbishment 2 x axial flow pumps and motors - £50,000

One of the pumps and motors has been refurbished with the other to be completed when those identified within Tranche 1 are completed which take priority.

(aa) Damford Grounds PS Replace MCC - £60,000

This is now completed, and a funding bid has been submitted within Tranche 2 of the IDB Recovery Fund to retrospectively fund this, if successful.

(bb) Donington Wykes PS Replace MCC - £30,000

There were no further comments or questions about this work.

2024/25 IDB Fund Tranche 1

The committee were reminded of the Tranche 1 IDB Recovery Fund (£75million available) of which everything the Board applied for was achieved. This funding must be spent by the end of the financial year – 31 March 2025. The electricity funds (£452,936) has all been received and the initial payment for the bank slip repair funding (£705,220). Although the funding for the pumping stations has been approved (as detailed in the below), the funding has not actually been received. It is now being queried about whether a 'refurbishment' meets current regulations. For example, the Board would normally remove the pump, have it serviced / replaced serviceable parts and put it back. However, it is now being questioned whether they should be replaced with fish and eel friendly pumps. The cost of fish and eel friendly pumps are a lot more expensive / unaffordable. The Board has placed orders and commenced this work as if it is not started, it will not be completed by the deadline. Ian Cappitt (Partnerships & Strategic Overview Senior Team Leader, Lincolnshire and Northamptonshire, Environment Agency) has taken the lead on talking to the Environment Agency national fish and eel team about this matter.

Cllr A Iazard questioned if there would be a possibility of an extension of the 31 March 2025 deadline? It was noted that ADA are lobbying for an extension of the deadline, especially in relation to Tranche 2 of the funding as the decisions on the success of the bids have not even been made yet.

The notification of the outcome won't be shared with the Board until two weeks after the budget due to the funding still being with Treasury and it not being known if it will still be available after the budget. Mr K Casswell noted that he doesn't believe Tranche 2 of the funding will be available.

The committee expressed their gratitude for the work of the Board's Officers in achieving this funding.

(cc) Helpringham Fen Pumping Station Refurbishment - £219,709

The pump is being lifted out today at Helpringham Fen Pumping Station.

(dd) South Kyme Fen Pumping Station Refurbishment - £289,709

There were no further comments or questions about this work.

(ee) Dunsby Fen Pumping Station Refurbishment - £144,709

There were no further comments or questions about this work.

(ff) Ewerby Fen Pumping Station Refurbishment - £359,709

There were no further comments or questions about this work.

(gg) Pinchbeck North Fen Pumping Station Refurbishment - £195,000

There were no further comments or questions about this work.

(hh) Dyke Fen Pumping Station Automatic Weedscreen Cleaner Refurb - £30,000

There were no further comments or questions about this work.

(ii) Donington Northorpe Culvert Repairs - £155,000

It was explained that a concerned property owner contacted the Board about their driveway collapsing where it is over a piped section of Board watercourse. The pipe has been CCTV surveyed and has found that the old steel Armco has started to deteriorate and collapse. This has been repaired and we are now considering lining the remaining length of pipe not repaired, using the remaining funding.

(jj) Donington Northings Pumping Station Alternative Access Track - £185,430

Mr J Casswell declared an interest.

The committee were reminded that the current access to Donington Northings Pumping Station is across a railway line, correspondence with National Rail has been ongoing for ten years about an alternative and due to the headwall of the culvert leading up to the crossing collapsing during the winter storms, it was decided to bid within the IDB Recovery Fund for funding for an alternative access track, which has been successful. The alternative route has been plotted and plan prepared to send out for approval.

It was noted that the culvert adjacent to the railway that is used for vehicular access has collapsed and so there is currently no vehicular access to the pumping station.

Mr C Wray suggested that if the Board keep using it and crossing the railway then National Rail would have to pay the Board to stop using it, noting the bigger nuisance the Board are by using it, the quicker it would be resolved with them. Board's Officer's noted this, but also acknowledged that funding has been achieved from elsewhere to complete the work for an alternative route.

2024/25 IDB Fund Tranche 2

(kk) Horbling Town Beck Penstock installation - £225,000

There were no further comments or questions about this work.

(ll) Mobile Pumps - £235,000

The committee were informed that the Executive Committee have agreed to the purchase of an 8" mobile pump, ahead of knowing if the bid for funding for it has been successful. This is so that the work at both Helpringham and Pinchbeck Pumping Stations can be carried out simultaneously. Board's Officers are visiting the preferred supplier this week to view the proposed pump.

It was noted that the Board's current 8" mobile pump is well used and is currently on site at Helpringham.

(mm) Damford Grounds Pumping Station Refurbishment - £90,000

There were no further comments or questions about this work.

(nn) Great Hale Pumping Station Refurbishment - £30,000

There were no further comments or questions about this work.

(oo) Installation of Level Controllers at Various Pumping Stations - £30,000

There were no further comments or questions about this work.

2024/25 Defra / EA FCERM GiA Schemes

(pp) Natural Flood Management (NFM) Studies - £150,000

There were no further comments or questions about this work.

(qq) Wyberton Marsh Pumping Station New Transformer - Estimate £50,000

There were no further comments or questions about this work.

2025/26 Board Funded Capital Schemes

(rr) SFFD Desilting Guthrum to Black Hole Drove PS – Estimate £105,000

The Projects Director noted that he would like to complete this work and will review how much silt there is to be removed and the most appropriate mechanism of doing so which will likely be a hired long reach excavator, placing material into a cradge with bucket and cradge.

(ss) Jetting to Major Pipelines – Estimate £40,000

There were no further comments or questions about this work.

(tt) Black Hole Drove PS Under Pump Inspections - £35,000

There were no further comments or questions about this work.

(uu) North Forty Foot Desilting - £20,000

There were no further comments or questions about this work.

(vv) General culvert replacement contributions - £5,000

There were no further comments or questions about this work.

2025/26 Pumping Station Schemes

(ww) Dunsby Fen PS replace automatic weedscreen cleaner – Estimate £140,000

This weedscreen cleaner was installed in 2000 and so is due for replacement.

(xx) Gosberton Fen PS replace MCC – Estimate £80,000

This Motor Control Centre(MCC) was installed in 1996 and is now due for replacement.

(yy) Wyberton Marsh PS replace MCC – Estimate £80,000

This Motor Control Centre(MCC) was installed in 2000 and is now due for replacement.

Pumping Station Maintenance, External Recoverable Works, Health & Safety and External Partnerships, Strategies & Agreements were noted as per the report within the agenda, with no further comments or questions.

2381 Update on the Lincolnshire Reservoir (SLR) - Agenda Item 9

The SLWP Consultant gave an update as follows:

Scheme overview – The Lincolnshire Reservoir is a project in conjunction with a second reservoir (Fens Reservoir), £30million has been spent on the two projects so far and is a £2.48billion scheme.

The Lincolnshire Reservoir has currently been delayed by two years, but it is hoped, from the learning of the Fens Reservoir, that the pre-construction phase can be condensed with commencement on site for the Lincolnshire Reservoir being 2031/32. It was noted that Anglian Water are paying for the Board's Officers time spent on developing this project. The Lincs Reservoir will have a volume of 50 million cubic metres, with a 10% additional margin if required and 500ha footprint.

Downstream Transfer - The downstream transfer will be from the Lincs Reservoir to Wilsthorpe to Chesterton.

Upstream Transfer - There will be an upstream transfer from the Trent into the Foss Dyke (hybrid transfer, both pipeline and open channel) with pumping station to pump into Foss Dyke. The water will then continue through Lincoln into the River Witham and from the River Witham to a point of abstraction into the South Forty Foot Drain (SFFD).

There are two options in relation to the transfer from the River Witham to the SFFD; an open water transfer from the Chapel Hill area or piped from the Antons Gowt area. The pipeline would have one pumping station and the open transfer could have one or two pumping stations. The SLWP Consultant noted that he believes the Anglian Water team are overcomplicating the transfer, adding the potential use of gravitation flows between the River Witham and SFFD, there being a 1.5metre fall between the River Witham (Langrick Bridge) and SFFD (Swineshead Pumping Station).

The abstraction at the River Witham into the SFFD will be a maximum of 400 mega litres per day, all of which will be transferred into the Lincs Reservoir. The transfer from the River Witham to the reservoir will take one hour.

There is a proposed new lock on the Kyme Eau (east side) to protect water into the River Witham.

For an open water transfer along the Kyme Eau into the Holland Dyke, the drains would be widened, and so additional land take would be required. Conversion of Holland Dyke to enable gravitation into the Skerth will require land take, level changes and replacement or relocation of the South Kyme Pumping Station.

The SLWP Consultant next explained the increase in water levels (normal flow) for the different options:

- Location at Northing Ings Railway Bridge:
 - Piped: 50mm increase
 - Open water transfer: 40mm increase
- Location at Hubberts Bridge:
 - Piped: 140mm increase
 - Open water transfer: 90mm increase

When the SFFD is in an event situation, water would be taken out for the reservoir (minimal velocity flows).

A short pipe would be required between the River Witham and Kyme Eau with a Pumping Station with open channel transfer along the Kyme Eau, with a pipe transfer between the Kyme Eau and Holland Dyke to reduce the transfer of Invasive Non-native Species (INNS) between catchments.

However, the SLWP Officer noted that there is already a connection point at the Black Sluice Complex and is also nothing to stop INNS travelling across catchments via land or air.

Emergency Drawdown – This will include the upgrading of existing assets including the SFFD and Helpringham South Beck (widening).

Mr K Casswell referenced the point that water will be taken in an event and the concern that the reservoir would be full and so couldn't take any more? The SLWP Consultant noted that there is 10% additional capacity (5million cubic metres). Holding water in the River Witham will be controlled by Grand Sluice Doors.

There is currently an integrated water management study ongoing, involving organisations including the Environment Agency, IDB, Anglian Water, Canal & River Trust, looking at how this network would be controlled.

The SLWP Consultant highlighted the importance of having one organisation controlling it, and the potential benefit for if the Board controlled it and were funded to do so.

The SLWP Consultant noted that it is currently being argued that the reservoir doesn't offer any increased flood resilience, however the SLWP Consultant disagrees with this, noting the upgrade to main-river banks and ongoing maintenance.

Mr R Needham noted the insignificant drawdown, the SLWP Consultant noted that if the water is available from the SFFD it will come from their firstly, noting the cost involved in pumping between the River Witham and SFFD and between the River Trent and Foss Dyke, which would not be required if coming straight from the SFFD.

Mr V Barker noted the River Trent water being saline, with the SLWP Consultant noting that all the appropriate water testing has been done.

Mr R Welberry questioned if there would be a lock on the SFFD at the Skerth? The SLWP Consultant noted that it will be the renewed lock.

The SLWP Consultant further noted that Matt Pluke (Anglian Water), Adam Robinson (Anglian Water) and Darren Smith (EA SLWP Officer) would be willing to come and give a presentation about it at the November Board meeting if wanted. It was noted that it would have been helpful to have visuals on the screen to be able to visualise what the SLWP Consultant has explained.

The SLWP Consultant also noted the recent letter received from Anglian Water, detailing updates and programme schedule for the Lincs Reservoir, suggesting it be put on the Board's website. The Chief Executive noted that the letter was sent to the Board as a landowner, so suggested it shouldn't be posted on the website, but will circulate following the meeting.

The SLWP Consultant noted that feedback from the public is suggesting that the majority are in favour of the reservoir going ahead.

The next big decision to be made is whether it is an open or piped transfer from the River Witham to SFFD, the capital and maintenance cost of the open transfer are higher, but it also has more significant carbon benefits.

The SLWP Consultant also noted that by the time Lincs Reservoir is in operation (2039), four more will be required in the area.

Mr C Wray noted that he doesn't believe the homeowners are getting on well with Anglian Water due to them giving valuations for property that is below market value.

Mr V Barker questioned where the widening of the SFFD would begin and finish? The SLWP Consultant noted that it would likely be more a case of doing similar to the Boston to Peterborough Wetland Corridor and adding in bends etc. rather than being straight, for extra capacity.

The SLWP Consultant also noted that there has been some different interpretation of the Reservoirs Act and the criteria for discharging is now less than initially thought and so water levels will not require to be any higher than the current banks.

Mr M Rollinson questioned if anything further had developed in relation to the Black Sluice Pumping Station (Boston) through this project? It was noted that the Environment Agency aren't interested.

Mr J Pocklington questioned whether desilting of the SFFD would be carried out through this project? The SLWP Consultant noted that Anglian Water will need to maintain continual efficient flows to the reservoir through regular maintenance.

The committee thanked the SLWP Consultant for his update.

The SLWP Consultant questioned the Board's favour on whether the transfer from the River Witham to SFFD is open water transfer or piped? The Chief Executive noted that the Board supports the open water transfer for the additional benefits it brings, but ultimately it doesn't really matter to the Board how the water arrives at the SFFD. The most relevant aspect for the Board is the SFFD and potential changes to it.

It was noted that this viewpoint was outlined in the Board's response to the Phase 2 consultation, which was circulated to Board Members, and will be circulated to co-opted members following the meeting.

Mr J Pocklington, declaring an interest as an affected landowner, noted that both options would affect him but that he would prefer the piped option.

2382 Report on Rainfall - Agenda Item 10

The rainfall figures at Swineshead and Black Hole Drove were circulated. The Committee RESOLVED that this report be noted.

2383 Any Other Business - Agenda Item 11

(a) Visit from Richard Tice MP - 12 October 2024

Cllr D Middleton noted that it has been organised for Richard Tice to sail on the Boston Belle to look at the Boston Barrier on Saturday 12th October 2024 at 11am, extending an invitation for a couple of representatives of the Board. Board's Officer's noted that they will discuss and correspond accordingly.

(b) Board Plant – Bulldozer

Mr V Barker suggested that the Board should have their own bulldozer, as opposed to hiring one, noting that he feels it is a huge waste of money and was not satisfied with what he witnessed in relation to how much and how it was used.

It was noted that it is hired in to spread after desilting, adding that the Board did consider purchasing a Drott but couldn't find one that was value for money and so it is hired in on a day rate to complete that job.

(c) Sub-committee Membership

The Chairperson noted that the new Board will sit for the first time in November and that, due to this election, sub-committee membership is currently being reviewed. The Chairperson therefore invited any appointed members to make it known if they would have an interest in joining any of the sub-committees (Audit & Risk, Environment, Structures).

There being no other business the meeting closed at 16:10.

**Black Sluice Internal Drainage Board
10 Year Capital Schemes Budget
2024/25 to 2033/34**

Year	Type	Scheme	Total	Grant / Local Levy	Other Contribution	Possible Board Contribution	Drain	PS	
2024/25	Drain	BSICB NFM Works	£170,161	£170,161					
	Pump	Sempingham PS Refurbishment (BF)	£57,217	£57,217					
	Drain	North Forty Foot Revetments	£36,286	£36,286					
	Drain	Black Sluice Catchment Studies	£244,664	£244,664					
	Drain	Large slip repairs	£705,220	£705,220					
	Pump	Great Hale PS Weedscreen Clean	£2,578				£2,578		
	Drain	Bicker Fen Catchment works	£10,000	£10,000					
	Drain	Letting to major pipelines	£75,000					£75,000	
	Drain	Dunsby Fen Catchment Works	£10,000	£10,000					
	Drain	Ewerby Fen Catchment Works	£10,000	£10,000					
	Pump	Damford Grounds PS Replace control panel	£60,000						£60,000
	Pump	Damford Grounds PS Refurbish 2 x axial flow pumps	£50,000						£50,000
	Pump	Donington Wykes PS replace MCC	£30,000						£30,000
	Pump	Great Hale Fen pump drive couplings	£30,000						£30,000
	Pump	Kirtan Marsh PS under pump inspections	£10,000						£10,000
	Pump	Wyberton Marsh PS new transformer	£48,732	£48,732					
	Pump	PS Level controllers - various sites	£30,000						£30,000
	Pump	Rippington Fen PS under pump inspections	£5,865						£5,865
	Pump	Hacrosby Fen PS under pump inspections	£25,000						£25,000
	Pump	Head Dyke bank repairs(South Kyme PS) specification	£61,117	£61,117					
	Pump	Hodge Dyke bank repairs(Ewerby Fen PS) specification	£61,012	£61,012					
	Pump	Sketh Drain bank repairs(Trinity College PS) specification	£66,170	£66,170					
	Pump	Kyme Eau bank repairs(Damford Grounds PS) specification	£61,275	£61,275					
	Drain	Peat Restoration Project - Bourne Fen	£163,828	£163,828					
	Pump	Allan House PS scheme	£1,077,033	£1,077,033					
	Pump	Heppingham Fen Pumping Station Pump Refurbishment	£219,709	£219,709					
	Pump	South Kyme Fen Pumping Station Pump Refurbishment	£289,709	£289,709					
	Pump	Dunsby Fen Pumping Station Pump Refurbishment	£144,709	£144,709					
	Pump	Ewerby Fen Pumping Station Pump Refurbishment	£359,709	£359,709					
	Pump	Dyke Fen Pumping Station AWC Refurbishment	£25,000	£25,000					
	Pump	Pinchbeck North Fen Pumping Station Pump Refurbishment	£155,000	£155,000					
	Drain	Donington North Ings Culvert Repair	£155,000	£155,000					
	Drain	Donington North Ings Access track	£185,430	£185,430					
	Drain	Horning Town Beck Flankwork Replacement	£225,000	£225,000					
	Drain	Black Sluice	£214,000	£214,000					
	Pump	Damford Grounds Pumping Station Refurbishment	£90,000	£90,000					
Pump	Great Hale Pumping Station Refurbishment	£30,000	£30,000						
Pump	Installation Level Controllers Pumping Station	£30,000	£30,000						
Drain	General culvert replacement contributions	£5,000					£5,000		
			£5,290,446	£4,966,901				£340,545	
2025/26	Drain	BFFD Deslting Gullform to Blackhole Drive PS	£105,000				£105,000		
	Drain	Black Hole Drive ps under pump inspections	£35,000					£35,000	
	Drain	Horning Town Beck Flood Alleviation scheme	£10,000	£10,000					
	Pump	Dunsby Fen PS replace weedscreen cleaner	£142,500					£142,500	
	Pump	Gosberton Fen PS replace MCC	£90,000					£90,000	
	Pump	Wyberton Marsh PS replace MCC	£60,000					£60,000	
	Drain	Letting to major pipelines	£40,000					£40,000	
	Drain	NFF Deslting	£20,000					£20,000	
	Pump	Great Hale Fen PS new transformer	£55,000	£55,000					
	Pump	Head Dyke bank repairs(South Kyme PS) works	£1,008,228	£1,008,228					
	Pump	Hodge Dyke bank repairs(Ewerby Fen PS) works	£2,034,251	£2,034,251					
	Pump	Trinity College Bank Repair Works	£3,089,048	£3,089,048					
	Pump	Damford PS Bank Repair Works	£602,740	£602,740					
	Drain	General culvert replacement contributions	£5,000					£5,000	
			£8,104,267	£7,899,267				£205,000	
2026/27	Drain	Claydike deslting	£130,000				£130,000		
	Drain	NFF Deslting	£80,000					£80,000	
	Drain	Letting to major pipelines	£50,000					£50,000	
	Drain	Horning Town Beck Flood Alleviation scheme	£758,000	£130,568	£577,432	£50,000			
	Drain	Bicker Fen Catchment works	£480,000	£113,250	£366,750	£50,000			
	Drain	Dunsby Fen Catchment Works	£144,000	£45,508	£98,492	£50,000			
	Drain	Ewerby Fen Catchment Works	£750,000	£332,410	£417,590	£50,000			
	Drain	Dowsby Fen Catchment Works	£10,000	£10,000					
	Pump	Horning Fen PS new roof	£18,500					£18,500	
	Pump	Gosberton Fen PS Refurbish 3 x axial flow pumps	£76,750					£76,750	
	Pump	Dowsby Fen PS replace MCC	£60,000					£60,000	
	Pump	South Kyme Fen PS refurbish w/cleaner & controls	£90,000					£90,000	
	Pump	Swanton Fen PS replace MCC	£48,000					£48,000	
	Pump	Rippington Fen PS replace MCC	£48,000					£48,000	
Pump	Donington North Ings PS new transformer	£55,000	£55,000						
Pump	Cookes Lock PS new transformer	£55,000	£55,000						
Pump	Holland Fen PS under pump inspections	£28,000					£28,000		
Drain	Graft Drain	£45,000					£45,000		
Drain	General culvert replacement contributions	£5,000					£5,000		
			£13,142,247	£7,617,736	£1,530,264	£200,000		£236,000	
2027/28	Drain	Graft Drain	£95,000					£95,000	
	Drain	Letting to major pipelines	£75,000					£75,000	
	Pump	Cookes Lock PS refurbish weedscreen cleaner & controls	£80,000					£80,000	
	Drain	New Hammond Beck Deslting	£75,000					£75,000	
	Drain	Dowsby Fen Catchment Works	£300,000	£162,886	£137,114	£50,000			
	Pump	Bicker Fen PS replace MCC	£33,000					£33,000	
	Pump	Bicker Fen PS refurbish 1 x axial flow pump & motor	£33,000					£33,000	
	Pump	Bicker Fen PS replace weedscreen cleaner	£155,000					£155,000	
	Pump	Wyberton Chain Bridge PS new transformer	£60,000	£60,000					
	Pump	Holland Fen PS new transformer	£75,000	£75,000					
	Pump	Kirtan Marsh new roof	£25,000					£25,000	
	Pump	Kirtan Marsh PS refurbish 1 x axial flow pump & motor	£38,000					£38,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
				£1,294,000	£297,886	£137,314	£60,000		£369,000
2028/29	Drain	Old Hammond Beck Deslting	£60,000					£60,000	
	Drain	Letting to major pipelines	£95,000					£95,000	
	Pump	Kirtan Marsh PS replace MCC	£35,000					£35,000	
	Drain	Bourne Fen 2810 Revetment	£30,000					£30,000	
	Pump	Heppingham PS new roof	£25,000					£25,000	
	Pump	Wyberton Chain Bridge PS under pump inspection	£25,000					£25,000	
	Pump	Wyberton Chain Bridge PS refurbish 3 x axial flow pumps & motor	£90,000					£90,000	
	Pump	Wyberton Chain Bridge PS replace MCC	£72,000					£72,000	
	Pump	Dowsby Fen PS refurbish 2 x axial flow pumps & motors	£56,000					£56,000	
	Pump	Swanton Fen PS replace weedscreen cleaner	£160,000					£160,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
				£1,122,000					£118,000
	2029/30	Drain	Letting to major pipelines	£60,000					£60,000
		Pump	Great Hale Fen PS refurbish 3 x axial flow pumps & motors	£95,000					£95,000
Drain		Cookes Lock PS pump drain deslting/under pump inspection	£56,000				£56,000		
Pump		Quadsby Fen PS replace MCC	£40,000					£40,000	
Pump		Mallard Hum PS under pump inspections	£32,000					£32,000	
Pump		Damford Grounds PS under pump inspections	£32,000					£32,000	
Pump		Heppingham Fen PS under pump inspections	£32,000					£32,000	
Pump		Swanton Fen PS under pump inspections	£32,000					£32,000	
Pump		Billingborough Fen PS under pump inspections	£32,000					£32,000	
Pump		Pinchbeck Fen PS under pump inspections	£32,000					£32,000	
Pump		Hacrosby Fen PS refurbish 1 x axial flow pump & motor	£30,000					£30,000	
Pump		Trinity College PS replace MCC	£40,000					£40,000	
Pump		Hacrosby Fen PS replace MCC	£40,000					£40,000	
Drain		Quadsby Fen pump drain deslting/under pump inspection	£48,000					£48,000	
Drain	General culvert replacement contributions	£5,000					£5,000		
			£1,214,000					£118,000	
2030/31	Drain	Bicker Eau PS pump drain deslting/under pump inspections	£50,000					£50,000	
	Drain	Letting to major pipelines	£60,000					£60,000	
	Pump	Horning Fen PS replace MCC	£45,000					£45,000	
	Pump	Mallard Hum PS replace MCC	£45,000					£45,000	
	Pump	Mallard Hum PS under pump inspections	£10,000					£10,000	
	Pump	Trinity College PS refurbish 2 x axial flow pumps	£63,000					£63,000	
	Pump	Ewerby Fen PS under pump inspections	£34,000					£34,000	
	Pump	South Kyme Fen PS under pump inspections	£34,000					£34,000	
	Pump	Sempingham Fen PS under pump inspections	£34,000					£34,000	
	Pump	Black Hole Drive PS refurbish 3 x axial flow pumps	£100,000					£100,000	
	Pump	Great Hale Fen PS replace MCC	£90,000					£90,000	
	Pump	Hecleston Fen PS replace MCC	£50,000					£50,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
				£1,232,000					£118,000
2031/32	Drain	Letting to major pipelines	£90,000					£90,000	
	Drain	Hecleston Fen pump drain deslting/under pump inspections	£50,000					£50,000	
	Pump	Billingborough Fen ps replace MCC	£50,000					£50,000	
	Pump	Dowsby Lode PS replace MCC	£50,000					£50,000	
	Pump	Pinchbeck Fen PS replace MCC	£50,000					£50,000	
	Pump	Cookes Lock PS refurbish 3 x axial flow pumps	£105,000					£105,000	
	Pump	Swanton Fen PS refurbish 1 x axial flow pump	£35,000					£35,000	
	Pump	Twenty PS replace MCC	£55,000					£55,000	
	Drain	Dowsby Fen PS drain deslting/under pump inspections	£49,000					£49,000	
	Drain	Dowsby Lode PS under pump inspections	£36,000				£49,000		
	Drain	Dunsby Fen PS under pump inspections	£36,000					£36,000	
	Drain	General culvert replacement contributions	£5,000					£5,000	
				£1,122,000					£346,000
	2032/33	Drain	Letting to major pipelines	£70,000					£70,000
Pump		Rippington ps refurbish 1 x axial flow pump	£37,000					£37,000	
Drain		Gosberton Fen pump drain deslting/under pump inspections	£56,000					£56,000	
Drain		Donington Northings PS deslting/under pump inspections	£56,000					£56,000	
Drain		Great Hale Fen PS deslting/under pump inspections	£56,000					£56,000	
Drain		Trinity College PS deslting/under pump inspections	£56,000					£56,000	
Pump		Holland Fen PS refurbish 3 x axial flow pumps & motors	£118,000					£118,000	
Pump		Twenty PS refurbish 1 x axial flow pump	£38,000					£38,000	
Drain		General culvert replacement contributions	£7,000					£7,000	
				£894,000					£361,000
2033/34		Drain	Dyke Fen PS deslting/under pump inspections	£55,000					£55,000
		Drain	Hecleston Fen PS deslting/under pump inspections						

BLACK SLUICE INTERNAL DRAINAGE BOARD

MINUTES

of the proceedings of a meeting of the Audit & Risk Committee

held at the offices of the Board on
29th October 2024 at 2pm

Members

Chairperson - * Mr M Leggott

Mr W Ash	* Mr T Ashton
* Mr V Barker	* Mr J Fowler
* Cllr M Geaney	Cllr Z Lane

* Member Present

In attendance: Mr D Withnall (Chief Executive)
Mrs A Chamberlain (Finance & Admin Director)
Mr M Brookes (Guest - Previous Chairperson of the Committee)
Mr T Ashton (Board Member from 01 November 2024)

2384 Recording the Meeting - Agenda Item 1

Members were informed that the meeting would be recorded.

2385 Apologies for absence - Agenda Item 2

Apologies for absence were received from Mr W Ash and Cllr Z Lane.

The Chairperson welcomed Mr M Brookes to the meeting.

2386 Declarations of Interest - Agenda Item 3

No declarations of interest were received.

2387 Minutes of the last meeting - Agenda Item 4

Minutes of the last meeting held on 30th April 2024, copies of which had been circulated, were considered and it was AGREED that they should be signed as a true record.

2388 Matters arising - Agenda Item 5

(a) Policy No. 01: Risk Management Strategy - Fluvial Flooding from failure or overtopping of defences - Minute 2308(a)

Mr V Barker referenced the Environment Agency (EA) work planned for where overtopping was encountered at Dunsby and Quadring during Storm Babet and Storm Henk?

The Chief Executive noted that the EA are about to commence work at these sites but will only be returning the banks back to the levels they were prior to the damage done during the storms. The work will be completed by contractors. If they were to raise the bank levels, this would create a liability on them (EA) and could be deemed to be negligent if it caused flooding elsewhere due to raising the banks here and creating a different low spot.

Mr V Barker noted the EA's work on the Swaton Eau where they got the levels wrong, suggesting that he believes the banks should be repaired to appropriate levels to ensure that flooding only occurs where it is designed to.

The Chief Executive agreed with Mr V Barker but noted that it is out of the Board's hands.

Mr M Brookes noted that he is on the Flood and Water Management Scrutiny Committee where this matter was raised. At this meeting, the EA stated that they had no funding for any betterment and so could only repair the banks to their original condition / level.

The Chairperson concluded that the Board are not satisfied with this but have to accept the EA's position.

(b) Policy No. 01: Risk Management Strategy - Flooding from failure of IDB pumping stations or excess rainfall - Swineshead Pumping Station - Minute 2308(a)

The Chief Executive confirmed that there is a permit to work system in place so that nobody can enter Swineshead Pumping Station without it. The locks have been changed and the only people with keys are the Pump Engineer and Pump Groundsperson. Nobody enters when the pumping station is running.

The Chairperson noted that if there is any further deterioration these measures will need to be reviewed again.

Mr V Barker noted that he has requested to view the pumping station plans but they have not yet been made available.

The Chief Executive noted that the Projects Director is not at work today but will ask him to schedule an appointment with Mr V Barker to view these.

(c) Policy No. 01: Risk Management Strategy - Risk of prosecution for not adhering to Environmental Legislation - Minute 2308(a)

The Chief Executive noted that the newly appointed Environment Officer, Emily Askew, is doing some excellent work. Adding that following the next Environment Committee meeting in Spring 2025, this committee should be in a position to consider reducing this risk.

(d) Policy No. 01: Risk Management Strategy - Risk of loss of internet connections - Minute 2308(a)

The Chief Executive confirmed that Quickline broadband has now been installed at the Board's offices with a 900Mbps upload and download speed. Since being installed, there have been no back-up failures. It is now being considered to drop one of the BT lines but keep one from a resilience point of view.

(e) Policy No. 01: Risk Management Strategy – Risk of breach in cyber security - Minute 2308(a)

Mr M Leggott questioned if the Board ever employ an external company to try and hack into the Board's systems to see how resilient it is. The Chief Executive explained that every quarter, Barclaycard try and get into the Board's system, it was tested only yesterday and passed.

(f) Policy No. 01: Risk Management Strategy – Risk of loss of Rating Records - Minute 2308(a)

The Chief Executive explained that himself and the Finance & Admin Director went to a meeting this morning to view the new Office 365 version of the current Drainage Rate System (DRS) which is currently on Microsoft Access 2003. It is going to cost approximately £10,000 to upgrade to this system and then £5,000 per annum for support for the system (currently £1,000 per annum). The support for the current software ends on 31 March 2025. Other IDBs are looking to develop their own system with a software company, but this is likely to cost a lot more than upgrading to this system. The Chief Executive is in discussion with the Chair of the Board and looking to get the agreements signed imminently.

(g) New Policy - Working around Badgers - Minute 2308(g)

The Chairperson noted that at the previous meeting it was agreed to produce a new policy on badgers. The Chief Executive confirmed that he proposes to present it to the Environment Committee due to it being environmentally driven.

Mr M Leggott questioned if there should also be a policy on water voles?

The Chief Executive noted the Biodiversity Action Plan (BAP) covers elements such as this, proposing that the Environment Officer reviews the BAP to see what policies she thinks are required and produce them for the Environment Committee if needed.

2389 To receive the Annual Return including External Auditor's Opinion for 2023/2024 - Agenda Item 6

Mr T Ashton joined the meeting.

The Annual Return including External Auditor's opinion was presented, it being noted that there were no matters to report from the external audit.

The Chairperson, and committee, expressed their thanks to all the team involved.

2390 To review tender for new Internal Auditors for the next five years - Agenda Item 7

It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

2391 To review the following Board's policies - Agenda Item 7

The Chief Executive explained that these are policies that have been identified for review and any changes have been made in red.

(a) Annual Accounts - format

The Chief Executive explained that the annual accounts are included for the committee to review their format, rather than the figures within. They were initially produced in 2009 in line with UK Generally Accepted Accounting Principles (GAAP). These principles no longer exist and so it is not a necessity to produce this document, all that is required legally is the AGAR. However, the Chief Executive believes that the annual accounts are valuable, in a format that is easy to understand and that offer suitable detail for the Board for Year End reporting.

The Chairperson agreed that it is a valuable document for transparency for Board Members to understand.

The Committee RESOLVED to recommend that the format of the annual accounts be approved at the next Board meeting.

(b) Policy No. 3: Financial Regulations

The Chief Executive noted that there are two proposed additions to this policy, that reflect practices that are already ongoing as per the Delegation of Authority and Investment Strategy. One of which the Internal Auditor advised was added into this policy.

The first proposed addition relates to the Chief Executive being able to write-off Drainage Rates up to a value of £250 and the second relates to the Board's £500,00 investment with Brewin Dolphin.

Discussion took place around Drainage Rates write offs; it being noted that there is less than £2,000 in total for this year. The write-offs are reported in the November Board meeting. It was noted that these are change in value's rather than write-offs, there has been nothing written off this year so far. One is in relation to a site of derelict glasshouses, and one is now a holiday home site (to be moved to special levy).

The Committee RESOLVED to recommend that the Financial Regulations (No. 03) be approved at the next Board meeting.

(c) Policy No. 14: Complaints Procedure

The Chief Executive noted that he is proposing to add an additional step into this policy as he felt it was escalated too quickly originally, with the first step being speaking with a machine operator and the next stage being the formal complaints form. The Chief Executive therefore proposed an in-between stage of it being addressed by a Director.

Mr M Leggott referenced Step 3 and the request for '*reference numbers, dates of correspondence etc.*,' suggesting that it should also include a request for copies of the correspondence where possible, noting an experience he recently encountered where an email he had sent had been deleted by an employee. The Chief Executive noted that they would be able to retrieve it through the system and if not, could then request it, adding that the Board don't want to be receiving excess documents unnecessarily. Cllr M Geaney suggested that it requests the type of correspondence so that Board's Officer's know whether they are looking for an email, letter, phone call etc. Alternative wording '*details of previous correspondence*' was suggested, all AGREED.

The Committee RESOLVED to recommend that the Complaints Procedure (No. 14) be approved at the next Board meeting.

(d) Policy No. 26: Young Persons Safety at Work

The Chief Executive noted this is a routine review of the policy. The proposed addition to the beginning of the policy has been taken from the HSE website to ensure the policy is compliant.

The Chief Executive noted the second proposed addition of the term '*competent*' person, the Chief Executive of the opinion that somebody should be SQEP (Suitably Qualified and Experienced Person) to carry out such work.

The Chairperson questioned how many under 16's operate machinery? The Chief Executive noted none. Mr M Leggott questioned if the Board ever has anybody on work experience? The Chief Executive noted that they have in the past, the current regulations would not allow them to operate machinery, but they could be in the vicinity of machinery.

Mr V Barker referenced office work experience? The Chief Executive confirmed that it would still be covered by this policy and would still require a specific risk assessment (which would be completed by either the Chief Executive, Projects Director or Maintenance Director).

The Committee RESOLVED to recommend that the Young Persons Safety at Work Policy (No. 26) be approved at the next Board meeting.

(e) Policy No. 40: Commercial Works

The Chief Executive explained that this policy was introduced at the same time as the Public Sector Cooperation Agreement Policy. It was designed to put some control and governance on the type and scale of work that the Board might complete. The Chief Executive noted that what has come to light is that some work that could potentially be done by the Board under the current definition wouldn't be of benefit to the Board e.g., reservoirs for ratepayers etc. and so the amended definition should give a better steer to the type of work the Board would complete.

Reference was made to the further proposed addition, which states that the Board is not obliged to complete the work just because a quote was provided. For example, a quote was provided earlier in the year, but since the achievement of the IDB Recovery Funding the Board has no capacity to complete the work. A typo was noted within this; '*...will not oblige the work*' should be '*...will not oblige the Board*'.

The Committee RESOLVED to recommend that the Commercial Works Policy (No. 40) be approved at the next Board meeting.

(f) Policy No. 44: Development Control Charges and Fees Policy

The Chief Executive noted that he has had the aid of the Projects Director to review this policy, explaining that the Floods and Water Management Act 2010, Schedule 3 requires developers to put surface urban drainage systems in place so that it will not increase the flow of water off that development above greenfield rates.

However, in England, Schedule 3 has not been enforced and therefore developers are not committed to putting those systems in place. If they choose not to put in such a system and is within the scale outlined with the policy, dependant on the run-off of water they are requesting from the development, they pay a development contribution to the Board which is put into a reserve (currently at c£500,000) which can then be used to upgrade the system in the future as required.

The current rates within this policy were set using South Holland IDB's rates in 2019/20 and have not been increased since. South Holland IDB have now moved away from this way of working. The Chief Executive therefore suggested that, to keep it simple, the current rate of £12.95/m² have either CPIH or the Penny Rate applied, as below:

	CPIH	Increase based on CPIH	Penny Rate	Increase based on Penny Rate
2019/20		£12.95		£12.95
2020/21	0.9%	£13.07	1.91%	£13.20
2021/22	1.6%	£13.28	2.49%	£13.53
2022/23	7.8%	£14.32	4.18%	£14.10
2023/24	7.8%	£15.44	27.86%	£18.02
2024/25	3.0%	£15.90	7.47%	£19.37

The Chief Executive suggested that £15.90 would be a good starting point from April 2025 and then increase annually with the Penny Rate going forward from April 2026?

Mr V Barker agreed, suggesting it should be increased sooner than 01 April 2025.

The Chief Executive suggested that anything agreed after 01 April 2025 will have the increased rate applied.

Mr T Ashton questioned if there is anything precluding the Board from applying the Penny Rate from now and starting at £19.37 from 01 April 2025? Further questioning how much more it would yield?

The Chief Executive responded that last year it was £133,000. Mr T Ashton noting that it would bring in quite a bit more if it was £19.37/m² rather than £15.90/m² from April 2025. Mr T Ashton noted that if agricultural ratepayers and councils have had the increases as per the Penny Rate and it is based on what it would cost us to upgrade the system, increasing with the Penny Rate seems more realistic. It was also noted that it could dissuade developers from not putting SuDS in.

Mr J Fowler agreed with using the higher rate (£19.37) as it should encourage the developer to put in a SuDS scheme, which is ultimately better for all.

Mr V Barker agreed, his only other note being that it should be sooner than 01 April 2025.

Mr M Brookes expressed his support for £19.37/m² from 01 April 2025.

Cllr M Geaney also agreed, providing that it doesn't have such a great impact on developers that they are no longer able to develop the houses to a desirable standard.

All AGREED to increase to £19.37/m2 from 01 April 2025 and increase on an annual basis thereafter in line with the penny rate increases.

The Chairperson also referred to the consent application fees and that he believed Witham 4th IDB charged an additional processing fee? The Chief Executive noted that the fees are set within the Land Drainage Act, and he wouldn't want to deviate away from these without legal opinion.

The Committee RESOLVED to recommend that the Development Control Charges and Fees Policy (No. 44) be approved at the next Board meeting.

(g) Policy No. 45: Mobile Phones and Devices

The Chief Executive noted this is a routine review of the policy. All the Board's workforce have a Board owned device to enable the use of the lone working app (Peoplesafe). This app monitors them in relation to having a fall. The workforce also book on the app when they commence and are scheduled to finish lone working, if they don't close it on time or the alarm goes off, there is a remote monitoring centre that will try and contact the individual and if not, will start to contact the management team listed. Locations are also tracked so that assistance can be sent to help.

Most of the office employees also have a Board owned device to enable the completion of their day-to-day job i.e., emails etc.

Mr V Barker noted that he didn't realise the lone worker app had all those facilities, and what a positive upgrade it is.

The Chief Executive further noted that additional paragraph noting the illegal use of mobile phones while driving.

The Chief Executive also noted that the Board have just entered a new contract with Vodaphone (the renewal with EE was c£10,000 more expensive over the two-year contract). There are various contracts for different employees, the workforce has 2GB of data, with terms being that it can be used for personal use as long as the contract allowance is not exceeded.

The Committee RESOLVED to recommend that the Mobile Phones and Devices Policy (No. 45) be approved at the next Board meeting.

(h) New Policy: Equality, Diversity and Inclusion

The Chief Executive noted that the Board needed a policy on Equality, Diversity and Inclusion. There is also a new employment law that now puts responsibility and obligations on employers to take steps to prevent sexual harassment. Therefore, this policy is a starting point for this, and it is also planned to hold a workshop / training on it for all employees at the training day in December (along with extreme climate illness and securing loads training).

The Committee RESOLVED to recommend that the Equality, Diversity and Inclusion Policy be approved at the next Board meeting.

2392 To consider ownership of the following policies: - Agenda Item 9

(a) Policy No. 08: Relaxation of Board Byelaw No. 10 (9 metre byelaw)

It was suggested that this policy be the responsibility of the Structures committee?
All AGREED.

(b) New Policy: Policy on Piping

It was suggested that this policy be the responsibility of the Structures committee?
All AGREED.

(c) New Policy: Conservation Policy

It was suggested that this policy be the responsibility of the Environment Committee? All AGREED.

It was also suggested that the new badger policy be the responsibility of the Environment Committee and the Control of Ragwort Policy. All AGREED.

It was also noted that the Environment Officer has produced a Biosecurity Policy, which was proposed to be presented to the Environment Committee also, all AGREED.

2393 To receive the catalogue of Board Policies with recommended approval dates – Agenda Item 10

The policies due for review at the next meeting in Spring 2025 were highlighted, with it being felt that it would be beneficial to review the insurance with the NFU at this meeting.

The Committee AGREED that the Catalogue of Board Policies be adopted.

2394 To review the Risk Register - Agenda Item 11

The risks with a Risk Score of 6 were reviewed:

- *Risk 1.1(b) – Fluvial flooding from failure of overtopping of defences and Risk 1.1(c) Flooding from failure of IDB pumping stations or excess rainfall*

The Chief Executive noted that he is not confident to reduce this risk score at the moment due to no repairs carried out yet (Dunsby and Quadring banks). In relation to the four pumping stations with water running around, there is currently no repairs committed to yet. The Board is prepared and have obtained quotes etc. with a contractor that could commence work in May 2025, however, there is currently no funding available (required c£7million).

Mr T Ashton questioned if the £7million is the cost quoted from the Environment Agency (EA) or from the Board? The Chief Executive responded that Stantec have been working for the Board through the SCAPE framework who put a proposal together that was c£4million. Additional funding was since achieved to progress the scope of works and so Balfour Beatty have been brought into the project to cost for detailed works including temporary works (wasn't previously included) which is the c£7million cost. The Board have therefore now asked Stantec to produce a tender pack to go out to market as an IDB (opposed to on the SCAPE framework) to see what quotes are received in comparison.

Mr V Barker noted that he understands the water seepage is not the Board's responsibility, but highlighted that they are Board Pumping Station's at risk and so if the Board being neglectful by not doing any works? Mr V Barker continued by suggesting the Board install piles to stop the movement of water. The Chief Executive noted that that is what has been costed for (c£7million). The Chief Executive noted that it has been included as a bid in Tranche 2 of the IDB Recovery Fund but that the results of this are not due until two weeks after the Government Budget, noting he is therefore not confident that this funding will still be forthcoming. The Chief Executive noted that the Board could gain the EA's permission to carry out the work, the issue is where the funding would come from as if the cost is accurate then it is not within the financial ability of the Board to fund it.

- *Risk 1.9 Insufficient finance to carry out work*

The Chief Executive suggested that at the next meeting of the committee in Spring 2025 it might be likely that this risk can be reduced due to the recovery of monies through the IDB Recovery Fund and the work completed.

- *Risk 8.9 Loss or Rating Records*

The Chairperson suggested that this could be reduced once the new system is in place. It was noted that it should be in place by the next meeting of the committee in Spring 2025.

The committee AGREED that the Risk Register be accepted.

2395 Any Other Business - Agenda Item 12

(a) Vic Barker – Cost of hiring a bulldozer compared to the Board having our own

Mr V Barker explained that he has observed that a bulldozer has been hired in to move c500 metres of spoil from the cleansing of a drain, which took only half the day to complete. Mr V Barker referred to other potential methods of moving such material, including trailed ploughs, however, did note that this wouldn't be suitable for all cases.

Mr V Barker outlined that he believes the Board should be considering owning their own bulldozer (of a smaller size than what was hired in) so that it can be moved by the Board's own transport.

Mr V Barker noted his concern around the expense of this.

The Chief Executive explained that so far this year, the bulldozer has been hired for five days at a rate of £540 per day (can only be hired on a day rate) + £280 per move (Board can't move it).

The Chief Executive continued that for a suitable bulldozer for the Board's work, second hand and well used, it would cost in the region of £105,000, for a second-hand machine in better order would be in the region of £150,000. The Board currently have no employees qualified to operate it and so would need to send an employee/s for training to gain the required qualification.

There are also the additional maintenance costs to consider (for a machine that would have only been used for five days this year).

The Board would also not be capable of moving it and so there would be the additional cost associated with Witham 4th IDB moving it with their HGV.

Mr V Barker expressed that the Chief Executive is thinking of a different machine to what he has in mind as he believes the Board would be able to move it with the Unimog. The Chief Executive believed it would be too heavy.

The Chief Executive continued that the average spent on the hire of this machine including transport costs etc. over a five-year period is £6,684 per year. The Chief Executive therefore concluded that with the purchase cost and maintenance costs of owning the machine, it would not be value for money for the little work the Board has for it.

Mr V Barker noted again other potential ways of moving soil, including with a tractor and plough.

Mr T Ashton questioned the weight limit of the trailer? It was noted that the gross vehicle weight is 32.5 tonne. Mr T Ashton continued that there are very few small bulldozers manufactured now and noted his concern about buying a second-hand bulldozer when they are worked so hard for their entire careers. Further adding that it would be different if the Board were doing a major project and it changed the calculations to make it justified and could possibly do work for other IDBs to make it worth it, but currently the figures don't justify the Board purchasing their own.

The Chairperson added that even if the Board could do work for other IDBs it still wouldn't be enough to warrant the Board purchasing one and sometimes it is beneficial to hire a modern machine as opposed to having an old one sat in the depot barely used.

The Chairperson thanked Mr V Barker for bringing it to the attention of the committee, but based on the figures, it would not be value for money. Mr V Barker thanked the committee for discussing it.

(b) Vic Barker – Benefit of keeping an older excavator rather than trading in and then paying to hire

Mr V Barker noted that he has also observed an extra hired excavator, that wasn't doing that much work (only worked when a driver came off their machine to operate this hired machine) and was also running on white diesel. Mr V Barker therefore suggested that it should be considered that when one of the Board's small excavator's is due for replacement, it be kept as a reserve machine (provided nothing is majorly wrong with it).

Mr V Barker noted his concern around the expense of this.

The Chief Executive noted that the excavator currently at Gosberton Dump area is only there to load the soil for the slip repairs being completed through the IDB Recovery Funding which is a one-off situation.

It was further added than an extra excavator with driver is hired for twelve weeks during cutting season every year, which runs on red diesel.

Mr V Barker acknowledged this.

(c) Thanks to Mr M Brookes

The Chairperson thanked Mr M Brookes for chairing this committee so successfully for the past twelve years.

There being no further business the meeting closed at 15:19.

Annual Governance and Accountability Return 2023/24 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2023/24

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:
 - The **Annual Internal Audit Report** must be completed by the authority's internal auditor.
 - **Sections 1 and 2** must be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2024**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2024**. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2024
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2023/24

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2024 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2023/24**, approved and signed, page 4
- **Section 2 - Accounting Statements 2023/24**, approved and signed, page 5

Not later than 30 September 2024 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2023/24

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2024.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2024 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2023/24

Black Sluice Internal Drainage Board

www.blacksluiceidb.gov.uk

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

02 05 2024 11 04 2024 27 02 2024

FIONA ROE

Signature of person who carried out the internal audit



Date

02 05 2024

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

****Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).**

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

Black Sluice Internal Drainage Board

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

11/06/2024

and recorded as minute reference:

2334

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

K.C. SIGNATURE REQUIRED

D. W. ... SIGNATURE REQUIRED

www.blacksluiceidb.gov.uk PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2023/24 for

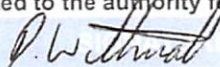
Black Sluice Internal Drainage Board

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	1,505,144	1,741,746	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	2,325,594	2,982,916	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	983,009	1,103,881	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,285,127	1,446,300	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	1,786,874	2,736,548	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	1,741,746	1,645,695	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	1,777,330	2,175,328	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	6,433,401	6,741,237	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

09/05/2024

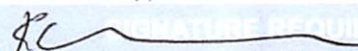
I confirm that these Accounting Statements were approved by this authority on this date:

11/06/2024

as recorded in minute reference:

2335 REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved



Section 3 – External Auditor’s Report and Certificate 2023/24

In respect of **Black Sluice Internal Drainage Board – DB0010**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2023/24

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

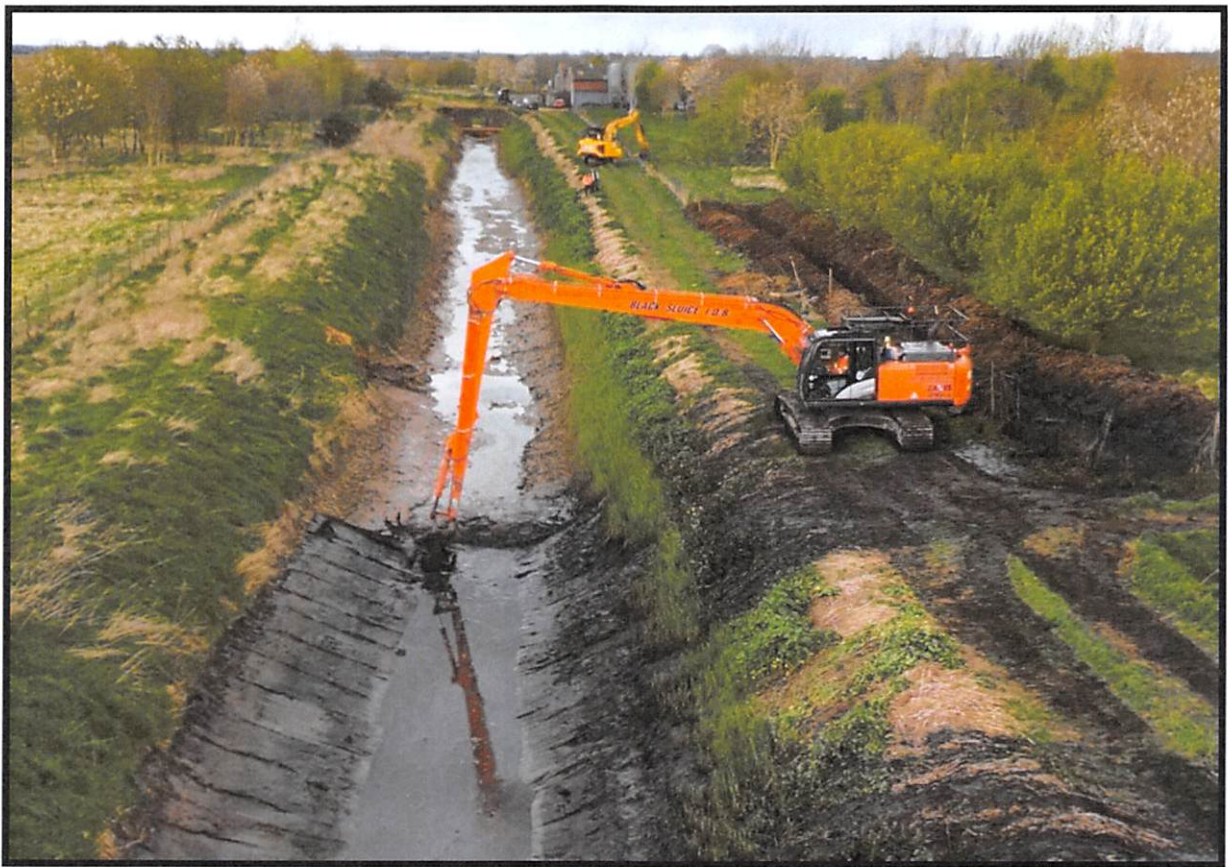
Date

09/09/2024

Black Sluice Internal Drainage Board

Unaudited Financial Statements
For The Year Ended 31st March 2024

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Black Sluice Internal Drainage Board - Members

Elected Members		Electoral District
Keith Casswell	Chairperson - Board	E
	Chairperson - Executive Committee	
Paul Holmes	Vice Chairperson - Board	G
	Chairperson - Northern Works	
	Chairperson - Environment Committee	
Mark Rollinson	Chairperson - Southern Works	F
Jonathan Fowler	Chairperson - Structures	G
William Ash		D
John Atkinson		D
Victor Barker		C
Mark Leggott		A
Robert Needham		B
Peter Robinson		B
Chris Wray		E

Members Appointed by District Councils

Boston Borough Council	
Peter Bedford	
Michael Brookes	Chairperson - Audit & Risk Committee
Neil Drayton	
David Middleton	
Chris Mountain	
Claire Rylott	
David Scoot	
Helen Staples	
Suzanne Welberry	

South Holland District Council	
Margaret Geaney	

South Kesteven District Council	
Zoe Lane	

North Kesteven District Council	
Andrew Hagues	

Senior Officers	
Mr Daniel Withnall MCGI MInstLM FMAAT	Chief Executive Officer
Paul Nicholson	Projects Director
Amy Chamberlain MAAT	Finance & Admin Director
Simon Harrison	Maintenance Director

ANNUAL REPORT

Introduction

The Black Sluice Internal Drainage Board is an independent body created under land drainage statutes responsible for flood risk, land drainage and water level management works, other than on main rivers, in the Black Sluice IDB area. Board Members are either elected by and represent the occupiers of land in the area or are nominated by the District Councils in the Board's area. The Board consists of 11 elected members and 12 nominated members. Further details are on page 4.

The Board secures income mainly from drainage levies on farmers and other occupiers and from special levies on local authorities. The Board also pays levies to the Environment Agency to fund works on main rivers that protect the drainage district.

This document is the statement of accounts of Black Sluice IDB for the financial year ending 31st March 2024, set out on pages 6 to 14. The accounts consist of:

The Annual Governance Statement

The system of internal control is designed to manage the risk to a reasonable level, the IDB's statement details how this is achieved.

The Statement of Responsibilities

This statement identifies the officer who is responsible for the proper administration of the Board's financial affairs.

The Statement of Accounting Policies

This statement details the legislation and source of accounting principles on which the financial statements are prepared.

The Income and Expenditure Account

This statement summarises the resources that have been generated and consumed in providing services and managing the IDB during the last year.

The Balance Sheet

This statement is fundamental to the understanding of the Board's financial position at the year end. It shows the balances and reserves at the Board's disposal and the fixed and net current assets employed in its operation, together with summarised information on the fixed assets held. The statement also includes assets and liabilities of the Board.

Notes to the Accounts

The notes relating to the statements above are detailed after the core statements.

THE ANNUAL GOVERNANCE STATEMENT

We acknowledge as the Members of the Black Sluice Internal Drainage Board our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31st March 2024, that:

	Agreed - Yes or No	Yes' means that the board:
1 We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	Yes	prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2 We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	Yes	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3 We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	Yes	has only done what it has the legal power to do and has complied with proper practices in doing so.
4 We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	Yes	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5 We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	Yes	considered and documented the financial and other risks it faces and has dealt with them properly.
6 We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	Yes	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7 We took appropriate action on all matters raised in reports from internal and external audit.	Yes	responded to matters brought to its attention by internal and external audit.
8 We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	Yes	disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.

This annual governance statement is approved by the body and recorded as minute reference dated 11 June 2024.

Signed on behalf of Black Sluice Internal Drainage Board.

.....
Mr Keith Casswell
Chairman
11 June 2024

.....
Mr Daniel Withnall
Chief Executive
11 June 2024

THE STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The Board is required:

- a) to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Board, that officer is the Chief Executive.
- b) to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

The Chief Executive's Responsibilities

The Chief Executive is responsible for the preparation of the Board's Statement of Accounts which is required to present a true and fair view of the financial position of the Board at the accounting date and its income and expenditure for the year ended 31st March 2024.

In preparing this statement of accounts, the Chief Executive has:-

- a) selected suitable accounting policies and then applied them consistently,
- b) made judgement and estimates that were reasonable and prudent,
- c) compiled the accounts in accordance with UK Generally Accepted Accounting Practices,
- d) applied the accounting concept of a 'going concern' by assuming that the IDB will continue to operate for the foreseeable future.

The Chief Executive has also:-

- a) kept proper accounting records which were up to date;
- b) taken reasonable steps for the prevention and detection of fraud and other irregularities.

Certificate of the Chief Executive

These Financial Statements present a true and fair view of the financial position of the Board at 31 March 2024 and its income and expenditure for the year then ended.

.....
Mr Daniel Withnall
11 June 2024

Certificate of the Chairman of the Board

I confirm that these accounts have been approved by the Black Sluice Internal Drainage Board at a meeting held on the 11 June 2024.

.....
Mr Keith Casswell
11 June 2024

STATEMENT OF ACCOUNTING POLICIES

1. General

These accounts have been prepared in accordance with the following accounting concepts:- Accruals, Relevance, Consistency, Reliability, Comparability, Understandability, Materiality and Going Concern.

2. Fixed Assets

Fixed assets are recognised as expenditure on acquisition, creation or enhancements with a value in excess of £5,000 and a useful life in excess of one year.

Fixed assets are valued on the following basis:-

- a) Land is included at historic cost.
- b) Operational Buildings are included in the balance sheet at valuation. The Offices and Depot were valued on 31st March 2021 by Mr Robert J Hurst FRICS FAAV, Chartered Surveyor, at market value. It is the Boards intention to value Operational Buildings at an open market value every five years and not depreciate in the intervening years.
- c) Pumping Stations were valued on 31st March 2009 by Mr JW Castley FRICS FAAV, Chartered Surveyor, at open market valuation. It is the Boards intention to retain these values in the accounts as a nominal value and not depreciate in the intervening years.
- d) Non - Operational Property is included in the balance sheet at market value. It was valued on 31st March 2021 by Mr Robert J Hurst FRICS FAAV, Chartered Surveyor, at market value. It is the Boards intention to value non-operational property at an open market value every five years and not depreciate in the intervening years.
- e) Vehicles, Plant & Equipment are included at cost less depreciation.

Disposals are written off at cost less depreciation. Any surplus/deficit arising is charged/credited to the appropriate reserve.

Depreciation has been provided on a straight line basis, on motor vehicles and equipment, excavators and plant, computers, office equipment with a purchase cost in excess of £5,000.

Plant & Vehicles	7 Years
Equipment	4 Years

3. Income

Income includes drainage rates on local agricultural land and buildings, special levies on district/borough councils, recharged works, government grants, rental income and interest on investments. Where applicable, this is net of Value Added Tax and is recognised when the Board has a right to receive the income.

4. Expenditure

Expenditure is included on an accruals basis.

5. Stock & Work in Progress

Stocks and work in progress are stated at the lower of cost or net realisable value.

6. Government Grants and Contributions

Government grants and contributions have been credited to the income and expenditure account on an accruals basis. Government grants used for the acquisition of fixed assets have been deducted from the purchase price of the asset.

7. Provisions

The Board sets aside provisions where there is a definite liability, but the amount and timing of settlement is not known. Details are given as notes to the accounting statements.

8. Pensions

The Board paid an employers contribution of £246,144 on employees pensionable pay into the Lincolnshire County Council pension fund.

9. Discontinued Operations

The Board had no material operations which it acquired or which were discontinued in the year and therefore no separate disclosure is required in respect of the Income and Expenditure account and balance sheet accounts.

10. Internal Interest

Interest is allocated to the Income and Expenditure Account, Development Fund, Plant Fund and Wages Oncost Fund based on the average level of their balances.

Black Sluice Internal Drainage Board Income and Expenditure Account For Year Ended 31st March 2024

	Note	2023/24	2022/23
Income		£	£
Special Levies on Councils	1	1,531,381	1,190,351
Drainage Rates		1,451,535	1,135,243
Grant Income (Including Local Levy)	2	564,016	70,000
Income from Rechargeable Works		420,299	683,313
Sundry Income	3	52,520	199,973
Interest		44,103	7,078
Investment Income		10,577	10,279
Rental Income		7,366	7,366
Development Reserve Contribution		5,000	5,000
		4,086,797	3,308,603
Expenditure			
Pumping Stations		1,115,880	522,868
Drain Maintenance		850,043	808,894
Asset Refurbishments	4	754,346	268,084
Administration Costs		530,927	466,103
Cost of Rechargeable Works		382,187	621,531
Environment Agency Precept		276,552	276,552
Depot Costs		72,384	65,534
Establishment Charges		71,656	67,768
Miscellaneous Charges		27,795	23,229
Environmental Schemes		15,041	17,808
		4,096,811	3,138,371
Surplus / (Deficit)		(10,014)	170,232

Black Sluice Internal Drainage Board Balance Sheet as at 31st March 2024

	Note	2023/24	2022/23
Fixed Assets			
Pumping Stations		3,861,354	3,861,354
Land & Buildings		1,009,350	1,009,350
Vehicles, Plant & Equipment		1,205,533	897,697
Non Operational Assets		165,000	165,000
	8	6,241,237	5,933,401
Current Assets			
Stock		66,469	50,167
Debtors & Prepayments	9	291,572	193,100
Investment Valuation		413,387	417,960
Cash at bank & in hand	10	2,175,328	1,777,330
		2,946,756	2,438,557
Current Liabilities			
Creditors	11	(887,675)	(278,851)
Net Current Assets		2,059,081	2,159,706
Liability related to defined pension scheme		446,000	446,000
Total Assets less Liabilities		8,746,318	5,390,107
Capital Reserve		6,241,235	5,933,400
Pension Reserve		446,000	446,000
Investment Revaluation Reserve		(86,613)	(82,040)
		6,600,622	3,148,360
Revenue Reserve		1,422,242	1,432,256
Development Reserve		589,256	460,414
Plant Reserve		(47,572)	221,054
Wages Oncost Reserve		181,770	128,023
		2,145,696	2,241,747
	12	8,746,318	5,390,107

Mr K Casswell
Chairman
11 June 2024

Mr DJ Withnall
Chief Executive
11 June 2024

Black Sluice Internal Drainage Board

Notes to the Accounts

	2023/24	2022/23
1 Special Levies	£	£
Boston Borough Council	1,139,128	885,734
South Holland District Council	213,986	166,134
North Kesteven District Council	97,416	75,250
South Kesteven District Council	80,851	63,233
	1,531,381	1,190,351

	2023/24	2022/23
2 Government Grants received from Defra	£	£
Telemetry Software & CCTV		20,000
Black Sluice Catchment Modelling Study	100,000	50,000
Sempringham PS Weedscreen Cleaner	100,844	
South Kyme PS Bank Repair Specification	5,000	
Ewerby Fen PS Bank Repair Specification	5,000	
Trinity College PS Bank Repair Specification	5,000	
Damford PS Bank Repair Specification	5,000	
Allan House PS scheme	200,000	
Black Sluice NFM Works	40,000	
Gosberton Transformer	95,000	
Peat Restoration Project- Bourne	8,172	
	564,016	70,000

	2023/24	2022/23
3 Sundry Income	£	£
Sundry Income	29,470	178,562
Solar Income	23,050	21,411
	52,520	199,973

	2023/24	2022/23
4 Asset Refurbishments	£	£
Drain Asset Improvements	514,980	161,954
Pumping Station Refurbishments	239,366	106,130
	754,346	268,084

5 Remuneration
The table below shows the number of employees whose remuneration was greater than £50,000:

Band £	2023/24	2022/23
50,000 to 59,999	1	
60,000 to 69,999	1	1
70,000 to 79,999	1	1
80,000 to 89,999		
90,000 to 99,999		
100,000 to 109,999	1	1
	4	3

	2023/24	2022/23
6 Audit Fees	£	£
Fees paid to the Board's External Auditor	2,940	2,940
	2,940	2,940

7 Related Party Transactions
Some members of the Board pay Drainage Rates at the prevailing rate.

Black Sluice Internal Drainage Board

Notes to the Accounts

8 Tangible Fixed Assets

	Land & Operational Buildings £	Pumping Stations £	Non Operational Property £	Vehicles, Plant & Equipment £	Total £
<u>Cost</u>					
Opening Balance	1,009,350	3,861,354	165,000	1,877,869	6,913,573
Additions	0	0	0	529,153	529,153
Disposals	0	0	0	(121,425)	(121,425)
Revaluation	0	0	0	0	0
As at 31st March 2024	1,009,350	3,861,354	165,000	2,285,597	7,321,301
<u>Depreciation</u>					
Opening Balance	0	0	0	(980,171)	(980,171)
Disposals	0	0	0	100,601	100,601
Charge for year	0	0	0	(200,494)	(200,494)
As at 31st March 2024	0	0	0	(1,080,064)	(1,080,064)
<u>Net Book Value</u>					
As at 31st March 2023	1,009,350	3,861,354	165,000	897,698	5,933,402
As at 31st March 2024	1,009,350	3,861,354	165,000	1,205,533	6,241,237

9 Debtors & Payment in Advance	2023/24	2022/23
	£	£
Trade Debtors	98,334	61,229
Prepayments	108,840	103,776
Officers Car Loans	4,583	8,706
Rechargeable Work in Progress	2,635	0
HM Revenue & Customs (VAT)	74,007	17,547
Drainage Rate Debtors	3,173	1,842
	291,572	193,100

10 Cash at Bank & in hand	2023/24	2022/23
	£	£
Bank Deposits	2,175,114	1,777,071
Petty Cash	214	259
	2,175,328	1,777,330

11 Creditors	2023/24	2022/23
	£	£
Trade Creditors	687,360	138,749
Accruals	200,315	140,102
	887,675	278,851

12 Reserves

	Balance 31/03/2023	Additions in Year	Withdrawals in year	Balance 31/03/2024
Capital Reserve	5,933,400	508,329	(200,494)	6,241,235
Pension Reserve	(2,703,000)			446,000
Investment Revaluation Reserve	(82,040)		(4,573)	(86,613)
Revenue Reserve	1,432,256		(10,014)	1,422,242
Development Reserve	460,414	133,842	(5,000)	589,256
Plant Reserve	221,054	260,527	(529,153)	(47,572)
Wages Oncost Reserve	128,023	257,851	(204,104)	181,770
	5,390,107	1,160,549	(953,338)	8,746,318

Development Reserve- The Board makes a one off charge to developers to allow an increase in flow into the Board's drainage system. These charges are kept in the Development Fund and used to fund future improvements to the Board's drainage system to accommodate these additional flows.

Plant Reserve - The Plant Fund generates income internally throughout the year from all works carried out using the Board's plant. Offset against this income are all the expenses related to the plant and the fund is built up to replace the plant items when required. The depreciation is also charged to this account.

Wages Oncost Reserve - The Wages Oncost Fund generates income internally throughout the year from all work using the Board's Labour. Offset against this income are all the expenses related to employing the workforce.

Black Sluice Internal Drainage Board

Policy No: 3

Financial Regulations Policy

Review Dates:

Original Issue	16 th January 2013
Board Approved	

1. INTRODUCTION

- 1.1 The Accounts and Audit Regulations 2015 and the financial provisions of the Land Drainage Act 1991, place a responsibility on Drainage Boards to ensure that the financial management of Boards is adequate and effective.
- 1.2 Financial Regulations set out the framework of the rules for the proper financial administration of the Board and the responsibility of those charged with carrying out duties with financial implications.

2. RESPONSIBILITY FOR FINANCIAL CONTROL

- 2.1 The Chief Executive is appointed by the Board as the Responsible Financial Officer as required by the Local Government Act 1972, Section 151.
- 2.2 The Chief Executive shall be responsible to the Board for overall financial control of the Board's financial affairs and the continuous provision of financial management information.
- 2.3 The Chief Executive shall be responsible for maintaining the integrity of the accounting, financial administration and financial control systems of the Board.

3. ANNUAL ESTIMATES AND BUDGETS

- 3.1 The Chief Executive and Directors shall, each financial year, prepare estimates of income and expenditure for the ensuing financial year, using the best information available. Such estimates will be presented to the Executive Committee in January to allow recommendations to be put to the Board before 15th February on the level of the penny rate and council special levies.
- 3.2 The Chief Executive shall also each year produce a ten-year projection to estimate levels of balances, so that the penny rate can be set at appropriate levels.
- 3.3 The Board meeting in February will set and Seal the Rate for the ensuing financial year.
- 3.4 The Board shall be kept informed by the Chief Executive of the overall financial position of the Boards finances through monthly management accounts, quarterly forecasts and other reports as necessary.

4. PAYMENTS OF ACCOUNTS / ORDERS

- 4.1 All requests for goods and services shall be issued on official order forms authorised as set down in the procurement policy.
- 4.2 All invoices, claims and accounts shall be authorised by one of the Directors or the Chief Executive before payment ensuring that the payment is legal and within the power of the drainage board.
- 4.3 Payments will be made twice each month, by faster payment, processed by the second and last Friday in each period.
- 4.4 Direct Debit payment may be set up for regular monthly payments, either fixed or variable.
- 4.5 The Finance and Admin Director shall prepare a monthly schedule of payments that have been made.
- 4.6 All Schedules of payments are to be reported to the next available Board meeting.

5. INCOME

- 5.1 Procedures for the collection of all income due to the Board shall be under the control of the Chief Executive.
 - a) Invoices are to be raised promptly.
 - b) Statements to be sent on a monthly basis following the month the invoice was sent. (Copy invoices also to be sent if deemed required).
 - c) Any debtors outstanding over three months are to be reported to the Executive Committee.
- 5.2 Payment received on behalf of the Board by cheque will be paid into the Board's bank account on a regular basis and at least within a week, volume permitting, these may be paid in using the Bankline App. Payments received in cash may be transferred to the petty cash float if required otherwise paid into the Board's bank account without delay. Payments may also be taken by debit or credit card, in person, by phone or on the Board's website or paid directly into the Board's bank account by the Debtor.
- 5.3 All payments received by which ever method shall be recorded in the collection and deposit book.
- 5.4 The Finance and Admin Director shall have responsibility to ensure that all monies received are correctly recorded in the Board's accounting records and the correct amount of VAT is added to income accounts where applicable.
- 5.5 The Chief Executive shall keep the Board regularly informed on the level of drainage rates collected by inclusion of a report in the monthly reports sent to the Executive Committee and at each Board meeting.
- 5.6 **The Chief Executive can approve the write-off of Drainage Rates up to a value of £250.**

- 5.7 An official receipt showing date of receipt, amount received, type of remittance and reason for payment will be issued for all cash payments and for cheque payments on request.
- 5.8 Keys to the safe and cash boxes shall only be available to designated officers. Any lost keys must be immediately reported to the Chief Executive and Projects Director.

6. INSURANCE

- 6.1 The Chief Executive and Directors, in consultation with responsible Officers initiate all appropriate insurance cover and negotiates all claims in consultation with relevant Officers.
- 6.2 All policies and covers are to be reviewed on an annual basis.
- 6.3 The Chief Executive or any of the Directors shall inform the Insurer in a manner and at intervals requested by the Insurer, of all asset changes and cover required.
- 6.4 Officers shall promptly notify the Chief Executive of any loss, liability or damage or any event likely to lead to a claim on any Board policy.

7. STOCK AND ASSETS

- 7.1 The Finance and Admin Director shall receive a weekly stock list from the Operations Supervisor detailing issues, receipts and balances of stock items.
- 7.2 The Finance and Admin Director will arrange a physical stock take at least twice a year with one coinciding with the financial year end on the 31st March.
- 7.3 The Maintenance Director shall ensure proper and safe custody of all stock.
- 7.4 The Finance and Admin Director shall keep an asset register. This shall record all assets above £5,000 in value. The Finance and Admin Director will carry out at least an annual physical check of assets.
- 7.5 Obsolete Equipment will, on the agreement of the Chief Executive and Capital Projects Director, be offered to the primary user at the best trade in rate achievable plus one pound and then to other staff via sealed bid. If not purchased by staff then, if appropriate and suitable, it can be traded in or sold by any other means for the benefit of the Board.

8. PAYMENT TO EMPLOYEES

- 8.1 The Finance and Admin Director shall keep a record of all employees to show details of the appointment, grade and payments in respect of each employee of the Board.
- 8.2 The Finance and Admin Director shall be responsible for the payment of all, salaries, wages and other emoluments to all employees.
- 8.3 The Finance and Admin Director shall be responsible for keeping and maintaining all records for the proper administration of PAYE, NI and Superannuation.

- 8.4 All authorised officers shall notify the Chief Executive and Finance and Admin Director immediately of all matters affecting payments including resignations, suspensions, absences from duty and changes in remuneration.
- 8.5 Variations to the salary of the Chief Executive shall be authorised by the Executive Committee and Chairperson of the Board.
- 8.6 Any discretionary payments to employees over the Overtime limit will be authorised by the Chairperson of the Board.

9. TREASURY MANAGEMENT / BANKING ARRANGEMENTS

- 9.1 The Chief Executive shall include in the monthly management accounts details on all investments which will be distributed to the Executive Committee.
- 9.2 The Board has a limit of funds that may be deposited, in a fixed term investment, with any institution which is £300,000.
- 9.3 **In accordance with Para 4 of the Investment Strategy; The Board resolved to invest £500,000 with Brewin Dolphin, an investment broker, at their risk level of "3" at the meeting of the Board on 30 May 2018.**
- 9.4 The Board only places deposits with financial institutions which are regulated by the Financial Conduct Authority.
- 9.5 Bank transactions and instructions must be authorised by two approved officers.
- 9.6 In relation to 9.4 above, the approved officers are: Chief Executive, Projects Director, Finance and Admin Director and Maintenance Director.
- 9.7 The Chief Executive and Capital Projects Director may hold a Business Chargecard, with a monthly limit of £5,000 for payment of expenses and Internet orders. The Maintenance Director and Finance & Admin Director may hold a business Chargecard, with a monthly limit of £2,500. Statements are to be certified by the Chief Executive every month. Projects Director to certify the Chief Executive's statement. It is the bearer's responsibility to ensure the cards are kept safe and only used in accordance with the Board's Procurement Policy. Under no circumstances are the cards to be used to withdraw cash.
- 9.8 Small payments may be made by petty cash under the control of the Finance and Admin Director. All petty cash claims are to be recorded on a voucher supported by a receipt and authorised by the Finance and Admin Director or Chief Executive. The maximum amount of petty cash that may be held is £500. The Finance and Admin Director is to certify the analysis every month.
- 9.9 Bank accounts must be in the name of Black Sluice IDB.

10. RESERVES

- 10.1 General Reserve - When producing budgets and estimates the long term aim of the Board is;
- Maintain - Maintain the General Reserve at between three and twelve months of net revenue expenditure. (As per JPAG Practitioners Guide)

- Aim - Aim to be able to fund a minimum of two consecutive “Wet” years of Electricity from the General Reserve.
- Budget - With the General Reserve at the target level aim for a balanced budget.

11. AUDIT AND ACCOUNTS

- 11.1 The Chief Executive shall arrange for an internal audit of the accounting, financial management and other operations of the Board. This will be undertaken by a suitably qualified and experienced internal auditor and be undertaken in accordance with the Governance & Accountability for Smaller Authorities in England code of audit practice.
- 11.2 The Internal Auditor shall produce an annual report to the Executive Committee and the Audit & Risk Committee that assures them that the Board has a sound system of internal control which;
- 11.2.1 Facilitates the effective exercise of its function and the achievement of its aims and objectives
- 11.2.2 Ensures that the financial and operation management of the authority is effective and
- 11.2.3 Includes effective arrangements for the management of risk.
- 11.3 Any qualified or adverse internal or external audit reports or opinions will be reported to the next available Board meeting.
- 11.4 The Annual Financial Statements shall be approved by the Board before the 30th June each year.

12. IRREGULARITIES / FRAUD

- 12.1 In any case where irregularity is suspected in connection with financial or accounting transactions, it shall be the duty of the Finance and Admin Director to inform the Chief Executive, Chairperson of the Board, and the Board’s Auditor without delay.

Black Sluice Internal Drainage Board

Policy No: 14

Complaints Procedure

Review Dates:

Original Issue	10 December 2014
Board Approved	
Due for Review	

The Black Sluice IDB has a procedure for dealing with complaints from members of the public and others. Despite our best endeavours, we recognise that things may not always meet your expectations. We follow a standard procedure to ensure that we investigate your complaint fully and fairly, and which enables complaints to be dealt with in a consistent way.

We want to hear from you if you are unhappy with our services and want to make a complaint.

What is a Complaint?

A complaint is an expression of dissatisfaction, however made, about the standard of service, action or lack of action made by the Board or its staff, contractors etc, affecting an individual member of the public, other group or organisation.

The Steps to Follow

- Step 1. Some complaints/**concerns** can be dealt with immediately, and we would like to put things right straight away if possible, rather than involve you in filling out a form and waiting for a response. So your first step if you are not happy with the way we have dealt with you is to go back to the person in the Board who handled the matter in the first place. **All complaints/concerns are to be recorded and monitored by senior management.**

- Step 2. **If your complaint/concern is not dealt with to your satisfaction at step one then please contact the office by phone (01205 821440) or email (mailbox@blacksluiceidb.gov.uk) for the attention of a Director.**

- Step 3. If you are still not satisfied with the way your complaint has been dealt with, then we will adopt a formal procedure in order to investigate it further. Please fill in the attached form setting out what went wrong and what you think the Board should do to put things right. Please provide as much information about your complaint as possible and include **reference numbers, dates of details of previous** correspondence etc.

- Step 4. We will acknowledge your complaint within 5 working days in writing or by phone to confirm that we have understood your concerns correctly. The complaint will be investigated by the Board's Chief Executive.

- Step 5. We will investigate your complaint, and where possible, send a written reply to you within 15 working days of our acknowledgement. If the matter requires further investigation, we will tell you the reason for the delay and when a full reply will be sent.
- Step 6. If you are not satisfied with our reply, please let us know why. If possible, we will investigate further and if then your concerns are still unresolved, the matter will be discussed at a full Board Meeting. We will keep you informed of progress and provide a further reply following the next Board meeting.

The Local Government Ombudsman

If you remain unsatisfied with the way we have dealt with your complaint you may refer it to the Local Government Ombudsman, who works independently to the Board, investigating allegations of maladministration causing injustice to the person who has complained. However, the Ombudsman will usually expect you to have tried to get your complaint settled by the Board first. Any complaint to the Ombudsman must involve more than a disagreement with the Board and needs to show that something went wrong and an injustice was caused.

For example it might be maladministration if the Board:-

- made a mistake;
- took too long to do something;
- did not follow its own rules or the law;
- broke its promises;
- treated you unfairly;
- gave you wrong information; or
- did not make a decision in the right way – that is, if it:-
 - did not follow the right procedures when making the decision;
 - did not consider all the relevant information; or
 - wrongly considered irrelevant information.

You might have been caused an injustice by the Board's maladministration if, for example, you:-

- did not get the service or benefit you were entitled to or there was a delay before you got it;
- suffered financial loss; or
- were put to a lot of avoidable expense, trouble or inconvenience, or suffered avoidable uncertainty or stress.

The Local Government Ombudsman might not investigate your complaint if they consider that the injustice is only slight, or if the Board has already taken, or is willing to take, satisfactory action to resolve it.

The Local Government Ombudsman has **information on** their website at www.lgo.org.uk including a section in relation to how make a complaint, <https://www.lgo.org.uk/how-to-complain>.

Why we want to hear from you

Although we want to hear from you if you feel you need to complain, we like to hear any comments you have about our overall service performance. We want to provide the best possible service, and your comments will help us to know what we are doing well, and also what we need to improve on.

Contact Details: -

mailbox@blacksluiceidb.gov.uk

Chief Executive
Station Road, Swineshead, Boston, Lincs, PE20 3PW
Tel: 01205 821440



Black Sluice Internal Drainage Board

Station Road
Swineshead
Boston
Lincolnshire
PE20 3PW

01205 821440

www.blacksluiceidb.gov.uk

mailbox@blacksluiceidb.gov.uk

COMPLAINT FORM

Your name:

Your address, including postcode:

Your telephone number:

Your e-mail address:

What, briefly, is the nature of your complaint?

What went wrong and what impact has this had on you / your business?
(please give as much detail as you can)

What do you think the Black Sluice IDB should do to put things right?

--

Signed:	Date:

A copy of this form will be logged in a register by the Chief Executive who will identify a senior person in the Board to deal with your complaint. We will send you an acknowledgement within five working days, telling you who is dealing with your complaint. Within 15 working days of the date of that acknowledgement, that person will send you, in writing, either a full response, or a progress report if more details or investigation is required.

If you are not satisfied with the reply you receive then you should write again to the above address and arrangements will be made for a further review to be carried out at a more senior level in the Board.

FOR OFFICIAL USE:

Date received:	Reference number:	Person dealing:

Black Sluice Internal Drainage Board

Policy No: 26

H&S Young Persons Safety at Work Policy

Review Dates:

Reviewed	Audit & Risk Committee 29 October 2024
Board Approved	

Policy Statement

A young person is anyone under 18 and a child is anyone who has not yet reached the official minimum school leaving age (MSLA). Pupils will reach the MSLA during the school year in which they turn 16.

Children below the MSLA must not be employed in industrial workplaces such as factories, construction sites, except on work experience.

Children under 13 are generally prohibited from any form of employment. Local authorities have powers to make bye-laws on the types of work, and hours of work, children aged between 13 and the MSLA can do.

- All Risk Assessments in relation to the work to be undertaken or work location of a young person are to be reviewed and amended or supplemented with an additional Risk Assessment.
 - Young people are likely to be new to the workplace and so are at more risk of injury in the first six months of a job, as they may be less aware of risks. They will often be vulnerable, as they may:
 - lack experience or maturity
 - not have reached physical maturity and lack strength
 - be eager to impress or please people they work with
 - be unaware of how to raise concerns
- Young persons should be assigned to experienced workers who possess the ability and patience to give them an appropriate level of supervision and guidance.
- Prior evidence of training in the use of machinery should not necessarily be taken as confirmation that the young person is competent in using such machinery.
- Machinery may be operated during training but only whilst there is adequate and close supervision. Young persons should be excluded from using equipment that poses a significant risk if safety precautions or safe systems of work are not followed. **NB** Children are not permitted to operate machinery.
- Young persons are not to operate lifting equipment and lifting accessories without close supervision.
- Young persons are not to operate vehicles unless they have received appropriate training and hold a relevant licence. Young persons are not to operate lift trucks without adequate supervision.
- Young persons are not to supervise the movement of vehicles or act as a Banksman.
- Young persons are not to erect tower or independent scaffolds without close supervision.
- Young persons are not to undertake any work involving electricity unless they have the necessary technical knowledge or are supervised by a suitably qualified **and competent** person.

If there are any doubts as to whether a young person is competent to undertake a task, or use a piece of machinery, then the Supervisor/Manager should be contacted for advice.

A young person whose daily working time is more than 4.5 hours is entitled to a break of at least 30 minutes. A weekly rest period of at least 48 hours should be provided although this may be reduced in exceptional circumstances to 36 hours for technical or organisational reasons. Notwithstanding, young persons are entitled to 12 consecutive hours rest in any 24-hour period. Although young persons are not excluded from night work, special consideration should be given to their physique, maturity and experience. The young persons safety relies on your integrity and supervision.

Black Sluice Internal Drainage Board

Policy No: 40

Commercial Works Policy

Review Dates:

Review	Audit & Risk Committee 29 October 2024
Board Approved	

INTRODUCTION

Following a request, the Board will offer quotations to complete relevant works within their normal scope of works on a commercial recharge basis, if it is likely to Board will have the resources available to complete the work. Any work considered will only be in relation to the Board's primary business of Drainage, Flood risk reduction or prevention and improving biodiversity.

Quotations will be offered using the following options:

1. Rechargeable day works
2. Schedule of rates
3. Fixed price/lump sum (all risk)

POLICY

A Commercial quotation will be prepared and presented for acceptance following a review of the current operational works programme. If there is scope for the commercial works to be completed without affecting the programme a quotation may be offered.

A quotation within the options above will be prepared using the current year's job costing rechargeable spreadsheets for labour, plant, stock and other cost items in line with the specific request. The job costing spreadsheet will have an annual review of labour and plant rates by the Finance and Admin Director and a quarterly review of stock rates by the Maintenance Director, other cost items will be included at market rates.

Where a fixed price/lump sum is requested the works will be assessed against a programme of events with the relevant resources identified and included, all event risks should be included. A second officer opinion will be sourced, and the quotation and programme assessed with any adjustments agreed.

A 5% addition will apply to all quotations to assist in the overhead recovery.

The production of a quotation will not oblige the Board to complete any works until they have been accepted and the terms agreed by both parties.

Commercial Works quotations will be forwarded to the clients in letter format for acceptance.

The quotation will only be valid for a period of three months.

Any works with a value greater than £1,000 (excluding VAT) must not commence prior to the receipt of a pre-payment, signed acknowledgement of acceptance or an official order. Any order over £40,000 (excluding VAT) must be referred to the Board or Sub-Committee of the Board before being accepted.

A unique rechargeable cost centre will be raised for each Commercial works.

Works will be invoiced to include for VAT within the month of completion for fixed price/lump sum works or the following month following the full evaluation of allocated costs for day works.

Black Sluice Internal Drainage Board

Policy No: 44

Development Control Charges and Fees

Review Dates:

Original Issue	1 st May 2019
Board Approved	
To be reviewed	

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1. Document Purpose

- 1.1. This document has been prepared to detail the applicable charges and fees associated with the regulatory functions of the Black Sluice Internal Drainage Board (BSIDB). The charges and fees detailed in this document relate to the following activities;
- Consent application fees
 - Surface Water Development Contributions (“SWDCs”)
 - Commuted Maintenance fees
 - Wayleave fees
- 1.2. The charges associated with consent application fees are set out in **Table 1** of this document.

2. Surface Water Development Contribution (SWDC) Rates

- 2.1. Prior written consent is required from the Board where a development will result in an increase in the rate or volume of flows in any watercourse and, one of the conditions imposed as part of any such approval is the payment of a development contribution to the Board. The charge is made to help fund the cost of improvements to the drainage network that are required to cater for increases in the rate and/or volume of surface water flows. Surface Water Development Contributions are payable at the time and rate applicable when the consent application is validated by the Board.

2.2. The contribution is calculated by;

- Determining the impermeable area of the site to be positively drained (in square metres, m²)
- Establishing the charging band the impermeable area (in hectares) of the site that is to be positively drained will fall into (**see Table 2**)
- Establishing the charging band the proposed discharge rate (in litres/second/impermeable hectare) will fall into (**see Table 3**)

2.3. The Surface Water Development Contribution equation is therefore;

$$\text{SWDC Fee} = \text{Impermeable area band in (£/m}^2\text{) (from Table 2)} \times \text{area of impermeable surface proposed as part of development (m}^2\text{)} \times \text{discharge rate banding (\% (from Table 3))}$$

2.4. PLEASE NOTE

- the current maximum charge applicable is £129,456 per impermeable hectare for sites with less than 5ha of impermeable area proposing to discharge at an un-attenuated rate.
- that the Surface Water Development Contribution rates stated within this document are to be increased by inflation annually, and will be reviewed in detail on a 5 yearly basis.
- The impermeable area of the site to be positively drained (in square metres, m²) should only reflect the additional impermeable area that is positively drained post development. It is therefore determined by taking away the area of impermeable surface positively drained to the watercourse prior to development from the proposed area of impermeable surface to be positively drained to the watercourse post development.
- Where high level overflows to watercourses are proposed from retention / soakaway systems that only exceed beyond the 1 in 100 year plus climate change design event¹ then these proposals will be charged at the 10% discharge rate banding (**Band 2**).
- Where high level overflows to watercourses are proposed from retention / soakaway systems that exceed at return periods below the 1 in 100 year plus climate change design event then these proposals will be charged at the applicable discharge rate banding obtained from Table 3 (**with the minimum charge being 10% Band 2**).

2.5. **Example SWDC Equation** - For clarity, a worked example is shown below. This example is the calculation of the Surface Water Development Contribution Fee for a **site with 2.5ha of impermeable surface discharging to a watercourse at a restricted rate of 25 litres/second.**

¹ taking into account environmental variables such as wet weather conditions and ground water levels

Step 1 - establish the charging band the impermeable area will fall in to.

The 2.5ha impermeable area will fall in the $A \leq 5$ ha band, so the rate that will apply is **£12.95/m²***.

Step 2 - look at which proportional charge band the discharge will fall within due to the restricted flow.

25 litres/second over 2.5ha equates to 10 litres/second/impermeable hectare. This falls in the greater than but equal to 10 l/s/ha but less than 15 l/s/ha banding (Band 4) so the proportional charge will be 20%.

Result - The Surface Water Development Contribution Fee due will therefore be:

SWDC = rate (£/m²) x area (m²) x proportional percentage (%)

SWDC = £12.95 x 25000 x 0.20

SWDC = £64,750

***The current rate of £12.95/m² will increase to £19.37/m² from 01 April 2025 and will increase annually in line with the Penny Rate thereafter.**

3. Commuted Maintenance Fees

- 3.1. A Commuted Maintenance fee is a one-off charge payable where the Board will become responsible for the future maintenance costs associated with a new culvert, bridge, weir, outfall or other structure. In the case of a culvert or bridge, the Board will not be responsible for the wearing surface, and in the case of an outfall, only the headwall structure will be maintainable by the Board.
- 3.2. The Commuted Maintenance fee is paid by the applicant in addition to the cost of construction of the structure, although if the future maintenance of the structure will rest with another local authority or public body e.g. the relevant Highways Authority, then no such fee is payable to the Board.
- 3.3. The Commuted Maintenance fee due where a watercourse is Board-maintained is 130% of the cost of materials, as priced by the Board's Officers.

Please note: if the structure is to be located on land owned by the Board it may also be subject to a Wayleave fee as described in the section below.

- 3.4. The relevant fee will be stipulated as part of a notification of intent to consent when the applicant will be given a month to accept the Commuted Maintenance fee as a condition of consent. The fee is payable when formal consent is issued following receipt by the Board of the signed notification that confirms acceptance of the conditions of consent.
- 3.5. **Please note:** Due to the many various designs and differing complexity of Sustainable Drainage Systems ("SUDS") and other drainage infrastructure, if the Board agrees to take on the future maintenance of any of these types of assets, the Commuted Maintenance fee will be calculated on a case-by-case basis.

4. Wayleave Fees

- 4.1. Where works are proposed within an area of land owned by the Board a one-off Wayleave payment to the Board will be due. This payment is due irrespective of who will be responsible for the future maintenance of any structures erected as part of the proposed works. The current Wayleave fee is set at 100% of the cost of materials used to construct the structure that is to be erected on Board owned land (as priced by the Board's Officers).

Please note: the structure, if to be adopted by the Board may also be subject to a Commuted Maintenance fee as described in the section above.

Table 1: Listing of consent application fees

Table 1: Listing of consent application fees Description	Reason for charge being levied	Fee due ² (No VAT)
Application to alter a watercourse	Application under Section 23 of the Land Drainage Act 1991 (and the Board's Byelaws where a watercourse is Board-maintained)	£50.00
Application for a relaxation of one of the Board's Byelaws (not Byelaw No.3)	Application for a relaxation of the Board's Byelaws (usually Byelaw No.10)	£50.00
Application to install land drain outfalls into a Board-maintained watercourse	Application for a relaxation of the Board's Byelaws (per watercourse)	£50.00
Application to discharge surface water into any watercourse	Application for a relaxation of Board Byelaw No.3 (and possibly other Byelaws)	£100.00
Application to discharge treated foul water into any watercourse ²	Application for a relaxation of Board Byelaw No.3 (and possibly other Byelaws)	£100.00

Please note: Where an application form is submitted without payment of the relevant fee due, the application is **not deemed valid** and may not be considered by the Board.

The Board also passes on its costs for preparing legal agreements relating to granted consents, including any legal fees and Land Registry costs incurred. A charge may also be levied for the provision of information regarding flood risk and drainage infrastructure, at the discretion of the Board's Officers, or for work relating to hydrological models of watercourses, depending on the type and amount of information required. VAT may be chargeable on fees relating to legal agreements, flood risk/drainage data and hydrological models.

Table 2: Impermeable area bandings

Banding	Impermeable area, A, discharging (ha)		Surface Water Development Contribution rate (£/m ²)
	Is greater than (>)	and is less than or equal to (≤)	
1	0	5	12.95* (19.37)
2	5	10	11.00 (16.44)
3	10	15	9.50 (14.20)
4	15	20	8.20 (12.27)
5	20	25	6.80 (10.17)
6	25	n/a	4.40 (6.57)

*The current rate of £12.95/m² will increase to £19.37/m² from 01 April 2025 (shown in brackets in the above table) and will increase annually in line with the Penny Rate thereafter.

Table 3: Discharge rate bandings

Banding	Equivalent run-off rate (litres/second/hectare)		SWDC rate (as % of full contribution rate)
	Is greater than (>)	and is less than or equal to (≤)	
1	0	1.4	3
	Is greater than (>)	and is less than (<)	
2	1.4	5	10
	Is greater than or equal to (≥)	and is less than (<)	
3	5	10	15
4	10	15	20
5	15	20	25
6	20	25	30
7	25	30	35
8	30	35	40
9	35	40	45
10	40	45	50
11	45	50	55
12	50	55	59
13	55	60	63
14	60	65	67
15	65	70	71
16	70	75	75
17	75	80	79
18	80	85	83
19	85	90	87
20	90	95	91
21	95	100	95
22	100	n/a	100

Black Sluice Internal Drainage Board

Policy No: 45

Mobile Phones & Devices Policy

Review Dates:

Original Issue	22 October 2018
Board Approved	
To be reviewed	

1. Black Sluice IDB provides mobile phones to a number of Employees for business use to make and receive calls, text messages, emails, **access to the Board's systems** and to operate lone worker software all on behalf of the Board whilst at work.
2. Each phone has unlimited standard calls and text messages package (not picture messages **but WhatsApp is free**) **but data varies depending on the role of the employee, all have a minimum of 2Gb.**
3. All employees may use the Board's mobile phone for personal emergencies whilst at work or within the limits stated above outside of normal working hours.
4. Any private calls, text messages or data use, **over the individual allowance,** (unless it is proven this is excessive business use) with charges connected to them will be recharged to the Employee at current rates.
5. Employees are to keep all business call time and frequency to a minimum as you may be inadvertently impacting on your colleague's production.
6. As a Board device all calls, texts and data usage is subject to monitoring.
7. **It is illegal to use a handheld mobile phone when driving a motor vehicle on the roads in the UK. You can use hands-free mobile devices while driving your vehicle as long as you do not hold them at any time during usage. The device must not block your view of the road and traffic ahead.**

Black Sluice Internal Drainage Board

Policy No: 52

Equality, diversity and inclusion (including anti-harassment)

Review Dates:

A&R Reviewed	29 October 2024
Board Approved	

1. INTRODUCTION

Black Sluice Internal Drainage Board is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination and harassment.

2. PURPOSE

This policy's purpose is to:

2.1 Provide equality, fairness and respect for all in our employment, whether temporary, part-time or full-time.

2.2 Not unlawfully discriminate because of the Equality Act 2010 protected characteristics of:

- age
- disability
- gender reassignment
- marriage and civil partnership
- pregnancy and maternity
- race (including colour, nationality, and ethnic or national origin)
- religion or belief
- sex
- sexual orientation

2.3 Oppose and avoid all forms of unlawful discrimination. This includes, but is not limited to, within:

- pay and benefits
- terms and conditions of employment
- dealing with grievances and discipline
- dismissal
- redundancy
- leave for parents
- requests for flexible working
- selection for employment, promotion, training or other developmental opportunities

2.4 Oppose and avoid all forms of harassment:

In discrimination law (Equality Act 2010) there are 3 types of harassment:

- harassment related to certain 'protected characteristics'
- sexual harassment
- less favourable treatment as a result of harassment

To be harassment, the unwanted behaviour must have either:

- violated the person's dignity
- created an intimidating, hostile, degrading, humiliating or offensive environment for the person

It can be harassment if the behaviour:

- has one of these effects even it was not intended
- intended to have one of these effects even if it did not have that effect

Unwanted behaviour can include:

- a serious one-off incident
- repeated behaviour
- spoken or written words, imagery, graffiti, gestures, mimicry, jokes, pranks, physical behaviour that affects the person

The person being harassed might feel:

- disrespected
- frightened
- humiliated
- insulted
- intimidated
- threatened

It can still be against the law even if the person being harassed does not ask for it to stop.

- (a) Sexual harassment is unwanted behaviour (see above) of a sexual nature. It can be a one-off incident or an ongoing pattern of behaviour. It can happen in person or in other ways, for example, online through things like email, social media or messaging tools.

Examples include:

- flirting, gesturing or making sexual remarks about someone's body, clothing or appearance
- asking questions about someone's sex life
- telling sexually offensive jokes
- making sexual comments or jokes about someone's sexual orientation or gender reassignment
- displaying or sharing pornographic or sexual images, or other sexual content
- touching someone against their will, for example hugging them
- sexual assault or rape

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- sexual assault or rape

What some people might consider as joking, 'banter' or part of their workplace culture is still sexual harassment if:

- the behaviour is of a sexual nature
- it's unwanted
- it violates someone's dignity or creates an intimidating, hostile, degrading, humiliating or offensive environment for them

(b) Less favourable treatment as a result of harassment is when someone experiences less favourable treatment because of how they responded to previous harassment. It can apply whether the person rejected or 'submitted to' (accepted) the previous harassment. Harassment happens when the person is treated less favourably than they would have been if they had not responded to the previous harassment in the way they did. The previous harassment must have been either; sexual harassment, harassment related to sex or harassment related to gender reassignment.

3. COMMITMENTS

The organisation commits to:

1. Encourage equality, diversity and inclusion in the workplace.
2. Create a working environment free of bullying, harassment, victimisation and unlawful discrimination, promoting dignity and respect for all, and where individual differences and the contributions of all staff are recognised and valued.
3. Take seriously complaints of bullying, harassment, victimisation and unlawful discrimination by fellow employees, customers, suppliers, visitors, the public and any others in the course of the organisation's work activities.
4. Make opportunities for training, development and progress available to all staff, who will be helped and encouraged to develop their full potential, so their talents and resources can be fully utilised to maximise the efficiency of the organisation.
5. Make decisions concerning staff being based on merit (apart from in any necessary and limited exemptions and exceptions allowed under the Equality Act).
6. Review employment practices and procedures when necessary to ensure fairness, and also update them and the policy to take account of changes in the law.
7. Monitoring and assessing how the equality, diversity and inclusion policy, and any supporting action plan, are working in practice, reviewing them, and considering and taking action to address any issues.
8. Recognise that Leaders and Line Managers play a pivotal role in fostering a working climate that prevents harassment and challenges any form of unfair treatment. As well as acting as role models for fair and inclusive treatment, they are key to spotting and addressing inappropriate behaviours or exchanges between employees.
9. Training for Line Managers and all other employees about their rights and responsibilities under the equality, diversity and inclusion policy. Responsibilities include staff conducting themselves to help the organisation provide equal opportunities in employment, and prevent bullying, harassment, victimisation and unlawful discrimination.

10. All staff should understand they, as well as their employer, can be held liable for acts of bullying, harassment, victimisation and unlawful discrimination, in the course of their employment, against fellow employees, customers, suppliers and the public.

4. REPORTING (DISCIPLINARY AND GRIEVANCE PROCEDURES)

Details of the organisation's grievance and disciplinary policies and procedures can be found in the ADA White Book (a copy of which can be found on the Board's website blacksluiceidb.gov.uk).

Acts of discrimination and harassment will be dealt with under the organisation's grievance and/or disciplinary procedures, and appropriate action will be taken. This relates to acts of discrimination and harassment by employees, customers, suppliers, visitors, the public and any others in the course of the organisation's work activities.

Particularly serious complaints could amount to gross misconduct and lead to dismissal without notice.

The Board recognises that complaints of personal harassment, and particularly of sexual harassment, can sometimes be of a sensitive or intimate nature and that it may not be appropriate for you to raise the issue through our normal grievance procedure. In these circumstances you are encouraged to raise such issues with a senior colleague of your choice (whether or not that person has a direct supervisory responsibility for you).

Further, sexual harassment may amount to both an employment rights matter and a criminal matter, such as in sexual assault allegations. In addition, harassment under the Protection from Harassment Act 1997 – which is not limited to circumstances where harassment relates to a protected characteristic – is a criminal offence.

**BLACK SLUICE INTERNAL DRAINAGE BOARD
RISK REGISTER**

Objectives	Ref	Risk	Potential Impact of Risk	Potential Likelihood of Risk	Risk Score	Gaps in control	Action Plan
To provide and maintain standards of sound needs based sustainable flood protection.	1.1	Being unable to prevent flooding to property or land (a) Coastal flooding from failure or overtopping of defences	High	Low	3		
	1.1	(b) Fluvial flooding from failure or overtopping of defences	High	Medium	6		
	1.1	(c) Flooding from failure of IDB pumping stations or excess rainfall	High	Medium	6		
	1.1	(d) Flooding from sewers or riparian watercourses	Medium	Low	2		
	1.2	Loss of Electrical Supply	High	Low	3		
	1.3	Pumps failing to operate	High	Low	3		Maintenance
	1.4	Board Watercourses being unable to convey water	Medium	Medium	4		Maintenance
	1.5	Operating machinery to maintain watercourses	Medium	Low	2		Training
	1.6	Claims from third parties for damage to property or injury	Medium	Low	2		
	1.7	Third Parties damage to Board maintained assets	Medium	Low	2		
	1.8	Unplanned loss of senior staff	Medium	Medium	4		
	1.9	Insufficient finance to carry out works	High	Medium	6		
To conserve and enhance the environment wherever practical and possible to ensure there is no net loss of biodiversity.	2.1	Prosecution for not adhering to environmental legislation	Medium	Low	2		BAP
	2.2	Non delivery of objectives	Low	Low	1		BAP
To provide a 24 hour/365 day emergency response for the community	3.1	Emergency Plan inadequate or not up to date	Low	Low	1		Review
	3.2	Insufficient resources (Staff and Equipment)	Medium	Low	2		Review
	3.3	Critical Incident loss of office	High	Low	3	None	
To provide a safe and fulfilling working environment for staff.	4.1	Injury to staff and subsequent claims and losses	Medium	Low	2		Training
	4.2	Not complying with Health and Safety legislation	High	Low	3		Consultant
To maintain financial records that are correct and comply with all recommended accounting practice.	5.1	Loss of cash	Low	Low	1	None	
	5.2	Loss of money invested in building societies, banks and managed funds	High	Low	3	None	
	5.3	Fraud by senior officers	Medium	Low	2	None	
	5.4	Inadequacy of Internal Checks	Medium	Low	2		
	5.5	Fraudulent use of credit cards	Low	Medium	2		
To ensure that all actions taken by the Board comply with all current UK and EU legislation	6.1	Board Members in making decisions	Low	Low	1		
	6.2	Not complying with all employment regulations and laws	Medium	Low	2		
A cost efficient IDB that provides a Value for Money service.	7.1	Collecting insufficient income to fund expenditure	Low	Low	1		Accounts
	7.2	IDB abolished or taken over	Low	Low	1		
Information Technology and Communications	8.1	Loss of telemetry	Medium	Low	2		Maintenance
	8.2	Loss of telephone Communications	Low	Low	1		
	8.3	Loss of Internet Connection	Medium	Low	2		
	8.4	Network Failure	High	Low	3		
	8.5	Breach in Cyber Security	Medium	Low	2		
	8.6	Network Security Breach	Medium	Low	2		
	8.7	Virus being introduced to Network	Medium	Low	2		
	8.8	Loss of accounting records	Medium	Low	2	None	
	8.9	Loss of rating records	Medium	Medium	4	None	

BLACK SLUICE INTERNAL DRAINAGE BOARD

BOARD MEETING - 19 NOVEMBER 2024

AGENDA ITEM12(a)

PERIOD 06 MANAGEMENT ACCOUNTS

Income

- 95.63% of Drainage Rates have been collected in the first six months of the year (slightly behind the 96.14% last year) which equates to £66,669 less than budgeted and £25,114 less than forecasted for the year. Recovery proceedings notices are due to be sent this week.
- Interest and Brewin Dolphin income in total are £1,412 less than the Quarter 1 Forecast.
- Grant Income is now £774,287 more than budgeted but still £523,038 less than the Quarter 1 Forecast. Part of this is due to not receiving £483,534.40 of the IDB Recovery Fund monies that we had expected to receive by now.
- Other income is now £23,034 more than the budget YTD, and £20,451 more than the Quarter 1 Forecast. This is still mainly due to Ian Warsap and Paul Nicholson's time being recharged for certain SLWP meetings.
- Rechargeable income has worsened in the period, it was £6,850 less than budgeted for the period and is now £42,401 less than budget YTD and £74,827 less than the Quarter 1 Forecast.
- Solar income is now £4,311 down on the budget YTD, and we are still awaiting the works to be completed at Chain Bridge PS. It is £2,521 less than the Quarter 1 Forecast.
- Overall, predominantly due to additional grant income relating to the IDB Recovery Fund, total income is showing as £669,320 more than budgeted YTD. However, it is £581,458 less than the Quarter 1 Forecast due to the previously explained IDB Recovery Fund monies not being received when expected and rechargeable income still being less than expected YTD.

Expenditure

- Overall, schemes are still showing a favourable result compared to the budget YTD, however, these are mostly likely to be timing issues.
 - There is a £50,000 Forecast to date that remains unspent on Jetting Major Pipelines 24/25.
 - Only £7,336 has been spent on Great Hale Fen- pump drive couplings compared to the budget and forecast of £30,000.
 - £2,007 has been spent on the Damford PS control panel compared to a budget and forecast of £10,000.
 - £20,734 has been spent on the Damford PS refurbishment of two pumps compared to a budget and forecast of £50,000 to date.
 - Still only £16,962 has been spent on the Pumping Station Level Controllers scheme YTD, for which there is a budget of £27,000 YTD and the Forecast was £25,748.
 - £136,413 has been spent over the four bank repair specification codes YTD, compared to a budget of £130,000 and a forecast of £86,670.
 - Only £344 has been spent on the Allan House PS scheme for which there is a £507,000 budget YTD but is comparable to the Quarter 1 Forecast.
 - IDB Recovery Fund Schemes:
 - £749,982 has been spent to date compared to a forecast figure of £968,836 resulting in a £218,854 underspend.

- PS Maintenance is £514,204 favourable YTD including electric plus the £452,936 from the IDB Recovery Fund for electric.
 - PS Maintenance was £9,327 less than budgeted for the period.
 - Electricity was £7,039 less than budgeted for the period and is currently £44,531 less than budgeted YTD without the money received from the IDB Recovery Fund.
- Drain Maintenance is currently £54,465 underspent YTD to budget but £20,422 overspent compared to the Quarter 1 Forecast.
 - £23,384 underspent on Summer Cutting YTD (3002) (£27,040 overspent to Forecast)
 - £7,522 underspent on Maintenance YTD (3006) (£3,356 overspent to Forecast)
 - £7,627 overspent on Bushing YTD (3008)- nothing more is expected to be spent as per the Quarter 1 Forecast.
 - £21,186 underspent on Culvert Surveying YTD (3009) (£9,975 underspent to Forecast)
 - £10,000 underspent on Jetting YTD (3010) - nothing more is expected to be spent as per the Quarter 1 Forecast.
- Environmental is overspent compared to budget, due to the salary of the Environment Officer being charged to it, but £4,111 underspent compared to the Quarter 1 Forecast.
- Admin and Establishment is £12,359 underspent compared to budget YTD but £4,143 overspent compared to the Quarter 1 Forecast.
 - Admin Salaries is currently still £12,848 underspent YTD compared to the budget but £6,138 overspent compared to the Quarter 1 Forecast due to the additional unexpected Human Resources expenses.
 - Administration is now £2,823 overspent compared to budget YTD and £312 overspent compared to the Quarter 1 Forecast.
 - Miscellaneous is £1,682 underspent compared to budget YTD and £505 underspent compared to the Quarter 1 Forecast.
 - Depot is now £653 underspent compared to budget YTD and £1,802 underspent compared to the Quarter 1 Forecast.
- Overall, expenditure is £208,908 less than budgeted for the period, £670,660 less than budgeted YTD and £334,135 less than the Quarter 1 Forecast figures.

Balance Sheet

- There is now a surplus on the Wages on cost account of £81,962.
- Plant Account has a surplus of £175,194 compared to a £116,486 surplus this time last year.
- Outstanding Sales Invoices.
 - Carta Real Estate (Boston) Ltd £10,318.56 14/05/2024.
 - The Bellway Homes invoice is showing as 3 months overdue from 04/10/2024, however, this was paid in full on 07/10/2024.
- The value of both investments has again improved slightly in September.

Black Sluice Internal Drainage Board

Project Summary

2024/25

Period 06 - September 2024

Description	Period Current Year			Year To Date					Last Year	
	Actual	Budget	Variance	Actual	Budget	Variance	Forecast	Variance	Actual YTD	Variance to Current Year
Rates & Levies	104,781	38,112	66,669	2,319,867	2,344,981	(25,114)	2,319,978	(111)	2,161,148	158,719
Interest & Grants	8,489	372,454	(363,965)	1,990,513	1,242,401	748,112	2,514,963	(524,450)	165,120	1,825,393
Development Fund	0	0	0	0	0	0	0	0	0	0
Other Income	8,297	1,067	7,230	33,038	10,004	23,034	12,587	20,451	9,433	23,606
Rechargeable Income	21,856	28,706	(6,850)	153,943	196,344	(42,401)	228,770	(74,827)	294,758	(140,816)
Solar Panel Income	1,595	2,601	(1,006)	14,409	18,720	(4,311)	16,930	(2,521)	19,860	(5,450)
Total Income	145,018	442,940	(297,922)	4,511,770	3,812,450	699,320	5,093,228	(581,458)	2,650,318	1,861,452
Schemes	23,009	25,000	1,991	90,340	406,000	315,660	118,452	28,112	280,141	189,800
Pumping Station Schemes	43,850	254,000	210,150	320,427	815,000	494,573	334,231	13,804	40,910	(279,517)
IDB Fund Schemes	67,334	0	(67,334)	749,982	0	(749,982)	968,836	218,854	0	(749,982)
Pumping Station Maintenance	22,739	25,028	9,327	(301,147)	168,527	469,673	(120,528)	25,236	176,254	477,401
Electricity	25,379	32,418	7,039	155,382	199,913	44,531	(120,528)	25,236	96,048	(59,334)
Drain Maintenance	111,862	121,678	9,816	422,721	477,186	54,465	402,299	(20,422)	354,318	(68,404)
Environmental Schemes	3,178	2,550	(628)	12,214	8,625	(3,589)	16,325	4,111	9,204	(3,011)
Administration & Establishment	51,077	62,787	11,710	379,191	391,550	12,359	375,048	(4,143)	339,935	(39,256)
EA Precept	0	0	0	138,276	138,276	0	138,276	0	138,276	0
Rechargeable Expenditure	21,721	26,703	26,838	147,835	182,645	34,810	216,213	68,378	271,217	(171,377)
Solar Panel Expenses	0	0	0	1,839	0	(1,839)	2,045	206	0	(1,839)
Total Expenditure	370,151	550,164	208,908	2,117,062	2,787,722	670,660	2,451,197	334,135	1,706,302	(705,519)
Surplus / (Deficit)	(225,133)	(107,224)	(117,909)	2,394,708	1,024,728	1,369,980	2,642,031	(247,323)	944,016	1,450,692
Movement on reserves										
Plant Reserve	(60,327)	0	60,327	(175,194)	0	175,194	(173,761)	1,433	(116,486)	58,708
Pump Engineer Oncost	(845)	0	845	612	0	(612)	0	(612)	399	(213)
Wages oncost Reserve	(19,160)	0	19,160	(81,962)	0	81,962	0	81,962	24,346	106,308
Grants Manager	0	0	0	0	0	0	0	0	0	0
Surplus / (Deficit)	(144,802)	(107,224)	(198,240)	2,651,251	1,024,728	1,113,436	2,815,792	(330,106)	1,035,757	1,285,889

Black Sluice Internal Drainage Board Drainage Rates & Special Levies

2024/25

Period 06 - September 2024

Drainage Rates & Special Levies Due

Drainage Rates

Annual Drainage Rates - Land and/or buildings	1,559,201.88	
Land/Property - Value Decreased	(35,611.17)	
Land/Property - Value Increased	35,259.41	
New Assessment	351.38	
Write Offs & Irrecoverables		
Adjustments required for Special Levy		
Summons Collection Costs		
Balance	1,559,201.50	48.47%

Special Levies

Boston Borough Council	1,232,587.98	
South Holland District Council	232,005.56	
North Kesteven District Council	104,823.70	
South Kesteven District Council	88,324.38	
	1,657,741.62	51.53%

Total Due	3,216,943.12	100.00%
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Drainage Rates & Special Levies Collected

B/F Arrears/(Allowances)	(3,172.94)	
Payments Posted	1,494,169.15	
Returned Amount		95.63%
Paid Refund		
Bourne North Fen Trust Contribution		
Special Levies Received	828,870.81	50.00%
Total Received	2,319,867.02	

Drainage Rates & Special Levies Debtors

Special Levy Outstanding	828,870.81	50.00%
Drainage Rates Outstanding	68,205.29	4.37%
	897,076.10	

3,216,943.12

Black Sluice Internal Drainage Board

Income & Expenditure Summary

2024/25

Period 06 - September 2024

	This Year	Last Year	Variance
Drainage Rates	1,490,996	1,395,457	95,539
Special Levies	828,871	765,690	63,180
Recoverable	153,943	294,758	(140,816)
Misc Income	2,024,223	175,557	1,848,666
Solar Panel Income	14,409	19,860	(5,450)
	4,512,442	2,651,323	1,861,119
Employment Costs	778,982	762,673	(16,308)
Property	192,767	214,525	21,758
General Expenses	128,344	119,078	(9,266)
Materials / Stock	93,496	10,320	(83,176)
Motor & Plant	147,266	120,269	(26,996)
Miscellaneous	520,337	388,699	(131,638)
Recharges	(395,491)	(306,371)	89,120
Plant	395,491	306,371	(89,120)
Total Expenditure	1,861,191	1,615,565	(245,625)
Net Surplus / (Deficit)	2,651,252	1,035,758	1,615,494

Black Sluice Internal Drainage Board

Balance Sheet at Period End

2024/25

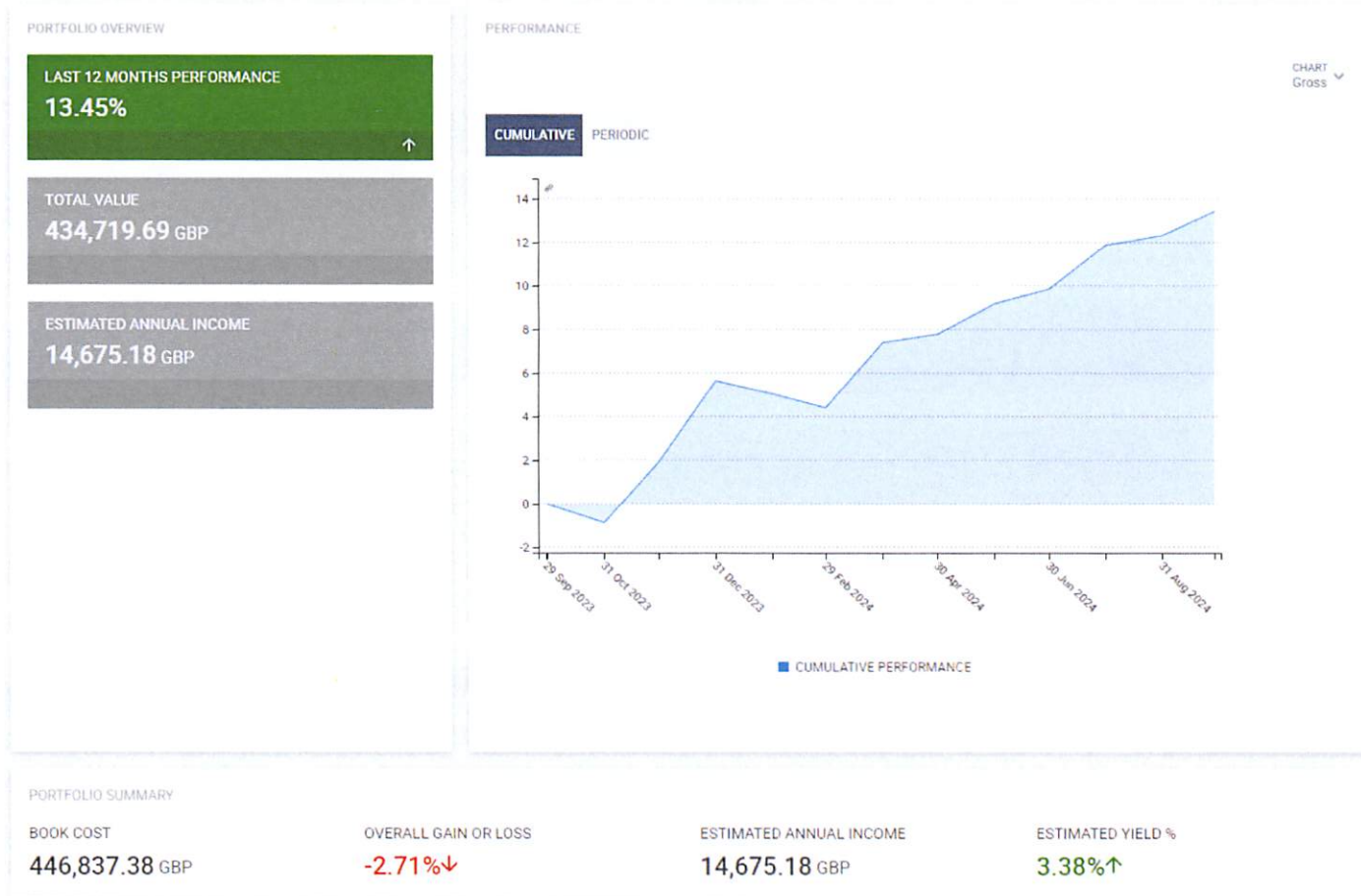
Period 06 - September 2024

	<u>This Year</u>		<u>Last Year</u>	
	£	£	£	£
Operational Land & Buildings Cost	1,009,350		1,009,350	
Pumping Stations Cost	3,861,354		3,861,354	
Non-operational Property Cost	165,000		165,000	
Vehicles, Plant & Machinery Cost	1,244,409		984,322	
Fixed Assets		6,280,113		6,020,026
Stock	60,531		51,257	
Debtors Control	111,423		98,384	
VAT	37,615		14,666	
Car Loans	2,637		6,465	
Prepayments	151,825		38,002	
Drawings Bank Account	(148,660)		(5,983)	
Call Bank Account	410,000		410,000	
Petty Cash	135		409	
Highland Water	0		3,916	
Work in Progress	(107,607)		(46,561)	
Nat West Government Procurement Card	(1,655)		(553)	
Brewin Dolphin Investment	434,720		403,058	
Natwest Reserve Account	1,404,724		814,047	
Natwest 35 Day Notice Account	2,500,000		1,500,000	
Total Current Assets		4,855,687		3,287,108
Trade Creditors	14,090		(17,088)	
PAYE & NI Control Account	(31,601)		(38,225)	
Superannuation Contrl Account	(30,253)		(32,719)	
Accruals	(75,747)		(45,472)	
Suspense	(0)		(0)	
Total Liabilities		(123,510)		(133,505)
Pension Liability		536,000		446,000
		11,548,290		9,619,629
Capital Reserve	6,241,235		5,933,400	
Pension Reserve	536,000		446,000	
Brewin Dolphin Revaluation	(65,280)		(96,942)	
Total Capital		6,711,955		6,282,458
Revenue Reserve	1,422,243		1,432,256	
Development Reserve	628,643		494,680	
Plant Reserve	(47,572)		246,454	
Wages Oncost Reserve	181,770		128,023	
General Reserve	2,651,252		1,035,758	
Total Reserves		4,836,336		3,337,171
		11,548,290	0	9,619,629
<u>Cash & Bank Balances</u>				
Drawings Account		(148,660)		
Call Account		10,000	410,000	
Natwest Reserve Account @ 1.71% wef 10/07/24 (due to an increased balance)		1,404,724		
Natwest 35 Day Notice Account @ 3.25% wef 15/08/23		2,500,000		
Petty Cash		135		
Loughborough BS @ 5.00%		200,000	12 Month Fixed Term Deposit	
Vernon BS @ 5.20%		200,000	6 Month Fixed Term Deposit	
		4,164,545		

Black Sluice Internal Drainage Board Investment Summary 2024/25 Period 06 - September 2024

PORTFOLIO P1684056 VALUATION DATE 4 Oct 2024

29 Sep 2023 - 29 Sep 2024



Black Sluice Internal Drainage Board BFF Investment Summary 2024/25 Period 06 - September 2024

PORTFOLIO P0000789299 VALUATION DATE 4 Oct 2024

29 Sep 2023 - 29 Sep 2024

PORTFOLIO OVERVIEW

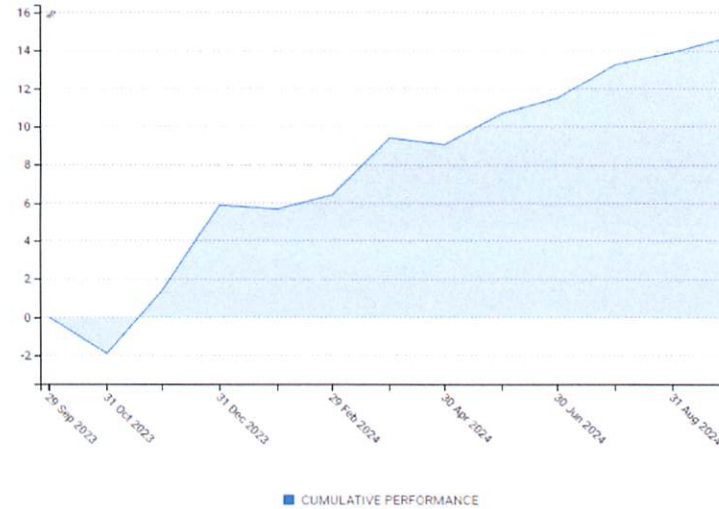
LAST 12 MONTHS PERFORMANCE
14.70%

TOTAL VALUE
338,970.43 GBP

ESTIMATED ANNUAL INCOME
11,234.83 GBP

PERFORMANCE

CUMULATIVE PERIODIC



PORTFOLIO SUMMARY

BOOK COST
306,679.25 GBP

OVERALL GAIN OR LOSS
10.53%↑

ESTIMATED ANNUAL INCOME
11,234.83 GBP

ESTIMATED YIELD %
3.31%↑

BLACK SLUICE INTERNAL DRAINAGE BOARD

BOARD MEETING - 19 NOVEMBER 2024

AGENDA ITEM 12(b)

DRAINAGE RATES REPORT

1. Drainage Rate Revaluations

Listed below recommendation for drainage rate revaluations:

Account Ref	Location of Revaluation	Description	Existing Valuation	Proposed Valuation	Write Off
2798	Wortleys Lane, Wyberton Fen	Four glasshouses decommissioned.	£7,319	£604	£859.55

2. Drainage Rate Write Offs

Listed below write off values to be authorised by the Board:

Account Ref	Location of Land	Description	Write Off
3399	Mareham Lane, Threekingham	Holiday park now fully complete and therefore business rates are now being charged for the whole site. Write off for 2024/25 and move to Special Levy for 2025/26 onwards.	£503.40

BLACK SLUICE INTERNAL DRAINAGE BOARD

BOARD MEETING - 19 NOVEMBER 2024

AGENDA ITEM 12(c)

QUARTER 2 FORECAST

Income

- Drainage Rates and Special Levies updated and re-phased to expected levels and time frames.
 - The variance on drainage rates relates to the two write offs for revaluations that will be detailed in the Board Agenda.
- Interest has been re-profiled to what is now expected.
- Brewin Dolphin Income updated to current estimated level on their portal.
- Grants has been rephased to match when we are expected to receive the different amounts from the IDB Recovery Fund claims, along with the income from the other schemes for the current financial year.
- The Use of Development Fund updated to include the income from the Development Fund to cover the cost of the Planning and Enforcement Officers' salaries throughout the year.
- Highland Water has been amended to match the full year claim amount.
- Rechargeable Income re-phased and amended as we are no longer expected to receive the budgeted amount of income.
 - This is due to the works relating to the IDB Recovery Fund being prioritised instead.
- Solar Income has been removed for one of the sites for October and November due to additional works being required on this site.

Expenditure

- Schemes
 - Emergency Large Slip Repairs, the additional costs have all been moved to the new code for the IDB Fund Bank Slips. (1409)
 - Jetting has been further rephased as works didn't commence until October, we are awaiting an invoice for to-date costs.
 - Donington Wykes PS replace MCC, Great Hale PS pump drive couplings, Damford PS control panel and the Pumping Station level controllers are all still expected to cost their full budgets, but works are to be completed slightly later than originally scheduled.
 - Damford PS refurbishment of two pumps- one pump has been refurbished, the second pump is no longer being refurbished in the current financial year due to prioritising the IDB Recovery Fund schemes.
 - The minus figure for General Culvert Replacements in P04 has been corrected in P07 and the £5,000 has been left in for potential contributions.
 - The minus figure for Board Emergency Working relates to costs booked here in 2023/24 that related to the PS Pump Refurbishments (1400-1403 & 1405) as part of the IDB Recovery Fund claim.
 - Additional funds have been claimed for Sempringham PS refurbishment to correct the overspend (£10k) and for further works to be completed towards the end of the year (£40k).
 - The minus figure for Dyke Fen PS- Pump & Motor Refurbishment relates to costs booked here in 2023/24 that related to the Dyke Fen PS AWC Refurb (1404) as part of the IDB Recovery Fund.
 - The Wyberton Marsh PS Transformer scheme is now expected to be completed in February 2025.

- The four bank repair specification schemes (South Kyme PS, Ewerby Fen PS, Trinity College PS & Damford PS) have all been rephased to expected expenditure timescales.
- The Allan House PS and Peat Restoration Project schemes have been rephased to expected expenditure timescales, we are still expecting to spend the full amounts for these.
- IDB Recovery Fund costs- these are the costs relating to the Grant Managers time to process the claims etc. This is to be split equally between each individual IDB Recovery Fund claim when they are complete.
- Black Sluice Catchment Strategy
 - £260,000 claimed in total, £244,664 of what has been approved is still to be spent this year.
 - Re-phased using expected expenditure.
- NFM Works - £45,000 has been claimed and expected to be spent by the end of the financial year.
- IDB Recovery Fund Schemes
 - For the following four schemes, the £29,709 spent in the previous year has been received in P07 and therefore allocated in P07 too. The remaining has been rephased to expected expenditure timescales.
 - Helpringham PS Refurb (1400)
 - South Kyme PS Refurb (1401)
 - Dunsby Fen PS Refurb (1402)
 - Ewerby Fen PS Refurb (1403)
 - Dyke Fen PS AWC Refurb, the allocation for this has been completed in P07 (includes £18,832 costs from the previous year).
 - Pinchbeck PS Refurb- the £5,000 spent in the previous year has been received in P07 and therefore allocated in P07 too. The remaining has been rephased to expected expenditure timescales.
 - The following three schemes have just been rephased to expected expenditure timescales.
 - Donington Northorpe Culvert (1406)
 - Donington North Ings Access Track (1407)
 - Bank Slips (1409)
- Pumping Station Maintenance
 - Helpringham and Dyke Fen have had adjustments for incorrect coding relating to their IDB Recovery Fund Schemes.
 - The minus figure in August (P05) relates to when we received the £452,936 claim from the IDB fund, therefore showing as a minus figure in PS maintenance.
 - Used the remaining balance from the budget to boost P11 and P12 to allow for additional electricity costs, leaving a positive variance of £452,936 overall on Pumping Stations which is the figure received from the IDB Recovery Fund claim.
- Drain Maintenance
 - Summer Cutting- Rephased to new expected expenditure timescales. Additional budget added into October and removed from January as these works are no longer expected to continue into January.
 - Desilting- Rephased to new expected expenditure timescales. Budget removed from December as works no longer expected to commence until January so additional budget added to January & February.
 - Culvert Surveying- only half of budget is now expected to be spent but much later than originally planned (now in P12).
- Environmental
 - Environmental- Estimate matched to overspend agreed by the Environment Committee. Forecast total £39,586.
 - Rubbish Collection- rephased to expected expenditure, resulting in an overspend. The Flyswat invoice was paid to BBC in P07.

- Admin and Establishment
 - Equipment / Building Maintenance- Additional costs added in P07 for the install of the new radiators in the upstairs offices which will result in an overspend on this code.

Summary

- This means we are forecasting to gain an additional £686,914 for the reserves compared to the budget at the end of the financial year.
 - A lot of this is still due to the £452,936 that we have gained from PS maintenance due to the IDB Recovery Fund claim value that was spent in the previous financial year.
 - We have also gained overall on drain maintenance due to the slips that will be completed instead.
 - £159,000 of this is due to there being a budget in “Emergency Large Slips” within the Board Funded Schemes which will no longer be required due to the IDB Recovery Fund Bank Slips allocation.

Black Sluice Internal Drainage Board

2024/25 Forecast

Quarter 2 - Period 6 - September 2024

Description	2024/25 Budget	2024/25 Forecast	Difference	Q1	Q2	Q3	Q4
				Actual	Actual	Forecast	Forecast
Rates & Levies	3,216,945	3,221,580	4,635	1,937,505	382,362	890,539	11,174
Interest	99,088	98,010	(1,078)	22,448	29,778	36,448	9,336
Grants	3,464,000	4,570,187	1,106,187	10,000	1,928,287	1,224,343	1,407,557
Development Fund	5,000	32,819	27,819	0	0	0	32,819
Other Income	26,770	49,626	22,856	9,386	23,652	3,201	13,386
Rechargeable Income	497,274	342,873	(154,401)	120,929	33,013	114,523	74,407
Solar Income	25,475	21,019	(4,456)	9,371	5,038	2,632	3,978
Total Income	7,334,552	8,336,114	1,001,562	2,109,640	2,402,131	2,271,686	1,552,658
Board Funded Schemes	500,000	170,387	329,613	131,446	(66,555)	57,163	48,332
FDGiA/Local Levy Schemes	3,464,000	2,100,962	1,363,038	188,469	157,296	1,103,631	651,566
IDB Recovery Fund Schemes	0	2,734,421	(2,734,421)	0	749,982	1,334,394	650,046
Pumping Station Maintenance	881,843	428,907	452,936	161,347	(307,111)	253,005	321,667
Drain Maintenance	1,002,299	837,652	164,647	129,360	293,361	295,838	119,093
Environmental Schemes	26,002	46,579	(20,577)	1,684	10,531	18,961	15,404
Administration & Establishment	747,094	732,635	14,459	194,713	184,478	181,553	171,891
EA Precept	276,552	276,552	0	138,276	0	138,276	0
Solar Expenses	3,238	3,232	6	417	1,423	0	1,393
Rechargeable Expenditure	462,582	317,872	144,710	119,157	28,678	103,071	66,966
Total Expenditure	7,363,610	7,649,200	(285,590)	1,064,868	1,052,083	3,485,892	2,046,358
Surplus / Deficit	(29,058)	686,914	715,972	1,044,771	1,350,048	(1,214,206)	(493,700)

Black Sluice Internal Drainage Board

2024/25 Forecast

Quarter 2 - Period 6 - September 2024

Account	Description	2024/25 Budget	2024/25 Estimate	Variance	April Actual 01	May Actual 02	June Actual 03	July Actual 04	August Actual 05	September Actual 06	October Forecast 07	November Forecast 08	December Forecast 09	January Forecast 10	February Forecast 11	March Forecast 12
8001	Drainage Rates	1,559,204	1,557,899	(1,305)	713,389	283,250	111,994	231,512	46,070	104,781	35,491	15,895	4,283	2,160	3,092	5,922
8002	Special Levies	1,657,741	1,663,741	6,000		828,871						834,870				
	Rates & Levies	3,216,945	3,221,580	4,635	713,389	1,112,121	111,994	231,512	46,070	104,781	35,491	850,765	4,283	2,160	3,092	5,922
8007	Interest	83,812	83,335	(477)	5,925	5,767	7,499	8,006	9,261	7,773	9,617	9,629	9,615	9,406	9,344	(8,508)
8014	Brewin Dolphin Income	15,276	14,675	(601)	1,365	929	961	3,329	693	717	2,352	2,998	2,237	2,287	2,235	(5,428)
	Interest	99,088	98,010	(1,078)	7,290	6,697	8,461	11,335	9,955	8,489	11,969	12,627	11,852	11,693	11,579	(13,936)
8008	Grants	3,464,000	4,570,187	1,106,187			10,000	1,046,291	881,996		740,283	484,060				1,407,557
	Grants	3,464,000	4,570,187	1,106,187			10,000	1,046,291	881,996		740,283	484,060				1,407,557
8013	Use of Dev Fund	5,000	32,819	27,819												32,819
	Development Fund	5,000	32,819	27,819												32,819
8003	Rents	7,202	7,201	(1)	3,365	836	300	300	300	300	300	300	300	300	300	300
8004	Consents	4,200	5,450	1,250	450	850	1,400	300	100	250	350	350	350	350	350	350
8010	Highland Water	10,364	17,932	7,568						7,747						10,185
8012	Misc Inc	5,004	19,042	14,038	1,174		1,011	12,173	2,182		417	417	417	417	417	417
	Other Income	26,770	49,626	22,856	4,989	1,686	2,711	12,773	2,582	8,297	1,067	1,067	1,067	1,067	1,067	11,252
8005	Rechargeable Income	497,274	342,873	(154,401)	34,534	19,731	66,664	(19,291)	30,448	21,856	46,755	51,420	16,348	15,081	22,767	36,559
	Rechargeable Profit	497,274	342,873	(154,401)	34,534	19,731	66,664	(19,291)	30,448	21,856	46,755	51,420	16,348	15,081	22,767	36,559
8020	Solar Income - Swineshead PS	2,244	2,122	(122)	242	306	341	320	155	162	133	63	48	58	99	194
8021	Solar Income - Swineshead HQ	9,960	7,866	(2,094)	1,235	1,511	1,692	1,569	(1,344)	563	590	281	214	256	437	862
8022	Solar Income - Donington NI PS	1,193	1,257	64	134	169	204	181	157	95	71	34	26	31	52	103
8023	Solar Income - Chainbridge PS	1,649	292	(1,357)									35	42	72	143
8024	Solar Income - Wyberton PS	1,706	629	(1,077)					54	122	101	48	37	44	75	148
8025	Solar Income - Great Hale PS	911	903	(8)	95	122	142	128	110	65	54	26	20	23	40	79
8026	Solar Income Holland Fen PS	1,567	1,530	(37)	159	206	231	214	188	116	93	44	34	40	69	136
8027	Solar Income - Cooks Lock PS	1,409	1,344	(65)	141	180	200	183	165	103	83	40	30	36	62	122
8028	Solar Income - Gosberton PS	1,350	1,004	(346)	91	120	138	123	108	65	80	38	29	35	59	117
8029	Solar Income - Black Hole Drove PS	1,227	1,199	(28)	123	161	183	164	149	93	73	35	26	32	54	106
8030	Solar Income - Heckington PS	859	855	(4)	92	117	133	122	105	59	51	24	18	22	38	74
8031	Solar Income - Damford PS	663	644	(19)	70	91	104	93	80	32	39	19	14	17	29	57
8032	Solar Income - Dowsby Fen PS		656	656	92	122	141	124	110	66						
8033	Solar Income - Dyke Fen PS	737	718	(19)	75	97	110	99	87	54	44	21	16	19	32	64
	Solar Panel Income	25,475	21,019	(4,456)	2,550	3,203	3,618	3,320	122	1,595	1,412	673	547	655	1,118	2,205
Total Income		7,334,552	8,336,114	1,001,562	762,753	1,143,438	203,449	1,285,941	971,172	145,018	836,977	1,400,612	34,097	30,656	39,623	1,482,379

Account	Description	2024/25 Budget	2024/25 Estimate	Variance	April Actual 01	May Actual 02	June Actual 03	July Actual 04	August Actual 05	September Actual 06	October Forecast 07	November Forecast 08	December Forecast 09	January Forecast 10	February Forecast 11	March Forecast 12
1001	Emergency Large Slip Repairs	159,000	(0)	159,000		23,944	72,139	(96,083)		1,696	(1,696)					
1168	Great Hale PS Weedscreen Clean		2,641	(2,641)	2,035	592	(48)	63								
1250	Jetting Major Pipelines 24/25	75,000	75,000								25,000	25,000	25,000			
1180	Donington Wykes PS replace MCC	30,000	30,000	0						65	29,935					
1181	Great Hale Fen-pump drive coup	30,000	30,000	0	65			335		6,936			11,332	11,332		
1182	Kirton Marsh PS- under pump	11,000	10,002	998		10,278	(276)									
1184	Rippingale Fen PS- under pump	25,000	5,885	19,115		6,027	(142)									
1185	Hacconby Fen PS- under pump	25,000	25,000												12,500	12,500
1186	Damford PS-control panel	60,000	60,000	0						2,007	57,993					
1187	Damford PS- refurbish 2x pumps	50,000	20,734	29,266	86			280		20,369						
1188	PS Level Controllers- various	30,000	29,962	38	495	13,317	2,936	215				3,000	3,000	3,000	4,000	
1300	General Culvert Replacement	5,000	5,000	0				(2,435)			2,435					5,000
1999	Board Emergency Working		(123,836)	123,836							(123,836)					
Board Funded Schemes		500,000	170,387	329,613	2,680	54,158	74,609	(97,626)		31,072	(10,169)	28,000	39,332	14,332	16,500	17,500
1138	Sempringham PS Refurbishment		155,645	(155,645)	9,250	807	103,289	1,910	390						20,000	20,000
1167	BSIDB NFM Studies					195		(195)								
1175	Dyke Fen PS-Pump&Motor Refurb		(18,832)	18,832							(18,832)					
1183	Wyberton Marsh PS- transformer	50,000	130,000	(80,000)											130,000	
1189	SouthKyme PS-bank repair spec	65,000	61,117	3,883		3,513	9,675	9,623	5,270	2,610						30,426
1190	SouthKyme PS-bank repair works	1,000,000		1,000,000												
1191	EwerbyFenPS-bank repair spec	65,000	61,012	3,988		3,513	10,222	13,906	5,634	6,915						20,822
1192	EwerbyFen PS-bank repair works	1,000,000		1,000,000												
1193	Trinity C PS-bank repair spec		66,170	(66,170)	0	3,513	14,569	12,720	5,662	2,610						27,096
1195	Damford PS-bank repair spec		61,275	(61,275)	(0)	3,513	8,152	8,101	4,590	2,102						34,817
1197	Allan House PS scheme	1,082,000	1,082,000					108		237	306,656	250,000	250,000	200,000	75,000	
1198	IDB Recovery Fund Costs		8,224	(8,224)				2,393			1,831		2,000			2,000
1229	NFF Revetments/Pipeline 18/19		6,070	(6,070)	3,035											3,035
1236	GIA-Bicker Fen Catchment Works	10,000		10,000												
1237	GIA-Dunsby Fen Catchment Study	10,000		10,000												
1238	GIA-Ewerby Fen Catchment Works	10,000		10,000												
1244	Black Sluice CatchmentStrategy		244,664	(244,664)	671	129	495	5,824	2,350	21,314	70,000	60,512	40,000	43,370		
1245	BSIDB NFM Works		72,016	(72,016)	8,436	5,694	(331)	9,240	3,977							45,000
1251	PeatRestoration Project-Bourne	172,000	171,600	400		131	(3)	30,008			55,992	85,472				
FDGIA / Local Levy Schemes		3,464,000	2,100,962	1,363,038	21,392	21,010	146,067	93,636	27,872	35,787	415,647	395,984	292,000	243,370	225,000	183,196
1400	IDB Fund-Helpringham PS refurb		219,709	(219,709)						108	49,709	169,892				
1401	IDB Fund-South Kyme PS refurb		289,709	(289,709)							29,709		90,000		170,000	
1402	IDB Fund-Dunsby Fen PS refurb		144,709	(144,709)							29,709		115,000			
1403	IDB Fund-Ewerby Fen PS refurb		359,709	(359,709)					70	129	33,959		75,551	80,000	170,000	
1404	IDB Fund-Dyke FenPS AWC refurb		25,000	(25,000)				4,021			20,979					
1405	IDB Fund-Pinchbeck PS refurb		195,000	(195,000)							5,000		190,000			
1406	IDB Fund-Donington Northorpe C		155,000	(155,000)				45,337			(2,435)		112,098			
1407	IDB Fund-Donington North IngsA		185,430	(185,430)						65	80,000	85,365	20,000			
1408	IDB Fund-Electricity Costs		452,936	(452,936)					452,936							
1409	IDB Fund-Bank Slips		707,220	(707,220)				159,478	20,806	67,033	76,494	76,682	76,682	76,682	76,682	76,682
IDB Recovery Fund Schemes			2,734,421	(2,734,421)				208,835	473,812	67,334	323,124	331,939	679,331	156,682	416,682	76,682

Account	Description	2024/25 Budget	2024/25 Estimate	Variance	April Actual 01	May Actual 02	June Actual 03	July Actual 04	August Actual 05	September Actual 06	October Forecast 07	November Forecast 08	December Forecast 09	January Forecast 10	February Forecast 11	March Forecast 12
2001	Allen House	1,911	2,001	(90)	67	93	412	1,013	(564)	103	109	120	141	152	173	183
2002	Bicker Eau	7,099	6,166	933	569	271	257	263	260	298	539	1,292	388	752	572	704
2003	Bicker Fen	19,313	16,212	3,101	1,043	553	401	1,577	558	522	1,337	2,179	1,514	1,996	2,399	2,134
2004	Swineshead	44,366	39,559	4,807	1,768	2,556	1,373	2,142	1,822	2,538	2,993	4,282	3,874	4,676	5,117	6,419
2005	Chain Bridge	40,657	35,603	5,054	2,072	2,387	1,081	1,572	1,588	1,684	2,848	3,770	3,421	5,125	4,528	5,527
2006	Wyberton Marsh	41,541	42,226	(685)	2,993	3,370	1,202	3,461	3,617	4,076	2,841	3,749	3,368	3,683	4,440	5,426
2007	Kirton Marsh	22,581	21,062	1,519	1,676	1,955	561	951	1,107	987	1,691	2,087	1,868	2,381	3,188	2,609
2008	Ewerby	18,266	17,605	661	1,069	2,277	934	1,590	749	1,259	1,367	1,821	1,039	1,915	1,405	2,179
2009	Heckington	20,641	18,282	2,359	1,522	1,279	521	794	966	723	1,697	2,345	1,705	1,856	2,284	2,590
2010	Great / Little Hale	33,537	32,964	573	3,288	2,499	959	1,831	2,241	1,672	2,204	3,287	2,822	3,483	3,770	4,908
2011	Holland Fen	50,475	44,391	6,084	3,257	4,190	656	1,746	1,614	1,752	3,634	4,664	4,527	5,309	5,966	7,076
2012	Cooks Lock	42,483	39,362	3,121	2,428	2,070	1,684	2,213	2,297	1,856	2,850	3,975	3,666	5,605	4,847	5,870
2013	Damford	21,395	20,340	1,055	1,696	1,200	350	1,246	1,254	1,492	1,650	2,247	1,615	2,502	2,593	2,495
2014	South Kyme	13,790	15,758	(1,968)	1,622	1,696	922	1,233	1,218	706	1,065	1,706	922	1,733	1,630	1,306
2015	Amber Hill / Trinity College	13,561	13,548	13	1,008	1,269	762	589	1,060	913	1,134	1,735	959	1,042	1,721	1,357
2016	Helpringham	14,426	12,200	2,226	856	1,240	239	316	478	1,560	219	1,030	1,722	1,464	1,375	1,703
2017	Swaton	13,342	11,974	1,368	835	782	236	968	797	801	805	1,806	926	1,415	1,291	1,311
2018	Horbling	25,581	21,508	4,073	2,215	1,424	121	856	1,154	545	1,661	2,784	2,149	2,351	3,225	3,023
2019	Billingborough	10,658	9,087	1,571	1,012	731	216	344	525	362	690	1,543	621	1,051	875	1,117
2020	Sempringham	19,085	15,347	3,738	1,088	690	409	637	678	529	1,414	1,323	2,071	1,842	2,541	2,123
2021	Dowsby Fen	30,239	26,366	3,873	1,207	2,828	2,761	892	2,060	1,991	2,084	3,039	2,784	3,474	3,246	3,246
2022	Gosberton	30,310	23,833	6,477	2,530	2,471	(1,809)	808	338	897	2,004	2,164	3,059	2,804	4,569	3,997
2023	Dowsby Lode	7,006	6,145	861	460	225	161	356	186	926	331	491	1,279	575	540	614
2024	Rippingale	10,461	9,459	1,002	837	932	347	374	437	350	768	700	1,293	943	1,529	947
2025	Dunsby	12,028	12,550	(522)	1,216	625	665	835	953	908	857	811	1,448	1,120	1,750	1,362
2026	Pinchbeck	8,439	7,123	1,316	539	270	444	399	344	161	428	550	1,079	805	1,284	820
2027	Hacconby	11,955	10,881	1,074	969	913	648	451	689	314	741	745	1,349	660	1,602	1,800
2028	Black Hole	54,458	50,356	4,102	4,673	4,923	542	2,235	1,569	2,642	3,787	4,281	4,874	5,734	7,148	7,948
2029	Twenty	5,515	3,919	1,596	394	135	163	342	187	115	405	422	231	585	387	553
2030	Dyke Fen	42,486	37,729	4,757	3,615	3,556	774	1,677	2,267	2,072	786	3,349	3,713	4,072	5,645	6,202
2031	Quadring Low Fen	11,158	8,554	2,604	561	518	417	386	529	189	890	853	753	1,153	1,047	1,258
2032	Donington North Ings	39,101	35,536	3,565	1,745	2,862	1,277	2,088	1,789	1,575	2,737	3,082	3,675	4,085	5,200	5,721
2033	Donington Mallard Hirm	9,273	7,169	2,104	859	480	188	299	357	364	676	644	1,223	522	708	850
2034	Donington Wykes	8,151	7,140	1,011	702	331	369	228	287	290	667	1,366	480	896	692	833
2050	PS General	126,555	(253,046)	379,601	12,507	11,486	11,117	14,077	(441,428)	12,936	46,932	10,367	10,090	10,262	23,574	25,034
Pumping Stations		881,843	428,907	452,936	64,901	65,087	31,360	50,789	(406,019)	48,119	96,748	79,654	76,603	87,333	113,089	121,245
3002	Summer Cutting	654,998	658,414	(3,416)	25,445	24,133	22,994	58,687	119,773	111,544	137,784	90,371	67,683			
3006	Drain Maintenance	240,374	161,586	78,788	46,785	2,935	(583)	2,275	763	318				27,000	30,313	51,780
3008	Bushing	76,927	7,627	69,300	7,098	754	(226)									
3009	Culvert Surveying	20,000	10,025	9,975			25									10,000
3010	Jetting	10,000	10,000													
Drain Maintenance		1,002,299	837,652	164,647	79,328	27,822	22,210	60,963	120,536	111,862	137,784	90,371	67,683	27,000	30,313	61,780
3011	Environmental	16,001	39,586	(23,585)	86	77	623	4,260	2,311	2,772	4,223	3,337	7,197	6,551	4,124	4,024
3012	Rubbish Collection	5,001	6,993	(1,992)	908		(12)	781		406	3,977	140	87	473	124	108
3013	Environmental Surveying	5,000	5,000													
Environmental Schemes		26,002	46,579	(20,577)	995	77	612	5,042	2,311	3,178	8,200	3,477	7,284	7,024	4,248	4,132
4001	Admin Salary	576,000	563,152	12,848	40,357	49,950	46,967	43,282	64,441	42,753	47,020	46,801	47,135	42,478	47,209	44,760
Administration Staff Costs		576,000	563,152	12,848	40,357	49,950	46,967	43,282	64,441	42,753	47,020	46,801	47,135	42,478	47,209	44,760
4002	New Office	13,165	13,112	53	556	720	1,325	2,406	426	1,031	1,045	1,098	1,044	1,060	1,047	1,355
4003	Administration	57,588	57,372	216	631	18,547	5,562	(1,762)	5,176	3,297	4,199	4,211	4,108	4,021	4,333	5,049
Establishment Costs		70,753	70,485	268	1,187	19,267	6,887	644	5,602	4,328	5,244	5,309	5,152	5,081	5,380	6,404
4005	Environment Agency Precept	276,552	276,552			138,276						138,276				
EA Precept		276,552	276,552			138,276						138,276				
4004	Miscellaneous	8,169	8,150	19	1,527	781	64	640	619	250	701	705	706	682	702	773
4006	Inspection	12,100	7,451	4,649	511	3,140	1,354	2,345			21	42				38
4010	Equipment / Building Maint	16,000	19,977	(3,977)	3,354	2,426	5	5,520			4,703	1,264	250	630	550	1,275
Miscellaneous Charges		36,769	36,079	690	5,393	6,347	1,424	8,504	619	250	5,425	2,011	1,456	1,312	1,252	2,086
5001	Depot	63,322	62,565	757	6,158	5,111	5,665	6,680	3,629	3,613	5,249	5,300	5,284	5,279	5,299	5,298
5003	Hessle Drive	250	354	(104)						134			167	3		50
Depot Costs		63,572	62,919	653	6,158	5,111	5,665	6,680	3,629	3,746	5,249	5,300	5,451	5,282	5,299	5,348
5020	Solar Expenses - Swineshead PS	231	231	0	23				55						153	
5021	Solar Expenses - Swineshead HQ	231	231	0	23				55						153	
5022	Solar Expenses - Donington NI	231	231	0	23				55						153	
5023	Solar Expenses - Chainbridge	231	231	0	23				219						(11)	
5024	Solar Expenses - Wyberton	231	231	0	23				219						(11)	
5025	Solar Expenses - Great Hale	231	231	0	23				55						153	
5026	Solar Expenses - Holland Fen	231	231	0	23				55						153	
5027	Solar Expenses - Cooks Lock PS	231	231	0	23				55						153	
5028	Solar Expenses - Gosberton PS	466	466	0	23				219						224	
5029	Solar Expenses - Black Hole PS	231	231	0	23				219						(11)	
5030	Solar Expenses - Heckington PS	231	231	0	23				55						153	
5031	Solar Expenses - Damford PS	231	231	0	23				55						153	
5032	Solar Expenses - Dowsby Fen PS		0	(0)	120				55						(175)	
5033	Solar Expenses - Dyke Fen PS	231	231	0	23				55						153	
Solar Expenses		3,238	3,232	6	417				1,423						1,393	
<<7001_7999	Rechargeable Expenditure	462,582	317,872	144,710	34,449	20,613	64,095	(20,818)	27,775	21,721	42,080	46,278	14,713	13,573	20,490	32,903
		462,582	317,872	144,710	34,449	20,613	64,095	(20,818)	27,775	21,721	42,080	46,278	14,713	13,573	20,490	32,903
Total Expenditure		7,363,610	7,649,200	(285,590)	278,647	428,728	545,962	453,568	349,873	405,938	1,491,999	1,569,384	1,528,140	848,230	1,110,462	739,232
Surplus / Deficit		(29,058)	686,914	715,972	484,106	714,710	(342,513)	832,373	621,300	(260,920)	(655,022)	(168,772)	(1,494,043)	(817,574)	(1,070,839)	743,147

BLACK SLUICE INTERNAL DRAINAGE BOARD

BOARD MEETING - 19 NOVEMBER 2024

AGENDA ITEM 13

ANNUAL REPORT ON HEALTH & SAFETY

The following report outlines to the Board how Health & Safety is effectively managed by the Board.

1. Health & Safety Committee

As of the 1st August 2023, a Health and Safety Committee has been formed. The committee has met approximately every 6 weeks initially but is now due to reduce to quarterly.

The committee has reviewed and confirmed the following to date:

Risk Assessments	Safe System of Work
RA01 Operation of Flail Mowers	Operation of Flail Mowers
RA02 Mowing-Strimming Operations	Mowing Strimming
RA03 De-silting Using 360 Excavators	De-silting and Weed cutting using 360 Excavators
RA04 Chainsaw Operations	Chainsaw Operations
RA05 Operation of mobile wood chipper	Woodchippers
RA06 Culvert Repair & Slip Repair Works	Culvert Repair & Slip Repair
RA07 Access to and inside work at Pumping Stations	Tractor Mounted Flails & Fitted Grass Cutters
RA08 Outside working at Pumping Stations	Hydraulic Tail Gates
RA09 Working in Adverse Weather	
RA10 Agricultural Mowers	
RA11 Hydraulic Tail Gates	
RA12 Removal of Fly Tips from Drains	

The committee has also reviewed the detailed Health and Safety Policy (as presented to the Board on 22 November 2023). This is reviewed annually by the Health and Safety Committee (last reviewed July 2024) and presented to the Board on a 3-year period. This policy encompasses a large number of health and safety elements from asbestos to PPE, as well as things such as working at height.

Included at the end of this report are the notes from the meeting held on 28 August 2024 to give an idea of the detail and discussions the committee have.

2. Cope Safety Management

A new 5-year contract with Cope Safety Management has been agreed which commenced June 2024 to act as our Health & Safety Advisors. The cost to the Board is £1,593.36 per annum. Cope Safety Management has carried out the following inspections and reviews this year: 13th June 2024 and the next 10th December 2024.

3. Near Miss Reports

During the period 1st October 2023 to 1st October 2024 there have been five near miss reports.

Date	Description of Near Miss	Reason/Action
16/10/2023	TM van on right hand side of road pulled out in front of Unimog to park up on opposite side of the road.	Ring the Company to talk to them.
19/10/2023	Lent on Safety Rail on edge of deck, it snapped off at the ground making person nearly fall in the drain.	Remove the posts & chain
05/03/2024	Travelling down the A17 in 19 plate Twiga, the bonnet came loose & fell off into middle of the road.	Make sure driver has done his checks & fastened catches correctly.
14/03/2024	Person misplaced his foot & fell over into the silt on the concrete apron.	Make employees more aware of conditions on site.
20/03/2024	Person moved a tree, it fell off his bucket, sprang up and hit his front window causing it to smash	Talk to driver tell them to take their time and be more aware.

4. Accidents

Seven accidents have been recorded in the Accident book during the period 1st October 2023 to 1st October 2024.

Date	Accident	Weighting
18/04/2024	Trapped finger between steel piles – cut on index finger on left hand.	1
22/04/2024	Dropped hot bowl of soup went on right hand – burn to right hand.	1
01/07/2024	While turning a pile over it flicked up & hit Merv in the chest – scrape mark across chest.	1
29/07/2024	Carl went light headed & collapsed in the car park.	1
11/09/2024	Side timber fell and hit end of middle finger right hand.	1
18/09/2024	Twisted whilst putting on net to cover the dump trailer - twisted right elbow and right shoulder and lower back pain.	1
27/09/2024	While lifting section of road plate the hook on the lifting chain came out causing the plate to land on my foot. Chain not connected correctly. Injury to left ankle and foot & right foot	2

Accident Weighting Factor

- 1 = Low Return to work the same/next day
- 2 = Medium RIDDOR reportable accident (3 day rule)
- 3 = High RIDDOR reportable (major injury or condition)

5. Training

The following Health & Safety and Plant training courses have taken place during the period:

<u>Name</u>	<u>Date</u>	<u>Type of Course</u>
Daniel Affection	23/07/2024	Emergency First Aid at Work
Pat Banham	29/07/2024	Emergency First Aid at Work
Ryan Banham	23/07/2024	Emergency First Aid at Work
Stephan Brown	29/07/2024	Emergency First Aid at Work
Stuart Hanger	17/06/2024	Emergency First Aid at Work
Ian Rose	17/06/2024	Emergency First Aid at Work
Dale Roy	23/07/2024	Emergency First Aid at Work
Emily Askew	23/07/2024	Emergency First Aid at Work
Jessica Laird	29/07/2024	Emergency First Aid at Work
Amy Chamberlain	23/07/2024	Emergency First Aid at Work
Alex Emms	29/07/2024	Emergency First Aid at Work
Kevin Methley	23/07/2024	Emergency First Aid at Work
Paul Nicholson	17/06/2024	Emergency First Aid at Work
Lee Whelan	29/07/2024	Emergency First Aid at Work
Daniel Withnall	16/10/2024	First Aid at Work
Daniel Affection	21/12/2023	Manual Handling
Pat Banham	21/12/2023	Manual Handling
Ryan Banham	21/12/2023	Manual Handling
Stephan Brown	21/12/2023	Manual Handling
Mark Green	21/12/2023	Manual Handling
Stuart Hanger	21/12/2023	Manual Handling
Tom Lee	21/12/2023	Manual Handling
Ian Rose	21/12/2023	Manual Handling
Dale Roy	21/12/2023	Manual Handling
Adam Scott	21/12/2023	Manual Handling
Rob Smith	21/12/2023	Manual Handling
Andrew Waltham	21/12/2023	Manual Handling
Mervyn Wood	21/12/2023	Manual Handling
Daniel Affection	01/09/2023	Bushcutter
Stephan Brown	01/09/2023	Bushcutter
Tom Lee	01/09/2023	Bushcutter
Daniel Affection	07/12/2023	Woodchipper
Mark Green	07/12/2023	Woodchipper
Stuart Hanger	07/12/2023	Woodchipper
Tom Lee	07/12/2023	Woodchipper
Rob Smith	07/12/2023	Woodchipper
Andrew Waltham	07/12/2023	Woodchipper

Daniel Affection	14/11/2023	Handheld Hedge Trimmer
Mark Green	14/11/2023	Handheld Hedge Trimmer
Andrew Waltham	14/11/2023	Handheld Hedge Trimmer
Stephan Brown	16/11/2023	Confined Spaces
Tom Lee	16/11/2023	Confined Spaces
Kevin Methley	16/11/2023	Confined Spaces

6. Other measures taken

Health & Safety Booklets have been issued to all employees, which is included at the end of this report.

Personal Protective Equipment relevant to the Boards operations is issued and kept up to date with all employees.

Annual Lifting Operations and Lifting Equipment Regulations (LOLER) testing is carried out on all the Boards lifting equipment (access platform, chains, slings, eye bolts, straps) by/for our insurers, defective items being replaced.

A Lone Workers Policy is currently in place and an automated lone working device using mobile phone technology is being used by all operatives.

Simon Harrison
Maintenance Director

Black Sluice Internal Drainage Board

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From 01/06/2024 To 30/06/2024

Purchase Ledger Payments & Adjustments**Black Sluice Internal Drainage Board****Payments & Adjustments From 01/06/2024 To 30/06/2024**

Page 1

Account	Date	Type	Ref 1	Ref 2	Value	Details
BAR005	02/06/2024	Payment	P02	Direct Deb	-258.06	Barclaycard Merchant Services
BAR005	02/06/2024	Payment	P02	Direct Deb	-51.08	Barclaycard Merchant Services
PIT001	02/06/2024	Payment	P02	Direct Deb	-410.50	Pitney Bowes Ltd
PAY001	02/06/2024	Payment	P02	Direct Deb	-13.20	takepayments Limited
TOM002	02/06/2024	Payment	P02	Direct Deb	-184.99	Webfleet Solutions SalesB.V.UK
WOL001	02/06/2024	Payment	P02	Direct Deb	-73117.17	Woldmarsh Producers Ltd
BRI001	02/06/2024	Payment	P02	Direct Deb	-729.86	British Telecom
EVE002	02/06/2024	Payment	P02	Direct Deb	-1271.76	Everything Everywhere
BOS001	02/06/2024	Payment	P02	Direct Deb	-2921.00	Boston Borough Council (Rates)
ANG105	13/06/2024	Payment	13593991	Bacs	-17.71	Anglian Water (Wyberton Marsh)
BOS002	13/06/2024	Payment	31891	Bacs	-1020.00	Boston Commercial Cleaners Ltd
COLA001	13/06/2024	Payment	5693	Bacs	-865.20	Cola Training Services
CRA004	13/06/2024	Payment	25441	Bacs	-36.00	Craftwork Engineering Ltd
ESS001	13/06/2024	Payment	5387	Bacs	-213.96	Essential Supplies Lincs
FOV001	13/06/2024	Payment	SINV00240431	Bacs	-139.55	Lincolnshire Office FriendsLtd
HAR003	13/06/2024	Payment	309142	Bacs	-53.84	Hargrave Agriculture
HBP001	13/06/2024	Payment	SQU005444	Bacs	-7362.00	HBP Systems Ltd
HGV001	13/06/2024	Payment	VBCV423336	Bacs	-38.30	Alliance Automotive T/A CV Com
INL001	13/06/2024	Payment	2024-P02	Bacs	-29333.83	HM Revenue & Customs
INT002	13/06/2024	Payment	6385	Bacs	-11844.00	InterLec
IRE001	13/06/2024	Payment	232258	Bacs	-588.35	Irelands Farm Machinery Ltd
LIN002	13/06/2024	Payment	2024-P02	Bacs	-27414.80	Lincolnshire C C Pension Fund
LIN019	13/06/2024	Payment	M24-036	Bacs	-655.64	Lincolnshire Wildlife Trust
LIN029	13/06/2024	Payment	83725	Bacs	-450.00	Lindum Fire Services Ltd
MAS001	13/06/2024	Payment	ESI003281	Bacs	-93.19	Mastenbroek Environmental Ltd
PET003	13/06/2024	Payment	12920	Bacs	-446.40	Peter Smith Commercials Ltd
QUI001	13/06/2024	Payment	312266	Bacs	-82.80	Quickline Communications Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
ROS001	13/06/2024	Payment	00034078	Bacs	-2.65	Rossendales Ltd
SOM001	13/06/2024	Payment	1002	Bacs	-200.00	Something Special
TFM001	13/06/2024	Payment	285615	Bacs	-255.50	TFM Supplies
TMC001	13/06/2024	Payment	25225	Bacs	-137.64	TMC Lifting
TRA006	13/06/2024	Payment	1503897141	Bacs	-106.54	Trade UK
GOD001	17/06/2024	Payment	14574	Bacs	-47051.78	C G Godfrey Ltd
AMA001	27/06/2024	Payment	INV-GB-794896495-202	Bacs	-123.24	Amazon Business EU
ANG002	27/06/2024	Payment	336619	Bacs	-24.70	Anglia Bearing Company
BOS019	27/06/2024	Payment	1037423	Bacs	-255.00	Boston Seeds Ltd
BUS002	27/06/2024	Payment	BO216802	Bacs	-96.95	B A Bush & Sons Ltd
CEF001	27/06/2024	Payment	BOS/367476	Bacs	-19.32	CEF (Boston)
CHA005	27/06/2024	Payment	79875	Bacs	-205.00	Chartered Institute of Ecology
CHA006	27/06/2024	Payment	2024-572912872	Bacs	-184.00	Chartered Institute Personnel
EME002	27/06/2024	Payment	INV-011118	Bacs	-2508.00	EME Power Systems
ESS001	27/06/2024	Payment	5535	Bacs	-811.31	Essential Supplies Lincs
FLE001	27/06/2024	Payment	6253	Bacs	-1190.40	Fleet Sense Ltd
IDS001	27/06/2024	Payment	51929	Bacs	-395.16	iD Specialist Machinery
INL001	27/06/2024	Payment	P11D(b)2023/24	Bacs	-1092.96	HM Revenue & Customs
IRE001	27/06/2024	Payment	232222	Bacs	-8542.27	Irelands Farm Machinery Ltd
JOH007	27/06/2024	Payment	R00004113	Bacs	-3113.58	Johnston Quarry Group
KIO001	27/06/2024	Payment	SIP-1472021	Bacs	-2.68	Kiowa Ltd
LAR001	27/06/2024	Payment	77369	Bacs	-24.00	Ray Larrington Hydraulics
LIN002	27/06/2024	Payment	2004384408	Bacs	-1116.33	Lincolnshire C C Pension Fund
MAS001	27/06/2024	Payment	ESI003282	Bacs	-746.27	Mastenbroek Environmental Ltd
OVI001	27/06/2024	Payment	38743	Bacs	-124560.00	Ovivo UK Ltd
PER003	27/06/2024	Payment	40949	Bacs	-54082.75	Perfect Circle JV Ltd
ROY002	27/06/2024	Payment	1802771095	Bacs	-1146.00	Royal Mail Group Ltd
SHI001	27/06/2024	Payment	IN53200	Bacs	-67.20	Shire Toilet Hire Ltd
SIL001	27/06/2024	Payment	IN612481	Bacs	-53.64	Silt Side Services Ltd
TRA006	27/06/2024	Payment	1508414769	Bacs	-48.35	Trade UK
WIT002	27/06/2024	Payment	INV/2024/06/0875	Bacs	-279.94	Witham Oil & Paint
BNP001	30/06/2024	Payment	P03	Direct Deb	-556.97	BNP Paribas Leasing Solutions
BAR005	30/06/2024	Payment	P03	Direct Deb	-71.41	Barclaycard Merchant Services

Account	Date	Type	Ref 1	Ref 2	Value	Details
BAR005	30/06/2024	Payment	P03	Direct Deb	-20.94	Barclaycard Merchant Services
TOM002	30/06/2024	Payment	P03	Direct Deb	-184.99	Webfleet Solutions SalesB.V.UK
PAY001	30/06/2024	Payment	P03	Direct Deb	-13.20	takepayments Limited
WOL001	30/06/2024	Payment	P03	Direct Deb	-55175.68	Woldmarsh Producers Ltd
BOC001	30/06/2024	Payment	P03	Direct Deb	-1007.16	BOC
NAT004	30/06/2024	Payment	P03	Direct Deb	-67.02	Natwest
NAT004	30/06/2024	Payment	P03	Direct Deb	-4.20	Natwest
EVE002	30/06/2024	Payment	P03	Direct Deb	-1293.35	Everything Everywhere
BOS001	30/06/2024	Payment	P03	Direct Deb	-2921.00	Boston Borough Council (Rates)

Account	Date	Type	Ref 1	Ref 2	Value	Details
				Total Payments	-469372.27	
				Total Discounts		
				Total Adjustments		
				Total Refunds		
				Total	-469372.27	

Payments

Bacs	-329098.73	Cheque		Direct Deb	-140273.54	Chargecard
Bulk Bacs						

Adjustments

Disc		Contra SL				
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Refunds

Refund



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Chief Executive



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Finance & Admin Director

Black Sluice Internal Drainage Board

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From 01/07/2024 To 31/07/2024

Purchase Ledger Payments & Adjustments**Black Sluice Internal Drainage Board****Payments & Adjustments From 01/07/2024 To 31/07/2024**

Page 1

Account	Date	Type	Ref 1	Ref 2	Value	Details
AMA001	11/07/2024	Payment	DS-ASE-CN-GB-2024-14	Bacs	-627.50	Amazon Business EU
ANG101	11/07/2024	Payment	13751684	Bacs	-186.10	Anglian Water (Swineshead HQ)
ANG103	11/07/2024	Payment	13756829	Bacs	-20.24	Anglian Water (Black Hole PS)
BOS002	11/07/2024	Payment	31950	Bacs	-816.00	Boston Commercial Cleaners Ltd
BUR007	11/07/2024	Payment	D08837	Bacs	-154.62	Ben Burgess Swineshead
CAJ001	11/07/2024	Payment	14647	Bacs	-112.78	C & J Supplies
CEF001	11/07/2024	Payment	BOS/367896	Bacs	-74.40	CEF (Boston)
CHA005	11/07/2024	Payment	80075	Bacs	-390.00	Chartered Institute of Ecology
COP002	11/07/2024	Payment	INV-59923	Bacs	-159.34	Cope Safety Management Ltd.
COU003	11/07/2024	Payment	INV-2559	Bacs	-148.80	A Country Kitchen
COU005	11/07/2024	Payment	531373	Bacs	-54.00	Countrywise Water Coolers Ltd
CRP001	11/07/2024	Payment	BSIDBWINDOWS04/07/24	Bacs	-40.00	C & P Cleaning Services
DIC001	11/07/2024	Payment	INV-8952	Bacs	-700.00	D & J Dickinson
DOD001	11/07/2024	Payment	2203	Bacs	-4151.20	A A Dodds & Son
ESS001	11/07/2024	Payment	5667	Bacs	-345.00	Essential Supplies Lincs
FLE002	11/07/2024	Payment	TAYBIO624	Bacs	-4000.00	S L Fletcher
FOV001	11/07/2024	Payment	SINV00244615	Bacs	-34.01	Lincolnshire Office FriendsLtd
HAR001	11/07/2024	Payment	23562525	Bacs	-1167.60	TC Harrison JCB
HAR003	11/07/2024	Payment	309662	Bacs	-13.56	Hargrave Agriculture
HBP001	11/07/2024	Payment	SIN065877	Bacs	-1050.12	HBP Systems Ltd
IBB001	11/07/2024	Payment	176399	Bacs	-2868.84	Arthur Ibbett Limited
IDS001	11/07/2024	Payment	51955	Bacs	-1901.32	iD Specialist Machinery
INL001	11/07/2024	Payment	2024-P03	Bacs	-26756.83	HM Revenue & Customs
LIN002	11/07/2024	Payment	2024-P03	Bacs	-25833.86	Lincolnshire C C Pension Fund
LIV001	11/07/2024	Payment	SINV-103850	Bacs	-1995.84	LIVES Training
PEA001	11/07/2024	Payment	284297	Bacs	-1065.38	Pearson Hydraulics Ltd
PET003	11/07/2024	Payment	13097	Bacs	-115.50	Peter Smith Commercials Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
ROS001	11/07/2024	Payment	00034182	Bacs	-15.38	Rossendales Ltd
TFM001	11/07/2024	Payment	286252	Bacs	-197.63	TFM Supplies
TRA006	11/07/2024	Payment	1512917087	Bacs	-117.51	Trade UK
WEL002	11/07/2024	Payment	9470	Bacs	-75.84	Wells & Son Marquees Ltd.
WIT004	11/07/2024	Payment	0320/32000079	Bacs	-123.88	Witham Timber
WOO001	11/07/2024	Payment	988319	Bacs	-368.88	WBM Office Solutions Limited
Total Payments					-75681.96	
Total Discounts						
Total Adjustments						
Total Refunds						
Total					<u>-75681.96</u>	

Payments

Bacs	-75681.96	Cheque	Direct Deb	Chargecard
Bulk Bacs				

Adjustments

Disc	Contra SL
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Refunds

Refund



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Chief Executive



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Finance & Admin Director

Black Sluice Internal Drainage Board

Printed on 05/11/2024 at 14:28 by JB2

From 01/08/2024 To 31/08/2024

Purchase Ledger Payments & Adjustments**Black Sluice Internal Drainage Board****Payments & Adjustments From 01/08/2024 To 31/08/2024**

Page 1

Account	Date	Type	Ref 1	Ref 2	Value	Details
ALA001	01/08/2024	Payment	540820	Bacs	-78.00	Alarmline Security Ltd
AQU002	01/08/2024	Payment	12782	Bacs	-36009.00	Aquatic Control Engineering Lt
ASH001	01/08/2024	Payment	26361417	Bacs	-823.31	Sunbelt Rentals Ltd
BOS002	01/08/2024	Payment	32003	Bacs	-816.00	Boston Commercial Cleaners Ltd
BUR007	01/08/2024	Payment	D09390	Bacs	-11.59	Ben Burgess Swineshead
BUS002	01/08/2024	Payment	BO217038	Bacs	-147.60	B A Bush & Sons Ltd
CAM003	01/08/2024	Payment	104	Bacs	-150.00	D Campbell
CAR003	01/08/2024	Payment	271629	Bacs	-2579.63	Carrier Rental Systems
CHE001	01/08/2024	Payment	SICTM028817	Bacs	-832.80	Chevron Traffic Management Ltd
COP002	01/08/2024	Payment	INV-60105	Bacs	-159.34	Cope Safety Management Ltd.
CRA004	01/08/2024	Payment	25611	Bacs	-205.00	Craftwork Engineering Ltd
DIC001	01/08/2024	Payment	INV-9112	Bacs	-410.00	D & J Dickinson
DOV001	01/08/2024	Payment	07062024	Bacs	-918.00	Dovecote Farming
DUN001	01/08/2024	Payment	3210	Bacs	-962.58	Dunmore's Catering
END002	01/08/2024	Payment	6547	Bacs	-4483.20	Endeavour Drilling Ltd
ESS001	01/08/2024	Payment	5782	Bacs	-409.94	Essential Supplies Lincs
HAL005	01/08/2024	Payment	49716	Bacs	-189.00	Hallgate (Lincs) Limited
HAR001	01/08/2024	Payment	23562764	Bacs	-3393.56	TC Harrison JCB
HUW001	01/08/2024	Payment	IH636967	Bacs	-588.76	Huws Gray (Buildbase)
INT002	01/08/2024	Payment	6387	Bacs	-4825.20	InterLec
IRE001	01/08/2024	Payment	232851	Bacs	-11890.09	Irelands Farm Machinery Ltd
JOH007	01/08/2024	Payment	R00004358	Bacs	-10469.91	Johnston Quarry Group
LAR001	01/08/2024	Payment	77690	Bacs	-158.64	Ray Larrington Hydraulics
LIN024	01/08/2024	Payment	2004385319	Bacs	-671.00	Lincolnshire County Council
MAY001	01/08/2024	Payment	8399574	Bacs	-39781.20	Mabey Hire Services Ltd
MEL001	01/08/2024	Payment	INV-10455	Bacs	-3480.00	H Mell & Son Services Ltd
MOT001	01/08/2024	Payment	BTT223057	Bacs	-24.00	Motor Parts Direct Limited

Account	Date	Type	Ref 1	Ref 2	Value	Details
PER003	01/08/2024	Payment	41890	Bacs	-49070.18	Perfect Circle JV Ltd
PRE005	01/08/2024	Payment	1566	Bacs	-864.00	Premier Conditioned Air Servic
QUI001	01/08/2024	Payment	320946	Bacs	-82.80	Quickline Communications Ltd
REC001	01/08/2024	Payment	16854	Bacs	-1461.00	Recon Survey and Safety Ltd
ROS001	01/08/2024	Payment	00034279	Bacs	-2.65	Rossendales Ltd
SHI001	01/08/2024	Payment	IN55135	Bacs	-600.00	Shire Toilet Hire Ltd
THO005	01/08/2024	Payment	42	Bacs	-900.00	James Thorogood
TRA006	01/08/2024	Payment	1520226683	Bacs	-283.25	Trade UK
WIT001	01/08/2024	Payment	INV05221	Bacs	-1547.70	Witham Fourth IDB
WOO001	01/08/2024	Payment	988515	Bacs	-103.93	WBM Office Solutions Limited
BNP001	04/08/2024	Payment	P04	Direct Deb	-556.97	BNP Paribas Leasing Solutions
PIT001	04/08/2024	Payment	P04	Direct Deb	-410.50	Pitney Bowes Ltd
BAR005	04/08/2024	Payment	P04	Direct Deb	-31.10	Barclaycard Merchant Services
BAR005	04/08/2024	Payment	P04	Direct Deb	-12.88	Barclaycard Merchant Services
PAY001	04/08/2024	Payment	P04	Direct Deb	-13.20	takepayments Limited
TOM002	04/08/2024	Payment	P04	Direct Deb	-184.99	Webfleet Solutions SalesB.V.UK
WOL001	04/08/2024	Payment	P04	Direct Deb	-30241.83	Woldmarsh Producers Ltd
EVE002	04/08/2024	Payment	P04	Direct Deb	-1293.65	Everything Everywhere
BOS001	04/08/2024	Payment	P04	Direct Deb	-2921.00	Boston Borough Council (Rates)
NAT004	04/08/2024	Payment	P04	Direct Deb	-33.04	Natwest
NAT004	04/08/2024	Payment	P04	Direct Deb	-4.90	Natwest
BNP001	04/08/2024	Payment	P04	Direct Deb	-556.97	BNP Paribas Leasing Solutions
COM002	04/08/2024	Refund	P04	Refund	595.41	4Com Network Services Ltd
COM002	04/08/2024	Refund	P04	Refund	297.37	4Com Network Services Ltd
COM002	04/08/2024	Refund	P04	Refund	274.72	4Com Network Services Ltd
COM002	04/08/2024	Refund	P04	Refund	274.73	4Com Network Services Ltd
COM002	04/08/2024	Refund	P04	Refund	274.73	4Com Network Services Ltd
DAS001	04/08/2024	Payment	P04	Direct Deb	-432.00	DAS Law
AMA001	15/08/2024	Payment	GB4SYEJABEY	Bacs	-300.67	Amazon Business EU
ANG102	15/08/2024	Payment	13889040	Bacs	-18.51	Anglian Water (Holland Fen PS)
ASH001	15/08/2024	Payment	26389459	Bacs	-1099.92	Sunbelt Rentals Ltd
BAR007	15/08/2024	Payment	pp3710	Bacs	-462.69	Simon Barker Services Ltd
BUR007	15/08/2024	Payment	D09696	Bacs	-154.11	Ben Burgess Swineshead

Account	Date	Type	Ref 1	Ref 2	Value	Details
CAJ001	15/08/2024	Payment	14977	Bacs	-10.00	C & J Supplies
CAR003	15/08/2024	Payment	271629	Bacs	-467.48	Carrier Rental Systems
CRA004	15/08/2024	Payment	25799	Bacs	-251.28	Craftwork Engineering Ltd
CRP001	15/08/2024	Payment	BSIDBWINDOWS08/08/24	Bacs	-40.00	C & P Cleaning Services
ESS001	15/08/2024	Payment	5781	Bacs	-70.86	Essential Supplies Lincs
FOV001	15/08/2024	Payment	SINV00246730	Bacs	-6.54	Lincolnshire Office FriendsLtd
HAR001	15/08/2024	Payment	23203638	Bacs	-105.60	TC Harrison JCB
HAR003	15/08/2024	Payment	310160	Bacs	-180.43	Hargrave Agriculture
HGV001	15/08/2024	Payment	VBCV431489	Bacs	-30.00	Alliance Automotive T/A CV Com
HIL002	15/08/2024	Payment	179202	Bacs	-182.63	Charles H Hill Ltd
IBB001	15/08/2024	Payment	178923	Bacs	-501.89	Arthur Ibbett Limited
INL001	15/08/2024	Payment	2024-P04	Bacs	-28263.98	HM Revenue & Customs
IRE001	15/08/2024	Payment	233008	Bacs	-930.35	Irelands Farm Machinery Ltd
LAR001	15/08/2024	Payment	77738	Bacs	-60.00	Ray Larrington Hydraulics
LIN002	15/08/2024	Payment	2024-P04	Bacs	-27636.68	Lincolnshire C C Pension Fund
LIN030	15/08/2024	Payment	99784	Bacs	-128.10	Lincolnshire Fastener Co Ltd
MAS001	15/08/2024	Payment	ESI003421	Bacs	-136.80	Mastenbroek Environmental Ltd
PEO001	15/08/2024	Payment	CI58188	Bacs	-264.60	Rocksure Systems T/APeoplesaf
PHI003	15/08/2024	Payment	0000196137	Bacs	-798.95	Phillips Animal Health Ltd
SHA006	15/08/2024	Payment	1258	Bacs	-4772.40	L A Sharpe Ltd
SIL002	15/08/2024	Payment	395427	Bacs	-600.00	Sills & Betteridge Solicitors
TFM001	15/08/2024	Payment	286882	Bacs	-375.93	TFM Supplies
TRA006	15/08/2024	Payment	1522705201	Bacs	-22.99	Trade UK
AMA001	29/08/2024	Payment	INV-GB-168871441-20	Bacs	-44.50	Amazon Business EU
BUR007	29/08/2024	Payment	D10148	Bacs	-116.52	Ben Burgess Swineshead
BUS002	29/08/2024	Payment	BO217297	Bacs	-18.00	B A Bush & Sons Ltd
CEF001	29/08/2024	Payment	BOS/371136	Bacs	-248.28	CEF (Boston)
COP002	29/08/2024	Payment	INV-60294	Bacs	-159.34	Cope Safety Management Ltd.
COU002	29/08/2024	Payment	970026941	Bacs	-1740.00	Coulstock & Place Eng Co. Ltd
GLE001	29/08/2024	Payment	71962	Bacs	-270.00	Glen Farrow UK Ltd
HAL005	29/08/2024	Payment	50408	Bacs	-1707.30	Hallgate (Lincs) Limited
HAR001	29/08/2024	Payment	23203942	Bacs	-5810.12	TC Harrison JCB
HBP001	29/08/2024	Payment	SIN066602	Bacs	-23.76	HBP Systems Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
HGV001	29/08/2024	Payment	VBCV432683	Bacs	-86.28	Alliance Automotive T/A CV Com
IRE001	29/08/2024	Payment	233181	Bacs	-12178.54	Irelands Farm Machinery Ltd
JOH007	29/08/2024	Payment	R00004545	Bacs	-5194.79	Johnston Quarry Group
KWM001	29/08/2024	Payment	15847	Bacs	-924.49	K & W Mechanical Services Ltd
LIN002	29/08/2024	Payment	2004388030	Bacs	-288.33	Lincolnshire C C Pension Fund
LIN031	29/08/2024	Payment	00465752	Bacs	-550.80	Linsco Recruitment
MEL001	29/08/2024	Payment	INV-10617	Bacs	-578.29	H Mell & Son Services Ltd
MST001	29/08/2024	Payment	0000341173	Bacs	-57.12	MST Tracks Ltd
NFU001	29/08/2024	Payment	1169316595	Bacs	-143.81	NFU Insurance
PER003	29/08/2024	Payment	41895	Bacs	-28207.05	Perfect Circle JV Ltd
REC001	29/08/2024	Payment	17143	Bacs	-1392.00	Recon Survey and Safety Ltd
TAU002	29/08/2024	Payment	24031772	Bacs	-653.40	TAUWI c/o Atkins Ltd
TMC001	29/08/2024	Payment	25586	Bacs	-177.60	TMC Lifting
TRA006	29/08/2024	Payment	1527410021	Bacs	-999.96	Trade UK
WIT001	29/08/2024	Payment	DOC06127	Bacs	-1686.30	Witham Fourth IDB
WOO001	29/08/2024	Payment	988671	Bacs	-132.86	WBM Office Solutions Limited

Account	Date	Type	Ref 1	Ref 2	Value	Details
				Total Payments	-347338.72	
				Total Discounts		
				Total Adjustments		
				Total Refunds	1716.96	
				Total	-345621.76	

Payments

Bacs	-310645.69	Cheque		Direct Deb	-36693.03	Chargecard
Bulk Bacs						

Adjustments

Disc		Contra SL				
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Refunds

Refund	1716.96					
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D. Withmatt

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Chief Executive

AVG

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Finance & Admin Director

Black Sluice Internal Drainage Board

Printed on 05/11/2024 at 14:29 by JB2

From 01/09/2024 To 30/09/2024

Purchase Ledger Payments & Adjustments**Black Sluice Internal Drainage Board****Payments & Adjustments From 01/09/2024 To 30/09/2024**

Page 1

Account	Date	Type	Ref 1	Ref 2	Value	Details
QUI001	01/09/2024	Payment	P05	Direct Deb	-82.80	Quickline Communications Ltd
BAR005	01/09/2024	Payment	P05	Direct Deb	-137.71	Barclaycard Merchant Services
BAR005	01/09/2024	Payment	P05	Direct Deb	-20.94	Barclaycard Merchant Services
TOM002	01/09/2024	Payment	P05	Direct Deb	-184.99	Webfleet Solutions SalesB.V.UK
PAY001	01/09/2024	Payment	P05	Direct Deb	-13.20	takepayments Limited
WOL001	01/09/2024	Payment	P05	Direct Deb	-44815.94	Woldmarsh Producers Ltd
BRI001	01/09/2024	Payment	P05	Direct Deb	-718.52	British Telecom
BOC001	01/09/2024	Payment	P05	Direct Deb	-397.63	BOC
EVE002	01/09/2024	Payment	P05	Direct Deb	-1302.34	Everything Everywhere
BOS001	01/09/2024	Payment	P05	Direct Deb	-2921.00	Boston Borough Council (Rates)
NAT004	01/09/2024	Payment	P05	Direct Deb	-71.05	Natwest
NAT004	01/09/2024	Payment	P05	Direct Deb	-5.95	Natwest
NAT004	01/09/2024	Payment	P05	Direct Deb	-4.55	Natwest
NAT004	01/09/2024	Payment	P05	Direct Deb	-4.55	Natwest
NAT004	01/09/2024	Payment	P05	Direct Deb	-309.54	Natwest
NAT004	01/09/2024	Payment	P05	Direct Deb	-6.30	Natwest
AMA001	13/09/2024	Payment	GB411097ABEY	Bacs	-90.08	Amazon Business EU
ANG105	13/09/2024	Payment	13961875	Bacs	-18.51	Anglian Water (Wyberton Marsh)
ASH001	13/09/2024	Payment	26561782	Bacs	-1008.00	Sunbelt Rentals Ltd
ASS003	13/09/2024	Payment	SINV000023981	Bacs	-134.00	Association of Accounting Tech
BOS002	13/09/2024	Payment	32061	Bacs	-1020.00	Boston Commercial Cleaners Ltd
BOS023	13/09/2024	Payment	080871	Bacs	-25800.00	Boss Cabins Ltd
BUR007	13/09/2024	Payment	D10250	Bacs	-23.18	Ben Burgess Swineshead
CEF001	13/09/2024	Payment	BOS/371499	Bacs	-328.98	CEF (Boston)
COA001	13/09/2024	Payment	1375	Bacs	-21520.00	C B Coate & Son
CRA004	13/09/2024	Payment	26006	Bacs	-53.80	Craftwork Engineering Ltd
END002	13/09/2024	Payment	6590	Bacs	-369.60	Endeavour Drilling Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
FOV001	13/09/2024	Payment	SINV00247932	Bacs	-43.88	Lincolnshire Office FriendsLtd
HAR001	13/09/2024	Payment	23563192	Bacs	-1005.60	TC Harrison JCB
HAR003	13/09/2024	Payment	310543	Bacs	-234.92	Hargrave Agriculture
INL001	13/09/2024	Payment	2024-P05	Bacs	-30978.03	HM Revenue & Customs
IRE001	13/09/2024	Payment	233266	Bacs	-464.84	Irelands Farm Machinery Ltd
LAR001	13/09/2024	Payment	77968	Bacs	-43.20	Ray Larrington Hydraulics
LIN002	13/09/2024	Payment	2024-P05	Bacs	-25833.86	Lincolnshire C C Pension Fund
LIN018	13/09/2024	Payment	INV-10125	Bacs	-240.00	SDG Access Limited
LIN031	13/09/2024	Payment	00466969	Bacs	-572.40	Linsco Recruitment
MWN001	13/09/2024	Payment	INV45366	Bacs	-7140.00	MW Nice Fencing Ltd
PER001	13/09/2024	Payment	AL2022	Bacs	-8323.20	Perry's Pumps Ltd
PER003	13/09/2024	Payment	42813	Bacs	-42291.16	Perfect Circle JV Ltd
PET003	13/09/2024	Payment	13877	Bacs	-597.81	Peter Smith Commercials Ltd
PKF001	13/09/2024	Payment	SB20241871	Bacs	-4032.00	PKF Littlejohn LLP
ROS001	13/09/2024	Payment	00034408	Bacs	-5.29	Rossendales Ltd
SIL001	13/09/2024	Payment	IN616576	Bacs	-23.66	Silt Side Services Ltd
TFM001	13/09/2024	Payment	287446	Bacs	-380.97	TFM Supplies
TRA006	13/09/2024	Payment	1535035897	Bacs	-80.23	Trade UK
LIN002	17/09/2024	Payment	2024-P05b	Bacs	-101.97	Lincolnshire C C Pension Fund
AMA001	26/09/2024	Payment	1XNT-D3FM-FWQ6	Bacs	-7.38	Amazon Business EU
BUS002	26/09/2024	Payment	WC113173	Bacs	-116.16	B A Bush & Sons Ltd
CAJ001	26/09/2024	Payment	15293	Bacs	-141.36	C & J Supplies
CEF001	26/09/2024	Payment	BOS/373113	Bacs	-31.92	CEF (Boston)
CRP001	26/09/2024	Payment	BSIDBWINDOWS16/09/24	Bacs	-40.00	C & P Cleaning Services
ESS001	26/09/2024	Payment	6072	Bacs	-344.62	Essential Supplies Lincs
FOV001	26/09/2024	Payment	SINV00247933	Bacs	-8.14	Lincolnshire Office FriendsLtd
HAL005	26/09/2024	Payment	50619	Bacs	-160.44	Hallgate (Lincs) Limited
HAR001	26/09/2024	Payment	23563440	Bacs	-2164.48	TC Harrison JCB
HBP001	26/09/2024	Payment	SIN066724	Bacs	-10201.60	HBP Systems Ltd
HIL002	26/09/2024	Payment	179946	Bacs	-101.83	Charles H Hill Ltd
HIT001	26/09/2024	Payment	INV-047939	Bacs	-1243.18	Hitachi Construction Machinery
IRE001	26/09/2024	Payment	232719	Bacs	-1871.65	Irelands Farm Machinery Ltd
KWM001	26/09/2024	Payment	15906	Bacs	-151.20	K & W Mechanical Services Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
LIN002	26/09/2024	Payment	2004389206	Bacs	-288.33	Lincolnshire C C Pension Fund
LIN031	26/09/2024	Payment	00468188	Bacs	-3142.80	Linsco Recruitment
LON003	26/09/2024	Payment	0020/00001159	Bacs	-380.91	Longwater Construction
PEO001	26/09/2024	Payment	CI60596	Bacs	-201.05	Rocksure Systems T/A Peoplesaf
PER001	26/09/2024	Payment	AL2026	Bacs	-24003.79	Perry's Pumps Ltd
SHI001	26/09/2024	Payment	INH56955	Bacs	-720.00	Shire Toilet Hire Ltd
TFM001	26/09/2024	Payment	286973	Bacs	-1292.06	TFM Supplies
TRA006	26/09/2024	Payment	1538035065	Bacs	-73.15	Trade UK
WIL005	26/09/2024	Payment	WCP 1642	Bacs	-588.00	Wildlife Conservation Partners
NFU001	27/09/2024	Payment	1168402035/2	Bacs	-111385.55	NFU Insurance
BNP001	29/09/2024	Payment	P06	Direct Deb	-556.97	BNP Paribas Leasing Solutions
COM002	29/09/2024	Refund	P06	Refund	263.26	4Com Network Services Ltd
BAR005	29/09/2024	Payment	P06	Direct Deb	-77.60	Barclaycard Merchant Services
BAR005	29/09/2024	Payment	P06	Direct Deb	-12.88	Barclaycard Merchant Services
TOM002	29/09/2024	Payment	P06	Direct Deb	-40.82	Webfleet Solutions SalesB.V.UK
TOM002	29/09/2024	Payment	P06	Direct Deb	-231.04	Webfleet Solutions SalesB.V.UK
PAY001	29/09/2024	Payment	P06	Direct Deb	-13.20	takepayments Limited
WOL001	29/09/2024	Payment	P06	Direct Deb	-44848.37	Woldmarsh Producers Ltd
PIT001	29/09/2024	Payment	P06	Direct Deb	-411.21	Pitney Bowes Ltd
QUI001	29/09/2024	Payment	P06	Direct Deb	-82.80	Quickline Communications Ltd
ROB001	29/09/2024	Payment	P06	Bacs	-28080.00	Robustrack Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
				Total Payments	-456770.67	
				Total Discounts		
				Total Adjustments		
				Total Refunds	263.26	
				Total	-456507.41	

Payments

Bacs	-359498.77	Cheque		Direct Deb	-97271.90	Chargecard
Bulk Bacs						

Adjustments

Disc		Contra SL				
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Refunds

Refund	263.26					
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D. Withmalt

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Chief Executive

AVG

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Finance & Admin Director

Black Sluice Internal Drainage Board

Printed on 05/11/2024 at 14:30 by JB2

From 01/10/2024 To 31/10/2024

Purchase Ledger Payments & Adjustments**Black Sluice Internal Drainage Board****Payments & Adjustments From 01/10/2024 To 31/10/2024**

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Account	Date	Type	Ref 1	Ref 2	Value	Details
CRO004	03/10/2024	Payment	P07	Bacs	-306.56	CROP LOSS
CRO004	03/10/2024	Payment	P07	Bacs	-26.20	CROP LOSS
CRO004	03/10/2024	Payment	P07	Bacs	-738.21	CROP LOSS
CRO004	03/10/2024	Payment	P07	Bacs	-190.62	CROP LOSS
ADR001	10/10/2024	Payment	17293	Bacs	-358.57	Adrian Padley Motors Ltd
AMA001	10/10/2024	Payment	GB41692TABEY	Bacs	-177.03	Amazon Business EU
ANG002	10/10/2024	Payment	339540	Bacs	-141.28	Anglia Bearing Company
ANG101	10/10/2024	Payment	14124094	Bacs	-179.80	Anglian Water (Swineshead HQ)
ANG103	10/10/2024	Payment	14134109	Bacs	-20.45	Anglian Water (Black Hole PS)
BAR007	10/10/2024	Payment	pp4113	Bacs	-5343.60	Simon Barker Services Ltd
BOS002	10/10/2024	Payment	32127	Bacs	-816.00	Boston Commercial Cleaners Ltd
BOS014	10/10/2024	Payment	40004972	Bacs	-3977.00	Boston Borough Council (Other)
BOS018	10/10/2024	Payment	60733	Bacs	-106.00	Boston HGV Testing Station Ltd
BUR007	10/10/2024	Payment	D10836	Bacs	-39.98	Ben Burgess Swineshead
CEF001	10/10/2024	Payment	BOS/373113	Bacs	-47.52	CEF (Boston)
CEN002	10/10/2024	Payment	264343	Bacs	-1333.03	Centre Tank Services Ltd
CHI002	10/10/2024	Payment	228941	Bacs	-122.79	Chisletts Ltd
COO003	10/10/2024	Payment	56225	Bacs	-273.60	Chris Cook Print
COP002	10/10/2024	Payment	INV-60483	Bacs	-159.34	Cope Safety Management Ltd.
COU003	10/10/2024	Payment	INV-2683	Bacs	-172.80	A Country Kitchen
CRA004	10/10/2024	Payment	26185	Bacs	-298.26	Craftwork Engineering Ltd
ENG001	10/10/2024	Payment	65898	Bacs	-1263.16	Engineering & Hire Ltd
ESS001	10/10/2024	Payment	06263	Bacs	-332.17	Essential Supplies Lincs
EVA001	10/10/2024	Payment	IDB090	Bacs	-755.00	Noel Evans Window Cleaning
FOV001	10/10/2024	Payment	SINV00250692	Bacs	-156.57	Lincolnshire Office FriendsLtd
GUA001	10/10/2024	Payment	10637	Bacs	-396.00	Guardian Press (Boston) Ltd
HAR001	10/10/2024	Payment	24706554	Bacs	-185.80	TC Harrison JCB

Account	Date	Type	Ref 1	Ref 2	Value	Details
HAR003	10/10/2024	Payment	310997	Bacs	-901.73	Hargrave Agriculture
HGV001	10/10/2024	Payment	VBCV437989	Bacs	-53.94	Alliance Automotive T/A CV Com
HIL002	10/10/2024	Payment	180371	Bacs	-980.62	Charles H Hill Ltd
HUW001	10/10/2024	Payment	1125481	Bacs	-46.20	Huws Gray (Buildbase)
INL001	10/10/2024	Payment	2024-P06	Bacs	-31600.52	HM Revenue & Customs
INT002	10/10/2024	Payment	6436	Bacs	-69480.00	InterLec
IRE001	10/10/2024	Payment	233654	Bacs	-778.40	Irelands Farm Machinery Ltd
JOH007	10/10/2024	Payment	R00004659	Bacs	-5194.79	Johnston Quarry Group
KIO001	10/10/2024	Payment	SIP-1482814	Bacs	-331.36	Kiowa Ltd
LAR001	10/10/2024	Payment	78034	Bacs	-64.44	Ray Larrington Hydraulics
LIN002	10/10/2024	Payment	2024-P06	Bacs	-30253.15	Lincolnshire C C Pension Fund
LIN031	10/10/2024	Payment	00469329	Bacs	-2203.20	Linsco Recruitment
LIS001	10/10/2024	Payment	16582969	Bacs	-361.00	Listers Toyota Boston
MAI002	10/10/2024	Payment	2024 Lagoon	Bacs	-5460.00	H J Mair and Sons
MGF001	10/10/2024	Payment	CAP900421999	Bacs	-82359.90	MGF (Trench Construction Sys)
MIL002	10/10/2024	Payment	MTI-70070	Bacs	-4453.20	Mill Tyres
MOT001	10/10/2024	Payment	BTT225732	Bacs	-42.38	Motor Parts Direct Limited
NEW005	10/10/2024	Payment	8274/09	Bacs	-10344.00	The Newbrook Engineering CoLtd
NFU003	10/10/2024	Payment	QU10E (24/25)	Bacs	-363.60	NFU Subscription
PER003	10/10/2024	Payment	45004	Bacs	-4737.76	Perfect Circle JV Ltd
SHI001	10/10/2024	Payment	IN57063	Bacs	-346.80	Shire Toilet Hire Ltd
TFM001	10/10/2024	Payment	288124	Bacs	-473.55	TFM Supplies
TRA006	10/10/2024	Payment	1536127507	Bacs	-64.93	Trade UK
WAT001	10/10/2024	Payment	0000005087	Bacs	-799.76	Water Management Alliance
WEL004	10/10/2024	Payment	4018	Bacs	-15042.60	Wells Plant Hire
WIT001	10/10/2024	Payment	INV05238	Bacs	-1547.70	Witham Fourth IDB
WIT002	10/10/2024	Payment	INV/2024/09/1152	Bacs	-696.00	Witham Oil & Paint
WOO001	10/10/2024	Payment	988898	Bacs	-197.84	WBM Office Solutions Limited
ALA001	31/10/2024	Payment	541968	Bacs	-78.00	Alarmline Security Ltd
ALL005	31/10/2024	Payment	INV-9471	Bacs	-540.00	Allenby Training Services Ltd
AMA001	31/10/2024	Payment	INV-GB-2206868705-20	Bacs	-30.46	Amazon Business EU
AQU002	31/10/2024	Payment	12996	Bacs	-36009.00	Aquatic Control Engineering Lt
ASH001	31/10/2024	Payment	26781654	Bacs	-4561.61	Sunbelt Rentals Ltd

Account	Date	Type	Ref 1	Ref 2	Value	Details
AUT003	31/10/2024	Payment	9032951095	Bacs	-2667.60	Autodesk
BOS018	31/10/2024	Payment	61320	Bacs	-151.00	Boston HGV Testing Station Ltd
BUR007	31/10/2024	Payment	D11424	Bacs	-69.64	Ben Burgess Swineshead
CAR003	31/10/2024	Payment	277693	Bacs	-1194.25	Carrier Rental Systems
COP002	31/10/2024	Payment	INV-60672	Bacs	-159.34	Cope Safety Management Ltd.
CRP001	31/10/2024	Payment	BSIDBWINDOWS29/10/24	Bacs	-40.00	C & P Cleaning Services
END003	31/10/2024	Payment	02	Bacs	-240.00	Enderby & Hallgate
ESS001	31/10/2024	Payment	06372	Bacs	-553.36	Essential Supplies Lincs
HGV001	31/10/2024	Payment	VBCV438819	Bacs	-56.24	Alliance Automotive T/A CV Com
IBB001	31/10/2024	Payment	183790	Bacs	-1062.95	Arthur Ibbett Limited
INT002	31/10/2024	Payment	6445	Bacs	-42396.00	InterLec
IRE001	31/10/2024	Payment	233806	Bacs	-7164.03	Irelands Farm Machinery Ltd
JOH007	31/10/2024	Payment	R00004776	Bacs	-5040.91	Johnston Quarry Group
LIN002	31/10/2024	Payment	2004390721	Bacs	-288.33	Lincolnshire C C Pension Fund
LIN031	31/10/2024	Payment	00470478	Bacs	-1782.00	Linsco Recruitment
MAL001	31/10/2024	Payment	9256	Bacs	-52800.00	Maltby Land Surveys Ltd
MIL002	31/10/2024	Payment	MTI-71655	Bacs	-614.40	Mill Tyres
PER001	31/10/2024	Payment	AL2027	Bacs	-5031.00	Perry's Pumps Ltd
ROS001	31/10/2024	Payment	00034586	Bacs	-2.64	Rossendales Ltd
SCO002	31/10/2024	Payment	128565	Bacs	-178.20	Scott Trailers Ltd
SHI001	31/10/2024	Payment	IN58079	Bacs	-268.80	Shire Toilet Hire Ltd
TMC001	31/10/2024	Payment	25856	Bacs	-60.41	TMC Lifting
TRA006	31/10/2024	Payment	1552681432	Bacs	-33.37	Trade UK
WIT004	31/10/2024	Payment	0320/32021590	Bacs	-246.48	Witham Timber
WOO001	31/10/2024	Payment	989070	Bacs	-88.44	WBM Office Solutions Limited

Account	Date	Type	Ref 1	Ref 2	Value	Details
				Total Payments	-450505.17	
				Total Discounts		
				Total Adjustments		
				Total Refunds		
				Total	-450505.17	

Payments

Bacs	-450505.17	Cheque		Direct Deb	Chargecard
Bulk Bacs					

Adjustments

Disc		Contra SL			
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Refunds

Refund



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Chief Executive



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Finance & Admin Director

Woldmarsh Invoice May 2024

Supplier	Net	VAT	Gross	Codes	Dates		Actual/ Estimate
					From	To	
B A Bush & Son Ltd	165.00	33.00	198.00	5001 9121			
B A Bush & Son Ltd	75.00	15.00	90.00	5001 9121			
NPower	-1017.21	-203.44	-1220.65	2003 5001	26/03/2024	25/04/2024	Actual
NPower	974.70	194.94	1169.64	2003 2013	01/04/2024	30/04/2024	H/H
NPower	1063.26	212.21	1275.47	2003 2014	26/03/2024	25/04/2024	Actual
NPower	411.78	82.36	494.14	2003 2027	26/03/2024	25/04/2024	Actual
NPower	69.22	3.46	72.68	2003 2001	26/03/2024	25/04/2024	Actual
NPower	1017.21	203.44	1220.65	2003 5001	26/03/2024	25/04/2024	Actual
NPower	932.19	186.44	1118.63	2003 2015	26/03/2024	25/04/2024	Actual
NPower	2278.27	455.65	2733.92	2003 2030	01/04/2024	30/04/2024	H/H
NPower	2442.20	488.44	2930.64	2003 2006	01/04/2024	30/04/2024	H/H
NPower	1517.66	303.53	1821.19	2003 2010	01/04/2024	30/04/2024	H/H
NPower	3134.77	626.95	3761.72	2003 2028	01/04/2024	30/04/2024	H/H
NPower	730.80	146.16	876.96	2003 2018	01/04/2024	30/04/2024	H/H
NPower	445.33	22.27	467.60	2003 2003	01/04/2024	30/04/2024	H/H
NPower	1051.84	210.37	1262.21	2003 2007	01/04/2024	30/04/2024	H/H
NPower	1918.15	383.63	2301.78	2003 2011	01/04/2024	30/04/2024	H/H
NPower	1537.06	307.41	1844.47	2003 2004	01/04/2024	30/04/2024	H/H
NPower	1371.24	68.71	1439.95	2003 2032	01/04/2024	30/04/2024	H/H
NPower	1602.30	320.46	1922.76	2003 2005	01/04/2024	30/04/2024	H/H
NPower	1670.20	334.04	2004.24	2003 2021/2022	01/04/2024	30/04/2024	H/H
NPower	1396.58	69.98	1466.56	2003 2012	01/04/2024	30/04/2024	H/H
NPower	95.80	4.29	100.09	2003 2026	26/03/2024	25/04/2024	Actual
NPower	88.26	4.11	92.37	2003 2024	26/03/2024	25/04/2024	Actual
NPower	130.98	6.66	137.64	2003 2033	26/03/2024	25/04/2024	Actual
NPower	499.00	99.80	598.80	2003 2025	26/03/2024	25/04/2024	Actual
NPower	59.69	3.00	62.69	2003 2034	26/03/2024	25/04/2024	Actual
NPower	125.63	5.79	131.42	2003 2031	26/03/2024	25/04/2024	Actual
NPower	91.77	4.33	96.10	2003 2019	26/03/2024	25/04/2024	Actual
NPower	53.47	2.79	56.26	2003 2029	26/03/2024	25/04/2024	Actual
NPower	41.02	2.04	43.06	2003 2002	26/03/2024	25/04/2024	Actual
NPower	64.83	3.21	68.04	2003 2023	26/03/2024	25/04/2024	Actual
NPower	404.19	80.84	485.03	2003 2008	26/03/2024	25/04/2024	Actual
NPower	325.83	16.44	342.27	2003 2016	01/04/2024	30/04/2024	H/H
NPower	344.65	17.38	362.03	2003 2017	01/04/2024	30/04/2024	H/H
NPower	397.54	20.03	417.57	2003 2020	01/04/2024	30/04/2024	H/H
NPower	690.86	34.69	725.55	2003 2009	01/04/2024	30/04/2024	H/H
NPower	1020.73	204.15	1224.88	2003 5001	26/03/2024	25/04/2024	Actual
NPower	1313.66	244.28	1557.94	2003 2014	26/04/2024	25/05/2024	Estimate
NPower	394.23	36.07	430.30	2003 2019	26/04/2024	25/05/2024	Estimate
NPower	225.15	19.73	244.88	2003 2023	26/04/2024	25/05/2024	Estimate
NPower	364.38	30.21	394.59	2003 2024	26/04/2024	25/05/2024	Estimate
NPower	558.36	108.27	666.63	2003 2025	26/04/2024	25/05/2024	Actual
NPower	211.72	16.68	228.40	2003 2026	26/04/2024	25/05/2024	Estimate
NPower	70.24	4.04	74.28	2003 2029	26/04/2024	25/05/2024	Estimate
NPower	369.87	28.78	398.65	2003 2031	26/04/2024	25/05/2024	Actual
NPower	215.94	13.51	229.45	2003 2033	26/04/2024	25/05/2024	Estimate
NPower	92.72	4.64	97.36	2003 2001	26/04/2024	25/05/2024	Actual
NPower	1010.11	185.08	1195.19	2003 2015	26/04/2024	25/05/2024	Actual
NPower	879.24	175.85	1055.09	2003 5001	26/04/2024	25/05/2024	Estimate
Rix Petroleum Ltd	4524.85	904.97	5429.82	C001			
Torne Valley	67.86	13.58	81.44	3009 2050			
Turnbull & Co Ltd	693.59	138.72	832.31	5104 2050			
UK Fuels Ltd	53.92	10.78	64.70	5006 9118			
UK Fuels Ltd	74.32	14.86	89.18	5006 9135			
UK Fuels Ltd	69.18	13.84	83.02	5006 9134			
UK Fuels Ltd	114.36	22.87	137.23	5006 9125			
UK Fuels Ltd	176.89	35.39	212.28	5006 9120			
UK Fuels Ltd	58.90	11.78	70.68	5006 9114			
UK Fuels Ltd	71.71	14.34	86.05	5006 9136			
UK Fuels Ltd	69.11	13.82	82.93	5006 9133			
UK Fuels Ltd	72.02	14.40	86.42	5006 9135			
UK Fuels Ltd	66.35	13.27	79.62	5006 9134			
UK Fuels Ltd	65.27	13.05	78.32	5006 9134			
UK Fuels Ltd	186.28	37.28	223.56	5006 9120			
UK Fuels Ltd	192.53	38.51	231.04	5006 9120			
UK Fuels Ltd	63.90	12.78	76.68	5006 9125			
UK Fuels Ltd	75.05	15.01	90.06	5006 9118			
UK Fuels Ltd	68.85	13.77	82.62	5006 9133			
UK Fuels Ltd	62.74	12.55	75.29	5006 9135			
UK Fuels Ltd	66.72	13.34	80.06	5006 9134			
UK Fuels Ltd	153.49	30.70	184.19	5006 9120			
UK Fuels Ltd	52.57	10.51	63.08	5006 9125			
UK Fuels Ltd	59.92	11.98	71.90	5006 9136			
UK Fuels Ltd	75.63	15.13	90.76	5006 9114			
UK Fuels Ltd	71.60	14.32	85.92	5006 9135			
UK Fuels Ltd	63.84	12.77	76.61	5006 9134			
UK Fuels Ltd	56.73	11.35	68.08	5006 9120			
UK Fuels Ltd	117.14	23.43	140.57	5006 9120			
UK Fuels Ltd	114.89	22.98	137.87	5006 9120			
UK Fuels Ltd	71.34	14.26	85.60	5006 9120			
UK Fuels Ltd	60.81	12.16	72.97	5006 9134			
UK Fuels Ltd	63.05	12.61	75.66	5006 9134			
UK Fuels Ltd	163.23	32.65	195.88	5006 9120			
UK Fuels Ltd	136.10	27.22	163.32	5006 9120			
UK Fuels Ltd	74.99	15.00	89.99	5006 9125			
UK Fuels Ltd	63.59	12.72	76.31	5006 9136			
Yu Energy	209.50	10.48	219.98	2004 5001			
Huws Gray Ltd	3528.80	705.76	4234.56	4001 1001			
			£ 46,959.04	£ 8,216.64	£ 55,175.68		

Supplier	Net	VAT	Gross
B A Bush & Son Ltd	240.00	48.00	288.00
NPower	34687.42	5793.70	40481.12
Rix Petroleum Ltd	4524.85	904.97	5429.82
Torne Valley	67.86	13.58	81.44

Woldmarsh Invoice June 2024

Supplier	Net	VAT	Gross	Codes		Dates		Actual/ Estimate
						From	To	
B A Bush & Son Ltd	130.10	26.02	156.12	5001	9116	Note: expecting part credit note.		
NPower	-879.24	-175.85	-1055.09	2003	5001	26/04/2024	25/05/2024	Estimate
NPower	376.20	75.24	451.44	2003	5001	26/04/2024	25/05/2024	Estimate
NPower	1588.50	322.12	1910.62	2003	2004	01/05/2024	31/05/2024	H/H
NPower	786.08	160.74	946.82	2003	2013	01/05/2024	31/05/2024	H/H
NPower	1999.42	404.34	2403.76	2003	2030	01/05/2024	31/05/2024	H/H
NPower	1468.30	304.09	1772.39	2003	2005	01/05/2024	31/05/2024	H/H
NPower	2007.94	404.02	2411.96	2003	2006	01/05/2024	31/05/2024	H/H
NPower	639.47	32.00	671.47	2003	2009	01/05/2024	31/05/2024	H/H
NPower	1321.62	62.26	1383.88	2003	2010	01/05/2024	31/05/2024	H/H
NPower	1932.63	394.89	2327.52	2003	2011	01/05/2024	31/05/2024	H/H
NPower	1504.08	310.86	1814.94	2003	2021/2022	01/05/2024	31/05/2024	H/H
NPower	2878.15	575.63	3453.78	2003	2028	01/05/2024	31/05/2024	H/H
NPower	1811.37	368.14	2179.51	2003	2032	01/05/2024	31/05/2024	H/H
NPower	349.86	17.61	367.47	2003	2016	01/05/2024	31/05/2024	H/H
NPower	1366.48	68.33	1434.81	2003	2012	01/05/2024	31/05/2024	H/H
NPower	715.99	148.04	864.03	2003	2018	01/05/2024	31/05/2024	H/H
NPower	375.91	18.90	394.81	2003	2017	01/05/2024	31/05/2024	H/H
NPower	386.34	19.47	405.81	2003	2020	01/05/2024	31/05/2024	H/H
NPower	335.97	15.94	351.91	2003	2003	01/05/2024	31/05/2024	H/H
NPower	905.29	189.13	1094.42	2003	2007	01/05/2024	31/05/2024	H/H
NPower	549.41	94.48	643.89	2003	2027	26/04/2024	25/05/2024	Actual
NPower	189.68	14.79	204.47	2003	2034	26/04/2024	25/05/2024	Actual
NPower	114.97	8.73	123.70	2003	2002	26/04/2024	25/05/2024	Actual
NPower	998.85	169.73	1168.58	2003	2008	26/04/2024	25/05/2024	Actual
UK Fuels Ltd	67.64	13.53	81.17	5006	9118			
UK Fuels Ltd	20.27	4.05	24.32	5006	9047			
UK Fuels Ltd	65.40	13.08	78.48	5006	9134			
UK Fuels Ltd	39.57	7.91	47.48	5006	9118			
UK Fuels Ltd	64.26	12.86	77.12	5006	9133			
UK Fuels Ltd	172.29	34.46	206.75	5006	9120			
UK Fuels Ltd	190.46	38.10	228.56	5006	9120			
UK Fuels Ltd	67.23	13.45	80.68	5006	9125			
UK Fuels Ltd	63.79	12.76	76.55	5006	9114			
UK Fuels Ltd	20.34	4.07	24.41	5006	9047			
UK Fuels Ltd	57.95	11.59	69.54	5006	9133			
UK Fuels Ltd	68.81	13.76	82.57	5006	9134			
UK Fuels Ltd	56.32	11.26	67.58	5006	9134			
UK Fuels Ltd	78.66	15.73	94.39	5006	9120			
UK Fuels Ltd	192.15	38.43	230.58	5006	9120			
UK Fuels Ltd	72.59	14.52	87.11	5006	9135			
UK Fuels Ltd	65.11	13.02	78.13	5006	9134			
UK Fuels Ltd	115.60	23.12	138.72	5006	9120			
UK Fuels Ltd	52.26	10.44	62.70	5006	9120			
UK Fuels Ltd	162.20	32.44	194.64	5006	9120			
UK Fuels Ltd	74.89	14.98	89.87	5006	9125			
UK Fuels Ltd	69.37	13.87	83.24	5006	9136			
Yu Energy	146.88	7.34	154.22	2004	5001	01/05/2024	31/05/2024	

£ 25,837.41 £ 4,404.42 £ 30,241.83

Supplier	Net	VAT	Gross
B A Bush & Son Ltd	130.10	26.02	156.12
NPower	23723.27	4003.63	27726.90
UK Fuels Ltd	1837.16	367.43	2204.59
Yu Energy	146.88	7.34	154.22

Woldmarsh Invoice July 2024

Supplier	Net	VAT	Gross	Codes	Dates		Actual/ Estimate
					From	To	
Woldmarsh	863.40	172.68	1036.08	4105	3002		
B A Bush & Son Ltd	216.78	43.36	260.14	5001	9121		
B A Bush & Son Ltd	191.20	38.24	229.44	5001	9109		
NPower	63.49	3.17	66.66	2003	2002	26/05/2024	25/06/2024
NPower	703.56	140.71	844.27	2003	2014	26/05/2024	25/06/2024
NPower	419.23	83.85	503.08	2003	2025	26/05/2024	25/06/2024
NPower	96.17	4.81	100.98	2003	2026	26/05/2024	25/06/2024
NPower	97.06	4.85	101.91	2003	2023	26/05/2024	25/06/2024
NPower	137.13	6.86	143.99	2003	2024	26/05/2024	25/06/2024
NPower	149.01	7.45	156.46	2003	2019	26/05/2024	25/06/2024
NPower	309.61	15.95	325.56	2003	2008	26/05/2024	25/06/2024
NPower	120.40	6.02	126.42	2003	2033	26/05/2024	25/06/2024
NPower	264.42	13.22	277.64	2003	2027	26/05/2024	25/06/2024
NPower	196.68	9.83	206.51	2003	2031	26/05/2024	25/06/2024
NPower	50.58	2.53	53.11	2003	2029	26/05/2024	25/06/2024
NPower	72.43	3.62	76.05	2003	2001	26/05/2024	25/06/2024
NPower	99.03	4.95	103.98	2003	2034	26/05/2024	25/06/2024
NPower	581.75	116.35	698.10	2003	2015	26/05/2024	25/06/2024
NPower	746.57	149.31	895.88	2003	5001	26/05/2024	25/06/2024
NPower	1502.84	75.29	1578.13	2003	2004	01/06/2024	30/06/2024
NPower	579.07	28.95	608.02	2003	2013	01/06/2024	30/06/2024
NPower	1384.23	276.85	1661.08	2003	2030	01/06/2024	30/06/2024
NPower	1426.60	285.32	1711.92	2003	2005	01/06/2024	30/06/2024
NPower	1612.23	322.45	1934.68	2003	2006	01/06/2024	30/06/2024
NPower	570.14	28.66	598.80	2003	2009	01/06/2024	30/06/2024
NPower	1268.71	63.59	1332.30	2003	2010	01/06/2024	30/06/2024
NPower	1519.77	303.95	1823.72	2003	2011	01/06/2024	30/06/2024
NPower	2061.30	412.26	2473.56	2003	2028	01/06/2024	30/06/2024
NPower	1395.28	69.92	1465.20	2003	2021/2022	01/06/2024	30/06/2024
NPower	1499.20	299.84	1799.04	2003	2032	01/06/2024	30/06/2024
NPower	1324.21	66.36	1390.57	2003	2012	01/06/2024	30/06/2024
NPower	315.68	15.94	331.62	2003	2016	01/06/2024	30/06/2024
NPower	492.40	24.62	517.02	2003	2018	01/06/2024	30/06/2024
NPower	344.65	17.38	362.03	2003	2017	01/06/2024	30/06/2024
NPower	367.34	18.52	385.86	2003	2020	01/06/2024	30/06/2024
NPower	351.70	17.58	369.28	2003	2003	01/06/2024	30/06/2024
NPower	733.07	36.80	769.87	2003	2007	01/06/2024	30/06/2024
UK Fuels Ltd	71.95	14.39	86.34	5006	9118		
UK Fuels Ltd	61.55	12.31	73.86	5006	9135		
UK Fuels Ltd	50.34	10.07	60.41	5006	9134		
UK Fuels Ltd	175.65	35.13	210.78	5006	9120		
UK Fuels Ltd	16.56	3.31	19.87	5006	9125		
UK Fuels Ltd	61.88	12.38	74.26	5006	9136		Missing fuel receipt
UK Fuels Ltd	70.18	14.04	84.22	5006	9118		
UK Fuels Ltd	68.01	13.60	81.61	5006	9133		
UK Fuels Ltd	60.72	12.15	72.87	5006	9135		
UK Fuels Ltd	68.54	13.71	82.25	5006	9134		
UK Fuels Ltd	59.65	11.93	71.58	5006	9114		
UK Fuels Ltd	170.23	34.05	204.28	5006	9120		
UK Fuels Ltd	75.12	15.03	90.15	5006	9047		
UK Fuels Ltd	167.09	33.42	200.51	5006	9120		
UK Fuels Ltd	58.69	11.74	70.43	5006	9125		
UK Fuels Ltd	68.87	13.78	82.65	5006	9133		
UK Fuels Ltd	20.01	4.00	24.01	5006	9133		
UK Fuels Ltd	58.00	11.60	69.60	5006	9047		
UK Fuels Ltd	46.37	9.27	55.64	5006	1409		
UK Fuels Ltd	76.99	15.40	92.39	5006	9125		
UK Fuels Ltd	11.70	2.34	14.04	5006	9047		
UK Fuels Ltd	69.28	13.86	83.14	5006	9118		
UK Fuels Ltd	72.01	14.40	86.41	5006	9135		
UK Fuels Ltd	53.61	10.72	64.33	5006	9134		
UK Fuels Ltd	44.18	8.83	53.01	5006	9047		
UK Fuels Ltd	151.27	30.25	181.52	5006	9120		
UK Fuels Ltd	148.17	29.64	177.81	5006	9120		
UK Fuels Ltd	70.06	14.01	84.07	5006	9136		
UK Fuels Ltd	50.24	10.05	60.29	5006	9114		
UK Fuels Ltd	71.14	14.23	85.37	5006	9118		
UK Fuels Ltd	60.98	12.20	73.18	5006	9133		
UK Fuels Ltd	68.32	13.66	81.98	5006	9135		
UK Fuels Ltd	66.96	13.39	80.35	5006	9134		
UK Fuels Ltd	86.65	17.33	103.98	5006	9120		
UK Fuels Ltd	126.25	25.25	151.50	5006	9120		
Yu Energy	130.36	6.52	136.88	2004	5001	01/06/2024	30/06/2024
Huws Gray	1654.54	330.91	1985.45	C001			
Huws Gray	2111.91	422.38	2534.29	C001			
Huws Gray	2579.55	515.91	3095.46	C001			
Watson Fuel	5463.51	1092.70	6556.21	C001			
	£ 38,724.01	£ 6,091.93	£ 44,815.94				

Supplier	Net	VAT	Gross
Woldmarsh	863.40	172.68	1036.08
B A Bush & Son Ltd	407.98	81.60	489.58
NPower	22855.54	2937.76	25793.30
UK Fuels Ltd	2657.22	531.47	3188.69
Yu Energy	130.36	6.52	136.88
Huws Gray	6346.00	1269.20	7615.20
Watson Fuel	5463.51	1092.7	6556.21

Waldmarsh Invoice August 2024

Supplier	Net	VAT	Gross	Codes	Dates		Actual/Estimate	
					From	To		
B A Bush & Son Ltd	-49.00	-9.80	-58.80	5001	9116			
Lincolnshire Fuels	5252.00	1050.40	6302.40	C001				
Mill Tyres	1360.00	272.00	1632.00	5001	9094			
NPower	-1290.89	-257.99	-1548.88	2003	2006	01/10/2022	31/10/2022	H/H
NPower	-1289.80	-257.96	-1547.76	2003	2006	01/11/2022	25/11/2022	H/H
NPower	-1867.50	-373.50	-2241.00	2003	2006	26/11/2022	25/12/2022	H/H
NPower	-6123.73	-1224.75	-7348.48	2003	2006	26/12/2022	25/01/2023	H/H
NPower	91.54	-12.99	78.55	2003	2006	26/01/2023	25/02/2023	H/H
NPower	-1420.08	-283.82	-1703.90	2003	2006	26/02/2023	25/03/2023	H/H
NPower	-2444.77	-488.95	-2933.72	2003	2006	26/04/2023	25/05/2023	H/H
NPower	-1754.01	-350.82	-2104.83	2003	2006	26/03/2023	25/04/2023	H/H
NPower	-1395.68	-94.98	-1490.66	2003	2006	26/05/2023	25/06/2023	H/H
NPower	-4674.15	-934.83	-5608.98	2003	2006	26/09/2023	25/10/2023	H/H
NPower	-10623.78	-2124.76	-12748.54	2003	2006	26/01/2024	25/02/2024	H/H
NPower	-600.92	-119.97	-720.89	2003	2006	26/03/2024	31/03/2024	H/H
NPower	-2007.94	-404.02	-2411.96	2003	2006	01/05/2024	31/05/2024	H/H
NPower	-746.57	-149.31	-895.88	2003	5001	26/05/2024	25/06/2024	Actual
NPower	535.01	107.00	642.01	2003	5001	26/05/2024	25/06/2024	Actual
NPower	6179.12	1235.82	7414.94	2003	2006	26/12/2022	25/01/2023	H/H
NPower	-89.37	12.13	-77.24	2003	2006	26/01/2023	25/02/2023	H/H
NPower	1387.74	277.36	1665.10	2003	2006	26/02/2023	25/03/2023	H/H
NPower	1689.66	337.93	2027.59	2003	2006	26/03/2023	25/04/2023	H/H
NPower	10624.14	2124.83	12748.97	2003	2006	26/01/2024	25/02/2024	H/H
NPower	2011.74	404.62	2416.36	2003	2006	01/05/2024	31/05/2024	H/H
NPower	1651.09	330.22	1981.31	2003	2006	26/07/2023	25/08/2023	H/H
NPower	1262.34	253.37	1515.71	2003	2006	01/10/2022	31/10/2022	H/H
NPower	1276.02	255.20	1531.22	2003	2006	01/11/2022	25/11/2022	H/H
NPower	1826.91	365.38	2192.29	2003	2006	26/11/2022	25/12/2022	H/H
NPower	2447.08	487.06	2934.14	2003	2006	26/04/2023	25/05/2023	H/H
NPower	1374.12	89.09	1463.21	2003	2006	26/05/2023	25/06/2023	H/H
NPower	4666.03	933.21	5599.24	2003	2006	26/09/2023	25/10/2023	H/H
NPower	570.60	114.12	684.72	2003	2006	26/03/2024	31/03/2024	H/H
NPower	324.48	16.20	340.68	2003	2008	26/06/2024	25/07/2024	Actual
NPower	951.20	190.24	1141.44	2003	2014	26/06/2024	25/07/2024	Actual
NPower	49.26	2.46	51.72	2003	2029	26/06/2024	25/07/2024	Actual
NPower	200.39	10.02	210.41	2003	2031	26/06/2024	25/07/2024	Actual
NPower	86.46	4.32	90.78	2003	2001	26/06/2024	25/07/2024	Actual
NPower	493.20	98.64	591.84	2003	2015	26/06/2024	25/07/2024	Actual
NPower	136.36	6.82	143.18	2003	2024	26/06/2024	25/07/2024	Actual
NPower	351.73	18.09	379.82	2003	2025	26/06/2024	25/07/2024	Actual
NPower	219.50	10.98	230.48	2003	2027	26/06/2024	25/07/2024	Actual
NPower	59.81	2.99	62.80	2003	2002	26/06/2024	25/07/2024	Actual
NPower	173.12	8.66	181.78	2003	2019	26/06/2024	25/07/2024	Actual
NPower	86.22	4.31	90.53	2003	2034	26/06/2024	25/07/2024	Actual
NPower	95.02	4.75	99.77	2003	2023	26/06/2024	25/07/2024	Actual
NPower	119.16	5.96	125.12	2003	2033	26/06/2024	25/07/2024	Actual
NPower	94.12	4.71	98.83	2003	2026	26/06/2024	25/07/2024	Actual
NPower	730.61	146.12	876.73	2003	5001	26/06/2024	25/07/2024	Actual
NPower	1501.98	75.25	1577.23	2003	2004	01/07/2024	31/07/2024	H/H
NPower	639.32	31.97	671.29	2003	2013	01/07/2024	31/07/2024	H/H
NPower	1334.21	266.84	1601.05	2003	2030	01/07/2024	31/07/2024	H/H
NPower	1475.07	295.01	1770.08	2003	2005	01/07/2024	31/07/2024	H/H
NPower	1942.42	388.48	2330.90	2003	2006	01/07/2024	31/07/2024	H/H
NPower	615.73	30.94	646.67	2003	2009	01/07/2024	31/07/2024	H/H
NPower	1329.85	66.64	1396.49	2003	2010	01/07/2024	31/07/2024	H/H
NPower	1454.14	72.86	1527.00	2003	2011	01/07/2024	31/07/2024	H/H
NPower	1962.07	392.41	2354.48	2003	2028	01/07/2024	31/07/2024	H/H
NPower	1520.27	304.05	1824.32	2003	2022/2023	01/07/2024	31/07/2024	H/H
NPower	1382.16	69.26	1451.42	2003	2012	01/07/2024	31/07/2024	H/H
NPower	317.47	16.02	333.49	2003	2016	01/07/2024	31/07/2024	H/H
NPower	491.67	24.58	516.25	2003	2018	01/07/2024	31/07/2024	H/H
NPower	355.77	17.94	373.71	2003	2017	01/07/2024	31/07/2024	H/H
NPower	378.74	19.09	397.83	2003	2020	01/07/2024	31/07/2024	H/H
NPower	1370.64	68.68	1439.32	2003	2032	01/07/2024	31/07/2024	H/H
NPower	359.42	17.97	377.39	2003	2003	01/07/2024	31/07/2024	H/H
NPower	758.07	38.05	796.12	2003	2007	01/07/2024	31/07/2024	H/H
UK Fuels Ltd	54.93	10.99	65.92	5006	9135			
UK Fuels Ltd	62.72	12.55	75.27	5006	9134			
UK Fuels Ltd	68.62	13.72	82.34	5006	9125			
UK Fuels Ltd	70.77	14.15	84.92	5006	9118			
UK Fuels Ltd	48.11	9.62	57.73	5006	9118			
UK Fuels Ltd	66.20	13.24	79.44	5006	9133			
UK Fuels Ltd	56.43	11.29	67.72	5006	9135			
UK Fuels Ltd	66.50	13.30	79.80	5006	9134			
UK Fuels Ltd	55.37	11.07	66.44	5006	9134			
UK Fuels Ltd	159.28	31.87	191.15	5006	9120			
UK Fuels Ltd	59.33	11.87	71.20	5006	9136			
UK Fuels Ltd	70.26	14.05	84.31	5006	9114			
UK Fuels Ltd	57.81	11.56	69.37	5006	9114			
UK Fuels Ltd	60.02	12.04	72.06	5006	9118			
UK Fuels Ltd	54.60	10.92	65.52	5006	9133			
UK Fuels Ltd	16.62	3.32	19.94	5006	9135			
UK Fuels Ltd	68.44	13.68	82.12	5006	9134			
UK Fuels Ltd	62.49	12.49	74.98	5006	9134			
UK Fuels Ltd	60.13	12.02	72.15	5006	9134			
UK Fuels Ltd	175.54	35.10	210.64	5006	9120			
UK Fuels Ltd	163.43	32.68	196.11	5006	9120			
UK Fuels Ltd	72.89	14.57	87.46	5006	9125			
UK Fuels Ltd	66.32	13.26	79.58	5006	9118			
UK Fuels Ltd	63.38	12.68	76.06	5006	9118			
UK Fuels Ltd	69.11	13.82	82.93	5006	9135			
UK Fuels Ltd	60.87	12.17	73.04	5006	9134			
UK Fuels Ltd	66.41	13.28	79.69	5006	9134			
UK Fuels Ltd	158.71	31.74	190.45	5006	9120			
UK Fuels Ltd	155.51	31.10	186.61	5006	9120			
UK Fuels Ltd	66.10	13.22	79.32	5006	9136			
UK Fuels Ltd	63.20	12.64	75.84	5006	9114			
Prince Petroleum Ltd	4894.23	978.85	5873.08	C001				
Yu Energy	136.98	6.85	143.83	2004	5001	01/07/2024	31/07/2024	
Ford & Son	385.13	77.03	462.16	4001	2008			
£ 39,013.03 £ 5,835.34 £ 44,848.37								

Supplier	Net	VAT	Gross
B A Bush & Son Ltd	-49.00	-9.80	-58.80
Lincolnshire Fuels	5252.00	1050.40	6302.40
Mill Tyres	1360.00	272.00	1632.00
NPower	24633.59	2980.00	27613.59
UK Fuels Ltd	2400.10	480.01	2880.11
Prince Petroleum Ltd	4894.23	978.85	5873.08
Yu Energy	136.98	6.85	143.83

Woldmarsh Invoice September 2024

Supplier	Net	VAT	Gross	Codes	Dates		Actual/ Estimate
					From	To	
Aggregate Industries UK Ltd	1691.22	338.24	2029.46	4001 1409			
Aggregate Industries UK Ltd	1706.70	341.34	2048.04	4001 1409			
Aggregate Industries UK Ltd	1230.33	246.07	1476.40	4001 1409			
Aggregate Industries UK Ltd	1271.00	254.20	1525.20	4001 1409			
Aggregate Industries UK Ltd	1239.23	247.85	1487.08	4001 1409			
Mill Tyres	103.33	20.67	124.00	5001 9125			
Moncaster Wire Products Ltd	1403.36	280.67	1684.03	4001 1409			
Moncaster Wire Products Ltd	1395.90	279.18	1675.08	4001 1409			
Noxdown Ltd	380.00	76.00	456.00	C001			
NPower	61.75	3.09	64.84	2003 2002	26/07/2024	25/08/2024	Actual
NPower	261.77	13.09	274.86	2003 2008	26/07/2024	25/08/2024	Actual
NPower	841.64	168.33	1009.97	2003 2014	26/07/2024	25/08/2024	Actual
NPower	146.06	7.30	153.36	2003 2019	26/07/2024	25/08/2024	Actual
NPower	97.95	4.90	102.85	2003 2023	26/07/2024	25/08/2024	Actual
NPower	136.90	6.84	143.74	2003 2024	26/07/2024	25/08/2024	Actual
NPower	335.66	16.90	352.56	2003 2025	26/07/2024	25/08/2024	Actual
NPower	97.71	4.89	102.60	2003 2026	26/07/2024	25/08/2024	Actual
NPower	186.18	9.56	195.74	2003 2027	26/07/2024	25/08/2024	Actual
NPower	51.11	2.56	53.67	2003 2029	26/07/2024	25/08/2024	Actual
NPower	111.56	5.58	117.14	2003 2031	26/07/2024	25/08/2024	Actual
NPower	84.67	4.23	88.90	2003 2034	26/07/2024	25/08/2024	Actual
NPower	120.73	6.04	126.77	2003 2033	26/07/2024	25/08/2024	Actual
NPower	52.51	2.63	55.14	2003 2001	26/07/2024	25/08/2024	Actual
NPower	397.14	20.44	417.58	2003 2015	26/07/2024	25/08/2024	Actual
NPower	722.42	144.48	866.90	2003 5001	26/07/2024	25/08/2024	Actual
NPower	1508.14	75.56	1583.70	2003 2004	01/08/2024	31/08/2024	H/H
NPower	1474.17	294.83	1769.00	2003 2005	01/08/2024	31/08/2024	H/H
NPower	1583.81	316.76	1900.57	2003 2006	01/08/2024	31/08/2024	H/H
NPower	595.84	29.94	625.78	2003 2009	01/08/2024	31/08/2024	H/H
NPower	1331.92	66.74	1398.66	2003 2010	01/08/2024	31/08/2024	H/H
NPower	1466.36	73.47	1539.83	2003 2011	01/08/2024	31/08/2024	H/H
NPower	1584.36	316.87	1901.23	2003 2028	01/08/2024	31/08/2024	H/H
NPower	1539.38	307.88	1847.26	2003 2021/2022	01/08/2024	31/08/2024	H/H
NPower	1377.28	69.01	1446.29	2003 2032	01/08/2024	31/08/2024	H/H
NPower	1393.28	69.81	1463.09	2003 2012	01/08/2024	31/08/2024	H/H
NPower	330.61	16.68	347.29	2003 2016	01/08/2024	31/08/2024	H/H
NPower	420.92	21.05	441.97	2003 2018	01/08/2024	31/08/2024	H/H
NPower	356.14	17.96	374.10	2003 2017	01/08/2024	31/08/2024	H/H
NPower	379.16	19.11	398.27	2003 2020	01/08/2024	31/08/2024	H/H
NPower	352.02	17.60	369.62	2003 2003	01/08/2024	31/08/2024	H/H
NPower	648.90	32.59	681.49	2003 2007	01/08/2024	31/08/2024	H/H
NPower	539.62	26.98	566.60	2003 2013	01/08/2024	31/08/2024	H/H
NPower	891.73	44.59	936.32	2003 2030	01/08/2024	31/08/2024	H/H
UK Fuels Ltd	54.92	10.98	65.90	5006 9133			
UK Fuels Ltd	66.56	13.31	79.87	5006 9135			
UK Fuels Ltd	56.67	11.33	68.00	5006 9134			
UK Fuels Ltd	56.54	11.31	67.85	5006 9134			
UK Fuels Ltd	141.69	28.35	170.04	5006 9120			
UK Fuels Ltd	8.01	1.60	9.61	5006 9125			
UK Fuels Ltd	67.33	13.47	80.80	5006 9125			
UK Fuels Ltd	69.35	13.87	83.22	5006 9118			
UK Fuels Ltd	60.80	12.16	72.96	5006 9134			
UK Fuels Ltd	151.60	30.31	181.91	5006 9120			
UK Fuels Ltd	144.78	28.94	173.72	5006 9120			
UK Fuels Ltd	61.50	12.30	73.80	5006 9114			
UK Fuels Ltd	64.22	12.84	77.06	5006 9133			
UK Fuels Ltd	20.16	4.03	24.19	5006 9133			
UK Fuels Ltd	66.88	13.38	80.26	5006 9135			
UK Fuels Ltd	50.77	10.15	60.92	5006 9134			
UK Fuels Ltd	54.89	10.98	65.87	5006 9134			
UK Fuels Ltd	168.22	33.64	201.86	5006 9120			
UK Fuels Ltd	166.38	33.28	199.66	5006 9120			
UK Fuels Ltd	148.30	29.65	177.95	5006 9120			
UK Fuels Ltd	69.09	13.82	82.91	5006 9125			
UK Fuels Ltd	56.40	11.28	67.68	5006 9136			
UK Fuels Ltd	65.24	13.05	78.29	5006 9114			
UK Fuels Ltd	64.64	12.92	77.56	5006 9135			
UK Fuels Ltd	58.43	11.69	70.12	5006 9134			
UK Fuels Ltd	63.75	12.75	76.50	5006 9134			
UK Fuels Ltd	185.05	37.00	222.05	5006 9120			
UK Fuels Ltd	158.89	31.77	190.66	5006 9120			
UK Fuels Ltd	15.59	3.12	18.71	5006 9125			
UK Fuels Ltd	71.24	14.25	85.49	5006 9125			
UK Fuels Ltd	55.74	11.15	66.89	5006 9136			
UK Fuels Ltd	53.69	10.74	64.43	5006 9114			
Prince Petroleum Ltd	4863.81	972.76	5836.57	C001			
Compass Energy Ltd	5008.00	1001.60	6009.60	C001			
Daniel Charles Aggregates	490.86	98.17	589.03	C001			
Daniel Charles Aggregates	795.81	159.16	954.97	C001			

£ 45,656.27 £ 7,073.62 £ 52,729.89

Supplier	Net	VAT	Gross
Aggregate Industries UK Ltd	7138.48	1427.70	8566.18
Mill Tyres	103.33	20.67	124.00
Moncaster Wire Products Ltd	2799.26	559.85	3359.11
Noxdown Ltd	380.00	76.00	456.00
NPower	21479.40	2238.29	23717.69
UK Fuels Ltd	2597.32	519.42	3116.74
Prince Petroleum Ltd	4863.81	972.76	5836.57
Compass Energy Ltd	5008.00	1001.60	6009.60

BLACK SLUICE INTERNAL DRAINAGE BOARD

BOARD MEETING - 19 NOVEMBER 2024

AGENDA ITEM 14(c)

**SCHEDULE OF CONSENTS ISSUED & CONSENT APPLICATIONS /
CONTRAVENTIONS**

1. **List of Consents**

(a) **Byelaw Consents**

The following byelaw consents have been issued by the Board since 11th June 2024:

2024-B02	National Grid Electrical Distribution Alma Park Isaac Newton Way GRANTHAM Lincs NG31 9RT	Realignment of existing underground cable within 9m of BSIDB maintained W.C Grid Refs: 520201, 335250 Land South of Cowley's Road, Donington BSIDB W.C 2/25
2024-B03 Amended	Pinder Properties Ltd Bank House Hoffleet Stow Bicker BOSTON Lincs PE20 3AE	Construction of access road & installation of various structures within 9m of BSIDB maintained W.C Grid Refs: 520201, 335250 Holme Road, Kirton End BSIDB maintained W.C 5/30 (Kirton drain)
2024-B04	Mr & Mrs Dawes Dunsby Drove Dunsby Fen Bourne PE10 0UH	Erection of new barn within 9m of BSIDB W.C Grid Refs: 514549, 326989 Dunsby Fen, Bourne BSIDB maintained W.C 25/1
2024-B99	Vicarage Drove Energy Centre Millhouse 32-38 East Street Rochford ESSEX SS4 1DB	Laying of underground electric cables within 9m of a BSIDB open W.C Grid Refs: 519585, 338692 Land West of National Grid Bicker Fen Substation BSIDB W.C Ref No 3/9

(b) Culvert Consents

The following culvert consents have been issued by the Board since 11th June 2024:

2024-C07	Lincolnshire County Council Lancaster House 36 Orchard Street Lincoln LN1 1YL	UV Lining of a culvert adjoining BSIDB maintained W.C Grid Refs: 531682, 338115 Skeldyke Road, Kirton Piped Culvert adjoining BSIDB W.C 7/9
2024-C08	Lincolnshire County Council Lancaster House 36 Orchard Street Lincoln LN1 1YL	UV Lining of a culvert within a BSIDB maintained W.C Grid Ref: 528585, 338866 Washdike Road, Kirton BSIDB W.C Ref: 4/11
2024-C09	Lincolnshire County Council Lancaster House 36 Orchard Street Lincoln LN1 1YL	UV Lining of a culvert within a BSIDB maintained W.C Grid Ref: 532402, 340254 Low Road, Frampton BSIDB W.C Ref: 6/5
2024-C10	JWE Banks St Guthlac's Lodge Spalding Road Crowland Peterborough LE19 1YG	Installation of a structure with W.C maintained by BSIDB Grid Ref: 515911, 321246 Off the A151, Spalding Rd, Bourne BSIDB W.C 28/6 (Engine Drain)
2024-C11	<i>Still in progress</i>	
2024-C12	Chestnut Homes Ltd The Old School Wragby Road Langworth Lincoln LN3 5BJ	Installation of piped culvert within W.C in BSIDB Grid Ref: 533420, 341972 The Stables, Heron Way, Boston Ordinary W.C
2024-C13	Bellway Homes Romulus Court Meridian East Meridian Business Park Leicester LE19 1YG	Installation of structures within a W.C maintained by BSIDB Grid Ref: 505879, 344045, 505847, 343982 Quarrington, Sleaford BSIDB W.C 36/7
2024-C14	National Grid Alma Park Industrial Estate Isaac Newton Way Grantham Lincs NG31 9RT	Laying underground cable within W.C maintained by BSIDB Grid Ref: 521231, 333796 Ordinary W.C

2024-C99	Vicarage Drove Energy Centre Millhouse 32-38 East Street Rochford Essex SS4 1DB	Installation, replacement & extension of culverts within BSIDB District Grid Ref: 519433, 338337, 519521, 338558, 519290, 338624, 519140, 338390, 518901, 338464, 518775, 338733, 518636, 338792, 518496, 338854, 518683, 339242, 518758, 339398, 518775, 339420, 518886, 339650 Vicarage Drove Solar Farm Project Ordinary W.C
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(c) Development Agreements

The following development agreements have been issued by the Board since 11th June 2024:

2024-D05 Amended	Pinder Properties Ltd Bank House Hoffleet Stow Bicker BOSTON Lincs PE20 3AE	Discharge of surface water from a residential development into W.C maintained by BSIDB Grid Refs: 528600, 340190 Holme Road, Kirton End BSIDB W.C 5/30 (Kirton Drain)
2024- D06	Bellway Homes Romulus Court Meridian Business Park Leicester LEICESTERSHIRE LE19 1YG	Discharge of surface water from residential development into W.C maintained by BSIDB Grid Ref: 506175, 344070 Land East of Stumpcross Hill, Sleaford BSIDB W.C 36/4 (Moor Drain)
2024-D07	Vicarage Drove Energy Centre Ltd Millhouse 32-38 East Street Rochford Essex SS4 1DB	Discharge of surface water into W.C from commercial development Grid Ref: 519540, 338607 Land East of SFFD, Bicker Fen Ordinary W.C
2024-D08	Tony Landau Wisteria Cottage Quadring Bank Quadring Lincs PE11 4RF	Discharge of treated effluent into ordinary W.C within BSIDB District Grid Ref: 521143, 333433 Quadring Bank, Quadring Ordinary W.C

2024-D09	Mick Nicholls Marsh Farm Wigtoft Bank Wigtoft Lincs PE20 2QB	Discharge of treated effluent into ordinary W.C within BSIDB District Grid Ref: 524730, 334652 Marsh Farm, Wigtoft Ordinary W.C
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(d) Land Drainage Consents

The following land drainage consents have been issued by the Board since 11th June 2024:

2024-L04	Wyberton Football Club Causeway Wyberton BOSTON Lincs PE21 7BS	Installation of Land Drain Outfalls Grid Ref: 532111, 341353 Wyberton BSIDB W.C 6/19 (Wyberton Towns Drain)
2024-L05	Richard Drakard Willowdene Farm Chesboule Lane Gosberton Risegate SPALDING, Lincs PE11 4EU	Installation of Land Drain Outfalls in a Board maintained W.C Grid Refs: 518235, 330620 Broad Lane, Gosberton Clough BSIDB W.C 22/12 (Surfleet Fen Mill Drain)

(e) Extended Area Consents

The following extended area consents have been issued by the Board since 11th June 2024.

2024-X06	J R Clark Ltd Culverthorpe Hall Culverthorpe Grantham Lincs NG32 3NQ	Natural Flood Management Works within an ordinary watercourse Grid Refs: 502890, 339775 Land South East of Culverthorpe, Grantham Ordinary (North Beck)
2024-X07	J R Clark Ltd Culverthorpe Hall Culverthorpe Grantham Lincs NG32 3NQ	Natural Flood Management Works within an ordinary watercourse Grid Refs: 502765, 338560, 502405, 338450 Land between Aisby & Dembleby, Grantham Ordinary (North Beck)

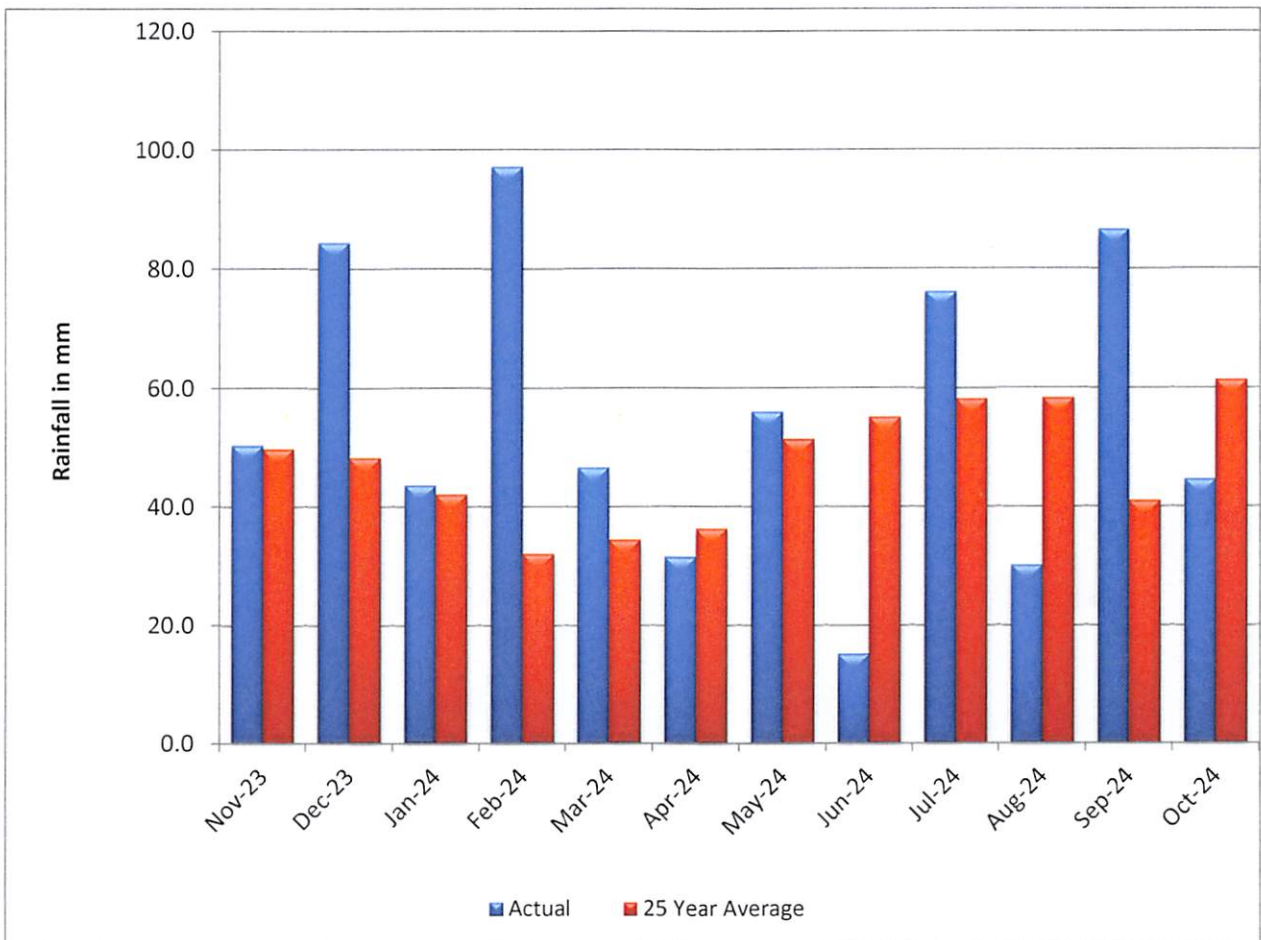
2024-X08	Mr C & Mrs G Siggers Brookside Cottage Aveland Way Aslackby Sleaford NG34 0GH	Repairs to a vehicular access culvert within an ordinary W.C Grid Refs: 508363, 330352 Aslackby, Sleaford Ordinary (Not IDB maintained)
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2. **Consent Applications / Contraventions**

There have been no consent applications/contraventions reported to the Board since 11th June 2024.

BLACK SLUICE INTERNAL DRAINAGE BOARD Rainfall at Black Hole Drove Pumping Station

MONTH	Rainfall		Actual / Average
	Actual	25 Year Average	
	mm	mm	%
Nov-23	50.4	49.8	101.20%
Dec-23	84.4	48.3	174.74%
Jan-24	43.6	42.1	103.56%
Feb-24	97.2	32.1	302.80%
Mar-24	46.6	34.5	135.07%
Apr-24	31.6	36.4	86.81%
May-24	56.0	51.4	108.95%
Jun-24	15.2	55.2	27.54%
Jul-24	76.2	58.2	130.93%
Aug-24	30.2	58.4	51.71%
Sep-24	86.6	41.0	211.22%
Oct-24	44.6	61.4	72.64%
Totals	662.6	568.8	116.49%



BLACK SLUICE INTERNAL DRAINAGE BOARD Rainfall at Swineshead Depot

MONTH	Rainfall		Actual / Average
	Actual	25 Year Average	
	mm	mm	%
Nov-23	45.4	50.7	89.55%
Dec-23	76.6	50.0	153.20%
Jan-24	33.2	45.2	73.45%
Feb-24	93.4	34.8	268.39%
Mar-24	43.0	35.2	122.16%
Apr-24	45.0	36.3	123.97%
May-24	68.6	53.5	128.22%
Jun-24	30.8	53.6	57.46%
Jul-24	88.0	65.6	134.15%
Aug-24	35.8	65.0	55.08%
Sep-24	109.0	45.2	241.15%
Oct-24	54.6	64.3	84.91%
Totals	723.4	599.4	120.69%

